East Suffolk Community Partnerships

Bringing ideas to life

Community Partnership Board

Monday, 6 September 2021 at 6.00pm
Venue: Remote Meeting via Zoom

This will be broadcast to the public via East Suffolk Council's YouTube channel at https://youtu.be/EctJEXZbdCE

		Pages
1	**Welcome and Apologies for Absence**	
2	**Minutes** To confirm the following Minutes	
	a) 1 March 2021	**1 - 8**
	b) 7 June 2021	**9 - 15**
3	**Transport Task Group Report and Budget Request** To receive the report from the Transport Task Group and the budget request (50 mins)	**16 - 32**
4	**Community Partnerships** (a) Progress Report (b) Focus on 2 Community Partnerships: • Beccles Bungay, Halesworth and Villages Community Partnership • Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership (15 mins – 5 min each overview and 5 mins for questions)	**33 - 45**
5	**Covid Recovery Priorities** To receive a report from the Covid Impacts Task and Finish Group (15 mins) including consideration of the Tackling Hoarding Outcome Proposal (10 mins)	**46 - 59**
6	**Focus on Board Partners** To receive a presentation from Lisa Perkins, BT	

7	**Community Partnerships Forum 2021** To receive an update on the Annual Forum 2021	**60 - 61**
8	**Any Other Business** To consider any other business, including an update on the ESC Peer Challenge, relating to Community Partnerships	
9	**Date of Next Meeting** To confirm the date of the next meeting, which is 6 December 2021 at 6.00pm	

Unconfirmed

EASTSUFFOLK COUNCIL

Minutes of a Meeting of the **Community Partnership Board** held via Zoom
on Monday, 1 March 2021 at 6.00pm

Steve Gallant (Chairman of the Community Partnership Board and Leader of East Suffolk Council),
Chris Abraham (Chief Executive of Community Action Suffolk (CAS)),
Paul Ashdown (Chairman of the Lowestoft and Northern Parishes Community Partnership),
Chris Blundell (Chairman of the Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership),
Jenny Ceresa (Chairman of the Carlton Colville, Kessingland, Southwold and Villages Community Partnership),
Judy Cloke (Chairman of the Beccles, Bungay, Halesworth and Villages Community Partnership),
Tony Cooper (Chairman of the Aldeburgh, Leiston, Saxmundham and Villages Community Partnership),
Louise Hardwick (NHS Ipswich and East Suffolk Clinical Commissioning Group),
Susan Harvey (Greenprint Forum),
Mark Jepson (Chairman of the Felixstowe Peninsula Community Partnership),
Tom McGarry (Head of Stakeholder Engagement for EDF Energy),
Lisa Perkins (Vice Chairman of the Community Partnership Board and Realisation Director for British Telecom),
Carol Poulter (Chairman of the Framlingham, Wickham Market and Villages Community Partnership),
Russ Rainger (Suffolk Association of Local Councils (SALC)),
Paul Sharp (Superintendent and East Suffolk Policing Commander),
Stephen Singleton (Chief Executive for the Suffolk Community Foundation),
Letitia Smith (East Suffolk Council Cabinet Member for Communities, Leisure and Tourism), and
Paul West (Suffolk County Councillor for the Bixley Division)

Others present:

Luke Bennett (Partnerships Manager, East Suffolk Council),
Norman Brooks (ESC Cabinet Member for Transport),
Sarah Davis (Democratic Services Officer),
Nick Khan (Strategic Director, East Suffolk Council),
Alexander Nicholl (Deputy Cabinet Member for Transport, Suffolk County Council)
Ben Porter (Funding Manager, East Suffolk Council),
Nicole Rickard (Head of Communities, East Suffolk Council and NHS Norfolk & Waveney / Ipswich & East Suffolk Clinical Commissioning Groups),
Kevin Wegg (Independent Living Administration Assistant) and
Nicola Wotton (Deputy Democratic Services Manager, East Suffolk Council)

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1. Apologies for Absence

Apologies for absence were received from Maddie Baker-Woods, Tim Passmore, Jane Topping and Roger Wright.

It was noted that Kerry Cutler had been replaced by Jane Topping, as the Superintendent and Southern Area Commander for Suffolk Constabulary.

An apology for absence was also received from Sally Longmate, who was to have attended the meeting as an observer.

Nicola Wotton read out the list of those present, for the benefit of the members of the public who were watching the meeting via YouTube.

2. Minutes of the Previous Meeting

Steve Gallant presented the Minutes from the last meeting of the Board, which was held on 7 December 2020 and, by consensus, those present confirmed that the minutes were a true record.

RESOLVED

That the Minutes from the Board Meeting held on 7 December 2021 be approved as a true record.

3. One Year On - Annual Impact Review

Steve Gallant shared a presentation 'One year on: Annual Impact review' which had been circulated to attendees prior to the meeting. The presentation covered the progress made over the last 12 months, meaningful achievements and projects which had received funding.

All eight of the Community Partnerships (CP's) had met on a regular basis and had each agreed to support a number of projects financially, which would be of benefit to the residents of their areas. A total of £247,951 had been committed, with 48 projects planned, completed or underway across all eight CP's this year. However, total project costs across all CP's amounted to £604,435.09. This was combined funding for projects either initiated, developed, or supported by the CP's, which represented a multiplier of 1.48 on the CP budgets (i.e., for every pound that ESC has invested through the CPs a further £1.48 had been contributed). This demonstrated the value that was added by working in partnership, by bringing budgets and funding streams together, around shared priorities.

The Community Partnership model was based on and IN communities, which had been envisaged as being centred on dynamic workshops and meetings in community spaces (villages halls community centres etc) to allow people to come together and problem solve local issues in their own local area. However, Covid had completely changed this and had added a whole new dimension to the issues faced by communities. The CP's

have responded magnificently by shifting their whole model to virtual working and managing to successfully develop a programme of work to support and coordinate elements of our community response to Covid across the whole of East Suffolk, as well as delivering on their own priorities. Several CPs have also set up Task and Finish Groups to make progress between meetings.

The Community Partnership Board (CPB) had also met regularly and had allocated significant amount of funding to projects which would benefit the residents throughout the district. It was noted that the CPB benefitted from the participation of a wide range of influential people, who had a wealth of experience to bring to discussions at Board meetings and the Task and Finish Groups. The CPB had committed a total of £250,852.27, while total project costs across the district amounted to £874,835.35. This was combined funding for projects either initiated, developed, or supported by the CPB, which represented a multiplier of 2.48 on the CPB budget (i.e., for every pound that ESC has invested through the CPB, a further £2.48 had been contributed).

A summary of the CPB priorities and impacts was then provided:

Priority: Isolation and Loneliness
Board Impact: Hidden Needs Grants, East Suffolk Volunteering Campaign, Grandpads, East Bags

Priority: Transport & Travel
Board impact: KATCH

Priority: Covid Impact
Board Impact: Covid-19 Community Fund, Good Neighbour Scheme, Bounce Back Fund

One of the greatest success stories for the CPs and CPB had been the large number of organisations who had worked together to deliver the projects for East Suffolk residents, and it was important to give the organisations involved credit for doing so.

Chris Blundell commented that he had not been able to attend the last CPB meeting and he sought further information regarding the Bounce Back Fund. Nicole Rickard reported that anyone interested in applying needed to complete an application form, which was available on the Council's website, under Community Grants. She confirmed that a request to increase the funding for the fund would be considered as part of the next Agenda item. Further information regarding the fund would be circulated to those present, outside of the meeting.

