



**Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn
Valley Community Partnership**

**Action Notes of the Meeting held on Monday 4 January 2021 via the Zoom
video conferencing system**

Core Membership:

ESC Councillors – Councillor Chris Blundell (Chair), Cllr Colin Hedgley, Councillor Stuart Lawson, Councillor Mark Newton, Councillor Edward Thompson

Town and Parish Councils – Joanna Abbott (Clerk to Kesgrave Town Council), Alan Comber (Kesgrave Town Council), Stephen Denton (Martlesham Parish Council), James Wright (Rushmere St Andrew Parish Council)

Partnership Organisations – Laura Butters (Community Action Suffolk)

Others present – Luke Bennett (ESC Partnerships Manager), Simon Hooton (Suffolk Wildlife Trust), Andy Jolliffe (ESC Communities Officer), Matt Makin (ESC Democratic Services Officer), Councillor Letitia Smith (ESC Cabinet Member with responsibility for Communities, Leisure and Tourism)

Item	Discussion
1.	Welcome and Apologies Apologies for absence were received from: Mirabel Brown (Rushmere St Andrew Parish Council) Councillor Tony Fryatt (East Suffolk Council) Louise Hardwick (Ipswich and East Suffolk Clinical Commissioning Group) James Wright from Rushmere St Andrew Parish Council attended the meeting on behalf of Mirabel Brown.
2.	Notes of the previous meeting The action notes of the previous meeting were agreed as a correct record.
3.	Community Partnership Board Update The Community Partnership received an update from Luke Bennett on the meeting of the Community Partnership Board held on 7 December 2020.

	<p>Luke Bennett referred members of the Community Partnership to the written update circulated with the agenda, which provided a summary of what had been discussed at the meeting and the decisions taken by the Community Partnership Board; the written update contained links to further details on the various topics that had been considered.</p>
<p>4.</p>	<p>Update on current Community Partnership projects</p> <p><u>Chinwag</u></p> <p>Andy Jolliffe confirmed that the scheme was currently on hold, following Suffolk being placed in Tier 4 restrictions due to the COVID-19 pandemic. The scheme had been promoted on social media prior to this and had received 4,500 engagements.</p> <p>Councillor Lawson, in his capacity as General Manager of the Kesgrave War Memorial Community Centre, provided an update on the development of the project; the same template from the Age UK project had been used to develop the event and Fiona Farrell had been appointed to run the sessions. The Chinwag scheme would be branded to link in with other schemes in Suffolk and various activities were being organised.</p> <p><u>Talking Benches</u></p> <p>Eight expressions of interest had been received by the deadline; one of the requests was now being included as part of a Section 106 agreement in Purdis Farm so seven remained. Andy Jolliffe explained that the allocated budget was for five benches and it was estimated, pending quotes, that an additional £200-300 would be needed to fund all seven benches.</p> <p>ACTION The Community Partnership agreed to allow additional flexibility in the allocated funding for the project, in order to fund all seven proposed benches</p> <p><u>MeetUp Mondays</u></p> <p>Andy Jolliffe advised that, following discussions with Community Action Suffolk in December 2020, it had been decided to wait until early 2021 to identify further venues due to the ongoing COVID-19 pandemic. The Kesgrave Kitchen had signed up to host an event when possible.</p> <p><u>Mental Health First Aider Training</u></p>



	<p>A training session had been organised for 11 January 2021 and 20 delegates, from a variety of different community organisations, had booked to attend, leaving five spaces remaining. Andy Jolliffe thanked Joanna Abbott for her assistance in identifying interest in Kesgrave and the surrounding area.</p> <p><u>Great Bealings Speed Reduction Scheme</u></p> <p>An allocation of £500 had been provided to Great Bealings Parish Council for its speed reduction scheme, which was now with Suffolk County Council and Suffolk Highways. Councillor Hedgley advised that he had been able to provide a further £1,000 to the scheme from his Enabling Communities Budget, as another project had moved to the 2021/22 financial year, and that Councillor Tony Fryatt had provided £500 from his Enabling Communities Budget.</p> <p><u>Environmental Grant Scheme</u></p> <p>13 applications had been received for the scheme by the deadline and appraisals had been provided by the East Suffolk Council Funding team. The funding panel was scheduled to meet on 8 January 2021 to review the appraisals and make final decisions on funding.</p> <p>A total of £13,000 had been applied for, which was in excess of the £5,000 pot allocated to the scheme. Andy Jolliffe noted that the Community Partnership had £6,920 remaining to allocate for the 2020/21 financial year and suggested that further funding could be allocated to the scheme.</p> <p>Alan Comber advised that applications could also be made for similar funding from Kesgrave Town Council.</p> <p>ACTION The Community Partnership agreed to allow additional flexibility in the allocated funding for the scheme, in order to fund more schemes</p>
5.	<p>Update from the Environmental Care Working Group</p> <p>Andy Jolliffe provided an update on the meetings of the Environmental Care Working Group; the group had discussed several points around COVID-19 restrictions, current schemes already in place, and receiving feedback from local primary schools in the area.</p> <p>The Working Group was looking to take successful Environmental Grant Scheme projects and use them to create green corridors between projects.</p>
6.	<p>Discussion of Possible Future Projects</p>



	<p>Andy Jolliffe introduced Simon Hooton, who explained that he was a volunteer Conservation Advisor for Suffolk Wildlife Trust and outlined his background in countryside management; Simon was present to advise the Community Partnership on possible future projects relating to its environmental care priority.</p> <p>Councillor Thompson suggested conducting a study in the community to see what interest there was for a project regarding hedgehog care. Simon Hooton advised on actions such as hedgehog highways and swift boxes and suggested that an ideas sheet could be sent out to gather ideas from the community.</p> <p>Alan Comber suggested notice boards for wild and trim areas, to state why the areas were left in a particular condition; he also expressed concern over excessive verge cutting and asked if a dialogue could be established with the contractors undertaking the cutting.</p> <p>There was discussion around medical transport for elderly residents; Councillor Blundell advised that this was an issue being considered by the Community Partnership Board.</p> <p>ACTION – Andy Jolliffe to investigate distributing an ideas sheet for environmental care project suggestions</p>
7.	<p>Dates of next meeting:</p> <p>11 March 2021, 2pm, via Zoom</p>

The meeting concluded at 3.00 pm