



East Suffolk House, Riduna Park, Station Road,  
Melton, Woodbridge, Suffolk, IP12 1RT

## Licensing Sub-Committee

### Members:

Councillor Linda Coulam  
Councillor Mark Newton  
Councillor Rachel Smith-Lyte  
Councillor John Fisher (Reserve)

Members are invited to a **Meeting** of the **Licensing Sub-Committee** to be held in the Deben Conference Room, East Suffolk House, on **Tuesday, 5 October 2021 at 2.00pm**

In order to comply with East Suffolk Council's coronavirus arrangements and guidance, the number of people at this meeting will have to be restricted to only those whose attendance is reasonably necessary.

Ordinarily, East Suffolk Council encourages members of the public to attend its meetings but on this occasion would encourage the public to watch the livestream, via the East Suffolk Council YouTube channel instead at <https://youtu.be/Gp8zbZ3yiA0>

If you do believe it is necessary for you to be in attendance we encourage you to notify Democratic Services, by email to [democraticservices@eastsuffolk.gov.uk](mailto:democraticservices@eastsuffolk.gov.uk), of your intention to do so no later than 12 noon on the working day before the meeting so that the meeting can be managed in a COVID secure way and the Team can endeavour to accommodate you and advise of the necessary health and safety precautions.

However, we are not able to guarantee you a space/seat and you are advised that it may be that, regrettably, we are not able to admit you to the meeting room.

An Agenda is set out below.

## **Part One – Open to the Public**

**Pages**

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- |          |   |               |
|----------|---|---------------|
| <b>1</b> | <b>Election of a Chairman</b><br>To elect a Chairman for the meeting  |               |
| <b>2</b> | <b>Apologies for Absence</b><br>To receive apologies for absence, if any.   |               |
| <b>3</b> | <b>Declarations of Interest</b><br>Members and Officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the Meeting if it becomes apparent that this may be required when a particular item or issue is considered. |               |
| <b>4</b> | <b>Declarations of Lobbying and Responses to Lobbying</b><br>To receive any Declarations of Lobbying in respect of any item on the agenda and also declarations of any response to that lobbying.   |               |
| <b>5</b> | <b>Application for a new Premises Licence: 55-57 Undercliff Road West, Felixstowe, IP11 2AD ES/0912</b><br>Report of the Acting Legal and Licensing Services Manager  | <b>1 - 26</b> |

## **Part Two – Exempt/Confidential**

**Pages**

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There are no Exempt or Confidential items for this Agenda.

**Close**



Stephen Baker, Chief Executive

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[democraticservices@eastsuffolk.gov.uk](mailto:democraticservices@eastsuffolk.gov.uk)



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## LICENSING SUB-COMMITTEE

Tuesday, 5 October 2021

### APPLICATION DETAILS

<b>Type:</b>	New – Premises Licence
<b>Name of Applicant(s):</b>	The Skye Lounge Limited
<b>Address of Applicant(s):</b>	227 Langer Road, Felixstowe, IP11 2EE
<b>Type of applicant (Premises Only):</b>	Company
<b>Name of Premises:</b>	Skye Lounge
<b>Address of premises:</b>	55-57 Undercliff Road West, Felixstowe, IP11 2AD
<b>Description of Premises:</b>	Cocktail Bar

### EXECUTIVE SUMMARY:

- This is an application for a new Premises Licence.
- The application seeks to permit the following licensable activities: Sale of alcohol on the premises, Late night refreshment indoors, Live and Recorded music indoors.

Is the report Open or Exempt?	Open
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<b>Wards Affected:</b>	Eastern Felixstowe
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<b>Cabinet Member:</b>	Councillor Mary Rudd, Cabinet Member with responsibility for Community Health
<b>Supporting Officer:</b>	Leonie Houlton Licensing Officer 07733 362154 <a href="mailto:Leonie.Houlton@eastssuffolk.gov.uk">Leonie.Houlton@eastssuffolk.gov.uk</a>

## 1. PROPOSED LICENSABLE ACTIVITIES

### **Sale of alcohol – on sales**

Sunday to Thursday 10:00 to 00:00  
Friday & Saturday 12:00 to 00:30  
11:00 to 00:45 on Easter, May Day, Whitsun and August Bank Holiday Fridays and Saturdays, Christmas Eve, Boxing Day and New Year's Day.  
11:00 to 00:30 on Easter, May Day, Whitsun and August Bank Holidays Sundays.

