



East Suffolk  
Community  
Partnerships  
*Bringing ideas to life*

Melton  
Woodbridge  
& Deben  
Peninsula

## Melton, Woodbridge and Deben Peninsula Community Partnership

**Chair:** Councillor James Mallinder (East Suffolk Council)

**Vice Chair:** Vacant

**East Suffolk Councillors:**

Councillor Ray Herring

Councillor James Mallinder

Councillor Chris Mapey

Councillor Rachel Smith-Lyte

Councillor Kay Yule

**Suffolk County Councillors:**

Councillor Caroline Page

Councillor Andrew Reid

**Partnership Organisations:**

Local Town and Parish Councils

Suffolk Constabulary

Ipswich and East Suffolk Clinical  
Commissioning Group

Community Action Suffolk

Business Community

Youth Community

Environment

Members of the **Melton, Woodbridge and Deben Peninsula Community Partnership** are invited to a meeting to be held via Zoom on **Tuesday, 14 December 2021 at 6:00pm.**

This meeting will be broadcast to the public via the East Suffolk YouTube Channel at <https://youtu.be/cdbergxAte4>

### Agenda

### Pages

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**1 Welcome and Apologies for Absence**

**2 Election of a Vice-Chairman**

To elect a Vice-Chairman for the Community Partnership.

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|----------|--|--------------|
| <b>3</b> | <b>Notes of the previous meeting</b><br>To agree the action notes of the meeting held on 8 September 2021.   | <b>1 - 5</b> |
| <b>4</b> | <b>Update from the Community Partnership Board meeting held on 6 December 2021.</b><br>Verbal update on East Suffolk Community Partnership Board meeting held 6 December 2021. |              |
| <b>5</b> | <b>Small Grants Scheme</b><br>A verbal update to be received from Julia Catterwell, Communities Officer, on the Small Grants Scheme.   |              |
| <b>6</b> | <b>Projects Update</b><br>A verbal update to be received from Julia Catterwell, Communities Officer, on the Partnerships projects.   |              |
| <b>7</b> | <b>Cycling and Walking Strategy</b><br>To receive a presentation on the draft <a href="#">East Suffolk Cycle and Walking Strategy</a> from Anthony Taylor, Senior Planner.     |              |
| <b>8</b> | <b>Date of Next Meeting</b><br>To confirm the date of the next meeting as Thursday 3 March 2022 at 6pm.  |              |

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## **Melton, Woodbridge and Deben Peninsula Community Partnership**

### **Action Notes of the Meeting held on Wednesday 8 September 2021 at 4pm via Zoom**

#### Core Membership:

ESC Councillors – Cllr James Mallinder (Chair)

Town and Parish Councils – Marie Backhouse (Orford and Gedgrave Parish Clerk), Claus Fortmann (Campsea Ashe Parish Clerk), Cllr Hazel Hughes (Hollesley Parish Council), Cllr Anne Macro (Orford and Gedgrave Parish Council), Cllr John Pilgrim (Boyton Parish Council), Cllr Alan Porter (Melton Parish Council)

Partnership Organisations – Caroline Rutherford (Just 42)

Others present – Gerry Bathe (Hollesley Village Hall Committee), Julia Catterwell (ESC Communities Officer), Matt Makin (ESC Democratic Services Officer), Nicole Rickard (ESC Head of Communities), Ray Whiffin (First Woodbridge Scout Group)

Item	Discussion
1.	<b>Welcome and Apologies for Absence</b>  Apologies for absence were received from: <ul style="list-style-type: none"> <li>• Sarah Mortimer (Community Action Suffolk)</li> <li>• Veronica Howe (St Mary's Church, Woodbridge)</li> <li>• Cllr Caroline Page (Suffolk County Council)</li> <li>• Jo Peters (Blaxhall, Butley and Sudbourne Parish Councils)</li> </ul>
2.	<b>Notes of the previous meeting – April 2021</b>  The action notes of this meeting were agreed, subject to the amendment as detailed on the meeting agenda.
3.	<b>Notes of the previous meeting – July 2021</b>  The action notes of the meeting were agreed.
4.	<b>Update from the Community Partnership Board held on 6 September 2021</b>

