



STRATEGIC PLANNING COMMITTEE

Monday, 10 June 2019

LOCAL VALIDATION LISTS

EXECUTIVE SUMMARY

1. This report provides an update on the formation of new Validation Requirements for East Suffolk Council combining the former Suffolk Coastal and Waveney District Councils Validation requirements.

Is the report Open or Exempt?	Open
Wards Affected:	All
Cabinet Member:	Councillor David Ritchie Cabinet Member for Planning and Coastal Management
Supporting Officer:	Liz Beighton Planning Development Manager 01394 444778 Liz.beighton@eastsuffolk.gov.uk

1 INTRODUCTION

- 1.1 This report provides an update on the formation of new Validation Requirements for East Suffolk Council combining the former Suffolk Coastal and Waveney District Councils Validation requirements

2 LOCAL VALIDATION REQUIREMENTS

- 2.1 The local validation guide explains what information will normally be required to accompany a planning application to enable it to be validated. We will only require information that will be a material consideration in the determination of the application. Be aware that certain information is essential before an application can be validated.
- 2.2 The Town & Country Planning (Development Management Procedure) Order 2015 (as amended) sets out the national information requirements for planning applications: the national list. All planning applications must be accompanied by the information set out in the national list. Without this information, your planning application cannot be validated and the process for deciding the application will not commence.
- 2.3 In addition to the National List the Council should adopt a Local list. The local list clarifies what information is usually required for applications of a particular type, scale or location. This should be read in conjunction with the Validation Checklist forms for each type of application which identifies those matters on the local list most likely to be applicable for that application type.
- 2.4 This report is appended with a draft Local Validation checklist which seeks to combine the former Suffolk Coastal and Waveney District Councils lists to provide a consistent and robust approach to validating planning applications. The attached draft document was placed on consultation with statutory consultees on the 21 May for a 21 day consultation period, which expires on 11 June 2019. To date only one response has been received from Sport England raising no objections but listing comments. The draft guide attached has been drafted with the support of internal consultees in the Policy and Environmental Health departments.
- 2.5 The report is presented to the Strategic Planning Committee for information and to allow for its adoption upon expiration of the consultation period to assist East Suffolk Council in the validation of applications and provide certainty to customers and developers over the level of information required to support planning applications.

3 REASON FOR RECOMMENDATION

- 3.1 To enable the Council to have a robust document to offer certainty to the level of information required to support the submission of a planning application.

RECOMMENDATION

To note the contents of the report and to give delegated authority to the Head of Planning and Coastal Management, in conjunction with the Portfolio Holder, to adopt the Local Validation Requirements upon the expiry of the consultation process unless any significant and substantial matters are raised.