



Southwold Harbour Management Committee

Work Programme

Induction Session 1 July 2021	<ul style="list-style-type: none"> • Lunch • Training Session • Code of conduct • ESC Overview • Harbour Tour
8 July 2021	<ul style="list-style-type: none"> • Election of Chair and Deputy Chair • Co-opted Members Allowances • Calendar of Meetings • Advisory Group – approve public notices • Harbour Undertaking and assets included
23 September 2021	<ul style="list-style-type: none"> • Establishment of the Advisory Group • Annual Report and Accounts • EXEMPT: Southwold Harbour Investment Plan – Update • Work Programme
11 November 2021	<ul style="list-style-type: none"> • Appointments to Working Groups and their TOR • EXEMPT: Review of Caravan Site Development Report • EXEMPT: Asset List • Health and Safety • Budget Monitoring Report • Work Programme • To agree date of future meeting – 10 March 2022
27 January 2022	<ul style="list-style-type: none"> • Draft Budget 2022/23 • EXEMPT: Asset Rental Summary and Proposed Future Reviews • Recruitment of Southwold Harbour and Asset Manager • To agree future meeting dates – 5 May and 14 July • Work Programme
10 March 2022	<ul style="list-style-type: none"> • Harbour Revision Order process – Presentation from Lara Moore • Update from the Working Groups • Update from the SAG • Arrangements for the SAG meetings • Update on H&S issues and compliance • Work Programme • To propose future meeting dates of 22 September and 3 November 2022, both at Stella Peskett Millennium Hall
5 May 2022	<ul style="list-style-type: none"> • Business Plan • Update from the Working Groups • Update from the SAG

	<ul style="list-style-type: none"> • Work Programme
14 July 2022	<ul style="list-style-type: none"> • Annual Report and Accounts • Update from the Working Groups • Update from the SAG • Work Programme
22 September 2022? TBC at HMC meeting	<ul style="list-style-type: none"> • Update from the Working Groups • Update from the SAG • Work Programme •
3 November 2022? TBC at HMC meeting	<ul style="list-style-type: none"> • Update from the Working Groups • Update from the SAG • Work Programme •
January 2023	<ul style="list-style-type: none"> • Update from the Working Groups • Update from the SAG • Work Programme •
March 2023	<ul style="list-style-type: none"> • Update from the Working Groups • Update from the SAG • Work Programme •
May 2023	<ul style="list-style-type: none"> • Update from the Working Groups • Update from the SAG • Work Programme •

Other matters:

To review the post of Southwold Harbour and Asset Manager once in post for a year.