### **Late night refreshment – indoors**

Sunday to Thursday 23:00 to 00:00  
Friday & Saturday 23:00 to 01:00  
23:00 to 01:00 on the following days: Easter Sunday, May Day Sunday, Whitsun Bank Holiday, August Bank Holiday, Christmas Eve, Boxing Day and New Years day

### **Live music – indoors**

Monday to Sunday 13:00 to 20:00  
31st October 13:00 to 23:30, 24th December 13:00 to 23:30, 31st December 13:00 to 00:30.

### **Recorded music – indoors**

Sunday to Thursday 10:00 to 00:00  
Friday & Saturday 10:00 to 01:00  
11:00 to 01:15 on Easter, May Day, Whitsun and August Bank Holiday Fridays and Saturdays, Christmas Eve, Boxing Day and New Year's Day.  
11:00 to 01:00 on Easter, May Day, Whitsun and August Bank Holidays Sundays.

(Although mentioned on the application, live and recorded music are permitted by deregulation until 23:00 anyway)

## 2. PROPOSED OPENING HOURS

Sunday to Thursday 10:00 to 00:00  
Friday & Saturday 10:00 to 01:00  
11:00 to 01:15 on Easter, May Day, Whitsun and August Bank Holiday Fridays and Saturdays, Christmas Eve, Boxing Day and New Year's Day.  
11:00 to 01:00 on Easter, May Day, Whitsun and August Bank Holidays Sundays.

## 3. OPERATING SCHEDULE

3.1 The following steps have been proposed in order to promote the four licensing objectives. These are proposals offered by the applicant and in their own words. Some submissions may already form part of the licence, as mandatory conditions; others may be re-worded by officers to form meaningful, enforceable conditions on the licence.

### **General**

1. Alcohol will not be sold or supplied except during permitted hours
2. Challenge 21
3. Door security

### **Prevention of crime and disorder**

1. The Licensee/DPS will actively participate in a local Pubwatch/Nightsafe scheme(s) (or similar) where such a scheme operates within the locality of the premises.
2. The Licensee will provide/install and maintain CCTV equipment at the premises in full working order. All recordings will be retained for at least 28 days and will be made available to an authorised officer of the Licensing Authority or Police on demand.
3. The Licensee will comply with Nightsafe policy on responsible drinks promotions.
4. The Licensee will ensure that all bar staff sign and uphold the companies' "Social Responsibility" document.

The Licensee will display notices that drinking glasses/bottles cannot be taken off the premises.

### **Public safety**

The Licensee will ensure that all exits and escape routes are clearly identified, kept free from obstruction and available for immediate use in the event of an emergency during licensable activities.

2. The Licensee will ensure that all soft furnishings are fire retardant treated and provide copies of certificates on request to any authorised officer.
3. The Licensee will clearly display a fire evacuation policy on the premises.
4. The Licensee will provide a fire alarm system and maintain it in good working order.
5. The Fire Service will be called in the event of any outbreak of fire.
6. The Licensee will ensure that the following systems are maintained and inspected by a suitably qualified professional person in accordance with the appropriate British Standard and at intervals recommended in national guidance, and will keep the records of such inspections available for inspection by authorised officers on request:
7. Electrical appliances
8. Fire alarm systems

### **Prevention of public nuisance**

1. The Licensee will take the appropriate steps (e.g. signage and/or sufficient staff on site) to ensure that customers behave in a quiet manner when using the outside area(s) of the premises and when departing.
2. After 23:30hrs all external doors and windows must be kept closed, other than for access and egress.
3. The volume of the amplification system shall be strictly controlled so that noise levels are non-intrusive at nearby residential properties.
4. In the event that additional ventilation is installed within the public house, the proposed scheme shall be submitted to the Head of Health, and only a scheme approved by the Head of Health shall be installed at the premises and maintained in approved form thereafter.

