



East Suffolk
Community
Partnerships
Bringing ideas to life

Framlingham
Wickham
Market
& villages

Framlingham, Wickham Market and villages Community Partnership

Chair: Councillor Carol Poulter (East Suffolk Council)

Vice-Chair: Councillor Maurice Cook (East Suffolk Council)

East Suffolk Councillors:

Councillor Stephen Burroughes

Councillor Maurice Cook

Councillor Lydia Freeman

Councillor Carol Poulter

Suffolk County Councillor:

Councillor Alexander Nicoll

Partnership Organisations:

Local Town and Parish Councils

Suffolk Constabulary

Ipswich and East Suffolk Clinical Commissioning
Group

Community Action Suffolk

Business Community

Youth Community

Environment

Members of the **Framlingham, Wickham Market and villages Community Partnership** are invited to a meeting to be held via Zoom,
on **Thursday, 24 March 2022 at 6.00pm**

This meeting will be broadcast to the public via the East Suffolk YouTube Channel
at <https://youtu.be/Vmf1LH-ku5E>

Agenda

Pages

1 Welcome and Apologies

To receive apologies for absence, if any.

2 Notes

To agree the Notes of the Community Partnership meeting held on 13 January 2022.

1 - 7

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| 3 | Community Partnership Board Update
To receive an update from the Community Partnership Board's meeting on 7 March 2022. | 8 - 9 |
| 4 | Rural Proofing Workshop
To receive an oral report from the Communities Officer. | |
| 5 | Small Grants Scheme / Allocation of Funding
To receive an oral update from the Communities Officer. | |
| 6 | East Suffolk Walk
To receive an oral update from the Communities Officer. | |
| 7 | Core Membership
To review the agreed Core Membership of the CP and consider any changes for the 2022/23 municipal year. | 10 - 11 |
| 8 | Any Other Business | |
| 9 | Date of Next Meeting
To agree the dates of the CP meetings for the 2022/23 municipal year:
Thursdays on 30 June and 6 October 2022, 12 January and 23 March 2023 | |

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Framlingham, Wickham Market and villages Community Partnership

Action Notes of the Meeting held remotely via Zoom on Thursday, 13 January 2022 at 6.00pm

Core Membership:

ESC Councillors – Councillor Carol Poulter (Chairman), Councillor Stephen Burroughes, Councillor Maurice Cook

SCC Councillors –

Town and Parish Councils – Cllr David Chenery (Wickham Market Parish Council), Cllr John Cross (Great Glemham Parish Council), Claus Fortmann (Campsea Ashe Parish Council), Cllr Marion Hine (Framlingham Town Council), Cllr Kathryn Jones (Ufford Parish Council), Cllr Matt Lunn (Dennington Parish Council), Cllr Adrian Revill (Hacheston Parish Council)

Partnership Organisations – Christine Abraham (Community Acton Suffolk), Jane Healey (Green Print Forum), Dick Jenkinson (Wickham Market Good Neighbour Scheme)

Others present – Sarah Carter (Democratic Services Officer), Julia Catterwell (Communities Officer), Joss Mullett (Communities Officer), Nicole Rickard (Head of Communities) Sarah Mortimer (CAS)

Item	Discussion
1.	<p>Welcome and Apologies</p> <p>The Chairman of the CP, Councillor Carol Poulter, welcomed everyone to the meeting and made a few introductory comments to assist with the smooth running of the meeting. She reminded everyone present that the meeting was being broadcast live via the Council's YouTube channel. In addition, the Chairman advised that any matters to be agreed would be by consensus rather than a formal vote.</p> <p>Apologies for absence had been received from Lydia Kirk (Saxtead Parish Council) and Jayne Vaughan (CAS).</p>
2.	<p>Notes</p> <p>The Notes of the meeting held on 28 October 2021 were agreed as a correct record.</p>