The Annual Forum 2020 had taken place virtually and had been a great success with many inspirational speakers. There had been 208 delegates and over 600 bookings for the various events, which took place over a week. It was hoped that a further event would be taking place in 2021.

Steve Gallant thanked all those involved with the CP's and the CPB and agreed that everyone should be proud of what had been achieved over the last 12 months.

RESOLVED

That the update on the Annual Impact Review be received.

4. Report from the Covid Impacts Task and Finish Group

Stephen Singleton reported that the Covid Impacts Task and Finish Group had met three times since it was formed, most recently on 5 February 2021. The group reviewed all the material considered at its previous meetings, about the impacts of Covid-19 in East Suffolk.

The Board considered one outcome proposal relating to the East Suffolk Buddy Up Programme which will build on the Suffolk model, designed and delivered by Community Action Suffolk (CAS), which, in turn, had emerged from the This Community Can programme. CAS were recruiting three members of staff to lead on their Isolation Buddies programme - one to work across Suffolk, one to focus on BAME and hard to reach communities and a legacy officer. All these roles were linked to the Covid Outbreak Management Fund's ambition to limit the transmission of Covid-19 by supporting people to stay well. The model involved the recruitment of Covid-Support Buddies, initially from Good Neighbour Schemes and mutual aid/Covid response groups. The East Suffolk programme will augment this model by providing additional capacity to focus on recruiting, training, and supporting Community Buddies and Digital Buddies/Champions in our District.

The aim was to support people to stay well and connected during the response phase of Covid-19 and then to support people to re-connect with community groups, activities, and facilities during the Covid-19 recovery phase.

Steve Gallant advised that since the meeting papers had been published, some of the figures within the recommendation were slightly amended. After further clarification and discussion, it was

RESOLVED

(a) That the table attached as Appendix 1 to the report, which provided an overview of existing and potential responses to the impact on Covid-19 in East Suffolk be noted.

(b) That the Task and Finish Group be mandated, working with partner organisations, to develop projects identified as a priority for 2021/22 funding from the Community Partnership Board and bring outcome proposals back to the June Community Partnership Board Meeting.

(c) That £10,369 be allocated towards the Buddy Up Project, as per the outcome proposal attached as Appendix 2 to the report.

(d) That the remaining amount left in the budget be allocated and that £11,500 be granted to the East Suffolk Grandpads scheme and that £22,049.73 be allocated to the Bounce Back Fund.

5. Feedback on the Transport and Travel Programme

Alexander Nicholl reported that the Programme Manager has started work on the programme, following the kind offer from EDF (who were providing the Programme Manager for 15 hrs p/w for 6 months). An update was then provided on the progress made to date:

- Kicked off both quantitative and qualitative data gathering, which is due to ramp up over the next couple of weeks.
- Produced a key contacts list to support the creation of the CPB transport and travel strategy and begun contacting all 8 Community Partnership Chairs to arrange a conversation.
- Created a plan of action for the path leading to the strategy and fed back to the task group for further input.

In response to a query, it was confirmed that the Programme Manager would contact all the CP Chairs in due course and the aim was to work in partnership with the CPs where possible.

Steve Gallant thanked all those involved in the Transport and Travel Programme, and he confirmed that East Suffolk Council was supportive of the further work being undertaken in relation to the use of hydrogen as a fuel.

RESOLVED

That the update on the Transport and Travel Programme be received.

6. Looking Forward

Nick Khan gave a presentation to the Board, which also available to view on the Council's website. When looking forward, there were a number of wider influences that would have an impact upon the future of the district. These included:

- Sizewell C
- Lowestoft infrastructure (Gull Wing Bridge / Flood Barrier)
- New major developments (garden neighbourhoods)

• Health and care integration/new health structures
• Focus on population health management
• De-carbonisation
• Digital innovation and growth (as an enabler)
• Transport shift (emphasis on non car-based travel

The impact of COVID would also have repercussions on the district over the coming months and years, which would include:

• Opening up East Suffolk (our towns, businesses and communities)
• Helping our economy to recover as quickly as possible
• Supporting those at risk of being 'left behind' as we move to recovery
• Supporting the vulnerable/excluded (low income, workless and those with long Covid)
• Tackling health inequalities that were surfaced during the pandemic
• Helping community groups to resume their activities
• Ensuring our residents feel safe and confident in the 'new normal'

The Council was also focussed upon:

• Growing our Economy
• Enabling our Communities
• Caring for our Environment
• Delivering Digital Transformation
• Remaining Financially Sustainable

Steve Gallant sought some suggestions regarding Board priorities for 2021/22. There followed some discussion about Green Neighbourhoods, which would need to have a phased development and careful management, and mental health and wellbeing. It was noted that the current priorities still required further work and following further discussion it was

RESOLVED

(a) That the Board would maintain its focus for 2021/22 on its current priorities:
- Isolation and Loneliness (an even bigger issue than pre-Covid)
- Transport and Travel (deliver more impacts at a community level this year)

(b) That the Board would continue to tackle the impacts of Covid-19, with a specific focus on Vulnerable People and Places.

(c) That the Board would also focus upon Mental Health and Wellbeing (which was the third highest Community Partnership priority), given its links to Isolation and Loneliness and a growing issue due to Covid.

7. Community Partnership Updates

Letitia Smith took the opportunity to thank the Community Partnership Chairmen, the Community Officers and Democratic Services for their ongoing hard work and support, during a very difficult and challenging time. Despite Covid, the Community Partnerships

had met virtually and 48 projects were now in the process of being delivered across the district, with £247,951 being spent to support them. Letitia then took the opportunity to thank all those involved, who should all be proud of these significant achievements.

Letitia then gave an example of the wide range of the projects that had been undertaken by the 8 Community Partnerships, which she felt represented best practice and innovation:

Aldeburgh, Leiston, Saxmundham and Villages Community Partnership – They had supported an Art in a Bag Project, which provided different sets of activities, mainly for older people, who were unable to take part in their usual activities and who were experiencing loneliness and isolation.

Beccles, Bungay, Halesworth and Villages Community Partnership – They had supported BACT Community Transport and the 'Meet, Greet and Treat' events, which aimed to give people the confidence to go out again, to do their shopping or to attend any clubs or groups in their local area.

Carlton Colville, Kessingland, Southwold and Villages Community Partnership and Lowestoft and the Northern Parishes Community Partnership – They had both worked in collaboration on the 'Voice of a Friend' initiative, which also involved other partner organisations such as Citizens Advice. This was a befriending scheme set up by the Communities team at the height of the pandemic to help tackle social isolation and loneliness which had greatly increased due to Covid.

Felixstowe Peninsular Community Partnership – They had supported the Basic Life Charity, which provided food and fuel vouchers to those people in need, who were experiencing increased deprivation and hardship, due to Covid. They also supported FACT, which provided much need community transport.

Framlingham, Wickham Market and Villages Community Partnership – They had supported a new wheelchair accessible vehicle, which would assist vulnerable residents going to and from their medical appointments. Since Covid, the vehicle had also been used to deliver meals on wheels, prescriptions and shopping to those vulnerable people unable to leave their homes.

Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership – They had supported 'Chinwag Kesgrave' which had received significant press coverage and a positive response from residents. They also supported 'Meet Up Mondays', both of which helped to reduce social isolation and loneliness.

Melton, Woodbridge and Deben Peninsula Community Partnership – They had set up a grant scheme which supported youth engagement and village hubs, which would help to bring services to people. A wide range of applications had been received from village halls and sports clubs.

Steve Gallant commented that the breadth of the projects being undertaken by the Community Partnerships was their strength, responding to local need, which was key to their success.

Tony Cooper commented that there had been a surge in demand for support over the last year, due to Covid, and he felt that this increased demand was likely to continue over the coming year, as part of the recovery from Covid. Steve agreed that we had moved from response to recovery, significant recovery support was required for our communities in the longer term, and this was key to East Suffolk Council supporting its residents.

Letitia then reiterated her thanks to all those involved with the Community Partnership, including officers

RESOLVED

That the Community Partnership Updates be received.

8. Any other business

Steve Gallant confirmed that there were no other items of business and he thanked everyone for their attendance and ongoing hard work for the Board.

9. Date of Next Meeting

It was noted that the next meeting would be held on Monday, 7 June 2021 at 6.00pm.

The meeting concluded at 7.41 pm

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Chairman

Unconfirmed

Minutes of a Meeting of the **Community Partnership Board** held via Zoom on Monday, 7 June 2021 at 6.00pm

Chris Abraham (Chief Executive of Community Action Suffolk (CAS))
Chris Blundell (Chairman of the Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership)
Judy Cloke (Chairman of the Beccles, Bungay, Halesworth and Villages Community Partnership)
Tony Cooper (Chairman of the Aldeburgh, Leiston, Saxmundham and Villages Community Partnership)
Louise Hardwick (NHS Ipswich and East Suffolk Clinical Commissioning Group)
Mark Jepson (Chairman of the Felixstowe Peninsula Community Partnership)
James Mallinder (Chairman of the Melton, Woodbridge and Deben Peninsula Community Partnership)
Lisa Perkins (Realisation Director for British Telecom)
Carol Poulter (Chairman of the Framlingham, Wickham Market and Villages Community Partnership)
Russ Rainger (Suffolk Association of Local Councils (SALC))
Jane Topping (Southern Area Superintendent)
Stephen Singleton (Suffolk Community Foundation)
Letitia Smith (East Suffolk Council Cabinet Member for Communities, Leisure and Tourism)
Danny Steel (Vice-Chairman of the Lowestoft and Northern Parishes Community Partnership)
Roger Wright (Britten Pears Arts – Snape Maltings)

Others present:

Sarah Carter & Sarah Davis (Democratic Services Officers)
Nick Khan (Strategic Director, East Suffolk Council)
Sally Longmate (SALC)
Alexander Nicholl (Deputy Cabinet Member for Transport, Suffolk County Council)
Ben Porter (Funding Manager, East Suffolk Council)
Nicole Rickard (Head of Communities, East Suffolk Council and NHS Norfolk & Waveney / Ipswich & East Suffolk Clinical Commissioning Groups)

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1. Apologies for Absence

Apologies for absence were received from Paul Ashdown, Norman Brooks, Jenny Ceresa, Susan Harvey, Steve Gallant, Michael Ladd, Tom McGarry, Tim Passmore and Paul Sharp.

2. Appointment of Vice-Chairman

Sarah Davis, Democratic Services Officer, welcomed everyone to the meeting and explained that the Vice-Chairman was appointed each year and she requested nominations for the position. A nomination was received and seconded to re-appoint Lisa Perkins as Vice-Chairman.

RESOLVED

That Lisa Perkins be appointed as Vice-Chairman of the Board for the 2021/22 Municipal Year.

In the absence of the Chairman, Steve Gallant, the Vice-Chairman then assumed the Chair.

3. Community Partnership Board - Update Report

The Board was informed that the formal notes of the last meeting held on 1 March 2021 had not been produced in time for the agenda and would, therefore, be considered at the next meeting. In the meantime, however, the Partnership was asked to note the update report of the Board's discussions on 1 March 2021 which had subsequently been presented to each Community Partnership for their information.

RESOLVED

That the Update Report in relation to the last Board meeting be noted.

4. Terms of Reference

The Board received the updated Terms of Reference which incorporated amendments resulting from the recent Rural Proofing work, specific reference to using other sources of community intelligence eg Youth Voice to inform the work of the CPB, reviewing priorities on an annual basis, as well as various governance changes such as continuing with virtual meetings if preferred and, if so, voting verbally to ensure that YouTube viewers could see who and how people were voting. It was noted that all the changes were consistent with the updated generic Terms of Reference which had recently been adopted by each of the Community Partnerships.

RESOLVED

That the updated Board's Terms of Reference be noted.

5. Covid Impacts Task and Finish Group Report

The Board received the Task and Finish Group's report on their activities since the last meeting. It was noted that the Group had focussed on two specific areas, namely activity around employment support and skills development, and the funding request from Student Life. Following publication of the agenda, CAS had asked that the Board note the Minding the Gap Project which offered targeted support for young people to help them move towards the labour market had received further funding for that programme until 2023.

ACTION

Nicole Rickard to add the information from CAS relating to the Minding the Gap Project and reissue the document with the minutes.

The Board received details of three Outcome Proposals that required funding:

(a) **East Suffolk Energise Employment Support Outcome Proposal - £18K**

It was noted that £12K had already been secured from East Suffolk Council. In addition to the £18K being requested from the Board, approval was being requested to reallocating £20K from the original ESP Funds to this project.

(b) **Volunteering Pathways Outcome Proposal - £30,827K**

This project looked at opportunities for volunteering as a way to progress into a career and would link into the Buddy Up Project.

(c) **Ambitions to Employ Outcome Proposal - £25K**

This project would support emerging start ups and small businesses to develop and provide help with the legal and financial aspects of employing staff. The project would provide 30 hours of learning over six modules. Clarification was sought as to whether there had been any input from the DWP because they wanted to get people in employment. Nicole Rickard stated that she would check with the Economic Development Team who worked closely with the DWP to see if they had been contacted.

In addition to the above projects, the Board considered the Student Life Peer to Peer Health Ambassador Outcome Proposal which involved training and supporting students to engage with other young people and to identify potential signs of a decline in emotional wellbeing and to work with pastoral staff to identify appropriate support. The proposal was to run an extended pilot in six East Suffolk schools in a mixture of locations to enable proof of concept of the Student Life model. The cost of the pilot was £3,500 per school and Ipswich and East Suffolk CCG would fund 50% of the pilot in the former Suffolk Coastal area (£5,250) and, therefore, the outcome proposal requested £15,750 for the remaining sites. A condition attached to the funding would be to ensure that the students and pastoral staff were aware of other related initiatives eg Kooth, Youth Voice and Young Health Watch as well as current offers from other statutory services. It was suggested that another funding requirement should be to provide a quarterly update to track the sustainability and roll out of the project. Louise supported the idea and stated that it was key to know what other programmes had been commissioned so that students were not confused with all the different offers.

RESOLVED

That the requests for funding, totalling £89,500, as detailed above be approved.

6. Vulnerability in East Suffolk Post Covid

Nicole Rickard provided details of the key themes which had come out of the Home But Not Alone Scheme and the Clinically Extremely Vulnerable calls made to residents from December 2020 to

March 2021. She then asked key Board partners to identify their top three priorities to enable the Board to understand their position post Covid.

