



Framlingham, Wickham Market and villages Community Partnership

Action Notes of the Meeting held Remotely via Zoom on Thursday, 21 January 2021

Core Membership:

ESC Councillors – Cllr C Poulter (Chairman), Cllr M Cook.

SCC Councillors – Cllr A Nicoll

Town and Parish Councils – D Chenery (Wickham Market Parish Council), J Cross (Great Glemham Parish Council), M Hine (Framlingham Town Council), J Jones (Framlingham Town Council), K Jones (Ufford Parish Council).

Partnership Organisations – C Abraham (Community Action Suffolk), J Healey (Green Print Forum).

Others present – L Bennett (Community Partnerships Manager), S Carter (Democratic Services Officer), J Catterwell (Communities Officer), S Charlesworth (ESC Economic Development), N Jenner (Communities Officer).

Item	Discussion
1.	<p>Welcome and Apologies</p> <p>The Chairman of the CP, Councillor Carol Poulter, welcomed everyone to the meeting and made a few introductory comments to assist with the smooth running of the meeting.</p> <p>The Chairman advised that the meeting was being broadcast live via the Council's YouTube channel. In addition, the Chairman advised that any matters to be agreed would be by consensus rather than a formal vote.</p> <p>Apologies for absence had been received from ESC Cllr S Burroughes, J Page and A Revill both from Hacheston Parish Council.</p>

2.	<p>Notes</p> <p>The Notes of the meeting held on 22 October 2020 were agreed as a correct record.</p>
3.	<p>Feedback from the Community Partnership Board on 7 December 2020</p> <p>The CP received a report which provided details of the progress and outcomes of the CP Board meeting on 7 December 2020.</p> <p>The Chairman advised that in the short time the CPs had been in place, the CPs had been a real success with pushing forward agendas and achieving results. A great deal had been accomplished; the launch of the electric taxibus service had only been delayed because of Covid19.</p> <p>The Partnerships Manager confirmed that the CP workshops had identified priorities and the Board was supporting strategic matters in East Suffolk. Although the launch of the electric taxi had been delayed, the vehicle was being put to good use and being used to transport vaccines to Saxmundham.</p> <p>Councillor Nicoll advised that the electric vehicle was being leased by the County Council to help communities and would be providing door to door service for vaccinations from 1 February to 31 March in the Framlingham, Wickham Market and Campsea Ashe areas.</p> <p>It was noted that the CP Board report provided information and links to projects funded by the Board and also information relating to the eight CP areas.</p>
4.	<p>Youth Employment Service (YES)</p> <p>The Chairman welcomed to the meeting Simon Charlesworth, ESC Economic Development Officer.</p> <p>The Economic Development Officer gave a presentation on the Youth Employment Service covering:</p> <p><u>YES</u> Launched in 2019 Supported by grant funding</p> <p><u>The Customer Journey</u> Consultation and assessment Coaching and support</p>

	<p><u>Performance</u> Year 1 – successful outcomes Year 2 – objectives</p> <p><u>Contact Details</u> Tel: 07590 893294 Email: info@yessuffolk.co.uk Web: www.yessuffolk.co.uk</p> <p>The CP discussed methods of communication, identifying those in schools not engaging in the education system, and using handouts similar to a type of business card. The Economic Development Officer confirmed further communications were by word of mouth, advertisement, social media and via a network of speakers and written articles for parish newsletters. Ms Abraham advised that the 73% supported from the old Waveney area probably related to people from Lowestoft. Many issues were exacerbated with lack of transport in the rural areas.</p> <p>It was suggested that a PDF A4 poster would be useful for parishes to put up on their notice boards and also be available for those lacking in an adequate digital service. The Communities Officer would try to promote the service with the local schools. The Economic Development Officer advised that there was physical presence in Lowestoft and Felixstowe and they hoped to reach out to the rural network once the county was out of Covid19 lockdown.</p> <p>The Chairman thanked the Economic Development Officer for attending the meeting; it was beneficial to hear what was happening in the CP’s area.</p> <p>ACTION: Simon Charlesworth for A4 poster</p>												
5.	<p>Community Partnership Projects and Funding</p> <p>The Communities Officer thanked the CP members for completing outcome proposal forms and gave an overview of projects and funding and the status of each project, updated as follows:</p> <table><tr><td>£15,000</td><td>Hour Community new WAV</td><td>Approved and paid</td></tr><tr><td>£3,000</td><td>Katch/Electric taxibus service</td><td>Approved and paid</td></tr><tr><td>£800</td><td>Chat bench in Great Glemham</td><td>Approved</td></tr><tr><td>£5,050</td><td>FAYAP, increased provision</td><td>Approved</td></tr></table>	£15,000	Hour Community new WAV	Approved and paid	£3,000	Katch/Electric taxibus service	Approved and paid	£800	Chat bench in Great Glemham	Approved	£5,050	FAYAP, increased provision	Approved
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£3,840	FAYAP, outreach work in Framlingham	Approved
£1,000	Student Life Mental Health Ambassador In Thomas Mills	Approved
?	Wickham Market Youth Outreach Provision	Further details being sought
<p>Funds remaining were £3,510 which it was hoped to allocate before the end of the financial year. An article had been published in the last Town and Parish Council Bulletin seeking ideas but unfortunately there had been little response. Potential proposals included:</p> <ul style="list-style-type: none"> - Small Grants Scheme 'developing opportunities for young people'. - Wickham Market Community Hub in the former pub premises. <p>Ideas discussed were as follows:</p> <p>Ufford Parish Council put in a request for a chat bench to support those out walking, however, its location was not yet decided. The Chairman advised that, as the CP's budget had to be spent in the current financial year, she could fund it out of her next year's Locality Budget.</p> <p>Detailed discussion resulted in agreement that the Wickham Market Community Hub might not be sufficiently advanced to receive funding in the current year; any outcome proposal form would be scrutinised by the Funding Team. Cllr Nicoll confirmed he would follow up and make contact with the Company Secretary overseeing the project.</p> <p>Support was given to a Small Grants Scheme as that might be of assistance to the smaller parishes. It might also help younger people and tackle social isolation for all ages and abilities. Money allocated to such a scheme was likely to be rolled over into the next financial year.</p> <p>Support for business diversification in the rural villages or a scheme for new start-up businesses was mentioned. The CP was advised that this was the responsibility of the Economic Development Team.</p> <p>Buying tools and equipment for the Framlingham Workshop could be considered via the completion of an outcome proposal form.</p>		

	<p>Buying laptops for home schooling. The Communities Officer explained that volunteer groups were helping with reconditioned laptops and, whilst there was a gap with access to computers, some families did not want to come forward. In addition, the Funding Team had indicated such proposals should go through the County Council's scheme in the first instance.</p> <p>The following proposals were AGREED for follow up:</p> <p>Small Grants Scheme – tailored to young people and social isolation Wickham Market Community Hub</p> <p>The following proposal was to be looked at in the future:</p> <p>Workshop Tools in Framlingham</p> <p>The Chairman thanked the Communities Officer for her work and support through such difficult times.</p>
6.	<p>Dates of next meeting</p> <p>The CP was asked to note the next meeting would be held on Thursday, 18 March 2021 at 6.00pm.</p> <p>ACTION: all – diary note</p> <p>The Chairman thanked all for attending and participating in the meeting.</p>

The meeting concluded at 7.28pm.