



Southwold Harbour

MANAGEMENT COMMITTEE

SOUTHWOLD HARBOUR MANAGEMENT COMMITTEE

Thursday, 10 March 2022

Subject	Urgent Item of Business - Appointment to the Stakeholder Advisory Group
Supporting Officer	Nicola Wotton Deputy Democratic Services Manager nicola.wotton@eastsuffolk.gov.uk 01502 523241

Is the report Open or Exempt?	OPEN
Category of Exempt Information and reason why it is NOT in the public interest to disclose the exempt information.	Not applicable

Wards Affected:	Southwold
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Purpose and high-level overview

Purpose of Report:

To appoint a representative to the Stakeholder Advisory Group (SAG) to the vacancy for a representative from the Charter Boat Associations in the harbour including both dive and fishing charters.

Recommendation:

That David Beavan be appointed to the Stakeholder Advisory Group to represent the Charter Boat Associations in the harbour, including both dive and fishing charters, with immediate effect.

Impact Assessment

Governance:

The reasons for the establishment of the SAG and Harbour Management Committee (HMC) have been agreed in previous reports to the Southwold Harbour Lands Joint Committee. Filling one of the outstanding vacancies on the SAG will ensure that there is good representation from a wide range of stakeholders at all future SAG meetings.

Environmental:

The HMC must act in the best interests of the Port, which includes ensuring its long-term sustainability and success. Environmental factors will be taken into account in the decisions which the HMC will make.

Equalities and Diversity:

The SAG will be able to contribute its views at all HMC meetings, on items of business on the agenda, ensuring stakeholders views are considered.

Financial:

The HMC is a Committee of the Cabinet. Its costs of administration, including its Working Groups and the SAG, will be absorbed by the Democratic Services/Members' budget, in the same way as any other Committee of the Council is accounted for.

Legal:

No impact.

Risk:

No impact.

Harbour Business Plan Priorities

To be added when the plan is in place.

East Suffolk Council Strategic Plan Priorities

Select the themes of the Strategic Plan which are supported by this proposal:		
T01	Growing our Economy	<input checked="" type="checkbox"/>
T02	Enabling our Communities	<input checked="" type="checkbox"/>
T03	Maintaining Financial Sustainability	<input checked="" type="checkbox"/>
T04	Delivering Digital Transformation	<input type="checkbox"/>
T05	Caring for our Environment	<input checked="" type="checkbox"/>

Background and Justification for Recommendation

1 Background facts	
1.1	At a meeting of East Suffolk Council's (ESC) Cabinet which was held simultaneously with a meeting of Southwold Town Council (STC), on 2 March 2021, it was agreed by both the Cabinet and STC to establish a Harbour Management Committee (HMC) for the Southwold Harbour Lands, which would include setting up an Advisory Group.
1.2	The HMC held its first meeting on 8 July 2021, where it agreed the public notice for appointments to the Advisory Group and letter requesting nominations from the agreed organisations and stakeholder groups.
1.3	The Terms of Reference for the SAG were also agreed at the HMC meeting on 8 July 2021.
1.4	At its meeting on 23 September 2021, the HMC approved the nominated persons and established the SAG.
1.5	The SAG could be formed of a maximum of 18 persons. At the meeting on 23 September 2021, there were 15 representatives appointed. There were therefore three vacancies which needed to be filled.

2 Current position	
2.1	The SAG held its first meeting on 20 January 2022. At this meeting the SAG appointed a Chairperson and Vice Chairperson, noted its terms of reference, its role in relation to the HMC and the work programme of the HMC.
2.2	The SAG were aware of the three vacancies which were: <ul style="list-style-type: none"> • Representative for the Charter Boat Associations in the harbour including both dive and fishing charters • An additional representative for the interests of shoreside traders / businesses close to the harbour • A nomination from Blythburgh Parish Council
2.3	Any persons interested in filling one of the vacancies would be asked to contact Democratic Services in the first instance.

2.4	David Beavan has completed and submitted an application form for the Charter Boat Associations vacancy.
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3 How to address current situation

3.1	Appointing David Beavan onto the SAG will fill one of the outstanding vacancies and will ensure that there is a representative from the Charter Boat Associations at future meetings of the SAG.
3.2	The two remaining vacancies will be noted and hopefully filled in due course.

4 Reason for recommendation

4.1	Appointing David Beavan onto the SAG will ensure that there is representation from the Charter Boat Associations at future meetings of the SAG, which will help to ensure that all stakeholders are represented at SAG meetings. The views of the SAG will also be fed back to the HMC to help inform their decision-making processes.
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Appendices

Appendices:

None.

Background reference papers:

None.