



Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership

Action Notes of the Meeting held on Monday 17 May 2021 via the Zoom video conferencing system

Core Membership:

ESC Councillors – Councillor Chris Blundell (Chair), Councillor Tony Fryatt, Councillor Colin Hedgley, Councillor Mark Newton, Councillor Ed Thompson

Town and Parish Councils – Joanna Abbott (Kesgrave Town Council Clerk), Councillor Alan Comber (Kesgrave Town Council), Helen Davey – Martlesham Parish Council (for Stephen Denton)

Others present – Luke Bennett (Partnership Manager), Louise Carter (Communities Apprentice), Andrew Jolliffe (ESC Communities Officer), Matt Makin (ESC Democratic Services Officer)

Item	Discussion
1.	Welcome and Apologies Apologies for absence were received from Councillor Elaine Bryce (Suffolk County Council), Laura Butters (Community Action Suffolk), Cllr Stephen Denton (Martlesham Parish Council), and Cllr James Wright (Rushmere St Andrew Parish Council).
2.	Appointment of Vice-Chair Councillor Elaine Bryce was appointed as Vice-Chair of the Community Partnership for the 2021/22 year.
3.	Notes of the previous meeting The action notes of the previous meeting were agreed as a correct record.
4.	Terms of Reference Matt Makin (MM) presented the revised Terms of Reference and outlined the key changes that had been made. The Community Partnership noted the revised Terms of Reference.



<p>5.</p>	<p>Kesgrave Town Council's partnership with East Suffolk Norse and the Kesgrave Conservation Group</p> <p>The Community Partnership received a presentation from Joanna Abbott (JA), Clerk to Kesgrave Town Council, on the Council's partnership with East Suffolk Norse and the Kesgrave Conservation Group.</p> <p>The presentation covered the following key points:</p> <ul style="list-style-type: none"> • The seeking of understanding about the agreement with East Suffolk Norse regarding the maintenance of open spaces in Kesgrave. • A recent meeting between Kesgrave Town Council, East Suffolk Norse and representatives from the Kesgrave Conservation Group. • An example of an issue with a particular area in Kesgrave, noting a loss of emphasis on a designated conservation area. • Issues in the past where requests from work from the Kesgrave Conservation Group had fallen short. • Looking forward to how best to work with East Suffolk Norse in the long-term. • A perceived lack of involvement from East Suffolk Council. <p>Andy Jolliffe (AJ) suggested that a representative from East Suffolk Norse could attend the Community Partnership's meetings in the future.</p> <p>Cllr Mark Newton (MN) suggested making Cllr James Mallinder, East Suffolk Council's Cabinet Member with responsibility for the Environment, aware of the issues in Kesgrave.</p> <p>Luke Bennett (LB) recommended an initial smaller meeting with East Suffolk Norse to ascertain what could be done under the current contract, before inviting them to a full meeting of the Community Partnership.</p> <p>JA highlighted that East Suffolk Council and Suffolk County Council needed to have an understanding of local areas when putting maintenance contracts in place.</p> <p>ACTION – contact to be made with East Suffolk Norse to establish current maintenance contract for open spaces.</p>
<p>6.</p>	<p>Updates from the Environmental Care Project Working Groups</p> <p><u>Rewilding Project Working Group</u></p> <p>Louise Carter (LC) provided an update on the most recent meeting of this working group; the meeting was said to have been positive and representatives</p>



	<p>from a variety of organisations had attended. The meeting had produced potential outcomes such as green corridors, grass verges and wildflower planting. A further event was planned to discuss further issues.</p> <p>Helen Davey (HD) updated the Community Partnership on her discussions with Travis Perkins regarding planting it would undertake on its site. HD had also spoken with the manager of the Martlesham industrial estate, who was keen on wildflower planting on certain areas in 2022.</p> <p><u>Advice Hub Project Working Group</u></p> <p>Cllr Ed Thompson (ET) explained that the Advice Hub would provide advice to people looking for ideas about what they could do to contribute to environmental care.</p> <p>It was intended that the hub would run out of the Runway Café in Martlesham Heath as a drop-in service, with a view to roll it out to other villages in the Community Partnership’s area if successful.</p> <p>ET confirmed that local residents were involved who could provide expert knowledge on environmental technologies.</p> <p>AJ noted that a decision had been taken to work with East Suffolk Council to create a webpage on its site to signpost individuals to reliable online resources and reduce information overload.</p> <p><u>Green Villages Project Working Group</u></p> <p>AJ considered this to be a significant project, which had involvement from several different towns and parishes. It was planned that each town/parish would have an environmentally focussed project suited to its area’s geography and interest, financially supported by the Community Partnership.</p> <p>AJ explained that information would be collected as projects were completed to be reviewed and to provide both learning and opportunities to adopt best practice, which could be duplicated in other areas.</p>
<p>7.</p>	<p>Review of the Community Partnership’s Membership</p> <p>MM outlined the changes to the core membership resulting from the elections to Suffolk County Council that took place on 6 May 2021.</p> <p>Following discussion by the Community Partnership, it was agreed to approach the Suffolk Association of Local Councils (SALC) to promote the Community</p>



	<p>Partnership to towns and parishes not currently involved. It was also suggested that Ward Members could encourage towns and parishes to become more involved.</p> <p>Further discussion resulted in a suggestion being made that Bredfield Parish Council, the Suffolk Wildlife Trust and the Suffolk Coasts and Heaths Area of Outstanding Natural Beauty be approached to join the core membership of the Community Partnership.</p> <p>LB highlighted that the agreement with Community Action Suffolk (CAS) to provide support to Community Partnerships ended in March 2021 and that it should be confirmed if CAS wish to remain a core member. LB added that it would also be useful to confirm the same with the Ipswich and East Suffolk Clinical Commissioning Group (IESCCG).</p> <p>ACTION – AJ to approach Bredfield Parish Council, the Suffolk Wildlife Trust and the Suffolk Coasts and Heaths Area of Outstanding Natural Beauty regarding joining the core membership of the Community Partnership.</p> <p>ACTION – AJ to confirm with CAS and IESCCG if they wish to remain core members of the Community Partnership.</p>
8.	<p>Dates of next meeting:</p> <p>Monday 12 July 2021, 2pm, via Zoom.</p>

The meeting concluded at 3.16pm