



Melton, Woodbridge and Deben Peninsula Community Partnership

Action Notes of the Meeting held on Thursday 27 February 2020 in the Deben Conference Room, East Suffolk House, Riduna Park, Station Road, Melton, Woodbridge, IP12 1RT

Core Membership:

ESC Councillors – Cllr Chris Mapey (Chairman), Cllr James Mallinder, Cllr Kay Yule

Town and Parish Councils – M Backhouse (Orford and Gedgrave Parish Council), R Burrow (Bromeswell Parish Council), J Cutting (Blaxhall Parish Council), H Heelis (Rendlesham Parish Council), H Hughes (Holesley Parish Council), H Lewis (Holesley Parish Council), A Macro (Orford and Gedgrave Parish Council), J Peters (Blaxhall Parish Council), J Pilgrim (Boyton Parish Council), A Porter (Melton Parish Council), R Simper (Ramsholt Parish Meeting), M Sutton (Woodbridge Town Council)

Partnership Organisations – J Capell (Sutton Hoo National Trust), S Connick (Community Action Suffolk), S Gilkes (Suffolk Constabulary), L Harvey (Suffolk Constabulary – Schools Team), J Healey (Greenprint Forum), C Rutherford (Just42), J Ward (Sutton Hoo National Trust)

Others present – L Bennett (Partnerships Manager), J Catterwell (Communities Officer), M Green (Democratic Services Support Officer), N Jenner (Communities Support Officer), S Lambert (Economic Development Officer), M Makin (Democratic Services Officer), N Rickard (Head of Communities), Cllr L Smith (Cabinet Member with responsibility for Communities, Leisure and Tourism)

Item	Discussion
1.	Apologies for Absence Apologies were received from Cllr Ray Herring and Cllr Rachel Smith-Lyte.
2.	Welcome from the Chairman and Introductions Cllr Mapey welcomed everyone to the meeting. He referred to the Community Partnership workshop that had taken place and identified the three priorities and stated that the Community Partnership now needed to move these ideas forward.

	<p>The Chairman invited everybody to introduce themselves and state who they were representing.</p>
3.	<p>Approval of the Terms of Reference</p> <p>The Democratic Services Officer introduced the Terms of Reference, noting that they would be reviewed in 12 months' time.</p> <p><i>The Community Partnership agreed to adopt the Terms of Reference.</i></p>
4.	<p>Approval of the Ground Rules</p> <p>The Communities Officer introduced the meeting ground rules and the Chairman gave all present an opportunity to read them in full.</p> <p><i>The Community Partnership agreed to adopt the meeting ground rules.</i></p>
5.	<p>Discussion of the 3 Community Partnership Objectives</p> <p>The Chairman invited the three table groups to discuss the three objectives that were identified at the Community Partnership workshop on 30 October 2019. The format agreed was the groups would discuss the objectives in the following order:</p> <ul style="list-style-type: none"> • Village Hub – bringing services to people (15 minutes) • Youth Engagement Opportunities and Services (15 minutes) • Improve (active and sustainable) transport provision in the area, particularly to rural communities (10 minutes) <p>It was agreed that there would be a five-minute feedback session between each one.</p> <p>Cllr Mapey suggested that less time was spent on the transport priority. He noted its importance at a district level and advised that it would be considered by the Community Partnership Board at its first meeting on 16 March 2020, and that he would provide feedback on this topic to the Community Partnership at its next meeting.</p> <p>The groups discussed the objective: Village Hub – bringing services to people.</p> <p>Following the 15-minute discussion, the groups summarised their discussion and the following possible actions were identified:</p> <ul style="list-style-type: none"> • Assistance to make premises in the area fit for use as a village hub

- Expand and support existing village hub schemes
- Support mobile services in bringing provision to villages in the area

The groups discussed the objective: **Youth Engagement Opportunities and Services.**

Following the 15-minute discussion, the groups summarised their discussion and the following possible actions were identified:

- Provision of more activities for young people, centred around life skills, fun, and leisure
- Support the creation of new mobile facilities for young people and the enhancement of existing services
- Support and develop better sharing of information of existing services/provisions with schools and local businesses
- Support the enhancement and creation of outdoor spaces and play equipment

