



East Suffolk
Community
Partnerships
Bringing ideas to life

Melton
Woodbridge
& Deben
Peninsula

Melton, Woodbridge and Deben Peninsula Community Partnership

Chair: Councillor Chris Mapey (East Suffolk Council)

Vice-Chair: Councillor James Mallinder (East Suffolk Council)

East Suffolk Councillors:

Councillor Ray Herring

Councillor James Mallinder

Councillor Chris Mapey

Councillor Rachel Smith-Lyte

Councillor Kay Yule

Suffolk County Councillors:

Councillor Caroline Page

Councillor Andrew Reid

Partnership Organisations:

Local Town and Parish Councils

Suffolk Constabulary

Ipswich and East Suffolk Clinical

Commissioning Group

Community Action Suffolk

Business Community

Youth Community

Environment

Members of the **Melton, Woodbridge and Deben Peninsula Community Partnership** are invited to a meeting to be held Remotely via Zoom on **Wednesday 3 February 2021 at 4pm**

<https://youtu.be/LWuBFMC7olo>

Agenda

Pages

-
- 1 Welcome and Apologies for Absence**
 - 2 Notes of the meeting held on 18 November 2020**
To receive the Notes and agree them as a correct record

Melton, Woodbridge and Deben Peninsula CP - Meeting action notes - 18 November 2020 **1 - 2**

3 Update on the Katch EV Bus

To receive an update from Susan Davey and Simon Barnett of Suffolk County Council

4 Update from the Community Partnership Board

To receive a written update from the Board meeting held on 7 December 2020

Update from the Community Partnership Board held on 7 December 2020 **3 - 4**

5 Confirmation of the Community Partnership's priorities

6 Update on the Small Grant Scheme's allocations and remaining funds

7 Review of the Membership of the Community Partnership

Melton Woodbridge CP Core Membership as at 20.8.20 (red) **5 - 7**

8 Date of Next Meeting - To be Confirmed

Wednesday 21 April 2021 at 4pm

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Notes of the remote Meeting held on Wednesday 18 November 2020

Core Membership present:

ESC Councillors – Cllr Chris Mapey (Chairman), Cllr James Mallinder, Cllr Rachel Smith-Lyte, Cllr Kay Yule

J Lily-Peters (Blaxhall PC Clerk), S Bale (Woodbridge TC), Cllr J Pilgrim (Boyton PC), S Connick (Community Action Suffolk), , Cllr A Porter (Melton PC), P Simper (Ramsholt PC Clerk), H Heelis (Rendlesham PC Clerk), Cllr A Reid (SCC) Cllr M Sutton (Woodbridge TC), C Fortmann (Campsea Ashe PC Clerk), S Gilkes (Suffolk Constabulary), Cllr R Sanders (Woodbridge TC)

Others present – K Abbott (Clerk), L Bennett (Partnerships Manager), J Catterwell (Communities Officer), S Gill (Groundwork), N Jenner (Communities Support Officer), Jason Beck and Anthony Taylor (item 5(ii))

Item	Discussion
1.	Welcome and Apologies for Absence Apologies were received from Cllr Hazel Hughes, Cllr Caroline Page and Marie Backhouse The Chairman welcomed all present to the Meeting and invited everyone to briefly introduce themselves.
2.	Notes of the previous meeting of the Community Partnership held on 21 October 2020. The notes were received and confirmed as a correct record.
3.	Reminder of the Community Partnerships priorities Julia Catterwell briefly summarised the Partnership's agreed priorities.
4.	Update on applications Julia Catterwell reminded the Partnership that the Grants Scheme had been agreed at the last meeting. To date, five groups had made applications for a total