<p>3.</p>	<p>Rural Proofing Workshop</p> <p>The Communities Officer expressed thanks to Sarah Mortimer for joining the CP meeting.</p> <p>The Communities Officer gave a presentation summarising what was being proposed. It was considered beneficial to facilitate a rural proofing exercise by way of 2-3 workshops with representatives from each parish. The aim of the workshops would be to collate assets from all corners of the CP, share best practise and resources. He explained the reasoning for the exercise and gave an example of what was being undertaken by Felixstowe CP.</p> <p>A second workshop would then be held to discuss the collated information and identify the need for provision. It would also give the opportunity to identify themes which might impact on the CP's priorities and provide support where needed for a new network across parishes and rural communities and identify potential outcomes. These workshops could be arranged and supported between the CP meetings.</p> <p>The Chairman invited comments.</p> <p>The CP members were of the opinion that it was a good idea and would help other parishes become involved with the CP. Creating a directory of events and identifying facilities that existed could be shared more widely and the initiative should be encouraged. Whilst welcoming the workshops, comment was made that it was sometimes difficult for smaller parishes to find sufficient people to attend extra meetings. The Communities Officer confirmed that parishes would be encouraged to attend but he could email information to those parishes unable to join one of the workshops.</p> <p>It was proposed that CAS might be able to provide starting point with a list of assets/community buildings in the area. Communication was important and many networks should be used including contact with adjoining parishes.</p> <p>Sarah Mortimer advised that the workshop style event would be good for the CP and should involve all parishes in both the rural and non-rural area.</p> <p>The Head of Communities pointed out the opportunity to list assets as an Asset of Community Value and get them listed before they became under threat by other developments. It was a good process that was time limited by the Government, so it was important for communities to get in early. Her Team would be looking at ACVs in the coming year.</p>
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	<p>The Chairman thanked Joss and Sarah Mortimer for sharing information with the CP and she was looking forward to the workshop.</p> <p>Action: Joss Mullett</p>
4.	<p>(a) Feedback from the Community Partnership Board meeting on 6 December 2021</p> <p>The CP received a report which provided details of the progress and outcomes of the CP Board meeting held on 6 December 2021.</p> <p>The Chairman advised that the report could be taken as read, unless there were any specific questions.</p> <p>Cllr Hine sought clarification as to when the information in the data pack would be available and she made particular reference to the extremes of deprivation. The Head of Communities advised that the census data was still awaited and in Framlingham, for example, there was an affluent area close to people who were struggling. She would be working with Joss to produce data from the Suffolk Observatory. The rise in the cost of living, particularly food and fuel, was affecting people and there had been an increase in the referrals through Home but Not Alone. They were looking at what support could be provided and information on support packages was to be sent out.</p> <p>Action: Nicole Rickard</p> <p>(b) Peer Review / Action Plan</p> <p>The Head of Communities advised that the LGA had offered Councils peer reviews and this Council had recently gone through that process for the CPs looking at People, Processes, Outcomes and included Leadership, Engagement and Communication. This CP had already done some really good things. Feedback had identified areas of improvement to ensure the Council retained its connections to the communities. Out of 30 recommendations that had been made, they included</p> <ol style="list-style-type: none"> 1. Shared priorities 2. Councillors feeding back into the local community 3. Communications 4. Sharing learning – what had worked/not worked 5. Get back to the problem solving 6. Grants processes and funding

	<p>The Head of Communities advised that two years after the launch of the CPs, it had been very difficult to cope with the Covid restrictions but it was hoped to be able to meet in person in the not too distant future. In response to questions, she confirmed consideration was being given to the CPs undertaking a light touch peer review each other.</p>
5.	<p>Small Grants Scheme / Allocation of Funding</p> <p>The Chairman advised that it was good to have been able to allocate money for young people in Yoxford and thanks was expressed to those who had submitted proposals to the Grants Panel based on the CP's two priorities.</p> <p>The Communities Officer advised that out of the 10 applications received, eight had been approved by the Panel, with the two unsuccessful applications being offered support. A total of £8,574 had been allocated. Details of the projects supported for 2020/21 and 2021/22 were provided together with a geographical summary of grant applications. Each scheme that had received funding would be analysed and feedback obtained on outcomes. As an example, the Hour Community vehicle had travelled over 6,000 miles in 215 journeys.</p> <p>Cllr Hine referred to a possible project for Framlingham Library to improve facilities, offer tourist information with volunteers providing historical interest to people walking round the town, and improvements to the fabric of the building. It was hoped to obtain match funding for the £4,000 initial cost. The Chairman agreed that was an interesting idea and suggested Cllr Hine put the scheme forward and complete an outcome proposal form applying for funding.</p> <p>It was confirmed that the slides would be uploaded onto the website with the Agenda papers.</p> <p>Action: Sarah Carter</p> <p>In response to a question, the Communities Officer advised that the notifications to those successful organisations should have been sent. He would follow up with the Funding Team</p> <p>Action: Joss Mullett</p> <p>The Chairman proposed another round of grants be set up to allocate an amount out of the remaining budget subject to the Funding Team having capacity to deal with it. The Communities Officer was requested to follow this up.</p> <p>Action: Joss Mullett</p>

