



East Suffolk
Community
Partnerships

Bringing ideas to life

Felixstowe
Peninsula

Felixstowe Peninsula Community Partnership

East Suffolk Councillors:

Councillor Mark Jepson (Chairman)
Councillor Melissa Allen
Councillor Stuart Bird
Councillor Mike Deacon
Councillor Steve Gallant
Councillor Tracey Green
Councillor Richard Kerry
Councillor Steve Wiles

Partnership Organisations:

Local Town and Parish Councils
Suffolk Constabulary
Ipswich and East Suffolk Clinical Commissioning Group
Community Action Suffolk
Felixstowe Forward
Business Community
Youth Community
Environment

Suffolk County Councillors:

Councillor Graham Newman
Councillor Patricia O'Brien

Members of the **Felixstowe Peninsula Community Partnership** are invited to a meeting to be held via Zoom, on **Wednesday, 7 October 2020 at 2:00 pm**

This meeting will be broadcast to the public via the East Suffolk YouTube Channel at <https://youtu.be/R7etSwCXINK>

1	Welcome and Apologies	
2	Appointment of a Vice-Chairman In accordance with the Terms of Reference, to appoint a Vice-Chairman of the Community Partnership for one year	
3	Notes of the previous meeting To agree the notes of the Community Partnership meeting held on 5 August 2020	1 - 4
4	Community Partnership Board Update To receive the update on the Community Partnership Board meeting, which took place on 7 September 2020	5 - 7
5	Review of existing Community Partnership Projects a) Felixstowe Library Project b) Felixstowe Academy Library Project c) Community Directory d) Grants Scheme	
6	Consideration of new Community Partnership Projects a) Nacton Playspace b) Potential Art Trail Project Felixstowe	
7	Review of the Core Membership To review the Core Membership of the Community Partnership	8 - 9
8	Date of Next Meeting Thursday 10 December 2020, 2pm, venue to be confirmed	

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Felixstowe Peninsula Community Partnership

Action Notes of the Meeting held on Wednesday 5 August 2020 via the Zoom video conferencing system

Core Membership present:

ESC Councillors – Cllr Mark Jepson (Chair), Cllr Stuart Bird, Cllr Steve Gallant

SCC Councillors – Cllr G Newman

Town and Parish Councils – S Brown (Nacton Parish Council), E Choi (Kirton and Falkenham Parish Council – non-voting), S Harkin (Felixstowe Town Council), A Hutton (Kirton and Falkenham Parish Council), C Shaw (Kirton and Falkenham Parish Council – non-voting), A Smith (Felixstowe Town Council), A Tadjirishi (Felixstowe Town Council – non-voting)

Partnership Organisations – H Greengrass (Felixstowe Forward), T Griffin (Ipswich & East Suffolk CCG), H Reid (Community Action Suffolk),

Others present – L Bennett (Partnerships Manager), C Lee (Communities Officer), M Makin (Democratic Services Officer)

Item	Discussion
1.	<p>Welcome and Apologies</p> <p>Cllr Jepson welcomed all those present to the meeting, the Community Partnership's first held via Zoom due to the COVID-19 pandemic.</p> <p>Apologies for absence were received from:</p> <p>Cllr Melissa Allen (East Suffolk Council) Cllr Mike Deacon (East Suffolk Council) Cllr Tracey Green (East Suffolk Council) Judi Hallett (Bucklesham Parish Council) Shez Hopkins (Level Two Youth Project)</p>
2.	<p>Notes of the previous meeting</p> <p>The action notes of the previous meeting were agreed as a correct record.</p>

3.	<p>Community Partnership Board Update</p> <p>Luke Bennett, the East Suffolk Partnerships Manager, summarised the Community Partnership Board update report that had been included in the meeting papers. He said that it was positive the Community Partnership Chairs were involved with the Board and that its priorities resonated with the priorities identified by the eight Community Partnerships.</p> <p>It was confirmed that a Task Group had been established to support the three priorities identified by the Board; outcomes would be developed and put the Board at the end of September 2020.</p> <p>Councillor Jepson invited questions.</p> <p>In response to a question regarding priorities, Councillor Gallant clarified that the Board has its own priorities, processes, and budget separate from the eight Community Partnerships. When asked about the difference between the Community Partnership's priorities and the Board's priorities, Councillor Jepson reminded the partnership of the large data pack that had been used at the initial workshop to identify the Community Partnership's priorities and explained how the Community Partnership would feed its priorities into the Board.</p>
4.	<p>Review of the Community Partnership's Priorities</p> <p>Councillor Jepson directed the Community Partnership to a document that highlighted the original priorities identified at the initial workshop and a Red/Amber/Green (RAG) system that had been applied to their importance in light of the ongoing COVID-19 pandemic. Councillor Jepson advised that this had been developed by speaking with various organisations in the Community Partnership area.</p> <p>There was significant discussion about this review of the Community Partnership's priorities, the needs of the area, and whether they should be changed in response to the pandemic. Several Members of the Community Partnership queried whether the importance of the priorities should be reordered, highlighting that the original three priorities were still relevant during this time and that a change in priorities could be seen as a short-term response to a long-term issue. One Member was concerned about the possible democratic deficit in changing the priorities, given how they had been established at the initial workshop.</p>

