

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We JONES OF PAKEFIELD LTD

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

WPREM2126

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

THE HOG HOTEL
41 LONDON ROAD, PAKEFIELD
LOWESTOFT
SUFFOLK, NR33 7AA

Post town LOWESTOFT

Postcode NR33 7AA

Telephone number at premises (if any)

Non-domestic rateable value of premises

Part 2 – Applicant details

Daytime contact telephone number

E-mail address (optional)

Current postal address if different from premises address

REGISTERED OFFICE:

44 ALLEYN ROAD
DULWICH
LONDON

Post town LONDON

Postcode SE21 8AL

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

☒ Yes

☐
No

If not, from what date do you want the variation to take effect? 12TH APRIL 2021

Do you want the proposed variation to have effect in relation to the introduction of the late-night levy? (Please see guidance note 1) ☒ Yes ☐ No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

- TO SELL ALCOHOL ON PREMISES WITHIN OUR GARDENS (THIS WOULD BE OCCASIONAL USE FOR WEDDINGS, SPECIAL OCCASIONS, LIVE MUSIC ACTS) ALTHOUGH MOST ALCOHOL SALES WILL BE FROM THE HOTEL BAR. THESE SALES MAY FORM AS PART OF A FREE ISSUE INVOICED ON THE MAIN BILL OR AS A CASH / CASHLESS SALE.
- TO PLAY RECORDED MUSIC THROUGH WALL SPEAKERS IN THE HOTEL GARDENS (X4) WHEN REQUIRED
- TO INCLUDE LATE NIGHT DRINKS FOR SPECIAL OCCASIONS, MUSIC EVENTS, WEDDINGS & FESTIVE DATES TO 1 AM, WITH ALCOHOL BEING SOLD UNTIL 1AM, ENTERTAINMENT UNTIL 1AM, CLOSURE AT 1:30AM
- TO ALLOW RESIDENTS STAYING AT THE HOTEL TO PURCHASE AND CONTINUE DRINKING BEYOND 1AM

OUR FACILITIES MAKE IT IMPOSSIBLE FOR US TO HOLD MORE THAN 200 GUESTS INSIDE, BUT
A FURTHER 200 CAN BE INCLUDED OUTSIDE

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

N/A MAX 500

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3)

Please tick all that apply

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

Provision of late-night refreshment (if ticking yes, fill in box I)

☒

Supply of alcohol (if ticking yes, fill in box J)

☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur					
Fri			<u>Non-standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Thur					
Fri			<u>Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 6)
Wed			
Thur			Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Thur					
Fri			<u>Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4) PREDOMINANTLY INDOORS WON'T BE EVERY WEEK, FLUCTUATE DATES TO SUIT BUSINESS NEEDS LATER EVENING TIMES ARE LIKELY TO BE FUNCTIONS, SPECIAL OCCAISONS, BANK HOLIDAY WEEKENDS & FESTIVE CALANDAR DATES	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	11:00	01:00	Please give further details here (please read guidance note 5) Outdoors – 11am to 11pm only Indoors – 11am to 1am		
Tue	11:00	01:00			
Wed	11:00	01:00	State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur	11:00	01:00			
Fri	11:00	01:00	Nonstandard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	11:00	01:00			
Sun	11:00	01:00			

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4) MUSIC WON'T BE PLAYED ALL THE TIME, WOULD LIKE FLEXIBILITY SHOULD THE NEED ARISE	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	11:00	01:00	<u>Please give further details here</u> (please read guidance note 5) Outdoors – 11am to 11pm only Indoors – 11am to 1am		
Tue	11:00	01:00			
Wed	11:00	01:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Thur	11:00	01:00			
Fri	11:00	01:00	<u>Nonstandard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	11:00	01:00			
Sun	11:00	01:00			

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Thur					
Fri					
Sat			<u>Nonstandard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing COMEDY NIGHTS ON OCCASIONS		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4) ACT INSIDE POSSIBLY AMPLIFIED TO GARDENS	Indoors	<input type="checkbox"/>
Mon	11:00	01:00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	11:00	01:00	<u>Please give further details here</u> (please read guidance note 5) Outdoors – 11am to 11pm only Indoors – 11am to 1am		
Wed	11:00	01:00			
Thur	11:00	01:00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri	11:00	01:00			
Sat	11:00	01:00	<u>Nonstandard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7) THIS WOULD PRIMARILY BE FOR SPECIAL OCCASIONS/FUNCTIONS, BANK HOLIDAYS. AMPLIFIED SOUND CURTAILED TO OUTSIDE AREAS AFTER 23:00HRS		
Sun	11:00	01:00			

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late-night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish	PRIMARILY FUNCTIONS, SPECIAL OCCASIONS OR FESTIVE CALANDAR DATES		Both	<input checked="" type="checkbox"/>
Mon	Start	Finish	Please give further details here (please read guidance note 5)			
	23:00	01:00				
Tue						
	23:00	01:00				
Wed			State any seasonal variations for the provision of late-night refreshment (please read guidance note 6)			
	23:00	01:00				
Thur						
	23:00	01:00				
Fri			Nonstandard timings. Where you intend to use the premises for the provision of late-night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 7)			
	23:00	01:00				
Sat						
	23:00	01:00				
Sun						
	23:00	01:00				

