



Felixstowe Peninsula Community Partnership

Action Notes of the Meeting held on Wednesday 5 August 2020 via the Zoom video conferencing system

Core Membership present:

ESC Councillors – Cllr Mark Jepson (Chair), Cllr Stuart Bird, Cllr Steve Gallant

SCC Councillors – Cllr G Newman

Town and Parish Councils – S Brown (Nacton Parish Council), E Choi (Kirton and Falkenham Parish Council – non-voting), S Harkin (Felixstowe Town Council), A Hutton (Kirton and Falkenham Parish Council), C Shaw (Kirton and Falkenham Parish Council – non-voting), A Smith (Felixstowe Town Council), A Tadjrishi (Felixstowe Town Council – non-voting)

Partnership Organisations – H Greengrass (Felixstowe Forward), T Griffin (Ipswich & East Suffolk CCG), H Reid (Community Action Suffolk),

Others present – L Bennett (Partnerships Manager), C Lee (Communities Officer), M Makin (Democratic Services Officer)

Item	Discussion
1.	<p>Welcome and Apologies</p> <p>Cllr Jepson welcomed all those present to the meeting, the Community Partnership's first held via Zoom due to the COVID-19 pandemic.</p> <p>Apologies for absence were received from:</p> <p>Cllr Melissa Allen (East Suffolk Council) Cllr Mike Deacon (East Suffolk Council) Cllr Tracey Green (East Suffolk Council) Judi Hallett (Bucklesham Parish Council) Shez Hopkins (Level Two Youth Project)</p>
2.	<p>Notes of the previous meeting</p> <p>The action notes of the previous meeting were agreed as a correct record.</p>



<p>3.</p>	<p>Community Partnership Board Update</p> <p>Luke Bennett, the East Suffolk Partnerships Manager, summarised the Community Partnership Board update report that had been included in the meeting papers. He said that it was positive the Community Partnership Chairs were involved with the Board and that its priorities resonated with the priorities identified by the eight Community Partnerships.</p> <p>It was confirmed that a Task Group had been established to support the three priorities identified by the Board; outcomes would be developed and put the Board at the end of September 2020.</p> <p>Councillor Jepson invited questions.</p> <p>In response to a question regarding priorities, Councillor Gallant clarified that the Board has its own priorities, processes, and budget separate from the eight Community Partnerships. When asked about the difference between the Community Partnership’s priorities and the Board’s priorities, Councillor Jepson reminded the partnership of the large data pack that had been used at the initial workshop to identify the Community Partnership’s priorities and explained how the Community Partnership would feed its priorities into the Board.</p>
<p>4.</p>	<p>Review of the Community Partnership’s Priorities</p> <p>Councillor Jepson directed the Community Partnership to a document that highlighted the original priorities identified at the initial workshop and a Red/Amber/Green (RAG) system that had been applied to their importance in light of the ongoing COVID-19 pandemic. Councillor Jepson advised that this had been developed by speaking with various organisations in the Community Partnership area.</p> <p>There was significant discussion about this review of the Community Partnership’s priorities, the needs of the area, and whether they should be changed in response to the pandemic. Several Members of the Community Partnership queried whether the importance of the priorities should be reordered, highlighting that the original three priorities were still relevant during this time and that a change in priorities could be seen as a short-term response to a long-term issue. One Member was concerned about the possible democratic deficit in changing the priorities, given how they had been established at the initial workshop.</p>



	<p>Other Members of the Community Partnership acknowledged that the world had changed due to the COVID-19 pandemic and considered that the priorities of the Community Partnership should be reviewed and amended to meet this change.</p> <p>As a consensus could not be reached on the amending of the priorities, it was agreed that a vote would be taken.</p> <p>On the proposition of Councillor Steve Gallant, seconded by Councillor Stuart Bird, it was AGREED by a majority vote to replace the <i>‘Community spaces and physical improvements’</i> priority with <i>‘Support people on low income, including to access essentials and manage their money better, and improve physical and mental health and wellbeing’</i>.</p>
<p>5.</p>	<p>Consideration of Community Partnership Projects</p> <p>Councillor Jepson moved to the projects document and invited Matt Makin to highlight the five projects and their criteria.</p> <p>There was significant discussion on the five proposed projects including the history around a Community Directory and the ongoing need for one in the area. Next steps were reliant on further discussion with SCC and the East Suffolk Communities Team.</p> <p>Councillor Jepson also spoke on the establishment of a grant fund to provide funding to community groups to support the slow reopening of society following the lockdown. There was some discussion on the wording and grammar of the proposed criteria; it was agreed that this could reviewed at any task and finish group established.</p> <p>Ash Tadjrishi, Clerk to Felixstowe Town Council, gave an update on funding required for the project at Felixstowe Library. Councillor Jepson outlined the project proposed at Felixstowe Academy’s Library to attract young people to reading.</p> <p>Following discussions, the following actions were agreed:</p> <ul style="list-style-type: none"> • That Cllr Jepson, Cllr Harkin, Cllr Hunt, Cllr Hutton, and Helen Greengrass form a task and finish group to establish a grant fund, including reviewing and amending the proposed criteria • To allocate funding to the following projects: <ul style="list-style-type: none"> ○ Grant Fund (max £10,000) ○ Felixstowe Library - refurbishment (max £5,000) ○ Felixstowe Academy Library – reading scheme (max £5,000)



	<ul style="list-style-type: none">• Ash Tadjrishi to liaise with Felixstowe Library to establish the status and needs of its project
6.	<p>Review of the Core Membership</p> <p>The Core Membership of the Community Partnership was reviewed; it was agreed that no changes would be made at this time.</p>
7.	<p>Dates of next meeting:</p> <p>7 October 2020, 2pm, venue to be confirmed.</p>

The meeting concluded at 4.16pm