



East Suffolk  
Community  
Partnerships  
*Bringing ideas to life*

Kesgrave,  
Rushmere St Andrew,  
Martlesham, Carlford  
& Fynn Valley

## Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership

### East Suffolk Councillors:

Councillor Chris Blundell (Chairman)  
Councillor Tony Fryatt  
Councillor Colin Hedgley  
Councillor Stuart Lawson  
Councillor Geoff Lynch  
Councillor Debbie McCallum  
Councillor Mark Newton  
Councillor Ed Thompson

### Partnership Organisations:

Local Town and Parish Councils  
Suffolk Constabulary  
Ipswich and East Suffolk Clinical Commissioning Group  
Community Action Suffolk  
Business Community  
Youth Community  
Environment

### Suffolk County Councillor:

Councillor Robert Whiting

Members of the **Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership** are invited to a meeting to be held on **Tuesday, 3 November 2020 at 10.00am**

The meeting will be facilitated using the Zoom video conferencing system and broadcast via the East Suffolk Council YouTube channel at [https://youtu.be/\\_y5diXnxdPE](https://youtu.be/_y5diXnxdPE).

Agenda

Pages

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<b>1</b>	<b>Welcome and Apologies</b>	
<b>2</b>	<b>Appointment of a Vice-Chair</b> In accordance with the Terms of Reference, to appoint a Vice-Chair of the Community Partnership for one year	
<b>3</b>	<b>Notes of the previous meeting</b> To agree the notes of the Community Partnership meeting held on 11 September 2020	<b>1 - 7</b>
<b>4</b>	<b>Cycling and Walking Strategy - Overview</b>	
<b>5</b>	<b>Update on existing Community Partnership Projects</b>	
<b>6</b>	<b>Discussion around the Community Partnership's Priorities</b>	
<b>7</b>	<b>Date of Next Meeting</b> To be confirmed	

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**Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn  
Valley Community Partnership**

**Action Notes of the Meeting held on Friday 11 September 2020 via the Zoom  
video conferencing system**

Core Membership:

ESC Councillors – Councillor T Fryatt, Councillor C Hedgley, Councillor M Newton, Councillor E Thompson

SCC Councillors – Councillor R Whiting

Town and Parish Councils – J Abbott (Clerk to Kesgrave Town Council), Councillor A Comber (Kesgrave Town Council)

Partnership Organisations – L Fairbrother (Community Action Suffolk)

Others present – Councillor C Barrington (Great Bealings Parish Council), A Jolliffe (Communities Officer), M Makin (Democratic Services Officer), N Rickard (Head of Communities)

Item	Discussion
<p><b>1.</b></p>	<p><b>Welcome and Apologies</b></p> <p>Apologies for absence were received from:</p> <p>Councillor C Blundell (East Suffolk Council)                      Councillor G Lynch (East Suffolk Council)                      L Butters (Community Action Suffolk)                      J Gittoes (Clopton Parish Council)                      L Hardwick (Ipswich and East Suffolk Clinical Commissioning Group)</p> <p>In the absence of Councillor Blundell, Councillor C Hedgley was appointed as Chairman for the meeting.</p>
<p><b>2.</b></p>	<p><b>Notes of the previous meeting</b></p> <p>The action notes of the previous meeting were agreed as a correct record.</p>

<p><b>3.</b></p>	<p><b>Community Partnership Board Update</b></p> <p>Nicole Rickard, East Suffolk Council’s Head of Communities, summarised the Community Partnership Board update report that had been included in the meeting papers. She advised that the small grants fund had been very successful, and that the Board’s budget had been mostly allocated in supporting a range of projects to support various community groups.</p> <p>Nicole also provided an update from the Board meeting that was held on 7 September 2020. She outlined the £180,000 of funding agreed at the meeting:</p> <ul style="list-style-type: none"> <li>• Hidden Needs Grant Programme - £50,000 for three further rounds of funding</li> <li>• Grandpads - £25,000 to purchase a further 25 devices</li> <li>• VCSE Bounceback Fund - £100,000 to create a new grant fund</li> <li>• East Suffolk Volunteering Campaign - £5,852.27 to contribute towards the campaign</li> </ul> <p>Approximately £200,000 remained for allocation.</p> <p>Nicole explained that in place of the planned transport event, which had been put on hold due to the COVID-19 pandemic, a virtual event would take place as part of the East Suffolk Community Partnership Forum to focus on transport issues.</p> <p>The Forum for 2020 would be a virtual event over five days with a different theme each day covering social isolation and loneliness, transport, technology improving lives, and looking to the future. Further details would be made available the week beginning 14 September 2020.</p>
<p><b>4.</b></p>	<p><b>Review of the Community Partnership’s Priorities</b></p> <p>Councillor Hedgley recapped the Community Partnership’s four agreed priorities and sought views on if there was a need to change any of these priorities in the wake of the COVID-19 pandemic.</p> <p>Following discussion, it was agreed that the priorities would remain unchanged. Andy Jolliffe advised that at the last meeting it was agreed that each priority would be addressed in order.</p>

