



East Suffolk  
Community  
Partnerships  
*Bringing ideas to life*

Framlingham  
Wickham  
Market  
& villages

## Framlingham, Wickham Market and villages Community Partnership

**Chair:** Councillor Carol Poulter (East Suffolk Council)

**Vice-Chair:** Councillor Maurice Cook (East Suffolk Council)

**East Suffolk Councillors:**

Councillor Stephen Burroughes

Councillor Maurice Cook

Councillor Carol Poulter

**Suffolk County Councillor:**

Councillor Alexander Nicoll

**Partnership Organisations:**

Local Town and Parish Councils

Suffolk Constabulary

Ipswich and East Suffolk Clinical Commissioning  
Group

Community Action Suffolk

Business Community

Youth Community

Environment

Members of the **Framlingham, Wickham Market and villages Community Partnership** are invited to a meeting to be held Remotely via Zoom on **Thursday, 21 January 2021 at 6.00pm**

This meeting will be broadcast to the public via the East Suffolk YouTube Channel at [https://youtu.be/P4UjNc\\_dRHs](https://youtu.be/P4UjNc_dRHs)

### Agenda

### Pages

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**1 Welcome and Apologies for Absence**

**2 Notes**

**1 - 10**

To agree the Notes of the Community Partnership meeting held on 22 October 2020.

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|----------|---|----------------|
| <b>3</b> | <b>Feedback from the Community Partnership Board on 7 December 2020</b>   | <b>11 - 12</b> |
| <b>4</b> | <b>Youth Employment Service</b><br>To receive a presentation from Simon Charlesworth, Economic Development Officer, East Suffolk Council. |                |
| <b>5</b> | <b>Community Partnership Projects and Funding</b>   | <b>13 - 13</b> |
| <b>6</b> | <b>Date of Next Meeting</b><br>To note that the next meeting will be held on Thursday, 18 March 2021 at 6.00pm.                           |                |

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## **Framlingham, Wickham Market and villages Community Partnership**

### **Action Notes of the Meeting held Remotely via Zoom on Thursday, 22 October 2020**

#### **Core Membership:**

**ESC Councillors** – Cllr C Poulter (Chairman), Cllr S Burroughes, Cllr M Cook

**SCC Councillors** – Cllr A Nicoll

**Town and Parish Councils** – J Cross (Great Glemham Parish Council), I French (Wickham Market Parish Council), M Hine (Framlingham Town Council), J Jones (Framlingham Town Council), K Jones (Ufford Parish Council).

**Partnership Organisations** – C Abraham (Community Action Suffolk), J Healey (Green Print Forum).

**Others present** – J Beck ( Planning Policy and Delivery), L Bennett (Community Partnerships Manager), S Carter (Democratic Services Officer), J Catterwell (Communities Officer), N Jenner (Communities Officer), A Nicholls (Planning Policy and Delivery), A Taylor (Planning Policy and Delivery).

Item	Discussion
1.	<p><b>Welcome and Apologies</b></p> <p>The Chairman of the CP, Councillor Carol Poulter, welcomed everyone to the meeting and made a few introductory comments to assist with the smooth running of the meeting.</p> <p>The Chairman advised that the meeting was being broadcast live via the Council's YouTube channel. In addition, the Chairman advised that any matters to be agreed would be by consensus rather than a formal vote.</p> <p>An apology for absence had been received from S Charlesworth (Economic Development Officer). The Democratic Services Officer advised that ESC Councillor Nicoll advised he was likely to be late joining the meeting.</p>

<b>2.</b>	<p><b>Notes</b></p> <p>The Notes of the meeting held on 30 July 2020 were agreed as a correct record.</p> <p>Councillor Burroughes informed the CP that, in response to his action point, he had not yet been able to collate all information but would report back when all details were available.</p>
<b>3.</b>	<p><b>Appointment of Vice-Chairman</b></p> <p>On a proposal by John Cross which was seconded by Councillor Burroughes, it was agreed that Councillor Maurice Cook be appointed as Vice-Chairman for the remainder of the municipal year.</p>
<b>4.</b>	<p><b>Feedback from the Community Partnership Board on 7 September 2020</b></p> <p>The CP received a report which provided details of the progress and outcomes of the CP Board meeting on 7 September 2020.</p> <p>The Partnerships Manager drew attention to the key issues and that the Board had agreed to fund a number of projects:</p> <ol style="list-style-type: none"> <li>1. An additional £50,000 for the Hidden Needs funding, the second round of which had closed at the end of September.</li> <li>2. 25 additional Grandpads.</li> <li>3. Investment of £100,000 in a “Bounce Back Fund” which would look to support many issues.</li> <li>4. £5,000 allocated for a specific East Suffolk Volunteering campaign.</li> </ol> <p>The Bounce Back Fund which was aimed at groups that might benefit was now live, full details of which were on the Council’s website. The Task Group meeting had focussed on vulnerability, newly vulnerable because of Covid19 and those losing jobs resulting in increased isolation. Proposals and recommendations would be going to the next CP Board meeting in December.</p> <p>The Partnerships Manager advised that whilst transport was a key priority, the recent focus had been on the Covid19 response. The CP Board had agreed to now re-focus on Transport and a Task Group was meeting the following Monday to take a twin track approach to look at systemic issues and short term issues, for example an electric vehicle to provide taxi/bus services in the area. Councillor Nicoll would be present at that meeting in his SCC role.</p>