The groups discussed the objective: **Improve (active and sustainable) transport provision in the area, particularly to rural communities.**

Following the 10-minute discussion, the groups summarised their discussion and the following possible actions were identified:

- Links to the Martlesham Park and Ride service
- Use of school buses to provide community transport during the day
- Feeder buses
- More integration between train and bus timetables
- Increase the use of car share and car rent schemes
- New cycle paths (Wilford Bridge to Sandy Lane as an example)
- More electric car charging points in villages
- A road infrastructure to go alongside increased housing numbers
- Upgrades to the rail system
- A transport app
- Electric buses
- Electric bikes
- Communication networks in villages regarding journeys

Following the conclusion of this item, the Community Partnership took a 10-minute break.

6.	<p>Review of the Membership of the Community Partnership</p> <p><u>ACTION</u> – it was agreed that this would be addressed at the next meeting</p>																						
7.	<p>Funding for 2019/20 and 2020/21</p> <p><u>2019/20</u></p> <p>During the break in the meeting, officers wrote up the suggested actions for the village hub and youth provision objectives. Members of the Community Partnership were issued with two stickers each and vote for one solution from each of objective. The results were as follows:</p> <table border="1"> <thead> <tr> <th colspan="2">Village Hub – bringing services to people</th> </tr> <tr> <th>Suggested Action</th> <th>Votes</th> </tr> </thead> <tbody> <tr> <td><i>Assistance to make premises in the area fit for use as a village hub</i></td> <td>12</td> </tr> <tr> <td>Expand and support existing village hub schemes</td> <td>6</td> </tr> <tr> <td>Support mobile services in bringing provision to villages in the area</td> <td>3</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="2">Youth Engagement Opportunities and Services</th> </tr> <tr> <th>Suggested Action</th> <th>Votes</th> </tr> </thead> <tbody> <tr> <td>Provision of more activities for young people, centred around life skills, fun, and leisure</td> <td>7</td> </tr> <tr> <td>Support the creation of new mobile facilities for young people and the enhancement of existing services</td> <td>3</td> </tr> <tr> <td><i>Support and develop better sharing of information of existing services/provisions with schools and local businesses</i></td> <td>10</td> </tr> <tr> <td>Support the enhancement and creation of outdoor spaces and play equipment</td> <td>0</td> </tr> </tbody> </table> <p><u>ACTION</u> – to support the assistance to make premises in the area fit for use as a village hub</p>	Village Hub – bringing services to people		Suggested Action	Votes	<i>Assistance to make premises in the area fit for use as a village hub</i>	12	Expand and support existing village hub schemes	6	Support mobile services in bringing provision to villages in the area	3	Youth Engagement Opportunities and Services		Suggested Action	Votes	Provision of more activities for young people, centred around life skills, fun, and leisure	7	Support the creation of new mobile facilities for young people and the enhancement of existing services	3	<i>Support and develop better sharing of information of existing services/provisions with schools and local businesses</i>	10	Support the enhancement and creation of outdoor spaces and play equipment	0
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	<p><u>ACTION – to support and develop better sharing of information of existing services/provisions with schools and local businesses</u></p> <p><u>2020/21</u></p> <p><u>ACTION – it was agreed that this would be addressed at a future meeting</u></p>
8.	<p>Task/Finish Groups</p> <p>The following actions were agreed:</p> <p><u>ACTION – to create a task and finish group to support the assistance to make premises in the area fit for use as a village hub</u></p> <p>Membership – Cllr James Mallinder, Community Action Suffolk, A Porter (Melton Parish Council), one further member (to be identified)</p> <p>Meeting Date – 16 March 2020, 4.30pm</p> <p><u>ACTION – to create a task and finish group to support and develop better sharing of information of existing services/provisions with schools and local businesses</u></p> <p>Membership – H Heelis (Rendlesham Parish Council), C Rutherford (Just42), J Cutting (Blaxhall Parish Council), one further member (to be identified)</p> <p>Meeting Date – 17 March 2020, 5pm</p> <p><u>ACTION – for the task and finish groups to provide updates to the Community Partnership at its next meeting</u></p>
9.	<p>Date of next meeting:</p> <p>30 March 2020, 6pm, Rendlesham Community Centre</p>

The meeting concluded at 7.57 pm