



East Suffolk House, Riduna Park, Station Road,
Melton, Woodbridge, Suffolk, IP12 1RT

Scrutiny Committee

Members:

Councillor Stuart Bird (Chairman)
Councillor Mike Deacon (Vice-Chairman)
Councillor David Beavan
Councillor Judy Cloke
Councillor Linda Coulam
Councillor Andree Gee
Councillor Louise Gooch
Councillor Tracey Green
Councillor Geoff Lynch
Councillor Mark Newton
Councillor Keith Robinson
Councillor Caroline Topping

Members are invited to a **Meeting of the Scrutiny Committee**
to be held in the Deben Conference Room, East Suffolk House, Riduna Park
on **Thursday, 25 July 2019 at 6:30pm**

An Agenda is set out below.

Part One – Open to the Public

Pages

1 Apologies for Absence and Substitutions

2 Declarations of Interest

Members and Officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the Meeting if it becomes apparent that this may be required when a particular item or issue is considered.

The Monitoring Officer has recommended that the Minutes of the past and Shadow Authorities be received as good governance and for the avoidance of Minutes remaining unconfirmed.

3a	Unconfirmed Minutes of the Meeting of the Shadow Scrutiny Committee held on 4 February 2019 To confirm as a correct record.	1 - 5
3b	Unconfirmed Minutes of the Suffolk Coastal District Council Scrutiny Committee held on 14 March 2019 To confirm as a correct record.	6 - 8
3c	Unconfirmed Minutes of the Meeting of the Waveney District Council Overview and Scrutiny Committee held on 14 March 2019 To confirm as a correct record.	9 - 14
4	Scrutiny Committee's Terms of Reference and Procedure Rules ES/0041 Report of the Chairman of the Scrutiny Committee	15 - 26
5	East Suffolk Food and Health and Safety Service Plan 2019/20 ES/0078 Report of the Cabinet Member with responsibility for Community Health	27 - 107
6	Appointments to Outside Bodies for 2019/20 (Scrutiny Functions) ES/0079 Report of the Leader of the Council	108 - 112
7	Review of the Scrutiny Committee's forms and guides ES/0040 Report of the Chairman of the Scrutiny Committee	113 - 144
8	Scrutiny Committee's Forward Work Programme To consider the Committee's Forward Work Programme	
9	Exempt/Confidential Items It is recommended that under Section 100(a)(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.	

Part Two – Exempt/Confidential

**10 Unconfirmed Exempt Minutes of the Suffolk Coastal District
Council Scrutiny Committee held on 14 March 2019**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Close

A handwritten signature in dark ink, appearing to read 'Stephen Baker', with a long horizontal flourish extending to the right.

Stephen Baker, Chief Executive

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