Stephen Singleton, Suffolk Community Foundation, stated that the main issues were isolation and loneliness, declining mental health and changed financial circumstances. He referred to SCF's Surviving Winter Campaign to raise money for the elderly living in fuel poverty and stated that, whilst 1500 homes had been heated across the County, they had found this year that the number of people stating they felt isolated and lonely had doubled due to covid and obviously this combined with fuel poverty had severely impacted on their mental health.

Chris Abraham, Community Action Suffolk, agreed that isolation and loneliness was a priority particularly given most grass roots activities had stopped due to covid and buildings were closed. CAS had surveyed community groups and 40 out of 80 responses had said they had reopened, of those that had not yet opened, 26 would reopen, 5 were unsure and 9 were definitely not reopening. Chris explained that one of the main issues was about getting volunteers back to help run the activities and, therefore, CAS would be undertaking a campaign about the benefits of volunteering and getting communities reinvigorated. The second priority was young people and the concerns about the lack of youth clubs etc which impacted on feelings of isolation, the impact covid had on education, and opportunities for youth volunteering as a pathway into a career. CAS had also appointed a new Youth Development Officer to help those that wanted to bring together support for those wanting to start groups and help with training to set up Youth Groups. The third priority was the resilience of the VCSE as there was concern about the support the sector needed to keep providing people with the support they needed and the availability of volunteers. Another challenge was whether the sector should remain providing online support services or return to face to face given many residents did not have access to digital technology.

Louise Hardwick, Ipswich and East Suffolk CCG, stated that all the issues identified by the previous partners and Covid itself had a major impact on the health system to deliver essential services so the CCG's first priority was to deal with the backlog of care which was worse than expected, especially wait lists for surgery which had previously been 18 weeks but was now 18 months. This had resulted in more patients having their care "managed" to support patients through the long waiting times. In addition, there were already pressures on the resources available and this was now compounded by the impact the pandemic had on the staff themselves. The aim was to look clinically and holistically at providing support through the community. The next priority was children and young people's education and how their physical and emotional wellbeing could be supported. The third priority was to increase the vaccine take-up particularly in the harder to reach communities.

Russ Rainger stated that SALC had undertaken a needs analysis from local councils to assess the issues they were facing and had found that parishes felt isolated in the same way individuals had which was then reflected in their work with the communities, particularly around communication. The first priority was, therefore, delivering specialist support on communications. SALC was developing a portal for SALC members, providing training, services etc and this would increase capacity and improve resilience. Specialist workshops had been undertaken eg a speeding workshop, webinars had been held and virtual systems were being embraced eg events and e-newsletters. The second priority was about engaging parishes across sectors and encouraging them to work together to support each other and provide challenge on what was important to them eg responding to consultations on NSIPs. The last priority was about improvement and development for councils themselves eg the clerks and councillors, about their standards, improving skills and development, providing team building and collaborating across areas.

Jane Topping, Suffolk Police, stated that the first priority was Domestic Violence as the number of reports had increased, particularly coming out of lockdown. The main issue was the impact it had on children and it was important to ensure that referrals were notified to the school of the child the next day to enable them to spot any changes in behaviour. The next priority was mental health and it was noted that the number of calls received regarding missing persons and suicide, as well as Anti-Social Behaviour had increased significantly. It was felt that all these linked to mental health. The third priority was about regular partnership liaison as partnership working had improved over covid eg having quick Teams meetings rather than face to face especially for tackling emerging vulnerability issues eg domestic abuse, mental health and child exploitation. The Police also wanted to work with CSPs to identify areas where vulnerability was a key issue so that officers and Police could visit those areas together.

Andy Cuthbertson explained that the first Suffolk County Council priority related to isolated and vulnerable individuals as part of the Community Recovery project working with CAS, Districts and Boroughs so all aspects of the community could re-open and provide services. The second priority was about addressing health inequalities which had worsened due to the pandemic. The last priority was about enabling the VCSE to play an equal and active part in the Suffolk system as they played a very important role in community recovery. Another issue was about data sharing and encouraging organisations to sign up to Suffolk Information Partnership to support vulnerable people in a data secure way.

Nicole Rickard reported that the Norfolk and Waveney CCG had identified vaccine inequality, particularly uptake in deprived, high risk and harder to reach communities. Their second priority was helping people to remain well in the community whilst waiting for operations and to remain healthy once discharged. Thirdly, they had identified addressing health inequalities particularly inactivity and long-term conditions.

In light of the discussions, Nicole referred to a list of projects that had already been agreed as well as several new proposed projects focussing on Mental Health, Physical Health and Wellbeing, Financial Inclusion, Supporting Vulnerable Families and Digital Exclusion. She also drew attention back to the list of key priorities from partners, highlighting the common themes such as isolation and loneliness, and mental health and asked if there were any gaps.

Chris Blundell acknowledged the good work that was taking place but expressed concern as a Community Partnership Chairman that he was not aware of what was happening in his area and if he could get involved. The Chairman suggested that Nicole discuss Chris Blundell's concerns offline. She added that she felt this had been a really useful exercise and was a temperature check but queried if there were any gaps and, if not, then what were the priorities. She added that mental health and wellbeing awareness appeared to be key. Nicole confirmed that it was hoped to bring some proposals on mental health to the next meeting if the Task and Finish Group could review what they had heard to date and put forward a plan for the next meeting.

James Mallinder queried how people who did not want help could be reached and if there was a disconnect between what was put forward based on information from several people and if that was then actually reflected in the take up. The Chairman asked if he was querying the validation of the data capture that was driving the Board's actions and he confirmed this. Nicole explained that this was why pilots were held and the Board then received statistics on the pilots before projects were rolled out. The Chairman added that this was also why the Task and Finish Group was being asked to look at the information collected and to test them before putting forward

recommendations and an action plan to the Board.

ACTION

(1) The Task and Finish Group to reconvene and put forward a report and action plan to the September meeting.

(2) Nicole to discuss Chris Blundell's concerns with him outside of the meeting.

7. Transport Task and Finish Group

Alexander Nicholl thanked colleagues on the Group for their hard work and in particular EDF for donating the time of Jack Raven who had helped drive forward data and research to enable the Group to generate ideas that were hopefully practical and deliverable. He explained that the Group had looked at existing models of transportation and the impact of the pandemic eg public confidence on the use of public transport and commuter/busy times had changed. Jack had met with officers, stakeholders and Partnership Chairman who had been asked about issues in their area and the responses identified had included issues due to rural isolation, connecting people and cleaner/greener transport. Alexander stated that the Group was now at the draft report stage and he requested that the Board discuss the report in a holistic way in September eg looking at transport to medical centres and other points of need thereby ensuring there was joined up thinking. He explained that the Group would meet twice more in the next few weeks to score the projects on a traffic light process. He added that they would not exclude projects just because of cost and, in light of the comments by James earlier in the meeting, he stressed that local need had to be demonstrated before a project was agreed. He added that integration was a priority so that people could move about using different methods without having a complicated fare structure.

James Mallinder stated that people might say they wanted services but would they use them. He added that a local transport scheme to Woodbridge had turned into a group social event and it might be that having bus ambassadors in the community could have several benefits. The Chairman acknowledged his point and agreed that having a dual approach was beneficial.