	<p>Attention was also drawn to the forthcoming keynote event, a virtual Community Partnership Forum being held on 2 to 6 November 2020. There were 11 sessions covering many issues. All CP members were welcome to send the information to other groups who might be interested in attending.</p> <p>In response to questions relating to Covid19 taking all CP funding and transport issues, the Partnership Manager explained that he had been referring to the CP Board's budget; each CP had its own budget. Transport would come up for discussion later under another Agenda item.</p>
5.	<p><b>Cycling and Walking Strategy</b></p> <p>The Chairman welcomed to the meeting the Planners from the ESC Policy and Delivery Team who had been invited to give a presentation on the Cycling and Walking Strategy.</p> <p>By way of background, the Planners explained that Waveney had a cycling strategy in place in 2016 and since East Suffolk Council had come into existence, the document was being reviewed to include walking and cover the whole of the former Suffolk Coastal and Waveney District Council areas. The Government's recent White Paper was moving towards digital systems and the strategy needed to be easy to use. Consultation was currently underway.</p> <p>The Planners gave a detailed and interactive presentation covering the following:</p> <p><u>Project outcomes</u></p> <ul style="list-style-type: none"> <li>• Identify the <b>key corridors</b> within East Suffolk where there may be significant benefits from improving cycling and walking connections between settlements;</li> <li>• Produce <b>cycling and walking suitability maps</b> for the 'major centres', 'market towns' and some of the more sustainable 'large villages' in East Suffolk (as identified in the Suffolk Coastal Local Plan and Waveney Local Plan);</li> <li>• Identify <b>cycling and walking infrastructure improvement opportunities</b> throughout East Suffolk and propose potential solutions to achieve these improvements (for example, from marking up new cycle lanes, to new cycling and walking routes segregated from vehicle traffic); and</li> <li>• Produce an <b>implementation map</b> to monitor the delivery of cycling and walking opportunities identified in the Strategy, which will be regularly updated when identified cycling and walking solutions are implemented</li> </ul> <p><u>Initial map-based consultation</u></p> <ul style="list-style-type: none"> <li>• 19 October - 30 November 2020</li> </ul>

- The consultation asks the public to highlight cycling and walking matters in East Suffolk which you think should be addressed.

<https://eastsuffolk.maps.arcgis.com/apps/webappviewer/index.html?id=810e5f8977e144509f13120a00a341d6>

The Planners explained the interactive map, which gave details of the local allocations for growth, each dot represented comments, issues raised and suggested solutions. In addition to the interactive map, the righthand side (as displayed) gave further options, including how to submit a new issue, and a link to the public rights of way which could be viewed on the Suffolk County Council's website. The CP viewed a demonstration of 'submitting an issue'. The CP was reminded that the consultation ran until 30 November and all comments were welcome.

Thank you for your time

If you have any queries about the East Suffolk Cycling and Walking Strategy please email [jason.beck@eastsuffolk.gov.uk](mailto:jason.beck@eastsuffolk.gov.uk) or [anthony.taylor@eastsuffolk.gov.uk](mailto:anthony.taylor@eastsuffolk.gov.uk)

The Chairman thanked the Planners for a very detailed presentation and asked for any questions.

The CP raised issues and sought clarification on:

- Designated pedestrian and cycle zones.
- Signage and communication.
- Routes needed to be more visible at railway stations/Greater Anglia to be invited to advertise.
- Funding.
- Registering of quiet lanes.
- The linking up of routes.
- Clearing/cleaning up rights of way.
- Changing road users' behaviour to make suggestions viable.
- New routes.