### **Protection of children from harm**

1. The Licensee will ensure that children are not permitted in the bar area, other than for access and egress.

The application including a plan of the premises are attached as **Appendix A**.

## **4. REASON FOR HEARING**

- 4.1 Five representations against the application have been received from other persons.

4.2 The applicant has been provided with copies of the representations and these are attached as **Appendix B** for members of the Sub-Committee.

4.3 Summary of grounds for representation:

The main concerns are that the premises is located in a residential area and therefore, having a venue that could be playing loud music on a regular basis as well as serving alcohol until late will cause a disturbance to local residents. There has already been an increase in noise and disturbance since the pier has been revamped and this closes at 11pm, this premises could be open until 1am.

There is also the possibility of anti-social behaviour as there are already issues from drunken patrons of other local establishments shouting, swearing and throwing empty bottles into gardens.

## **5. POINTS FOR CONSIDERATION**

5.1 In exercising its licensing functions, the Licensing Authority has stated in its licensing policy that it will primarily focus on the direct impact of the licensable activities taking place at the licensed premises on members of the public living, working or engaged in normal activity in the vicinity of the premises.

5.2 The attention of the Sub-Committee is drawn to the following:

- a) The Licensing Act 2003 Section 4 requires the Sub-Committee to have regard to:
  - Guidance Issued under Section 182 of the Licensing Act 2003.
  - The Council's Statement of Licensing Policy

If the Sub-Committee has reason to depart from the above it is asked to give full reasons for so doing.

- b) Human Rights Act 1998

The Human Rights Act 1998 came into force on the 2 October 2000. The Sub-Committee is urged to have careful regard of its provisions.

It is unlawful for a public authority (this expression includes local authorities) to act in a way which is incompatible with a human right.

As far as the applicant's right to a fair hearing is concerned (Article 6), the applicant has a right to be heard by the Licensing Sub-Committee. If this application is refused or granted subject to modification, the applicant has a right of appeal to the Magistrates' Court.

In assessing the impact of human rights, the Sub-Committee must seek to strike a balance between the right of the proprietors in the business to conduct it as they wish and local residents who may find its activities intrusive. In this context a business is a "possession" and the human right is expressed to be for the "peaceful enjoyment" of it. A rider to this human right empowers the Council to control the enjoyment of that

business by its proprietors in the general interest. At the same time, local residents are entitled to the peaceful enjoyment of their homes.

- 5.3 The relevant notices about this hearing have been served on the applicant and other persons and they have until 28<sup>th</sup> September 2021 to confirm that they intend to attend, or not, as the case may be and give notice that they wish to call witnesses.

## 6. CONCLUSION

- 6.1 The applicant has been advised of the representations that have been made and there may be mediation between the applicant and the other persons before the hearing in order to achieve agreement. In the event that an agreement is not possible, the Sub-Committee will be asked to determine this application by:

- Granting the application subject to such conditions as are consistent with the operating schedule accompanying the application and any condition which must be included in the licence in accordance with the Licensing Act 2003.
- Granting the application subject to such conditions as are consistent with the operating schedule accompanying the application, modified to such extent as the Sub-Committee considers appropriate for the promotion of the licensing objectives (for example, by excluding a licensable activity or restricting the hours when a licensable activity can take place), and any condition which must be included in the licence in accordance with the Licensing Act 2003.
- Rejecting the application.

- 6.2 If the decision reached by the Sub-Committee results in differences between the conditions attached to the licence and the planning permission currently in force for these premises, the applicant should be advised that the planning permission must be adhered to unless and until it is amended to reflect the conditions attached to the licence.

- 6.3 Depending on the decision of the Sub-Committee, the applicant and / or responsible authority and interested parties that have made representations have rights of appeal to the Magistrates Court.

- 6.4 When announcing its decision, the Sub-Committee is asked to state its reasons.

