



**Riverside, 4 Canning Road, Lowestoft, Suffolk,
NR33 0EQ**

Audit and Governance Committee

Members:

Councillor Geoff Lynch (Chairman)
Councillor Edward Back
Councillor Linda Coulam
Councillor Tess Gandy
Councillor Chris Mapey
Councillor Rachel Smith-Lyte
Councillor Ed Thompson

Members are invited to a **Meeting of the Audit and Governance Committee**
to be held in the Conference Room, Riverside, Lowestoft,
on **Monday, 29 July 2019 at 6:30pm**

An Agenda is set out below.

Part One – Open to the Public

Pages

1 Apologies for Absence and Substitutions

2 Declarations of Interest

Members and Officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the Meeting if it becomes apparent that this may be required when a particular item or issue is considered.

The Monitoring Officer has recommended that the Minutes of the past and Shadow Authorities be received as good governance and for the avoidance of Minutes remaining unconfirmed.

3a	Minutes of the Waveney District Council Audit and Governance Committee meeting held on 7 March 2019 To confirm as a correct record.	1 - 9
3b	Minutes of the Suffolk Coastal District Council Audit and Governance Committee meeting held on 12 March 2019 To confirm as a correct record.	10 - 18
4	Standards Matters, Declarations of Gifts/Hospitality Received by Members and Officers and Review of Complaints ES/0087 Report of the Leader of the Council and Cabinet Member with responsibility for Resources	19 - 27
5	Indicative Annual Fee Letter 2019/20 ES/0088 Report of the Leader of the Council and Cabinet Member with responsibility for Resources	28 - 34
6	Annual Internal Audit Report 2018/19 ES/0089 Report of the Leader of the Council and Cabinet Member with responsibility for Resources	35 - 49
7	Corporate Fraud Annual Business Report 2018/19 ES/0090 Joint Report of the Leader of the Council and Cabinet Member with responsibility for Resources, and the Cabinet Member with responsibility for Housing	50 - 60
8	Internal Audit Reports Recently Issued ES/0091 Report of the Leader of the Council and Cabinet Member with responsibility for Resources	61 - 84
9	Audit and Governance Committee's Forward Work Programme To consider the Committee's Forward Work Programme	
10	Exempt/Confidential Items It is recommended that under Section 100(a)(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.	

Part Two – Exempt/Confidential

11 Internal Audit Reports Recently Issued

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

12 Internal Audit: Status of Actions

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

13a Exempt Minutes of the Waveney District Council Audit and Governance Committee meeting held on 7 March 2019

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

13b Exempt Minutes of the Suffolk Coastal District Council Audit and Governance Committee meeting held on 12 March 2019

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Close

A handwritten signature in dark ink, appearing to read 'Stephen Baker', with a long horizontal flourish extending to the right.

Stephen Baker, Chief Executive

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