RESOLVED

That the verbal update on the Transport and Travel Programme be noted and it was agreed that a deep dive would take place on the Group's report at the next meeting in September.

8. Community Partnership Updates

Letitia Smith reported that the Community Partnerships were doing a fantastic job and were growing in their skills and knowledge, looking at their priorities and reviewing their objectives. Their Terms of Reference had been renewed. Most had set up Task and Finish Groups looking at projects and several had set up small grants schemes. Some were also looking forward to returning to face to face meetings. With the Chairman's agreement, Letitia invited Partnership Chairmen or Vice-Chairmen to highlight 1 or 2 projects.

Lowestoft and Northern Parishes Community Partnership – The Small Grants Scheme had approved five projects totalling £7,610 for an over 80's Group, a vegetable patch in a rural school and transport for isolated communities through the rugby club. Refused or deferred projects were

being supported to find funding elsewhere. Danny thanked all the officers for their continued support. He also gave an update on the four Lowestoft Mile Walks and the number of views each had received, which totalled 4015 views. He added that funding was now available for a fifth walk and a shortlist of possible areas was currently being voted on and perhaps surprisingly it was likely to be a "walk" on Oulton Broad waterways.

Framlingham, Wickham Market and Villages Community Partnership – £15k had been given for a wheelchair accessible vehicle which was used at least four times per week even during the pandemic. Partnership funding had been used to purchase talking benches and for the trial of KATCH bus, as well as replacing goalposts and helping the football club in Wickham Market and a red telephone box "kiosk on the hill" to advertise community events/projects.

Beccles, Bungay, Halesworth and Villages Community Partnership - The second small grants scheme had just been launched and the Partnership had engaged Access Community Trust to lead a project around mental health awareness in each of the three market towns.

Melton, Woodbridge and Deben Peninsula Community Partnership – The main concern was the age and condition of village halls/hubs and the Partnership was focussing on getting funding to refurbish the fabric of the buildings. A pilot project that had also been funded was to provide cookery lessons for elderly residents.

Felixstowe Peninsula Community Partnership – The Partnership was working with the Integrated Neighbourhood Team (INT) and as part of that had supplied 35 blood pressure machines for surgeries. Another project was a local equivalent of the Lowestoft Mile but this would be done in conjunction with the Felixstowe School who would do the research, film and publish the walks. In addition, villages were being encouraged to take part in the Small Grants Scheme.

9. Any other Business

There were no other items of business.

10. Date of Next Meeting

It was confirmed that the next meeting would take place on 6 September 2021 at 6pm remotely via Zoom.

The meeting concluded at 8.15pm

……..
Chairman

East Suffolk Community Partnership Board

Transport Task Group Report and Budget Request

September 6, 2021

Introduction and Background

The Community Partnerships reviewed their priorities in light of the Covid-19 response and transport issues remained a priority, particularly given the links to other key areas of activity e.g. isolation, health and wellbeing, employment and training opportunities, and youth activities.

At its meeting in September, the Board agreed to consider commissioning some expertise to work with the Board to identify potential 'quick win' transport projects and help local organisations and groups to develop these and was prepared to allocate funding from the 2020/21 Community Partnership Board budget to this priority.

The Task Group concluded that a twin track approach is appropriate:

Short Term:

- Identify, develop and seed/match fund pilots and trial projects to test 'proof of concept' and assess their viability to be scaled up across the area.
- Develop a 3-year transport work programme to be overseen by the Task Group and backed up by:
    - A programme manager
    - A programme delivery budget

Medium – Long term:

- Undertake a study of Transport and travel issues & gaps in East Suffolk
- Work with strategic partners and collectively lobby to influence for change

The purpose of this report is to outline the work completed against this approach, to highlight the recommendations emerging and to seek financial support to begin commissioning pilots for these recommendations.

Suffolk Context

Approach to short term goals

There is a lot of cross over between the various priorities, and transport tends to be an enabler linking priorities together, so they will not be addressed in isolation from each other as part of this project. For example, active travel solutions help both environmental and health and wellbeing priorities, as well as supporting the transport priority. Additionally, there is already work planned or work underway across Suffolk addressing some of these priorities, so the work of the Community Partnership Board has not been in isolation, avoiding duplication and

competing initiatives. For example, the cycling and walking strategy underway with the East Suffolk Council planning team is well underway and is looking to go to consultation on solutions imminently. This project can feed in cycling and walking solutions, and further research and findings on these topics, rather than attempt to duplicate the solutions.

Suffolk is blessed with some fantastic exemplars already, which can be used as inspiration for further expansion or replication. Suffolk has a fantastic volunteering base, which supports more than just transport. There are a multitude of Good Neighbour Schemes which provide a friendly community face and much needed support network. Additionally, the Connecting Communities services are well stocked with volunteer drivers and volunteer cars, providing an alternative to demand responsive routes. Both of these areas, like most other sections of society, have been badly affected by the pandemic, and will need to regrow as part of the country's recovery.

Active travel was an area of transport which excelled during the pandemic, as people looked for new ways to get exercise and were forced into new ways of moving around. Suffolk as a county is fortunate in its exceptional landscape and environment which makes active travel both feasible and appealing. The benefits to the environment and an individual's health and well-being are perfectly clear. The Suffolk Quiet Lanes initiative is one example of a successful implementation of a transport solution supporting active travel. Active travel should be considered in conjunction with any new transport initiative to provide linked services and avoid the propensity for car use, which is otherwise the default for the vast majority of journeys in rural areas.

Approach to short term goals

"Identify, develop and seed/match fund pilots and trial projects to test 'proof of concept' and assess their viability to be scaled up across the area."

To support the Transport Task Group in its short term and medium-term approach an extensive evidence gathering exercise was conducted. This resulted in a host of potential solutions that were either provided directly by the community (as formed ideas) or were created based on community feedback. Whilst conducting this research, in addition to desk-based research, conversations were held with:

- Community Partnership chairpersons and officers
- Transport Providers
- County/District Council relevant teams

The rationale in this approach was to ensure a broad, yet specific focus on the key transport issues and opportunities around East Suffolk. In the time available, more detailed community consultation would not have been possible and may not have returned better results. Leads within Community Partnerships hear the views of their local community, so are well placed to provide a balanced and summarised view of key topics. Equally, transport providers and transport teams within the councils are aware of potential areas for improvement/blind spots based on feedback received or data obtained.

Following this extensive period of research, an objective criteria assessment framework was developed to prioritise the solutions and potential pilots. Solutions were not discounted due to cost or implementation time, as one of the key strengths of the Task and Finish group is to lobby

for support, identify funding and test and trial innovative solutions. The Community Partnership Board and its transport task group are not overly constrained in how solutions are funded, allowing alternative and new approaches to be taken. The 7 criteria used to assess the solutions are as follows:

- Cost to user
- Benefit to community partnership
- Benefit to the individual user
- Benefit to the environment
- Accessibility
- Scalability
- Benefit to the economy/levelling up

Each of these criteria were tested and consulted on before being used to assess the solutions. They were also each mapped against the priorities of Suffolk County Council, East Suffolk Council and Transport East key priorities to ensure alignment with the key objectives of Suffolk.

Each of the solutions were reviewed and analysed critically against the framework to provide a prioritised list of solutions.

