



East Suffolk
Community
Partnerships

Bringing ideas to life

Felixstowe
Peninsula

Felixstowe Peninsula Community Partnership

Chair: Councillor Mark Jepson (East Suffolk Council)

Vice-Chair: Councillor Sharon Harkin (Felixstowe Town Council)

East Suffolk Councillors:

Councillor Melissa Allen Councillor Tracey Green

Councillor Stuart Bird Councillor Mark Jepson

Councillor Mike Deacon Councillor Richard Kerry

Councillor Steve Gallant Councillor Steve Wiles

Suffolk County Councillors:

Councillor Graham Newman

Councillor Patricia O'Brien

Partnership Organisations:

Local Town and Parish Councils

Suffolk Constabulary

Ipswich and East Suffolk Clinical
Commissioning Group

Community Action Suffolk

Felixstowe Forward

Business Community

Youth Community

Environment

Members of the **Felixstowe Peninsula Community Partnership** are invited to a meeting to be held via Zoom,
on **Thursday, 18 February 2021 at 2:00 pm**

This meeting will be broadcast to the public via the East Suffolk YouTube Channel at <https://youtu.be/YiHLnaS8uaA>.

Agenda

Pages

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| 2 | Notes of the previous meeting
To agree the notes of the Community Partnership meeting held on 10 December 2020 | 1 - 6 |
| 3 | Update on the Small Grants Scheme
To receive an update from the Communities Officer | |
| 4 | Allocation of the remaining 2020/21 Budget
To discuss the allocation of the remaining 2020/21 budget | |
| 5 | Community Infrastructure Levy (CIL) and Local Infrastructure Priorities
To receive a presentation from East Suffolk Council's Major Sites & Infrastructure Team, followed by discussion to explore a collaborative approach to address local infrastructure needs | |
| 6 | Review of the Community Partnership's work in 2020/21
To review the work of the Community Partnership during the 2020/21 year | |
| 7 | To consider inviting a member of the Integrated Neighbourhood Team onto the Core Membership
To discuss inviting a member of the Integrated Neighbourhood Team onto the Core Membership | |
| 8 | Date of Next Meeting
Thursday 22 April 2021, 2pm, venue TBC | |

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www.local.gov.uk/Community-Leadership



Felixstowe Peninsula Community Partnership

Action Notes of the Meeting held on Thursday 10 December 2020 via the Zoom video conferencing system

Core Membership present:

ESC Councillors – Cllr Mark Jepson (Chair), Cllr Melissa Allen, Cllr Stuart Bird, Cllr Mike Deacon, Cllr Steve Gallant, Cllr Steve Wiles

Town and Parish Councils – Cllr Rhea Gardner (Bucklesham Parish Council), Cllr Sharon Harkin (Felixstowe Town Council (Vice-Chair)), Cllr Adrian Hutton (Kirton and Falkenham Parish Council), Cllr Colin Reid (Waldringfield Parish Council), Cllr Yvonne Smart (Trimley St Martin Parish Council), Cllr Andy Smith (Felixstowe Town Council), Ash Tadjrishi (Felixstowe Town Council (Town Clerk))

Partnership Organisations – Helen Greengrass (Felixstowe Forward), Hannah Reid (Community Action Suffolk), Sarah Wilson (Community Representative)

Others present – Louise Carter (Communities Apprentice), Chloe Lee (Communities Officer), Matt Makin (Democratic Services Officer), Nicole Rickard (Head of Communities)

Item	Discussion
1.	<p>Welcome and Apologies</p> <p>Apologies for absence were received from:</p> <p>Cllr Tracey Green (East Suffolk Council) Cllr Richard Kerry (East Suffolk Council) Cllr Graham Newman (Suffolk County Council)</p>
2.	<p>Notes of the previous meeting</p> <p>The action notes of the previous meeting were agreed as a correct record.</p>
3.	<p>Community Partnership Board Update</p> <p>Councillor Steve Gallant gave an update on the transport projects considered at the meeting of the Community Partnership Board held on 7 December 2020.</p> <p>Councillor Gallant outlined the initial outcomes of the Transport Task Group and provided details of two projects worked up:</p>

- a one-year pilot in Campsea Ashe, Framlingham and Wickham Market, testing the viability of a sustainable transport solution trialling two eight-seater wheelchair accessible electric passenger vehicles operating as shared taxis
- the development (within three months) of a three-year transport and travel work programme giving a clear focus on how the Community Partnership Board will have impact. £40,000 had been allocated to the first project and £80,000 allocated to the second project.

It was confirmed that depending on the success of the pilot of the first project, the service could be rolled out across other areas in East Suffolk. The project would look at the successes and failures of previous similar projects, such as Dial a Bus, to learn from the experience gained by those projects.

Nicole Rickard, Head of Communities for East Suffolk Council, explained that a total of £135,000 had been allocated to projects aimed at tackling social isolation and loneliness; Nicole Rickard gave details of the types of projects that had been funded.

Nicole Rickard was also able to give an update on the Grandpads project and confirmed that there was now a total of 100 Grandpads in use across East Suffolk, with outstanding funding bids giving the possibility of more devices being purchased in the near future.

The Community Partnership was also updated on the progress of the Bounce Back Fund and details of the EAST (Everyone Active, Supported Together) Boxes that would be distributed to isolated older people and those older people acting as carers.

On the suggestion of Councillor Smart from Trimley St Martin Parish Council, it was agreed that information on the EAST Boxes would be sent to Town and Parish Clerks.