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	<p>of £2,500. A push to encourage further applications would be launched on social media and local press. The Partnership was asked to encourage any local groups or schemes to submit their applications as soon as possible.</p> <p>The applications would be considered by the Funding Board on 18 December, subject to having met the governance applied by the Funding Team.</p>
5.	<p>Any Other Business</p> <p>(i) Update on Transport Susan Davey of SCC had been unable to attend the meeting so it was agreed that she be invited to attend the next meeting to provide an update on the Katch EV bus.</p> <p>(ii) Cycling and Walking Strategy Jason Beck and Anthony Taylor attended and provided a presentation and update on the Strategy. A public consultation had commenced on 19 October and would be in place until 7 December. This would be advertised on the East Suffolk Council website, communicated to some targeted groups etc.</p> <p>In response to a question about the impact of traffic from Sizewell C, if approved, on the Strategy, Jason Beck said this was hard to quantify but was being considered. He added that funding would be available to offset any negative impacts if the project was approved.</p> <p>There was general support for the Strategy's ambitions.</p>
	<p>Date of the next meeting</p> <p>It was agreed that the next meeting would be held on 3 February 2021.</p>

The Meeting concluded at 4.35pm

Key outcomes of the East Suffolk Community Partnership Board meeting held 7 December 2020.

1. Recap:

All eight Community Partnerships are represented on The Community Partnership Board by their respective Chairs.

The Board is currently focussed on these issues across East Suffolk:

- Transport
- Social Isolation and Loneliness
- Covid Impacts

The Community Partnership Board meeting agendas / papers / minutes can be viewed [HERE](#)

2. Progress on Transport Priority

A Transport Task Group had met on 26.10.20 to focus on i) Active and Sustainable Travel ii) Community Transport solutions ii) Rural Transport

The Task group recommend a twin track approach to the Transport Priority:

Short Term:

- Develop short-term 'quick win' deliverables.
- Identify, develop and seed/match fund pilots and trial projects to test 'proof of concept' and assess their viability to be scaled up across the area.

Medium – Long term:

- Study transport and travel issues & gaps in East Suffolk to provide rigorous data and intelligence on which to base future work.
- Work with strategic partners to redesign parts of the system, and collectively lobby to influence for change.

The Board agreed to this approach, and the Task Group has now taken the role of the Transport Programme Steering Group to help problem solve the transport priority. The three key elements for success are:

- i) The steering group – now scheduled to meet 27.01.21
- ii) A programme manager – who will start 01.02.21 (following an offer by EDF to provide a member of their staff to carry out the role for the Task Group)
- iii) A delivery budget – **the Board allocated £80k from its 2020/21 budget to fund this.**

The Travel and Transport improvement Programme proposal can be viewed [HERE](#)

The Board also agreed to support Suffolk County Council to trial an innovative new “Katch” EV Taxi bus service between Framlingham, Wickham Market and Campsea Ashe Station from January next Year. **The Board allocated 40k** from its budget towards this trial.

The Katch proposal can be viewed [HERE](#)

The full report from the Transport Task Group can be viewed [HERE](#)

3. Update on Social Isolation and Loneliness Priority

To date, a total of £135,000 had been allocated to projects aimed at tackling Social Isolation and Loneliness. In addition, £100,000 was allocated by the Board at its meeting in September for the Bounce Back Fund which, although it emanated from the Covid Impacts Task and Finish Group, has strong links to the Isolation and Loneliness theme in that it is intended to enable VCSE groups, including youth groups and community buildings, to recommence their activities safely and securely.

The Board received a brief update on the four projects funded by them to support the reduction of Isolation and Loneliness in East Suffolk:

- Hidden Needs Grant Programme
- Small Grants (Covid Community Fund),
- Grandpads
- and the VCSE Bounce Back Fund.

The full report, with details of projects that have received grant funding to end November 2020 can be viewed [HERE](#)

4. Covid Impacts Task and Finish Group Report

The Covid impacts Task and Finish Group had met again on 13th October 2020 to focus specifically on 'Vulnerable People and Places'. Having received a report from that group highlighting a range of potential needs and existing solutions, the Board agreed to:

- endorse the package of projects identified by the Covid Impacts Task and Finish Group to respond to the issue of 'Vulnerable People and Places'.
- mandate the Task and Finish Group and partner organisations to develop these projects and report back to the March Board meeting
- **allocate up to £20,000 towards the EAST (Everyone Active, Supported, Together) Box project** aimed at older people who live alone (or care for someone in the household) and who are vulnerable due to social isolation and/or loneliness.

