



## **Melton, Woodbridge and Deben Peninsula Community Partnership**

**Action Notes of the Meeting held on Tuesday 16 August 2022**

**at 6pm at East Suffolk House**

Core Membership:

ESC Councillors – Kay Yule (Vice-Chair, in the Chair for the meeting), Ray Herring, Rachel Smith-Lyte

Town and Parish Councils – Dave Moore (Rendlesham Parish Council), Mark Packard (Melton Parish Council), Mike Sutton (Woodbridge Town Council), Clare Walker (Bawdsey Parish Council)

Partnership Organisations – John Carrington (Woodbridge Tide Mill), Geoff Holdcroft (Choose Woodbridge), Simon King (Healthwatch Suffolk), Caroline Rutherford (Just42), Roy Truman (Deben Peninsula CP and Butley Ferry)

Others present – Luke Bennett (ESC Partnerships Manager), Julia Catterwell (ESC Communities Officer), Siobhan Middleton (Local Democracy Reporting Service and Suffolk News), Nicola Wotton (ESC Deputy Democratic Services Manager), Erin Yule (Observer)

<b>Item</b>	<b>Discussion</b>
<b>1.</b>	<p><b>Welcome and Apologies for Absence</b></p> <p>Apologies for absence were received from:</p> <p>James Mallinder (Chairman and ESC Councillor) Samuel Gilkes (Suffolk Police) Hazel Hughes (Hollesley Parish Council) Caroline Page (Suffolk County Council)</p> <p>The Chairman welcomed everyone to the meeting and, as there were several new people present who were considering joining the Community Partnership core membership, all those present introduced themselves.</p>
<b>2.</b>	<p><b>Action Notes</b></p> <p>The action notes were agreed by consensus.</p>

	<p>A short update was provided on the actions taken, which had resulted from that meeting.</p>
<b>3.</b>	<p><b>Current Projects Update</b></p> <p>Julia Catterwell (JC) summarised the wide range of projects that had been completed since 2020. There was some discussion in this respect and Ray Herring (RH) raised the need to take a strategic approach, for future projects.</p> <p>JC reported that there was currently £25,000 in the budget for this financial year and a carry forward from the last financial year of £1,200. It was noted that there were many different grants and funding streams that the CP could apply to, for additional funding, however this was not well publicised.</p> <p><b>ACTION</b> – JC to contact the Funding Team about current funding streams that were available, both local and national, which the CP could apply to and this information would be shared with the Core Membership, if possible.</p> <p><b>ACTION</b> – To consider possible projects that the CP could support for this financial year and future years. This would be a substantive item on the agenda for the 22 September 2022 meeting.</p>
<b>4.</b>	<p><b>Community Issues, including Youth Voice Themes</b></p> <p>The Chairman advised that this item on the agenda provided the opportunity for those present to raise any matters for future discussion or consideration. There were no issues raised on this occasion.</p> <p>Additions to the Core Membership had been included on the agenda for this item. The Chairman sought confirmation that those visiting the meeting this evening were agreeable to joining the Core Membership and they agreed. It was therefore confirmed by consensus that the following people would join the Core Membership:</p> <p>John Carrington - Woodbridge Tide Mill          Geoff Holdcroft - Choose Woodbridge          Simon King - Healthwatch Suffolk          Roy Truman - Deben Peninsula CP and Butley Ferry          Clare Walker – Bawdsey Parish Council</p>
<b>5.</b>	<p><b>Growing Spaces – Motion from East Suffolk Council</b></p>