	<p>The Community Partnership received an update on the last meeting of the Community Partnership Board from Nicole Rickard (NR).</p> <p>NR provided an overview of the following points discussed at that meeting:</p> <ul style="list-style-type: none"> <li>• The report from the Transport Task and Finish Group</li> <li>• Focus on Community Partnerships</li> <li>• Covid Impacts Task and Finish Group / Hoarding Outcome Proposals</li> <li>• Focus on BT</li> <li>• 2021/22 Community Partnership Forum</li> <li>• The LGA 'deep dive' Peer Review of Community Partnerships</li> </ul> <p>Councillor Mallinder (JM) advised that he would be meeting with Jack Raven as soon as possible to articulate the Community Partnership's concerns around transport.</p> <p>Claus Fortmann (CF) asked about Katch bus data; NR said that she could provide this information outside of the meeting.</p> <p><b>ACTION</b> – NR to provide Katch bus data</p>
5.	<p><b>Rural Proofing</b></p> <p>JM advised that this item would be deferred to the next meeting.</p>
6.	<p><b>Recipients of funding to inform the Partnership how its funding has benefitted their projects</b></p> <p>Julia Catterwell (JC) introduced this item; it was noted that there were representatives present at the meeting from groups who had received funding from the Community Partnership.</p> <p><u>Gerry Bathe – Hollesley Village Hall</u></p> <p>Gerry Bathe (GB) confirmed that the £10,000 awarded to the project was going towards replacing the asbestos roof currently on the village hall. GB stated that the project was working with Hollesley Bay prison to enable offenders to gain NVQ qualifications in roofing and that the company undertaking the roof replacement had a training arm that could do this. The company had also been able to give a price that was only slightly more than the lowest quote received.</p> <p>GB noted that the pandemic had limited fundraising opportunities and that further funds were being raised to move to the next phase of the project, to</p>

	<p>install photovoltaic panels on the roof. The removal of the asbestos was due to begin in late October 2021.</p> <p><u>Caroline Rutherford – Just 42</u></p> <p>Caroline Rutherford (CR) said that funding had been put towards the running costs of youth groups in Sutton Heath, Alderton and Hollesley, working with 40 to 50 young people. CR outlined that work had been intended to take place between January and June 2021 but this had been disrupted by the pandemic; the groups were able to open from April/May 2021 onwards and worked through to July 2021.</p> <p>CR confirmed that 42 young people had accessed the groups provided and had engaged in a community activity that reduced social isolation. CR said that the groups had provided a safe place for young people to meet and access support and had provided a range of activities. CR also provided details of the Compass mentoring project.</p> <p>Photographs of some of the projects undertaken in the groups were displayed.</p> <p><u>Ray Whiffin – First Woodbridge Scout Group</u></p> <p>Ray Whiffin (RW) advised that the grant received had been to reintegrate young people into scouting and build up confidence, through traditional camping activities. This project had been delayed by building issues which had resulted in the Scout group having to leave its accommodation and move into a temporary space at Rock Barracks. RW said that plans were in place to move forward with the project and camping equipment had been ordered. RW advised that any camp would involve a Scout committee of young people in its planning stages.</p> <p><b>ACTION</b> – JC to send RW information on the Army Covenant Fund.</p> <p><u>Hazel Hughes – Hollesley Parish Council</u></p> <p>Hazel Hughes (HH) advised that the Parish Council was in the process of obtaining quotes for wheelchair accessible benches.</p>
7.	<p><b>Verbal update on the recent food demonstrations</b></p> <p>JC outlined the recent food demonstration events that had taken place, from European funding for older people in rural locations; events had taken place in Dennington and Wickham Market and had been well received. People were</p>

	<p>shown by chefs how to make recipes and were able to “cook along” in pairs. Food Savvy also attended to provide advice on minimising food waste.</p> <p>The next event was scheduled to take place on 9 September 2021 in Hollesley and was nearly fully booked. A future event was also planned for Melton, which had low take-up at the time. JC noted that future events needed to be cost effective.</p> <p>GB noted that there was an issue in Hollesley with younger families not having many cooking skills and asked if these events could be opened up to young people in the future. JC advised that the funding was specifically for over-65s but acknowledged there was a need for similar support for young people. NR advised that Boost funding could be put towards meeting this criterion.</p>
8.	<p><b>Any other business</b></p> <p>JC confirmed that £7,500 remained unallocated in the 2021/22 budget and would be put forward to another round of the Small Grant Scheme; this would open in November 2021 on the same principles as previous rounds. The big window would close on 1 January 2022 with the panel meeting in the third week of January 2022. JC advised that this would be publicised shortly and that the next meeting of the Task and Finish Group would be in November 2021.</p> <p>JM asked any groups who wanted publicity around funding received to contact him to arrange photo opportunities.</p> <p>Anne Macro (AM) highlighted that funding was sought to partially convert the changing rooms at Orford recreation ground to provide an accessible public toilet. JM asked AM to email him with further details of the project.</p> <p><b>ACTION</b> – AM to email JM with details on a project to partially convert the changing rooms at Orford recreation ground to provide an accessible public toilet.</p> <p>GB asked about possible funding for play equipment in Hollesley. NR said that this could be funded through the Boost scheme and said she would send the information to MM for him to pass on.</p> <p><b>ACTION</b> – NR to email information on the boost scheme to MM, to share with GB.</p>



	CF asked about parishes pooling funding for shared resources; NR advised this was a possibility and could be done in line with applications for Enabling Communities Budgets.
9.	<b>Date of next meeting:</b>  Tuesday 14 December 2021, 6pm, via Zoom.

The meeting concluded at 5.06 pm