



SOUTHWOLD HARBOUR MANAGEMENT COMMITTEE

Thursday, 27 January 2022

Subject	SOUTHWOLD HARBOUR MANAGEMENT COMMITTEE – BUDGET 2022/23
Supporting Officer	Brian Mew Chief Finance Officer and Section 151 Officer Brian.Mew@eastsoffolk.gov.uk 01394 444571

Is the report Open or Exempt?	OPEN
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Category of Exempt Information and reason why it is NOT in the public interest to disclose the exempt information.	N/A
Wards Affected:	Southwold

[Officer guidance for completion of report template](#)

Purpose and high-level overview

Purpose of Report:

This report presents the draft Budget for 2022/23 to the Committee for recommendation to the Cabinet, together with an overview of the Budget Monitoring position for Quarter 3 2021/22.

Recommendation/s:

The Committee is recommended to

1. Note and review the Budget Monitoring position for Quarter 3 2021/22;
2. Recommend the draft Budget for the Harbour for 2022/23 attached as Appendix A to Cabinet.

Impact Assessment

Governance:

None directly arising from this report.

Environmental:

None directly arising from this report.

Equalities and Diversity:

None directly arising from this report.

Financial:

The position at Quarter 3 2021/22 remains unchanged from Quarter 2. Net Southwold Harbour income and expenditure is currently showing a favourable variance of £65k compared with the budget to date. After adjusting for income in advance at the end of the year, it is anticipated that the outturn position for the year should be broadly in line with budget.

As at Quarter 3 2021/22, net Southwold Caravan Site and Campsite Harbour income and expenditure (adjusted for income in advance) is showing a small favourable variance of £9k. This is an improved position from Quarter 2 due to income and expenditure being in a more favourable position when compared to the budget to date. As reported to the Committee in November, officers have explored the potential for Government support funding for additional costs and income losses in respect of the pandemic to be claimed. It is estimated that support funding in the region of £30k can be attributed to the Caravan Site and Campsite for additional costs. A claim for compensation for income losses to the Council in the first quarter of 2021/22 has been submitted and is awaiting confirmation. This is expected before the end of March. This support will further improve the outturn position at the end of the year.

The draft Budget for 2022/23 is provided in Appendix A for both Southwold Harbour and the Caravan Site and Campsite. For Southwold Harbour there are no significant changes to the budget from the current year. Income has been aligned with current performance and has been increased by £20k which includes the agreed increase to Fees and Charges for 2022/23. The 2022/23 Budget for the Caravan Site and Campsite has also been

produced on current performance. The income budget reflects the agreed charges for next year and includes loss of income from vacant pitches. The touring fee income is very much weather dependent. The main change on expenditure budgets is to increase utility costs to reflect rising energy prices.

Legal:

None directly arising from this report.

Risk:

None directly arising from this report.

Harbour Business Plan Priorities

To be added when the plan is in place.

East Suffolk Council Strategic Plan Priorities

Select the themes of the Strategic Plan which are supported by this proposal:		
T01	Growing our Economy	<input checked="" type="checkbox"/>
T02	Enabling our Communities	<input checked="" type="checkbox"/>
T03	Maintaining Financial Sustainability	<input checked="" type="checkbox"/>
T04	Delivering Digital Transformation	<input type="checkbox"/>
T05	Caring for our Environment	<input checked="" type="checkbox"/>

Background and Justification for Recommendation

1 Background facts	
1.1	The Terms of Reference of the Harbour Management Committee state that the Committee will monitor performance against approved budgets and take appropriate action where this is required, and that the Committee will make a six monthly and annual report to the Cabinet reporting on performance against budget.
1.2	The Terms of Reference also state that the Committee will review and then recommend an annual budget, (including rental charges and central re-charges to the Council) to the Cabinet. A schedule of charges and dues for the Harbour for 2022/23 was considered by the Committee on 11 November 2021 and was approved by Cabinet on 7 December 2021. The Committee's views on Campsite and Caravan Site fees and charges proposals for 2022/23 were also reported to Cabinet, and these were also approved by Cabinet on 7 December 2021.
2 Current position	
2.1	The Budget Monitoring report for Quarter 3, up to 31 December 2021, is attached as Appendix A. The Appendix shows a Summary and account code level detail for the Harbour, and the Caravan and Campsite.

3 How to address current situation

3.1	The draft Budget for the Harbour, Campsite and Caravan Site for 2022/23 for review and recommendation to Cabinet is also shown in Appendix A, together with projections over the Council's Medium Term Financial Strategy (MTFS) period.
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4 Reason/s for recommendation

4.1	To fulfil the Committee's responsibilities in respect of budget monitoring, and recommending an annual budget to Cabinet.
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Appendices

Appendices:

Appendix A	Southwold Harbour Management Committee Budget Monitoring Report Quarter 3 2021/22 and Draft Budget 2022/23.
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Background reference papers:

Date	Type	Available From
	None	