The Planners confirmed that all suggestions put forward would be investigated. There were different funding streams via CIL, CP money, S106 money on new development sites, SCC had a five year rolling plan and there was access to Government budgets. Parish Councils were allocated a percentage of neighbourhood CIL particularly if they had an adopted Neighbourhood Plan. Priorities would be looked at and they were looking to work with the Green Print Forum. All CP members were invited to submit any issues and their comments during the consultation period.

	<p>Comment was made that the deadline for consultation was quite tight and that the CIL Team said proposals would need to fit in with the District's infrastructure plan. The Planners advised that, after the consultation deadline, the interactive map would not be accessible but any further comments could be emailed direct to them.</p> <p><b>ACTION: Sarah Carter</b> – list consultation link and Planners contact details in Notes.</p> <p><i><b>Note:</b> Subsequent to the meeting, the consultation deadline has been extended to 7 December 2020.</i></p>
<b>6.</b>	<p><b>Youth Employment Service</b></p> <p>Simon Charlesworth, ESC Economic Development, had sent his apologies for the meeting having been taken ill earlier in the day.</p> <p>The Communities Officer explained that he had been invited to the meeting to give a brief presentation as one of the proposed projects related to funding for the Youth Employment Service.</p> <p>The CP viewed a slide and the Communities Officer gave a brief overview of the scheme:</p> <p><u>YES – Youth Employment Service</u></p> <ul style="list-style-type: none"> <li>• The East Suffolk Youth Employment Services provides employment, education and training advice to young people aged 16-24 in East Suffolk.</li> <li>• Current Covid19 restrictions mean that anyone can register and meet virtually with an experienced Work Coach to discuss their career needs and aspirations. Local hubs are due to re-open from October.</li> <li>• Following initial assessment, an assigned Work Coach will develop a bespoke package of support that will help individuals understand their strengths and weaknesses, identify opportunities for progression, and navigate appropriate pathways into employment, education and/or training.</li> </ul> <p><u>Contact ES YES:</u>  Web: <a href="http://www.yessuffolk.co.uk">www.yessuffolk.co.uk</a>  Tel: 07590 893294  Email: <a href="mailto:info@yessuffolk.co.uk">info@yessuffolk.co.uk</a></p>
<b>7.</b>	<p><b>Community Partnership Projects – Outcome Proposal Forms</b></p> <p>The Communities Officer provided an update on the two Task and Finish Groups that had been set up to look at two of the CP's priorities, social isolation and</p>

developing opportunities for young people. Notes of their meetings were available on request.

The Task and Finish Groups had considered the priorities and taken some proposals to a consultation evening for further discussion. Suffolk Constabulary had been involved at that time. A summary of the key projects had been circulated with the Agenda. The Communities Officer advised that the projects needed to be agreed in principle to allow each of them to be taken to the next stage. If the proposals were accepted for funding, each application would be signed off by the Chairman and then go to the Funding Team. She reminded the CP that there was £35,000 to allocate; £10,000 carried forward from 2019/20 and £25,000 for the current year of 2020/21.

In response to a question relating to the busy boxes for elderly residents, the Communities Officer confirmed that the activity packs came from the County Council.

The Communities Officer gave brief outline of the proposals which were in support of the CP's priorities:

#### Replacement Wheelchair Accessible Vehicle

The purpose of the vehicle was to operate in and around Framlingham and provide access to medical facilities from Addenbrookes to Ipswich hospital.

The CP questioned the bid for just £15,000 for a vehicle and the Communities Officer explained that the existing bus needed to be replaced and it would be traded in; that would help with the cost.

#### Youth Work via FAYAP

This covered two bids working with Access Community Trust and did include outreach work. In response to questions, the Communities Officer advised that the proposal was to provide more hours of provision at all facilities and be targeted to specific groups.

#### Diversionary and Outreach work provided by Access Community Trust (ACT)

This was for young people in Wickham Market following up on successful work that had already been undertaken.

In response to questions to clarify, the Communities Officer advised that there were three separate bids which had come out of the consultation evening:

- FAYAP for specific projects
- Outreach work for sexual health and drugs
- ACT for outreach work in Wickham Market



Funding for YES (Youth Employment Service)

This was linked to travel and education via the Economic Development Team. Costings had yet to be confirmed.

Floodlight provision at Pageant Field

This proposal came forward from the young people and the cost given had been quoted in July. It was possible this could be financed via Sports and Open Spaces funding.

The CP was advised that this was not the first time such a request had been received. Mr Jones advised that, following a recent town survey, the view of the local community was an overwhelming 'no'; he thought it might encourage anti-social behaviour and was not wanted. Comment was made that from the broad remit of the CP, this could be seen as very narrow funding for a limited range of people.