A broad range of "impact scores" were achieved for the solutions following assessment against the criteria.

Broadly, solutions which supported or expanded currently available services scored well. Additionally, and not unexpectedly, solutions which benefit the environment scored highly. However, solutions which required new infrastructure or were completely new services scored lower, with some exceptions.

The highest scoring solutions were generally new demand responsive services or financial support/expansions to current services and were grouped as prioritised solutions for further consultation with the Task Group.

"Develop a 3-year transport work programme to be overseen by the Task Group"

The strategy report has been completed in conjunction and in parallel with the period of research. This report details the research approach, findings, and the approach to idea prioritisation ahead of funding requests.

The end of the document outlines the following outcomes, which are to be put forward to the board as recommendations for funding, and longer-term thematic areas for focus from the task-group, to demonstrate how the Task Group and Community Partnership Board can have an impact on transport issues longer term.

Outcomes:

The top 10 solutions were further critiqued in a workshop with the wider Transport Task Group, to select the solutions which would be taken forward for detailed design and budget requests.

The group settled on 3 solutions to investigate and develop further:

1) An expansion of BACT to Lowestoft, particularly a new route supporting the northern most villages.
2) A new demand responsive transport (DRT) service supporting either the Southwold area, connecting to the main rail network and servicing the tourist community, or the villages around the Leiston area, linking to Leiston and Saxmundham, or another DRT service.
3) An expansion to the Katch service, extending the service to more villages on its route

Alongside each of these will be the desire to combine an active travel trial which links these solutions to other sustainable travel options. The case for this is particularly strong with idea 1, where there is already a good cycle network connecting Lowestoft to Lound/Blunderston.

Idea (1) is ready for funding immediately to begin shaping and forging the implementation.

Idea (2) requires some further development, but we are confident that the funding requested will be appropriate for the service development and implementation and provide much needed benefit to a rural community.

Similarly, idea (3) requires some time before funding is allocated. The Katch service is currently within a pilot period, but once it reaches a reflection point on its success, it would be a very sensible approach to expand the coverage of local villages using this service. Until then, survey work will be conducted to better understand the key areas for demand and what other ways the Katch service could be adapted, in addition to some marketing support.

Alongside the funding requests for specific pilot schemes, it has become clear that for a successful DRT service, offering phone booking and mobile app booking is key. Katch currently receives around half of its mobile bookings through the app route. For this reason, a request will be made to support the development of a mobile routing app which will service the DRT pilots. Initially this will support the BACT expansion, but if successful, the app could service further DRT pilots and, potentially, be adopted and licenced to services being created outside of the scope of this group. By offering dual booking routes, the service is opened up to a much wider demographic audience and helps people engage and support the service.

The Transport Task group will continue to work with the idea leads to develop the projects and provide them project support and a network of useful contacts and connections to ensure successful implementation and establishment of pilots.

Considerations

The following details the ideas selected, which will form the request for funding from the Community Partnerships Board.

BACT have already tried to establish themselves in the Lowestoft area previously, but for a mixture of factors have not been successful. BACT note that dial-a-ride is their most used service, but DRT may be successful if the conditions are right.

The idea is to establish a new demand responsive app which connects Lowestoft and Somerleyton to the rest of the Northern Parishes (Lound, Blunderston, Corton).

This new pilot would utilise an app and trial different operating hours, to test where the service is most required.

The current knowledge of the demand in the northern parishes is quite limited, but BACT already has registered dial-a-ride users in some areas (roughly 10 in Somerleyton, 10 in Lound) and experience can be sought from the community to understand the demand better. For example, a weekly bus service to the northern parishes shuttling the community to a local Tesco, utilising the local rugby club mini-bus, has been quite successful and has identified some demand.

Apps have been explored in the past by BACT, but it is thought these aren't utilised by the current demographic. To expand the demographic using the service, an app will be explored, retaining the phone booking system.

Anecdotally, KATCH receives around 50% of its bookings through the app, which provides an indication of the potential which could be unlocked should an app be provided for the new BACT service. This app could then be implemented to support the wider connecting communities service, once proven successful.

Support requested from The Community Partnership Board T&T task group could also include comms (particularly on social media to further unlock different demographics), support in driver recruitment and marketing.

BACT's current assets are generally available weekends and weeknights, but due to the current service offering, they are busier during the day. However, it is not envisaged that new bus leasing is required. It should be noted that BACT's current fleet are not electric vehicles.
One driver is currently employed full time who is based in Lowestoft, otherwise volunteer drivers could support the service.

BACT are currently awaiting feedback on a 1-year contract extension, which is crucial to the running of the service. They have ambitions to be a part of Bus Back Better Strategy and BACT's 10 trustees are happy for the service to explore new service options.

The requested budget to support this service expansion is £50k to initiate the pilot.
Breakdown:

- Marketing for new service and driver recruitment - £10k
- Service implementation - £10k
- Comms support - £10k
- Recruitment of admin/driver required - £20k

As mentioned previously, the current Katch pilot is being monitored, but currently seems a prime candidate for support and expansion. The Community Partnership it is within (and even the Community Partnership to the South) sees great value in expansion. However, the time has to be right, as the conclusions on the current conditions for the pilot are yet to be made. Until the time is right, a funding request of £10k will be made to support marketing and comms of this service, to further ensure its success and the communities it serves within the East Suffolk district.

Using the breakdown above for the expansion of the BACT service, a further £50k will be requested to support the development of another DRT pilot, in another area of East Suffolk. There are two very promising locations, but both need further development before funding is committed. However, there is certainty around the need to test another pilot in this space, with a slightly different geography or operating model, which will benefit the communities and

provide an example case study for the wider national transport agenda of the most appropriate route forward.

As highlighted in the previous section, a mobile app is critical to the success of any of these pilots, so £50k is requested to properly explore and develop a bus routing and booking app. with a strong emphasis on using a local supplier, where at all possible.

Finally, key to the transition to a more environmentally friendly travel portfolio, is the implementation of further active travel. £20k is requested to support further active travel pilots, which will be explored in conjunction to the DRT pilots. This could fund e-bike or e-scooter schemes, for example. Similarly, this pilot needs further development, but the need is very clear.

Conclusion and recommendation

The implementation of the Transport and Travel Task Group to support the board in identifying transport and travel issues & gaps in East Suffolk has been successful. A model has been found which ensures a transparent and object review of transport solutions and enables the selection and implementation of ideas which are impactful and tackle issues and gaps in transport provision.

A strategy report has been created outlining the Transport Task Group's approach, both in the short term (including the implementation of the prioritised solutions) and in the long-term.

Three very promising pilot projects have been identified for the Community Partnerships Board to fund and support the development of to tackle known issues with access to transport. These ideas also support the wider objectives with the environment and tackling social and rural isolation.

The prioritised pilots are all under the umbrella of "demand responsive" solutions, which also means they fit squarely with the wider transport agenda for the country. Transport East are represented on the Transport and Travel task group and can see a lot of value in exploring different operating models for demand responsive solutions. The pilots could become exemplars for rural transport and have the scope to receive further financial backing and to be expanded further. To increase the success of these DRT pilots, and to create the most learnings, the development of a booking app is required, which could be licenced and support each of the DRT pilots.

In addition to these, it is clear there is need to support active travel pilots to further connect up journeys, to continue to meet our green agenda priorities and to give the community the greatest portfolio of choice.