<b>APPENDICES</b>	
<b>Appendix A</b>	Application form including a plan of the premises
<b>Appendix B</b>	Representation (private document for the Sub-Committee only)

<b>BACKGROUND PAPERS</b>	
None	



# Application for a premises licence to be granted under the Licensing Act 2003

## PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We THE SKYE LOUNGE LIMITED

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description <b>55-57 UNDERCLIFF ROAD WEST</b>			
<b>Post town</b>	<b>FELIXSTOWE</b>	<b>Postcode</b>	<b>IP11 2AD</b>

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ <b>7700</b>

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as      Please tick as appropriate

- |     |  |                                     |
|-----|--|-------------------------------------|
| a)  | an individual or individuals *                     | please complete section (A)         |
| b)  | a person other than an individual *                |                                     |
| i   | as a limited company/limited liability partnership | please complete section (B)<br>TICK |
| ii  | as a partnership (other than limited liability)    | please complete section (B)         |
| iii | as an unincorporated association or                | please complete section (B)         |
| iv  | other (for example a statutory corporation)        | please complete section (B)         |
| c)  | a recognised club                                  | please complete section (B)         |

- |     |   |                             |
|-----|---|-----------------------------|
| d)  | a charity   | please complete section (B) |
| e)  | the proprietor of an educational establishment  | please complete section (B) |
| f)  | a health service body   | please complete section (B) |
| g)  | a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales   | please complete section (B) |
| ga) | a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | please complete section (B) |
| h)  | the chief officer of police of a police force in England and Wales  | please complete section (B) |

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name STUART MCCONNACHIE – THE SKYE LOUNGE LIMITED
Address 227 LANGER ROAD FELIXSTOWE IP11 2EE
Registered number (where applicable) 13559114

Description of applicant (for example, partnership, company, unincorporated association etc.) LIMITED COMPANY
Telephone number (if any)
E-mail address (optional)

### Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
2	4	0	9	2	0	2	1

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)  
 COCKTAIL BAR – WITH SEATING AND TABLES  
 SINGLE STOREY TERRACED BUILDING  
 OFF LICENSE ON ONE SIDE – ICE CREAM PALOUR ON THE OTHER SIDE  
 ALLEY WAY AT THE BACK  
 FRONT DOORWAY TO FOOTPATH

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)    **TICK**
- f) recorded music (if ticking yes, fill in box F)    **TICK**

- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)    **TICK**

**Supply of alcohol** (if ticking yes, fill in box J)    **TICK**

**In all cases complete boxes K, L and M**

# A

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Wed					
Thur					
			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

# C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			



## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Wed					
Thur					
			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

# E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	T
				Outdoors	
				Both	
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4) LIVE MUSICIANS , BANDS AND DJS		
Mon	13:00	20:00			
Tue	13:00	20:00			
Wed	13:00	20:00	<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5) 31st October 13.00 - 23.30, 24th December 13:00 - 23.30, 31st December 13:00 - 00:30.		
Thur	13:00	20:00			
Fri	13:00	20:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) N/A		
Sat	13:00	20:00			
Sun	13:00	20:00			

# F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	T
				Outdoors	
				Both	
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4) CD'S AND VINYL RECORDS		
Mon	10:00	00:00			
Tue	10:00	00:00			
			<b><u>State any seasonal variations for the playing of recorded music</u></b> From 11.00 to 01.15 on Easter, May Day, Whitsun and August Bank Holiday Fridays and Saturdays, Christmas Eve, Boxing Day and New Year's Day. From 11.00 to 01.00 on Easter, May Day, Whitsun and August Bank Holidays Sundays.		
Wed	10:00	00:00			
Thur	10:00	00:00			
			<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri	10:00:00	01:00			
Sat	10:00	01:00			
Sun	10:00	00:00			

# G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

# I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	T			
				Outdoors				
				Both				
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4) SUPPLY OF ALCOHOL					
Mon	23:00	00:00						
Tue	23:00	00:00						
Wed	23:00	00:00				<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5) Until 01.00 on the following days: Easter Sunday, May Day Sunday, Whitsun Bank Holiday, August Bank Holiday, Christmas Eve, Boxing Day and New Years day		
Thur	23:00	00:00						
Fri	23:00	01:00						
Sat	23:00	01:00:00						
Sun	23:00	00:00						