5.

**Consideration of Community Partnership Projects**

Andy Jolliffe recapped the timeline of the process to identify the Community Partnership’s priorities and explained the proposal development process. He advised that his presentations would outline how each proposal had been developed.

Mental Health First Aiders

The Community Partnership received a presentation on a proposal to provide £5,000 to conduct a two-day programme to train 16 people as Mental Health First Aiders. The presentation provided details of the training and the benefits of the scheme.

It was confirmed that those trained were not committed to holding a role for a period of time once the training was complete but would be asked to give a commitment to the role before taking on the training. Andy Jolliffe explained that Mental Health First Aiders would not be expected to run groups but be available for informed conversations.

In response to a question about councillors being trained as Mental Health First Aiders it was agreed that Matt Makin would raise this with the Democratic Services Officer with responsibility for the Member Development Programme.

Discussion took place between Community Partnership members about how the system would work, how it would be publicised. The Community Partnership was of the view that the proposal was a positive one and should be funded.

**ACTION** The Community Partnership agreed to provide £5,000 funding to conduct a two-day programme to train 16 people as Mental Health First Aiders.

Chinwag

The Community Partnership received a presentation on a proposal to provide £9,040 to relaunch the Chinwag project for a 12-month period, which had previously been operated by Age UK Suffolk before its recent closure.

Councillor Whiting spoke at length about his involvement in the launch of the original project and welcomed its return. Councillor Whiting said it has been a victim of its own success as people had attended from further afield to take part in it; he sought assurance that this project would be aimed at the Community Partnership’s locality. Andy Jolliffe said that the scheme could be kept local and that it was planned to start with the original format which could then be

amended as appropriate. A nominal charge for the service was being considered but this had not been agreed.

It was confirmed that the responsibility of running the project would be given to the Kesgrave War Memorial Community Centre and that support had been offered by staff that had operated the project for Age UK Suffolk to restart and run the new scheme.

Discussion took place between Community Partnership members on the merits of the project. The Community Partnership agreed to fund the proposal.

**ACTION** The Community Partnership agreed to provide £9,040 funding to relaunch the Chinwag project for a 12-month period.

#### Meet-Up Mondays

The Community Partnership received a presentation on a proposal to provide £1,000 to establish more Meet-Up Mondays events in the Community Partnership area.

The presentation explained the purpose of Meet-Up Mondays to bring people together and reduce social isolation and that three already existed in the area; the funding would establish five new events by providing a £200 one-off amount to set up and launch each event. Three local public houses had already agreed to host events, which would provide a wider spread of events across the area.

It was confirmed that Community Action Suffolk was leading on Meet-Up Mondays and the project would link up with local facilities not providing events. The events were described as being open to all and that different events had a different range of age groups.

Discussion took place between Community Partnership members on the merits of the project. The Community Partnership agreed to fund the proposal.

**ACTION** The Community Partnership agreed to provide £1,000 funding to establish five new Meet-Up Mondays events in the Community Partnership area.

#### Talking Benches

The Community Partnership received a presentation on a proposal to provide £2,500 for the creation of seven talking benches in the Community Partnership area. The presentation outlined the purpose of the talking benches to encourage interaction and that the benches would be constructed from recycled materials.

It was confirmed that existing benches could be adopted and converted to talking benches, but that this proposal was to create talking benches in areas where there was no provision to do so.