<p>6.</p>	<p>Digital Connectivity and Mobiles in Rural Areas</p> <p>Councillor Burroughes explained that the original survey of 170 parishes had received only 31 responses and, with assistance from SALC, that had increased to 64 individual responses from 50 parishes. He had only received the results that day and shared a presentation with the CP, giving details of the range of questions and feedback that had been received. It was confirmed that a copy of the results of the survey would be circulated to the CP in the notes of the meeting:</p> <p><u>Digital Survey - Town and Parish Councils</u></p> <p>Action: Sarah Carter</p> <p>Councillor Burroughes advised how the results would fit in with the rural proofing and how, moving forward, parishes could embrace change and improve their connectivity and facilities. It was a little disappointing that two thirds of parishes had not responded; however, funding and costs for parishes that needed support would be investigated and he would follow up with the Head of IT to discuss funding possibilities.</p> <p>The CP discussed in detail the changes that had taken place over the years, particularly with technology and the use of that technology which had allowed meetings to be held during the Covid restrictions. The CP agreed that it was not always easy to hear meetings held remotely and that might be due to unsophisticated equipment or poor broadband. Holding meetings remotely helped with reducing carbon footprint and expense claims but, conversely, meetings in person helped overcome social isolation.</p> <p>Cllr Burroughes hoped to be in a position to report the next steps at the next CP meeting.</p> <p>Action: Stephen Burroughes</p>
<p>7.</p>	<p>East Suffolk Walk</p> <p>The Communities Officer referred to the 360° East Walks Project and gave a demonstration of a virtual mile that had been set up by another CP. Each video would be recorded and edited by a media company providing a virtual mile for those who were unable to get out. There had already been over 4,500 views across the existing library of recorded walks and it was hoped to provide an access map to point out sites of interest. One of the schools in Waveney had been using the walks for an educational project.</p>

	<p>With just over £5,000 available, the Communities Officer was proposing four walks and a further four chat benches costing in the region of that amount.</p> <p>The CP supported the proposal and welcomed virtual walks for those people who could no longer leave home. The Communities Officer advised that it might be possible to include subtitles. Cllr Hine advised that the People and Places Towns Initiative was hoping to do a town trail for Framlingham and this should be followed up.</p> <p>Action: Joss Mullett and Marion Hine</p> <p>Cllr Jones advised that there was already a heritage trail in Ufford and that would be nearly ready to go with little work needed.</p> <p>The CP agreed this proposal should be supported and the Communities Officer agreed to undertake a survey post-meeting to ensure input from all.</p> <p>Action: Joss Mullett Action: Sarah Carter – to upload example Walk on the website with the Agenda papers.</p>
8.	<p>Any Other Business</p> <p>a) <u>Core Membership of the CP</u></p> <p>The Chairman reported that this would be reviewed at the CP's next meeting in March ready for the start of the new municipal year.</p> <p>b) <u>Age Friendly Community Survey</u></p> <p>Cllr Hine enquired if the results of the survey referred to in the Notes of the previous meeting were available. The Head of Communities confirmed she would investigate.</p> <p>Action: Nicole Rickard</p> <p>c) <u>Funding for CAS Youth Project</u></p> <p>Cllr K Jones asked if there was any update following ESC Cabinet approving the funding. The Head of Communities hoped to provide an update to the next meeting of the CP.</p> <p>Action: Nicole Rickard and Joss Mullett</p>



9.	Date of next meeting It was noted that the next meeting would be held on Thursday, 24 March 2022 at 6.00pm, either via Zoom or in person depending on the situation with Covid. In closing the meeting, the Chairman thanked everyone for attending and participating in the meeting.
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The meeting concluded at 7.45pm.



Key outcomes of the East Suffolk Community Partnership Board meeting held 7 March 2022

1 Introduction

All eight Community Partnerships are represented on the Community Partnership Board by their respective Chairs.

The meeting agendas and papers can be viewed [HERE](#)

The meeting was held face to face and therefore there was not a recording of the meeting.

2. Focus on Community Partnerships

The Board received a short presentation from Aldeburgh, Leiston, Saxmundham and Villages Community Partnership [HERE](#) and Melton, Woodbridge and Deben Peninsular Community Partnership [HERE](#)

3. Update from the Mental Health and Wellbeing Task and Finish Group

The Board received a report [HERE](#) from the Task and Finish Group, led by Christine Abraham who Chaired the Task and Finish Group meeting. Accompanying the report was an outcome proposal for funding to support the work identified through the group to address identified gaps in support for young people and families, adults and whole population in relation to Emotional Wellbeing [HERE](#)

The Board agreed:

- The allocation of £75,923 from the 2021/22 budget and £46,447 from the 2022/23 budget – total funding of £122,400
- To receive a report on progress at the meeting to be held in June 2022.