ACTION – Nicole Rickard to arrange for information on the EAST Boxes to be sent to Town and Parish Clerks

4.	<p>COVID-19 Youth Voice and East Suffolk Council Survey</p> <p>Chloe Lee provided an overview of Youth Voice (www.eastsuffolkyouthvoice.com), including its origins from the 2018 Youth Conference and how the system of post boxes in high schools had been used to collect feedback from young people on a termly basis which was used to create reports distributed to key decision makers in different sectors.</p> <p>The Community Partnership was advised that Youth Voice now had a website to collect information virtually in lieu of workers collecting information slips from high schools; Youth Voice had also conducted an online survey of young people to grasp what they were feeling and going through during the COVID-19 pandemic.</p> <p>Chloe Lee directed attendees' attention to the infograph included in the meeting papers and highlighted the key points from the survey results. Chloe Lee explained how the data from this survey had shaped the recent youth takeover day.</p> <p>In response to questions from the Community Partnership, Chloe Lee confirmed the online surveys would open two-way conversations with young people on an ongoing basis and surveys would be promoted via high schools and youth organisations, would continue the system established by the old manual surveys and would move towards themed surveys at a localised level.</p>
5.	<p>Update on existing Community Partnership Projects</p> <p><u>Felixstowe School Library Project</u></p> <p>Chloe Lee confirmed that the project was progressing well and that Felixstowe School had purchased a large batch of books that were already being borrowed. Reading interventions for Years 7 and 8 students were taking place and furniture for the library had been received the previous week. All students in Years 7 and 8 had received a free book and ICT equipment, including large screens and headphones for audio books, had been ordered.</p> <p>Councillor Stuart Bird explained that he had submitted an application for approval last week to allocate approximately half of his Suffolk County Council locality budget for the project.</p>

	<p><u>Felixstowe Library Project</u></p> <p>Sarah Wilson gave a history of the project and confirmed that decoration of the children's area was now complete. The new flooring fixtures would be installed in January 2021 and Sarah Wilson gave an overview of the seaside theme for the children's area and the facilities that would be available, such as "hidey holes" for quiet reading.</p> <p>There was discussion around the provision of library services across the Community Partnership area. In response to a request from Councillor Reid from Waldringfield Parish Council, it was agreed that Chloe Lee would liaise with Julia Catterwell, the Communities Officer for the Melton, Woodbridge and Deben Peninsula Community Partnership, regarding services in that area geographically close to Waldringfield.</p> <p>ACTION – Chloe Lee to liaise with Julia Catterwell regarding Waldringfield accessing Community Partnership services in the Melton, Woodbridge and Deben Peninsula Community Partnership area</p> <p><u>Community Directory</u></p> <p>Ash Tadjrishi confirmed that the scoping paper had been completed by Felixstowe Town Council's web developers and would be proceeding with developing the community directory system. It was anticipated that this would be completed by the end of Q1 2021; Ash Tadjrishi advised that he would be able to provide a further update at the next meeting of the Community Partnership.</p>
6.	<p>Review of the Remaining 2020/21 Budget</p> <p>It was confirmed that there was £5,000 remaining in the current year budget for allocation.</p>
7.	<p>New Project Proposals</p> <p><u>Digital Inclusion Project (Salvation Army)</u></p> <p>Chloe Lee outlined proposals to allocate £1,500 to allow Felixstowe Salvation Army to purchase small pieces of digital technology to complement the support packages it would be providing over the Christmas period, which all had a digital element to them. The purchase of such equipment would allow users of the support packages to fully engage with them and thus improve mental health wellbeing and enhance the kindness being offered.</p>

Members of the Community Partnership were in support of the project and considered it to be worthwhile. Councillor Gallant suggested that donations of equipment could also be sought, as many people would have the required items at home but no longer be using them.

ACTION – £1,500 to be allocated to support the Salvation Army’s digital inclusion project; Chloe Lee to develop proposals and submit them for approval.

Langer Primary School – Holiday Activities

Chloe Lee explained that Councillor Tracey Green had highlighted Langer Primary School’s recent Ofsted inspection result and the deprived catchment area it served. The school had been approached and had requested support to facilitate sport activity days in the December 2020 and February 2021 half-term holidays. £1,530 of funding was sought to supply external coaches, equipment for children to take home and to provide lunch and snacks on both days.

The aim of the activity days would be to encourage being active and would be targeted at the school’s most vulnerable students, who would be able to invite a friend to join them. Chloe Lee explained that the project would provide parents and carers with respite during the holidays and provide a safe environment for vulnerable children, ensuring that the children will receive interventions from safeguarding trained staff if necessary.

Councillor Gallant spoke at length in support of the project and wholeheartedly supported it, considering it key that the project would provide a safeguarding opportunity at a time when vulnerable children would not been seen by school staff.

There was discussion around being able to provide warm clothing for the children as part of the project. Chloe Lee suggested that the Community Partnership could provide additional potential funding for this and for any transport needs and that she could liaise with the school on this subject.

ACTION – £1,530 to be allocated to support holiday activities at Langer Primary School during the December 2020 and February 2021 half-term holidays; Chloe Lee to develop proposals and submit them for approval.

ACTION – a potential additional £1,000 to be allocated to the project to provide warm clothing and transport options, subject to discussions between Chloe Lee and Langer Primary School



8.	<p>Date of next meeting:</p> <p>At the meeting, the date and time of Monday 15 February 2021, 2pm, via Zoom was given out. A further communication was sent to the Community Partnership was sent on 11 December 2020 to advise that this was incorrect and that the next meeting would be held on Thursday 18 February 2021, 2pm, via Zoom.</p>
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The meeting concluded at 3.35 pm