	<p>Other Members of the Community Partnership acknowledged that the world had changed due to the COVID-19 pandemic and considered that the priorities of the Community Partnership should be reviewed and amended to meet this change.</p> <p>As a consensus could not be reached on the amending of the priorities, it was agreed that a vote would be taken.</p> <p>On the proposition of Councillor Steve Gallant, seconded by Councillor Stuart Bird, it was AGREED by a majority vote to replace the <i>‘Community spaces and physical improvements’</i> priority with <i>‘Support people on low income, including to access essentials and manage their money better, and improve physical and mental health and wellbeing’</i>.</p>
5.	<p>Consideration of Community Partnership Projects</p> <p>Councillor Jepson moved to the projects document and invited Matt Makin to highlight the five projects and their criteria.</p> <p>There was significant discussion on the five proposed projects including the history around a Community Directory and the ongoing need for one in the area. Next steps were reliant on further discussion with SCC and the East Suffolk Communities Team.</p> <p>Councillor Jepson also spoke on the establishment of a grant fund to provide funding to community groups to support the slow reopening of society following the lockdown. There was some discussion on the wording and grammar of the proposed criteria; it was agreed that this could reviewed at any task and finish group established.</p> <p>Ash Tadjrishi, Clerk to Felixstowe Town Council, gave an update on funding required for the project at Felixstowe Library. Councillor Jepson outlined the project proposed at Felixstowe Academy’s Library to attract young people to reading.</p> <p>Following discussions, the following actions were agreed:</p> <ul style="list-style-type: none"> • That Cllr Jepson, Cllr Harkin, Cllr Hunt, Cllr Hutton, and Helen Greengrass form a task and finish group to establish a grant fund, including reviewing and amending the proposed criteria • To allocate funding to the following projects: <ul style="list-style-type: none"> ○ Grant Fund (max £10,000) ○ Felixstowe Library - refurbishment (max £5,000) ○ Felixstowe Academy Library – reading scheme (max £5,000)



	<ul style="list-style-type: none"> Ash Tadjrishi to liaise with Felixstowe Library to establish the status and needs of its project
6.	<p>Review of the Core Membership</p> <p>The Core Membership of the Community Partnership was reviewed; it was agreed that no changes would be made at this time.</p>
7.	<p>Dates of next meeting:</p> <p>7 October 2020, 2pm, venue to be confirmed.</p>

The meeting concluded at 4.16pm



Report to the Felixstowe Peninsula Community Partnership

OUTCOMES OF THE COMMUNITY PARTNERSHIP BOARD HELD 7 SEPTEMBER 2020

1. Progress since the previous meeting held 23 June 2020

At its previous meeting, the Board had considered the potential impacts of Covid-19 on East Suffolk people and places. As a result, several Board Members put themselves forward to form a Task Group to consider the following issues and report back to the September meeting of the Board:

- **Social isolation and loneliness:** Top priority overall for the Board (and for six of the eight East Suffolk Community Partnerships)
- **Sustaining Community Hubs and Community Resilience/Empowering/Capability:** How do we capture and retain community energy – and fill any gaps?
- **Supporting the most vulnerable communities and people:** Covid-19 has not impacted every place and age group equally – how can we reduce these differences during recovery?

The Task Group met on 4 August.

Key decisions:

The Board agreed the following recommendations from the Task Group:

Action 1: Invest £50,000 additional funding in the Hidden Needs grant programme aimed at tackling Social Isolation and Loneliness in identified hot spot areas.

Action 2: Fund 25 additional GrandPads or equivalent (cost £25,000) to enable people with limited resources and no IT equipment/Wi-Fi to get connected (particularly in the north of the District).

Action 3: Hold a focus group with our Community Response Groups to identify what interventions have worked best to support those who are isolated and lonely and expand/sustain these groups.

Action 4 - Invest £100,000 in a new East Suffolk VCSE “Bounce Back Fund” to focus on four themes:

- Help local VCSE organisations and community groups to survive and thrive in a new context e.g. funding for infrastructure, promotion, adaptation, or other relevant costs

- Help local community buildings to reopen and resume enabling community activities safely e.g. for signage, PPE, disposable plates and cutlery
- Help youth organisations, groups, and clubs to adapt their activities and continue to support the mental and physical health and wellbeing of young people
- Help organisations who involve volunteers to thrive and grow in line with the volunteering strategy and campaign

Action 5: Allocate £5,000 of funding for a specific East Suffolk Volunteering Campaign to help people to get into volunteering as a pathway back into work, retain new Covid-19 volunteers by offering them additional volunteering opportunities, and support existing volunteers to continue in a new context. (District-wide campaign but with a specific focus on areas such as Lowestoft where volunteer numbers are low).