5. Tackling Inequalities

The Board received a presentation from Nick Khan which included two case studies highlighting the impact of the cost of living increases on the local population, and some key facts from Citizens Advice:

- More than 2 million people nationally estimated to have tipped into the red by the £20 UC payment reduction [40% of UC claimants are in work]
- More than 8.5 million people (more than 16%) nationally said that they could not cover the energy cap rise
- This rises to 27% of disabled people and 36% of people on Universal Credit
- Almost 1 in 10 people are in energy arrears even before the rise
- Citizens Advice have identified a significant increase in views to their Universal Credit, debt and money advice pages
- Over a quarter of those helped by CA with fuel debt have other debts, including council tax arrears
- 30% more referrals to food banks from Citizens Advice now than Summer 2020

The Board then undertook an interactive problem-solving exercise to identify the root causes and main effects of the cost-of-living crisis.

The second part of the activity was to identify potential solutions. The outcomes will be fed into the new Community Partnership Board Tackling Inequalities Task and Finish Group which includes representatives from Norfolk and Waveney CCG, Suffolk Community Foundation, Britten Pears Arts, Community Action Suffolk and East Suffolk Council.

The Board will receive a report from the Task and Finish Group at its meeting in June 2022.

6. Update from Transport and Travel Task and Finish Group

The Board received a short update on progress from Norman Brooks and Alexander Nicoll on the following:

- Demand Responsive Transport T&FG (BACT, CATS, Katch extension)
- Demand Responsive Transport Digital Application T&FG
- Community Transport Feasibility & Business Planning T&FG
- Active Travel Scoping Group

The presentation can be viewed [HERE](#)

7. Presentation from the Greenprint Forum

The Board received a presentation from Susan Harvey and Daniel Wareing on the priorities and work of the Greenprint Forum. The presentation can be viewed [HERE](#)

8. Update on Community Partnership Forum on 25 March 2022

The theme of the Forum at Trinity Park on 25 March is 'East Suffolk: Bringing Ideas to Life'. The event is fully booked (220 delegates). There are 12 workshop / seminar sessions hosted by total of 15 partner organisations, a breakfast session for businesses on "Social Value and Climate Change" sponsored by SCC, a market place with 30 stalls and the keynote speaker is Jonathan Owen (CEO NALC) on "Partnerships and Parishes". The full programme can be viewed [HERE](#)

Nicole Rickard / Luke Bennett, East Suffolk Council 11.03.22



Framlingham, Wickham Market and Villages Community Partnership

Core Membership 2021 – with voting rights

Quorum - 6

Name	Representing (A-Z)
Cllr Carol Poulter	CP Chairman
Claus Fortmann	Campsea Ashe Parish Council
Christine Abraham	Community Action Suffolk
Sally Chapman	Cratfield Parish Council
Cllr Maurice Cook	ESC Cllr for the Framlingham Ward
Cllr Lydia Freeman	ESC Cllr for the Framlingham Ward
Cllr Stephen Burroughes	ESC Cllr for Kelsale and Yoxford Ward
Debbi Tayler	Farnham with Stratfield Parish Council
Cllr Marion Hine	Framlingham Town Council
Cllr John Jones	Framlingham Town Council
Jane Healey	Green Print Forum
Cllr John Cross	Great Glemham Parish Council
Bryony Peall	IP17 Good Neighbour Scheme
Cllr Adrian Revill	Chairman, Hacheston Parish Council
Jane Page	Clerk, Hacheston Parish Council
Cllr George Cullingford	Chairman, Saxtead Parish Council
Lydia Kirk	Clerk, Saxtead Parish Council
Cllr Kathryn Jones	Chairman, Ufford Parish Council
Cllr Alexander Nicoll	SCC Cllr for the Wickham Division
Dick Jenkinson	Wickham Market Good Neighbour Scheme
Cllr Ivor French	Chairman, Wickham Market Parish Council
Cllr David Chenery	Vice Chairman, Wickham Market Parish Council

**A pool of other representatives who may be invited to attend future CP meetings,
depending on priorities etc:**

Name	Representing (A-Z)
Emma Ratzer	Access Community Trust
Sonia Lambert	ESC Economic Development Officer
Spadge Hopkins	FAYAP youth club

Name	Representing (A-Z)
Victoria Perkins	Chairman, Framlingham Business
N Corke	Hour Community Group
Maddie Baker-Woods	Ipswich and East Suffolk CCG
Supt Kerry Cutler	Southern Area Commander for Suffolk Constabulary
Supt Paul Sharp	East Suffolk Policing Commander for Suffolk Constabulary
Mark Taylor	Places in the South

Support for the Community Partnership Meetings:

Joss Mullett	ESC Communities Team
Sarah Carter	ESC Democratic Services Team