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	11:00 AM	01:00 AM	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6)		
Tue	11:00 AM	01:00 AM			
Wed	11:00 AM	01:00 AM			
Thur	11:00 AM	01:00 AM	<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri	11:00 AM	01:00 AM	RESIDENTS AND THEIR BONA FIDE GUESTS TO HAVE THE FACILITY & FLEXIBIILTY TO DRINK 24/7 IF THEY DESIRE		
Sat	11:00 AM	01:00 AM			
Sun	11:00 AM	01:00 AM			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

CHILDREN CAN ONLY ATTEND IF WITH AN ADULT, RESIDENTS OF THE HOTEL WILL BE MADE AWARE OF ANY ACTS FOR WHICH CHILDREN MAY NOT BE SUITED TO OR PERFORMING DURING A PLANNED STAY AT THE HOTEL

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6) THE HOTEL TO BE AVAILABLE 24 HOURS A DAY, SEVEN DAYS A WEEK TO RESIDENTS & (SIGNED FOR BONA FIDE GUESTS)
Day	Start	Finish	Nonstandard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7) NORMAL RESTAURANT & BAR HOURS ARE TYPICALLY TO 23:00HRS WE WOULD EXTEND TO 1:30AM FOR FUNCTIONS, SPECIAL OCCASIONS AND FESTIVE CALANDAR DATES RESIDENTS & (SIGNED FOR BONA FIDE GUESTS) AVAILABLE 24 HOURS A DAY, SEVEN DAYS A WEEK
Mon	11:00	01:30	
Tue	11:00	01:30	
Wed	11:00	01:30	
Thur	11:00	01:30	
Fri	11:00	01:30	
Sat	11:00	01:30	
Sun	11:00	01:30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

PLEASE REMOVE FROM ANNEX 2 THE OPERATING SCHEDULE, CLAUSES 1A TO 1F, PLEASE LEAVE 1G

PLEASE REMOVE ALL RESTRICTIONS (THOSE CURRENTLY PROHIBITED) CLAUSES A THROUGH TO H

Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☒

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

N/A

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

1. REQUEST ID ON ADMISSION (IF REQUIRED)
2. MAINTAIN & ENFORCE CLOSURE AND DRINKING UP TIMES
3. REFUSE ALCOHOL UPON NUISANCE BEHAVIOUR
4. MAINTAIN TRAINING RECORDS FOR STAFF
5. SUPPLY OF ALCOHOL 24 HOURS EVERYDAY FOR RESIDENTS AND THEIR BONA FIDE GUESTS. A SIGN IN BOOK SHALL BE KEPT AT THE FRONT DESK AND COMPLETED WHEN RESIDENTS HAVE GUESTS AND WILL INCLUDED THE NAME OF THE RESIDENT AND THEIR GUEST/S, ROOM NUMBER AND CONTACT DETAILS.

b) The prevention of crime and disorder

1. REFUSE ALCOHOL UPON NUISANCE BEHAVIOUR
2. ADVERTISE THE USE OF CCTV CAMERAS THROUGHOUT THE PREMISES
3. MAINTAIN A REFUSALS REGISTER

c) Public safety

1. MAINTAIN FIRE SAFETY PROCEDURES AND ANNUAL INSPECTIONS
2. COMPLETE RISK ASSESSMENTS FOR PUBLIC AREAS OF ACCESS
3. TRAINING IN FIRST AID, HEALTH & SAFETY, FOOD HYGIENE

d) The prevention of public nuisance

1. BE CONSIDERATE NEIGHBOURS, CLOSE WINDOWS WHEN POSSIBLE
2. IF CUSTOM IS SLOW, DETER FROM PLAYING MUSIC IN GARDENS
3. POST SIGNS FOR ORDERLY BEHAVIOUR, NO DRUGS ON THE PREMISES
4. EMPTY BOTTLE BINS IN THE MORNING
5. ENFORCE CLOSURE AND REQUEST CUSTOMERS LEAVE QUIETLY

e) The protection of children from harm

1. INTRODUCE CHALLENGE 25 POLICY
2. ADVERTISE CCTV – IN USE THROUGHOUT HOTEL AND GROUNDS
3. ASK FOR ID OF YOUNGER CUSTOMERS
4. REFUSE THE SALE OF ALCOHOL IF INTOXICATED

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late-night levy. ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I understand that I must now advertise my application. ☒
- I have enclosed the premises licence or relevant part of it or explanation. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	9 TH MARCH 2021
Capacity	GENERAL MANAGER / LICENSEE

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	9 TH MARCH 2021
Capacity	DIRECTOR, COMPANY SECRETARY & OWNER

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)

Post town

Post code

Telephone number (if any)

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late-night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.