	<p>The Chairman advised that a Motion had been approved at the last ESC Full Council meeting, which asked each of the 8 Community Partnerships to have an item on their agenda about Growing Spaces. The CPs could then discuss if there were any unwanted parcels of land in their local areas, which could be used for allotments. This would also link in with the emerging Community Team’s Food to Fork Project.</p> <p><b>ACTION</b> – To include Growing Spaces on the agenda for the September 2022 meeting and see if there were any suitable pieces of land that could be used for allotment space.</p>
<p>6.</p>	<p><b>Priorities – Practical Actions</b></p> <p>JC outlined the 3 priorities and invited discussion on possible projects that would support the CP’s priorities.</p> <p>There followed some discussion about providing digital access support for older people. It was noted there were several people able to provide the technical support, however, it was unclear how to identify those vulnerable people who were in need.</p> <p><b>ACTION</b> – The Chairman to email all Town and Parish Councils in the CP area, to ask them if there was a need for digital support for older people.</p> <p><b>ACTION</b> – Mobile libraries and the Rural Coffee Caravan to be approached to see if they would be able to be a contact point for those people needing digital access support, as they came into contact with many isolated people.</p> <p>Geoff Holdcroft (GH) stated that using local libraries for digital access support would provide a safe environment for both the volunteers providing the digital support and the older people. Safeguarding was a very important issue. The venues for hosting the support would be considered further, if there was a demonstrable demand for this support.</p> <p>There followed some discussion about Warm Spaces, where people could go to in the winter months during the day, so they used less heating at home. It was reported that the Communities Team were collating a list of Warm Spaces venues and further details, including a map, would be available later this year.</p> <p>The use of Warm Spaces could also provide a safe opportunity for young people to provide digital access support to others, however, this would need to be outside of term time and be appropriately supervised.</p>



	<p>Rachel Smith-Lyte (RSL) stated that the summer heatwave had demonstrated the need to have Cold Spaces too, as the elderly, unwell and babies struggle in the heat. She advised that due to climate change, there would be more heatwaves in future and action needed to be taken to prepare for these occurrences.</p> <p>Those present then discussed the need to engage with young people to find out what they needed. Although young people could be invited to attend various events or CP meetings, this did not engage with enough young people to provide meaningful information. It was important to engage with a wide range of young people, across the area, in order to get a representative response. A survey had been sent to Farlingaye High School at the end of the last term, for the students to complete, but this had not been actioned. RSL reported that she may be able to assist, as she knew people who worked at the school.</p> <p><b>ACTION</b> – That the link to the online survey would be re-sent to Farlingaye High School Year Heads. They would be asked to pass on the survey to all of the Tutors, who could then in turn encourage their Tutor Groups to complete the short survey.</p>
<p>7.</p>	<p><b>Proposal – Suffolk Repair Shed</b></p> <p>JC invited Dave Moore (DM) to give an update on this item.</p> <p>DM stated that the Suffolk Repair Shed was being taken to the next level, as it had just been registered as a Limited Company. The Repair Shed was based on the Sandy Lane Industrial Estate and it gave the opportunity for people to repair a wide variety of things that would otherwise end up in landfill.</p> <p>DM explained that the Repair Shed currently had the equipment for welding, engineering and sewing (for leather and sails), however, it could not undertake any electrical repairs due to a lack of equipment. It was noted that the Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership had previously agreed to give the Repair Shed £2,500 and match funding was therefore requested from this CP, for the electrical equipment. It was noted that both areas would benefit greatly from this facility.</p> <p>There were significant benefits resulting from the Repair Shed, including less waste going into landfill, sharing skills with others, improvements to mental health and wellbeing. All those present commended the work undertaken and the CP supported the bid in principle.</p> <p>The Chairman then took the opportunity to provide a short update about an opportunity to create a Woodbridge Men’s Shed. It was noted that there was a</p>



	<p>plot of land near to the Model Boat Pond, which would become available shortly, which may be suitable for a Men's Shed. A report would be taken to Cabinet, later in the year, for consideration.</p> <p>There followed some discussion about the area surrounding the Model Boat Pond in general and RSL suggested that a mini lido would be an important addition to the local area, as it would provide safe cold water spaces that young children could enjoy during the summer. It was noted that the costs for the development and maintenance of such a facility would be prohibitive. However, RSL stated that such matters would need to be considered in future, due to climate change.</p>
<b>8.</b>	<p><b>Date of the Next Meeting</b></p> <p>Following discussions regarding the timing of Community Partnership meetings, it was agreed by consensus that future meetings would commence at 6.00pm.</p> <p>Thursday, 22 September, 6.00pm, Deben Conference Room, East Suffolk House.</p>

The meeting concluded at 7.39 pm