



**East Suffolk House, Riduna Park, Station
Road, Melton, Woodbridge, IP12 1RT**

Southwold Harbour Management Committee

Members:

Councillor David Ritchie (Chairman)
Councillor Maurice Cook (Vice-Chairman)
Mr David Gledhill
Mr Alistair MacFarlane
Mr Richard Musgrove
Mr Mike Pickles
Councillor James Mallinder
Councillor Craig Rivett
Councillor Letitia Smith

Members are invited to a **Meeting of the Southwold Harbour Management Committee**
to be held in the Stella Peskett Millennium Hall, Might's Road, Southwold, IP18
6BE
on **Thursday, 11 November 2021 at 4.00pm**

In order to comply with East Suffolk Council's coronavirus arrangements and guidance, the number of people at this meeting will have to be restricted to only those whose attendance is reasonably necessary.

If you do believe it is necessary for you to be in attendance we encourage you to notify Democratic Services, by email to democraticservices@eastsuffolk.gov.uk, of your intention to do so no later than 12 noon on the working day before the meeting so that the meeting can be managed in a COVID secure way and the Team can endeavour to accommodate you and advise of the necessary health and safety precautions.

However, we are not able to guarantee you a space/seat and you are advised that it may be that, regrettably, we are not able to admit you to the meeting room.

An Agenda is set out below.

Part One – Open to the Public

Pages

- 1 Apologies for Absence**
To receive apologies for absence, if any.
- 2 Declarations of Interest**
Members and Officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the Meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 3 Minutes** **1 - 4**
To confirm as a correct record the Minutes of the Meeting held on 23 September 2021.
- 4 Budget Monitoring Report Quarter 2 2021/22 ES/0944** **5 - 16**
To receive the Budget Monitoring Report for Quarter 2.
- 5 Review of Health and Safety Responsibilities - Southwold Harbour ES/0945** **17 - 22**
To review the Health and Safety arrangements at Southwold Harbour.
- 6 Appointments to the Southwold Harbour Management Committee Working Groups ES/0946** **23 - 27**
To consider appointments to the Southwold Harbour Management Committee Working Groups
- 7 Southwold Harbour Management Committee's Forward Work Programme** **28 - 28**
To consider the Committee's forward work programme.
- 8 Exempt/Confidential Items (LGA)**
It is recommended that under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

Part Two – Exempt/Confidential

Pages

- 9 Exempt minutes**

 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

10 Southwold Caravan and Camping Site

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

11 Southwold Harbour Lands Assets

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

12 Date of Next Meeting

To note the date of the next meeting, which is Thursday 27 January 2022 at 4.00pm.

To consider 10 March 2022 as a future meeting date.

Close

Stephen Baker, Chief Executive

Filming, Videoing, Photography and Audio Recording at Council Meetings

The Council, members of the public and press may record / film / photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Committee Clerk (in advance), who will instruct that they are not included in any filming.

If you require this document in large print, audio or Braille or in a different language, please contact the Democratic Services Team on 01502 523521 or email: democraticservices@eastsoffolk.gov.uk



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