



Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn
Valley Community Partnership

**Action Notes of the Meeting held on Monday 11 July 2022,
at Grundisburgh Village Hall, Ipswich Road, Grundisburgh IP13 6TJ**

Core Membership:

ESC Councillors – Chris Blundell (Chair), Stuart Lawson

Town and Parish Councils – Alan Comber (Kesgrave Town Council), Pauline Proctor (Tuddenham St Martin Parish Council), Eddie Lawrence (Brightwell, Foxhall and Purdis Farm Group Parish Council), Sue Prentice (Great Bealings Parish Council), James Wright (Rushmere St Andrew Parish Council), John Lapsley (Grundisburgh & Culpho Parish Council), Geoff Caryer (Grundisburgh & Culpho Parish Council), Ian Ransome (Little Bealings Parish Council)

Others present – Ben Bix (Democratic Services Officer), Andrew Jolliffe (ESC Communities Officer), Matt Makin (ESC Democratic Services Officer), Stuart Halsey (Integration and Partnerships Manager), Nicole Rickard (Head of Communities), Lewis Boudville (Transport, Infrastructure & Parking Services Manager), Hayley Stearn (Shaw Trust), Andrew Cassy (QLS Volunteer Team), Helen Clarkson-Fieldsend (Bealings Community Hub), Daniel Wareing (East Suffolk Treeprint Forum)

Item	Discussion
1.	Welcome and Apologies Apologies for absence were received from Councillors Colin Hedgley, Geoff Lynch and Ed Thompson, Joanna Abbott (Clerk, Kesgrave Town Council) and Laura Butters (Community Action Suffolk)
2.	Action Notes The action notes of the meeting held on 11 April were agreed.
3.	Community Partnership Update Nicole Rickard, (NR) Head of Communities provided an update on the June meeting of the Community Partnership Board, which included: <ul style="list-style-type: none">• Progress on the implementation of the Peer Challenge Action Plan, particularly the three priorities to:<ul style="list-style-type: none">- Reset after lockdown- Equip each CP to deliver its plan

	<ul style="list-style-type: none"> - Communicate what each CP does • The Annual Report 2021-22 • A report from the Tackling Inequalities Task Group which had successfully requested £100,000 of funding to tackle four themes of inequality: <ul style="list-style-type: none"> - Money - Food and essentials - Energy and fuel - Housing • Outcomes from the Annual Forum 2022, and • An update from the Mental Health Task and Finish Group
4.	<p>Current Projects Update</p> <p>Communities Officer Andy Jolliffe (AJ) explained that as the pressures of the pandemic had reduced, the action of the CP had developed significantly. Projects had been completed around the following priorities:</p> <ul style="list-style-type: none"> - Social isolation and loneliness - Environmental care and sustainable transport - Helping people to age well - Road and traffic safety <p>A particular success had been the seen in the Road Traffic Safety priority which had delivered around 2000 hi-vis vests to primary school children, along with more speed awareness interventions, and £2,500 in funding to improve the Gibraltar crossroads.</p>
5.	<p>Community issues, including Youth Voice themes</p> <p>AJ spoke about Youth Voice which was a district wide scheme for young people to suggest how to improve their local area. School engagement was ongoing, and themes identified were around the environment and anti-social behaviour.</p> <p>AJ introduced Andrew Cassy (AC) from the Quiet Lanes Suffolk Scheme. AC gave an overview of the very successful Quiet Lanes Scheme, which now covered 400km of Suffolk's roads. The scheme raised awareness and visibility of cyclists and others using the quiet lanes with road signage, and through partnership working.</p> <p>Stuart Halsey (SH) gave an overview of the Connect space which provided the link between the Integrated Neighbourhood Team and other Partners and programmes of work. The Connect space was the voluntary and community sector working collaboratively with statutory services to improve the health and wellbeing of our communities, by identifying localised priorities and solutions. It</p>

	<p>was apparent that alignment of priorities across the public and voluntary sectors was important to make the best use of resources. In response to a question, SH explained that a measure of success would be sustainable programmes with good buy-in from participants.</p>
6.	<p>Date of Next Meeting</p> <p>The date of the next meeting was noted as 3 October 2022 at 2 pm. In consultation with those present, the venue would be either the Kesgrave Community Centre or the Bealings Community Hub, and Officers would liaise with the Chairman to establish which venue would be used.</p> <p>ACTION: AJ, BB and the Chairman to liaise to select the venue for the October meeting of the Community Partnership.</p>
7.	<p>Annual Review of the Terms of Reference</p> <p>The Democratic Services Officer, Ben Bix (BB) advised that each CP had the annual opportunity to review the terms of reference of CPs. Any suggested revisions or amendments would then be collated and reported to the Board for consideration. There were no amendments proposed.</p>
8.	<p>The new priorities – practical actions</p> <p>AJ led a workshop session for participants to translate the three priority areas identified at the last meeting into SMART actions. The three priorities for this financial year were;</p> <ul style="list-style-type: none"> • Make the local environment safer and more accessible for local residents. • Improve road safety education, particularly relating to quiet lanes, householder responsibility and personal visibility. • Support individuals wellbeing by strengthening existing community networks. <p>Participants worked in groups to identify the top-three preferred actions in each of the priority areas. AJ would then collate and circulate the feedback, and seek to establish working parties before the October meeting.</p> <p>ACTION: AJ to collate and circulate the feedback and seek to establish working parties before the October meeting.</p>
9.	<p>Proposals</p> <p>AJ gave a summary of each of the three proposals presented to the Partnership for endorsement. It was noted that the Cabinet Member would decide on</p>



	<p>funding in due course, and that the endorsement (or otherwise) of a proposal by the partnership would be taken into consideration by the Cabinet Member.</p> <p>Having been duly proposed, seconded and with the assent of the core Members present, the following proposal outlines were endorsed.</p> <ul style="list-style-type: none">a) Spot Wellbeing Health and Wellbeing Groups – to deliver health and wellbeing courses to cover issues that older people generally face during six face to face group sessions.b) ‘Singing Ducklings’ parent and baby music and social group, Grundisburgh – a fortnightly parent and baby music group offering a ‘stay and play’ provision within the Carlford and Fynn Valley villagesc) Martlesham Repair Shed – to repair larger items that otherwise would be destined for landfill through the use of volunteers already linked with local repair cafés. <p>ACTION: AJ to notify the lead contacts for the projects that the three proposals were duly endorsed by the Community Partnership.</p>
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The meeting concluded at 4.13pm