Discussion took place between Community Partnership members on the merits of the project. The Community Partnership agreed to fund the proposal.

**ACTION** The Community Partnership agreed to provide £2,500 funding for the creation of seven talking benches.

#### SPOT Wellbeing

The Community Partnership received a presentation on a proposal to provide £5,040 for the delivery of six wellbeing programmes over the course of 12 months to people aged 65 and over, via SPOT Wellbeing. Each programme would include 8-10 participants who will attend a 90-minute session once a week over a six-week period. The presentation outlined the different topics that would be covered to promote physical health and socialisation.

Andy Jolliffe confirmed that SPOT Wellbeing intended to spread the courses across the Community Partnership area to make them accessible. There would be a need to link up with health services, social prescribers, and partner organisations to identify those who would most benefit from the courses.

Through discussions it was established that the requested funding included the costs of hiring venues for the courses.

Discussion took place between Community Partnership members on the merits of the project. The Community Partnership agreed to fund the proposal.

**ACTION** The Community Partnership agreed to provide £5,040 funding for the delivery of six wellbeing programmes over the course of 12 months to people aged 65 and over, via SPOT Wellbeing.

#### Environmental Grant Scheme

The Community Partnership received a presentation on a proposal to provide £5,000 to establish an Environmental Grant Scheme funding pot. Local organisations would be encouraged to apply for grants to support work to improve the environment and the grant scheme process would be adapted from East Suffolk Council's small grants scheme. A working group would be established to develop the scheme and establish the approval panel.

Through discussions, a working group was identified to define the scheme's criteria and develop the scheme and its processes.

**ACTION** Andy Jolliffe, Joanna Abbott and Councillor Ed Thompson to form a working to define the scheme's criteria and also develop the scheme and its processes.

Discussion took place between Community Partnership members on the merits of the project. The Community Partnership agreed to fund the proposal.

**ACTION** The Community Partnership agreed to provide £5,000 to establish an Environmental Grant Scheme funding pot.

#### Great Bealings Speed Limit Scheme

Councillor Hedgley invited Councillor Charles Barrington from Great Bealings Parish Council to present a proposal for a speed limit scheme in Great Bealings.

Councillor Barrington explained that Great Bealings Parish Council was seeking support to extend the 30mph speed limit from Boot Street to past the local church; this church was the only remaining community building in the village and users were required to cross the road to access it from its car park. The section of road was currently national speed limit and contained a blind summit.

Suffolk County Council had agreed to the extension but at a negotiated cost of £10,000; Suffolk County had agreed to fund £8,000 of this but Great Bealings Parish Council needed to supply the remaining £2,000. Councillor Barrington said that he was appealing to the Community Partnership to assist with bridging this gap.

Councillor Whiting advised that there may be funding in the locality budget for the Carlford division at Suffolk County Council. This division was currently vacant and was being covered by Councillor Andrew Reid in the interim; Councillor Whiting said that he could liaise with Councillor Reid regarding possible funding from the locality budget for this project.

**ACTION** Councillor Whiting to liaise with Councillor Andrew Reid regarding possible funding from the Carlford Division locality budget.

Councillor Tony Fryatt advised that he could provide £500 from his Enabling Community budget as one of the Ward Members for Carlford and Fynn Valley.

**ACTION** An application to be made for £500 of funding from Councillor Fryatt's Enabling Communities budget.



	<p>Councillor Barrington welcomed this support and asked if any funding could also be provided by the Community Partnership.</p> <p>Discussion took place between Community Partnership members on the merits of the project. The Community Partnership agreed to provide £500 towards the scheme.</p> <p><b>ACTION</b> The Community Partnership agreed to provide a £500 contribution towards the Great Bealings speed limit scheme.</p>
<p><b>6.</b></p>	<p><b>Review of the Core Membership</b></p> <p>The Core Membership was reviewed; the Community Partnership did not make any changes to the membership.</p>
<p><b>7.</b></p>	<p><b>Dates of next meeting:</b></p> <p>To be confirmed.</p> <p><b>ACTION</b> Andy Jolliffe and Matt Makin to liaise with Cllr Blundell to identify a future meeting date.</p>

The meeting concluded at 11.58 am