The full report from the Covid impacts Task Group can be viewed [HERE](#)

The proposal for the EAST (Everyone Active, Supported Together) Boxes can be viewed [HERE](#)

Luke Bennett, Partnerships Manager. 17.12.2020



Melton, Woodbridge and Deben Peninsula Community Partnership

Core Membership

Voting Members

Name	Representing (A-Z)	Email Address
Cllr Chris Mapey	CP Chairman	chris.mapey@eastsuffolk.gov.uk
Joanne Lily Peters	Blaxhall Parish Council Clerk	blaxhallparishclerk@gmail.com
Cllr John Pilgrim	Vice Chairman, Boyton Parish Council	boytonpc@gmail.com
Sally Connick	Community Action Suffolk	sally.connick@communityactionsuffolk.org.uk
<i>Sabrina Ward</i> <i>If Sally Connick unavailable</i>	<i>Community Action Suffolk</i>	<i>Sabrina.ward@communityactionsuffolk.org.uk</i>
Cllr James Mallinder	Vice Chairman ESC Cllr for the Deben Ward	james.mallinder@eastsuffolk.gov.uk
Cllr Kay Yule	ESC Cllr for the Woodbridge Ward	kay.yule@eastsuffolk.gov.uk
Cllr Rachel Smith-Lyte	ESC Cllr for the Melton Ward	rachel.smith-lyte@eastsuffolk.gov.uk
Cllr Ray Herring	ESC Cllr	Ray.herring@eastsuffolk.gov.uk
Julia Catterwell (Non-voting)	ESC Communities Officer	julia.catterwell@eastsuffolk.gov.uk
Nicola Jenner (Non-voting)	ESC Communities Support Officer	nicola.jenner@eastsuffolk.gov.uk
Cllr Hazel Hughes	Hollesley Parish Council	hollesleyparishclerk@gmail.com hazel.hollesleyparishcouncil@outlook.com

As at 20 August 2020

Cllr Alan Porter	Melton Parish Council	cldr.porter@melton-suffolk-pc.gov.uk
Marie Backhouse	Orford and Gedgrave Parish Council	orfordtownhall@btconnect.com
Pearl Simper	Clerk, Ramsholt Parish Council	robertsimper@hotmail.com
Heather Heelis	Clerk, Rendlesham Parish Council	clerk@rendleshampc.org.uk
Cllr Caroline Page	SCC Cllr for the Woodbridge Division	caroline.page@suffolk.gov.uk
Cllr Andrew Reid	SCC Cllr for the Wilford Division	andrew.reid@suffolk.gov.uk
Cllr Mike Sutton	Woodbridge Town Council	townclerk@woodbridge-suffolk.gov.uk
Klaus Fortmann	Clerk, Campsea Ashe Parish Council	clerk@campsea-ashe-pc.org
Samuel Gilkes	Suffolk Police	
Rachel Partridge	Suffolk Police	

Other Non-voting representatives who may attend in future, depending on priorities etc:

Name	Representing (A-Z)	Email Address
Sonia Lambert	ESC Economic Development Officer	sonia.lambert@eastsuffolk.gov.uk
Jane Healey	Green Print Forum and Transition Woodbridge	pit1@tiscali.co.uk
Louise Hardwick	Ipswich and East Suffolk CCG	louise.hardwick@ipswichandeastsuffolkccg.nhs.uk
Caroline Rutherford	Just 42 Youth Clubs	caroline@just42.org.uk
Joshua Ward	Sutton Hoo	joshua.ward@nationaltrust.org.uk
Sarah Gill	Groundwork	Sarah.Gill@groundwork.org.uk

As at 20 August 2020