# J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	T
				Off the premises	
				Both	
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5) From 11.00 to 00.45 on Easter, May Day, Whitsun and August Bank Holiday Fridays and Saturdays, Christmas Eve, Boxing Day and New Year's Day. From 11.00 to 00.30 on Easter, May Day, Whitsun and August Bank Holidays Sundays.		
Mon	10:00	00:00			
Tue	10:00	00:00			
Wed	10:00	00:00			
Thur	10:00	00:00			
Fri	10:00	01:00			
Sat	10:00	01:00			
Sun	10:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name		ALICE PATRICIA MAY MARGO PEARSON
Date of birth		
Address		
Postcode		
Personal licence number (if known)		
Issuing licensing authority (if known)		

## K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

NO SUCH ACTIVITIES WILL OCCUR

ANY ONE CAUGHT BEHAVING IN SUCH A WAY WILL BE ASKED TO LEAVE THE PREMISES

## L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b><u>State any seasonal variations</u></b> (please read guidance note 5) From 11.00 to 01.15 on Easter, May Day, Whitsun and August Bank Holiday Fridays and Saturdays, Christmas Eve, Boxing Day and New Year's Day. From 11.00 to 01.00 on Easter, May Day, Whitsun and August Bank Holidays Sundays.
Day	Start	Finish	
Mon	10:00	00:00	
Tue	10:00	00:00	
Wed	10:00	00:00	
Thur	10:00	00:00	<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri	10:00	01:00	
Sat	10:00	01:00	
Sun	10:00	00:00	



## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

ALCOHOL WILL NOT BE SOLD OR SUPPLIED EXCEPT DURING PERMITTED HOURS  
CHALLENGE 21  
DOOR SECURITY

**b) The prevention of crime and disorder**

- 1  
The Licensee/DPS will actively participate in a local Pubwatch/Nightsafe scheme(s) (or similar) where such a scheme operates within the locality of the premises.
- 2  
The Licensee will provide/install and maintain CCTV equipment at the premises in full working order. All recordings will be retained for at least 28 days and will be made available to an authorised officer of the Licensing Authority or Police on demand.
- 3  
The Licensee will comply with Nightsafe policy on responsible drinks promotions.
- 4  
The Licensee will ensure that all bar staff sign and uphold the companies' "Social Responsibility" document.  
The Licensee will display notices that drinking glasses/bottles cannot be taken off the premises.

**c) Public safety**

- The Licensee will ensure that all exits and escape routes are clearly identified, kept free from obstruction and available for immediate use in the event of an emergency during licensable activities.
2.  
The Licensee will ensure that all soft furnishings are fire retardant treated and provide copies of certificates on request to any authorised officer.
  3.  
The Licensee will clearly display a fire evacuation policy on the premises.
  4.  
The Licensee will provide a fire alarm system and maintain it in good working order.
  5.  
The Fire Service will be called in the event of any outbreak of fire.
  6.  
The Licensee will ensure that the following systems are maintained and inspected by a suitably qualified professional person in accordance with the appropriate British Standard at intervals recommended in national guidance, and will keep the records of such inspections available for inspection by authorised officers on request:  
☐ Electrical appliances

☐  
Fire alarm systems

**d) The prevention of public nuisance**

- 1  
The Licensee will take the appropriate steps (e.g. signage and/or sufficient staff on site) to ensure that customers behave in a quiet manner when using the outside area(s) of the premises and when departing.
- 2  
After 23:30hrs all external doors and windows must be kept closed, other than for access and egress.
- 3  
The volume of the amplification system shall be strictly controlled so that noise levels are non-intrusive at nearby residential properties.
4.  
In the event that additional ventilation is installed within the public house, the proposed scheme shall be submitted to the Head of Health, and only a scheme approved by the Head of Health shall be installed at the premises and maintained in approved form thereafter.

**e) The protection of children from harm**

The Licensee will ensure that children are not permitted in the bar area, other than for access and egress.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United

Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li><li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li></ul>
Signature	
Date	13/08/2021
Capacity	DIRECTOR

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