Travel for Young People Small Grant Fund

This had been raised to provide support to youngsters who had not been able to attend interviews or apprenticeships as they had no means of transport available to them. It would be a small fund that could be applied for on a case by case basis.

Student Life Work Programme

Councillor Cook explained this was to provide peer support on a range of issues including, for example, drugs, managing credit cards, various social aspects. This type of scheme had proved to be successful and had been supported by the Secretary of State and involved the local MPs. Facilities would be set up in individual schools and students would be consulted to identify main concerns to be addressed.

It was hoped to involve the Town and Parish Councils by them engaging in the programme and provide suggestions. If successful, the scheme could be extended to other CPs in the district.

Framlingham Talking Bench

This was to help tackle social isolation.

Mrs Hine explained it was proposed to have a series of benches with planting so that people could sit and talk in a friendly place. A very suitable place would be outside the sheltered housing at The Elms; it would be used by those who needed it.

Motitech Bike/Screen

This provision was not just for care homes but for people to have in their own homes. It would allow people to take virtual trips on the screen anywhere in the world whilst cycling.

Comment was made that many of the proposals were for Framlingham or Wickham Market and it was important to ensure rural parishes were supported. Low cost talking benches should be considered for the rural areas and consideration could be given to CAS providing outreach work at local village halls. It might be that the smaller parishes needed assistance.

In response to questions, the Communities Officer explained that she had emailed all Town and Parish Councils in the CP area twice since September but no informative responses had been received. It was important to allocate the money available to the CP; it would not be carried forward at the end of the financial year.

It was reported that Great Glemham was looking at the provision of a bench but there had been some delay due to identifying land ownership. Covid had stopped weekly tea parties and get together picnics in the churchyard. Access to coffee caravans were welcomed. The Communities Officer confirmed there was progress with the rural coffee caravan as they were looking to extend services.

With regard to the Community Taxi-Bus Service, the Communities Officer advised that there was a larger pot of funding available from the CP Board. However, this CP could contribute a small amount towards a project that would link in with the train times at WM/Campsea Ashe. SCC Councillor Nicoll made reference to the County's determination on the decarbonising agenda and the County Council had bought two electric buses which were being leased on a pilot scheme, providing another alternative to rail travel and assisting people in getting out and about. There was some discussion on the detail of the scheme and whether it was only available if pre-booked or if it was a service that could be stopped at a bus stop. Whilst comment was made that using an app was a tried and tested method, it was highlighted that those people who did not have a mobile phone could not pre-book the service.

The CP supported the following proposals and nominations made to complete the outcome proposal form:

Replacement Wheelchair Accessible Vehicle at Hour Community	£15,000	John Jones
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Extending provision at FAYAP to help divert antisocial behaviour in Framlingham	£5,000	Cllr Maurice Cook
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Outreach work from FAYAP to help identify and mitigate antisocial behaviour in Framlingham	£3,500	Cllr Maurice Cook
Diversiory and Outreach work provided by Access Community Trust for young people in Wickham Market	£2,800	David Chenery
Travel for Young People Small Gant Fund	£1,000	John Jones
Student Life Work Programme (Framlingham College)	£2,500	Cllr Maurice Cook
Plus £500 per school consultation	£1,000	
Community Taxi-Bus Service	£3,000	John Cross
Talking Bench Framlingham	£2,000	Marion Hine
<b>AGREED – to take forward</b>		
The CP was of the opinion that it would not wish to support the following suggestions:		
Floodlight provision at Pageant Field		
Motitech Bike/Screen mobility bike for care home		
<b>AGREED – not to progress at the current time</b>		
The Communities Officer explained that the CP, at its next meeting, would look at progress on the projects and outcome proposal forms. She thanked those who had agreed to complete the forms.		
It was agreed that the Democratic Services Officer would forward the relevant documents to the nominees who had agreed to complete the outcome proposal forms.		
<b>ACTION: Sarah Carter</b>		



8.	<p><b>To note the agreed Core Membership of the CP</b></p> <p>The CP noted its Core Membership and understood that, going forward, it could be reviewed after the first year.</p>
9.	<p><b>Dates of next meeting(s)</b></p> <p>The CP was asked to note the next meeting would be held on Thursday, 21 January 2021 at 6.00pm.</p> <p><b>ACTION: all – diary note</b></p> <p>The Chairman thanked all for attending and participating in the meeting.</p> <p>The Chairman reminded the CP members to book their places on the East Suffolk Community Partnership Forum which was being held on 2 to 6 November, full details of which had already been circulated.</p>

The meeting concluded at 7.53pm.