The Board is recommended to support the shortlisted ideas to enable their development and implementation

It is recommended that the Board agrees to:

a) support the expansion of the BACT service, extending the service to the Lowestoft and the Northern Parishes -£50k
b) support a further DRT pilot, in another area of East Suffolk not currently served by existing or proposed pilot schemes- £50k

c) To allow funds to support marketing and comms for the Katch service, and with the view to assessing more villages to be served on its route - £10k
d) Consider supporting the ringfencing of funds to set up active travel pilots as an accompaniment to the suggested DRT pilots - £20k
e) To provide funds for the development of a mobile app which will support the aforementioned pilots and allow further expansion of DRT solutions into new areas of East Suffolk and beyond - £50k
f) Note the match funded element provided by EDF for continued project support from Jack Raven
g) To note and support the Transport and Travel Task Group's continuation in terms of championing and delivering against this theme
h) To support the revised outcome proposal as appended to this report

Transport and Travel Task Group

East Suffolk Community Partnerships
Bringing ideas to life

Full Outcome Proposal to the East Suffolk Community Partnership Board - FY2020/21

(Stage 2a + 2b Proposal)

1. Details of project / activity:

Project Name	East Suffolk Travel and Transport improvement Programme

Name of East Suffolk Community Partnership Board Member supporting the project:	Name of Project / activity lead: Nick Khan Organisation: East Suffolk Council Email: mailto:nick.khan@eastsuffolk.gov.uk nick.khan@eastsuffolk.gov.uk

The key outcomes and brief description of the project / activity.
Outline the project that you are seeking funding for (up to 200 words): The project is divided into two parts. Stage 2a, which is the research and development for the strategy and has reached a series of outcomes. Stage 2a outcomes inform stage 2b, which is where outcomes begin to be implemented. *Stage 2a:* This programme has utilised a programme steering group and programme manager to i) pull together the available local data on transport and travel and ii) actively seek and have conversations with community stakeholders about what is important to them regarding transport and travel in their area (working through the eight Community Partnerships). This work has identified short term 'quick win' projects that can then be delivered with the help of funding. The three key elements for success are the steering group / programme manager / delivery budget. Without all three this programme will not achieve its potential to deliver real improvements on the ground in our communities in the short term. The Stage 2a work has also tested and proven the model for assessing and prioritising transport solutions with a multi-disciplinary task group, which ensures solutions are appropriate and effective. *A reminder of the outcomes for Stage 2a* i) Within 3 months to have developed a 3-year transport and travel work programme that gives a clear focus on how the Community Partnership Board will have impact. ii) Within 6 months to have identified and commissioned short-term deliverables that solve transport and travel challenges in East Suffolk Communities.

ii) Within 6 months to have studied transport and travel issues & gaps in East Suffolk to provide rigorous data and intelligence on which to base future work.

Project start date: 01/02/21 Project end date: 31/07/21

Stage 2b:
The strategy and outcomes have been developed for the short-term and longer-term aims for the Community Partnership Board to tackle the transport priority across East Suffolk.

The research and analysis of the transport issues across East Suffolk has provided evidence on which to base funding decisions which tackle transport issues.

This early work has led to the identification of 3 potential new transport solutions, which meet the priorities of the community and tackle transport issues. These 3 prioritised solutions now require funding to take them from concept stage to implementation.

Two complementary supporting schemes have also been identified, which would require the development of a mobile booking app and the initiation of active travel pilots to work with the other pilot schemes.

The costs for these schemes are itemised below:

- £50k for an expansion of BACT service
- £50k to support a further DRT pilot in another area of East Suffolk not currently served by existing or proposed pilot schemes
- £50k for the development of a mobile app which will support the aforementioned pilots and allow further expansion of DRT solutions into new areas of East Suffolk and beyond
- £20k to set up active travel pilots as an accompaniment to the suggested DRT pilots
- £10k to support marketing and comms for the Katch service, and with the view to assessing more villages to be served on its route

The task group continues to support the implementation phase by providing support and project management. The wider task group will also lend support by exercising its network to help form and innovate to create successful solutions.

Project start: 01/08/2021, Project end date: 31/12/2021

How has the need for this project / activity been identified?
Stage 2a: The eight Community Partnership workshops in October/November 2019 identified two clear priorities for East Suffolk - Social Isolation & Loneliness and Transport. The workshops identified many dimensions to the transport priority – for example connectivity, green vehicles, walking and cycling, community transport and alternative forms of transport provision. Since those workshops further work has been carried out with Suffolk County Council and East Suffolk Council to identify what transport and access to services data and modelling information is available for East Suffolk. The rural transport, and active and sustainable travel session at the Community Partnership Forum in November 2020 added a rich source of local intelligence on what matters to our communities in terms of transport solutions, access to services and barriers to cycling and walking. *Stage 2b:*

Conversations with community partnership leads, transport providers and local authority experts has helped create a more granular view of the transport priority, enabling a more specific approach to tackling transport issues, which has resulted in solutions for implementation and further development.

What organisations have agreed to be involved and how (through time / money / facilities etc)?
Steering Group membership (Community Action Suffolk, EDF, East Suffolk Council, SALC, Suffolk County Council, Transport East) have agreed to provide time and facilities to support the programme as necessary, and in addition EDF has provided the Programme Manager.

Who and how many people will benefit from the project / activity?
All residents of East Suffolk, in particular: Young people who can access training and employment more easily. Older people who can access activities and services that are important to them. Those already cycling / or begin cycling because of improvements delivered Those who already walk / or begin walking as a result if improvements delivered

2. How the project / activity will be resourced:

Provide information about match funding here (including in-kind staff time):		
Source of match funding	Funding confirmed?	Amount (£)
Stage 2a: EDF in kind support by providing the programme manager for 15 hours a week to this project from 1 February 2021 to 31 of July 2021	Y	20k
Stage 2b: EDF in kind support by providing the programme manager for 15 hours a week to this project from 1 August 2021 to 31 December 2021	Y	16k
Aim to attract match funding / volunteer time of at least 10% CPB funding amount for individual project from the local area	N	8k

Stage 2a	
Total project / activity cost	£108k
Total of confirmed match funding	£20k
Total amount of East Suffolk Community Partnerships Board funding required	£80k
Stage 2b	
Total project / activity cost	£116k
Total of confirmed match funding	£16k
Total amount of East Suffolk Community Partnerships Board funding required	£100k

Stage 2a + 2b	
Total project / activity cost	£180k (not including match funding for programme manager)
Total of confirmed match funding	£36k
Total amount of East Suffolk Community Partnerships Board funding required	£180k

Explain here how the project / activity will be sustained after the funding period (if appropriate).
This is the first stage of a three-year programme of work that will identify support and funding as they become available. However, it is envisaged that the Board will be asked to support further elements of the programme as they progress. The key focus on the programme will be on problem solving to provide sustainable solution to transport issues that do not require continual grant funding.