Action 6: Work with the key Covid-19 response groups in East Suffolk to develop a place focussed approach to Hardship and Food Poverty and scope out any additional resources required.

Action 7: Task Group to meet again with a particular focus on 'Vulnerable People and Places' to develop proposals for the December Board meeting.

2. Transport

Transport is one of two key priorities for the Community Partnership Board (alongside Social Isolation and Loneliness), however the recent focus of the Board has been on social isolation and loneliness and the Covid-19 response. Transport issues remain a priority (and key element of the discussions in many of the Community partnerships) and the Board is now keen to make progress, particularly given the links to other key areas of activity e.g. isolation, health and wellbeing and youth activities.

Key decisions:

The Board agreed the following actions to refocus on this priority:

Action 1: Put plans in place to ensure that the Transport priority is given substantive focus during the Community Partnership Forum in November (see below).

Action 2: Commission some additional resource to work with the Board to identify potential 'quick win' transport projects and help local organisations and groups to develop these with a tight focus on delivering tangible outcomes on the ground.

Action 3: The Board be prepared at its meeting in December to allocate funding from the 2020/21 Community Partnership Board budget to this priority - ringfenced to support local project development and delivery.

3. Community Partnership Annual Forum: 2 – 6 November 2020

As a response to Covid restrictions on events/social contact the annual forum planned to be held at Trinity Park Conference Centre has been cancelled. The Board has agreed to host a week-long programme of virtual events in its place.

Forum Purpose:

- For the Community Partnership Board to host a high-profile event in East Suffolk for representatives from our communities, voluntary organisations, community groups, public services, and businesses, focussing on the strategic priorities identified by the Board (Social Isolation and Transport) and individual Community Partnerships.
- To celebrate early wins and demonstrate the impact of the Community Partnership Board and Community Partnerships.
- To enable the eight Community Partnerships to;
 - i) highlight the impact they are having within their communities and
 - ii) problem solve shared challenges.
- To share knowledge and expertise in the Suffolk System and beyond to work together for the benefit of our communities and businesses in East Suffolk.

The theme of the event is “**East Suffolk: Bringing Ideas to Life**”. Delegates will have the opportunity to join as many sessions as they wish throughout the week. The programme and booking details will be circulated by the end of September and members of the Community Partnerships are encouraged to attend and support the event, as well as to help promote the event to their wider networks.

Luke Bennett, Partnerships Manager
8 September 2020



Felixstowe Peninsula Community Partnership

Core Membership

Name	Representing
Cllr Mark Jepson	CP Chairman
Hannah Reid	Community Action Suffolk
Helen Greengrass	ESC Felixstowe Forward Change Director
Cllr Steve Gallant	ESC Ward Member for Eastern Felixstowe
Cllr Steve Wiles	ESC Ward Member for Eastern Felixstowe
Cllr Melissa Allen	ESC Ward Member for Orwell and Villages
Cllr Stuart Bird	ESC Ward Member for Western Felixstowe
Cllr Mike Deacon	ESC Ward Member for Western Felixstowe
Cllr Tracey Green	ESC Ward Member for Western Felixstowe
Cllr Sharon Harkin	Felixstowe Town Council
Cllr Andy Smith	Felixstowe Town Council
Ash Tadjrishi	Town Clerk, Felixstowe Town Council
Brian Hunt	Nacton Parish Council
Roger Abbott	Chairman, Felixstowe Chamber of Trade & Commerce
Joanna Shaw	Kirton and Falkenham Parish Council
Shez Hopkins	Level 2 Youth Project
Cllr Graham Newman	SCC Division Member for Felixstowe Coastal
Yvonne Smart	Trimley St Martin Parish Council
Colin Reid	Waldringfield Parish Council
Cllr Rhea Gardner	Bucklesham Parish Council

Other representatives who may attend in future, depending on priorities etc:

Name	Representing
Graham Page	CAB Felixstowe
Lucy Beale	DWP Felixstowe
Phil Gore	ESC Environment
Daniel Wareing	ESC Green Print Forum
John Royle	Chairman, Felixstowe BID (an emerging business improvement district representing town centre and seafront businesses)
Darren Meitiner-Harvey	Assistant Head Felixstowe Academy
Becki Gaunt	Flagship Housing
Linda Mitchell	Health and Children's Centre Manager Felixstowe
Lindsey Reeder	Health and Children's Centre Advisor Felixstowe
Louise Hardwick	Ipswich and East Suffolk CCG
Tabitha Griffin	Ipswich and East Suffolk CCG
Paul Davey	Corporate Affairs, Port of Felixstowe
Jason Flower	Port Users Group representing ports and logistics
Vikki Marcus	Practice Manager Coastal South Social Care Team
Rachael Partridge	Suffolk Constabulary