## Key outcomes of the East Suffolk Community Partnership Board meeting held 7 December 2020.

### 1. Recap:

All eight Community Partnerships are represented on The Community Partnership Board by their respective Chairs.

The Board is currently focussed on these issues across East Suffolk:

- Transport
- Social Isolation and Loneliness
- Covid Impacts

The Community Partnership Board meeting agendas / papers / minutes can be viewed [HERE](#)

### 2. Progress on Transport Priority

A Transport Task Group had met on 26.10.20 to focus on i) Active and Sustainable Travel ii) Community Transport solutions ii) Rural Transport

The Task group recommend a twin track approach to the Transport Priority:

Short Term:

- Develop short-term 'quick win' deliverables.
- Identify, develop and seed/match fund pilots and trial projects to test 'proof of concept' and assess their viability to be scaled up across the area.

Medium – Long term:

- Study transport and travel issues & gaps in East Suffolk to provide rigorous data and intelligence on which to base future work.
- Work with strategic partners to redesign parts of the system, and collectively lobby to influence for change.

The Board agreed to this approach, and the Task Group has now taken the role of the Transport Programme Steering Group to help problem solve the transport priority. The three key elements for success are:

- i) The steering group – now scheduled to meet 27.01.21
- ii) A programme manager – who will start 01.02.21 (following an offer by EDF to provide a member of their staff to carry out the role for the Task Group)
- iii) A delivery budget – **the Board allocated £80k from its 2020/21 budget to fund this.**

The Travel and Transport improvement Programme proposal can be viewed [HERE](#)

The Board also agreed to support Suffolk County Council to trial an innovative new “Katch” EV Taxi bus service between Framlingham, Wickham Market and Campsea Ashe Station from January next Year. **The Board allocated 40k** from its budget towards this trial.

The Katch proposal can be viewed [HERE](#)

The full report from the Transport Task Group can be viewed [HERE](#)

### **3. Update on Social Isolation and Loneliness Priority**

To date, a total of £135,000 had been allocated to projects aimed at tackling Social Isolation and Loneliness. In addition, £100,000 was allocated by the Board at its meeting in September for the Bounce Back Fund which, although it emanated from the Covid Impacts Task and Finish Group, has strong links to the Isolation and Loneliness theme in that it is intended to enable VCSE groups, including youth groups and community buildings, to recommence their activities safely and securely.

The Board received a brief update on the four projects funded by them to support the reduction of Isolation and Loneliness in East Suffolk:

- Hidden Needs Grant Programme
- Small Grants (Covid Community Fund),
- Grandpads
- and the VCSE Bounce Back Fund.

The full report, with details of projects that have received grant funding to end November 2020 can be viewed [HERE](#)

### **4. Covid Impacts Task and Finish Group Report**

The Covid impacts Task and Finish Group had met again on 13th October 2020 to focus specifically on 'Vulnerable People and Places'. Having received a report from that group highlighting a range of potential needs and existing solutions, the Board agreed to:

- endorse the package of projects identified by the Covid Impacts Task and Finish Group to respond to the issue of 'Vulnerable People and Places'.
- mandate the Task and Finish Group and partner organisations to develop these projects and report back to the March Board meeting
- **allocate up to £20,000 towards the EAST (Everyone Active, Supported, Together) Box project** aimed at older people who live alone (or care for someone in the household) and who are vulnerable due to social isolation and/or loneliness.

The full report from the Covid impacts Task Group can be viewed [HERE](#)

The proposal for the EAST (Everyone Active, Supported Together) Boxes can be viewed [HERE](#)

Luke Bennett, Partnerships Manager. 17.12.2020



## **Framlingham, Wickham Market and Villages Funding Summary as at 12 January 2021**

### **Awaiting approval (to be signed off by Councillor Letitia Smith)**

- Chat Bench in Great Glemham £800
- FAYAP - £5,050 for increased provision
- Travel Fund for young people £1,000
- Student Life Mental Health Ambassador in Thomas Mills £1,000 Outreach Youth Work in Wickham Market via Access Community Trust £2,800
- FAYAP £3,840 for Outreach Work in Framlingham

### **Approved:**

- £15,000 for Hour Community new WAV approved and paid
- £3,000 for Katch/Electric taxibus service approved and paid

### **Funds remaining:**

- £2,510 (if all current proposals are approved)

Nicola Jenner  
Communities Officer