3. Communications and stakeholder engagement

How information is conveyed to the relevant people or teams involved, how there is adequate consultation with users, and successes are publicised.
Identify the key people / groups that need to be aware and involved in the project / activity, and how they will be communicated with effectively. Residents will be engaged through the 8 x Community Partnerships and via the steering group membership communication channels
Detail how and when the project / activity will be promoted / publicised. • Publicity will be generated on behalf of the CP Board by ESC • Steering Group membership will promote the programme via their organisations and networks • Individual projects will be required to promote themselves
Detail how the project / activity will report on lessons learned? Steering Group will be required to report regularly to the CP Board

4. Monitoring and reporting on progress

Identify how the impacts, issues and risks of the project / activity will be gathered, monitored, and reported. (Quarterly monitoring information will be required): Multiagency Programme Steering Group will require regular performance information. Quarterly return to the Community Partnership Board via the agreed performance management system in place for CPB funding.

5. Equalities impact assessment

Has an Equality Impact Assessment of the project been carried out?
NO: Justification: Separate EIA's will be completed when developing individual projects identified through this programme (as required).

6. Identify measurable outcomes and <u>show specifically where the East Suffolk Community Partnerships Board budget will be spent</u> (quarterly financial monitoring information will be required):

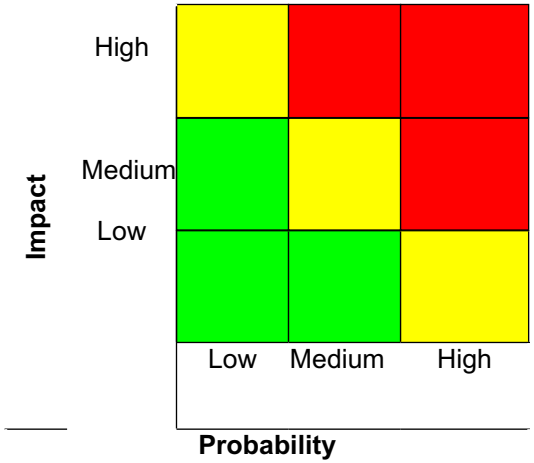
Outcomes (MUST be measurable)	**Action / outputs to deliver the outcomes (include by who and by when)**	**Breakdown of costs to deliver the outcomes here (£):**
1st quarter Collate available data to inform view of key issues and identify areas/examples of good practice	Kick of both quantitative and qualitative data gathering. Begin the process of distilling and summarising key findings arising from data and research. Produce a key contacts list to support the path to creating the Transport Improvement Strategy for the CPB. Create a plan of action for the path leading to the strategy and feed back to the task group for further input. PROGRAMME MANAGER	£0 CPB funding
2nd quarter Identify gaps is service or gaps in meeting priorities	Ramp up engagement with key community contacts to provide further quantitative and qualitative data. Create resources to assist with collation of key information from key contacts in a uniform and succinct way. Kick-start research exercise, filtering, and summarising to produce key findings to inform both the strategy and recommendations piece on “quick-wins” PROGRAMME MANAGER	£0 CPB funding
3rd quarter clear focus on how the Community Partnership Board will have impact.	3-year transport and travel work programme STEERING GROUP	£0 CPB funding
4th quarter		£0 CPB funding

	Following the completion of the draft strategy, opportunities can be prioritised based on set of objective criteria PROGRAMME MANAGER	
5th quarter Provide rigorous data and intelligence on which to base future work.	Detailed plan to be drafted as a clearer picture of the issues and gaps arise to help inform recommendations PROGRAMME MANAGER	£0 CPB funding
6th quarter Identified and commissioned short-term deliverables that solve transport and travel challenges in East Suffolk Communities.	The whole amount of funding will be allocated to short term 'quick win' transport and travel projects in partnership with either local community organisations or the relevant Community Partnership for that area. - £50k for an expansion of BACT service - £50k to support a further DRT pilot in another area of East Suffolk not currently served by existing or proposed pilot schemes - £50k for the development of a mobile app which will support the aforementioned pilots and allow further expansion of DRT solutions into new areas of East Suffolk and beyond - £20k to set up active travel pilots as an accompaniment to the suggested DRT pilots - £10k to support marketing and comms for the Katch service, and with the view to assessing more villages to be served on its route STEERING GROUP	£180k

7. Risk Management:

Identify conditions or circumstances that exist outside of the control of the project / activity team that would have an adverse impact if they occur.

Apply the 'probability' of the risk occurring combined with the level of the 'impact' if it did occur and that will give you the overall level of the risk.



Impact:

High Would cause project / activity to fail, stop or cause significant delay or cost to project/activity.

Medium Would cause some delay or increased costs to the project/activity impacting on delivery

Low Would cause some hindrance to the project/activity but will not cause delays or costs.

Probability:

High Is likely to happen at some stage during the project/activity

Medium May happen at some stage during the project/activity

Low Is unlikely (but possible) to happen at some stage during the project/activity.

Risk No.	Date	Description	Probability	Impact	Mitigating action	Actions to date	Last reviewed
1	2/3/21	Lack of programme focus / impact	L	H	Influential Multi Agency Steering Group	Group formed and met twice	
2	2/3/21	Lack of capacity to develop the programme	M	H	Skilled and experienced Programme Manager	In post until 31/7/21	
3	2/3/21	Lack of resources to deliver outcomes	M	H	Funding and time commitment	CP Board funding / commitment of support from organisations represented on Steering Group	

8. Declaration:

I confirm that all information contained in this proposal is accurate and that the proposal has my support.
East Suffolk Community Partnership Board Member Name: Date: Signature:

Please submit this proposal to the Funding Team grants@eastsuffolk.gov.uk Hard copies can be submitted and returned to: Funding Team, East Suffolk Council, East Suffolk House, Station Road, Melton, Woodbridge, IP12 1RT.

East Suffolk Community Partnership Board

Community Partnership Progress Report

September 6, 2021

Introduction and Background

1. The eight East Suffolk Community Partnerships were launched with a workshop in each of the areas in November/December 2019 and met for the first time from January 2020 onwards. The workshops focussed on a data pack which provided a profile of the Community Partnership area, and which was used, along with significant local insight and intelligence, to generate a list of three priorities for each Community Partnership.

2. Each Partnership met at least once face to face before the Covid-19 pandemic struck but since June 2021 all Community Partnerships have been meeting virtually.

3. Total funding of £85,000 has been allocated to each Community Partnership for the period 2019 – 2023, £10,000 in 2019/20 and £25,000 for 2020/21, 2021/11 and 2022/23. This funding is from East Suffolk Council's New Homes Bonus.

Community Partnership Progress

4. The table attached as Appendix A to this report provides an update on progress in relation to each individual Community Partnership. This includes priorities, Chair and Vice Chair, Task and Finish Groups, spend in 2019/20 and 2020/21 (combined as the pandemic meant that some of the initial, part-year funding was rolled into the next financial year), and the current year (2021/22).

5. It has been agreed that two of the Community Partnerships will provide a short report/presentation to the Board at each quarterly meeting, meaning that all eight Partnerships will update the Board on their work, outcomes and achievements each year. The two Community Partnerships to present at the September 2021 Board meeting will be the Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership and the Beccles, Bungay, Halesworth and Villages Community Partnership

Recommendations

It is recommended that the Board:

a) **Consider the progress report attached as Appendix 1**
b) **Receive a short update at the meeting from two of the eight Community Partnerships**

Nicole Rickard, Head of Communities, East Suffolk Council

East Suffolk Community Partnerships – Update August 2021

Community Partnership • Priorities • Chair and Vice Chair • Task and Finish Groups • Meeting Agenda and Notes	**Spend 2019/20 and 2020/21** How **2019/20** and **2020/21** funding was allocated	**Spend 2021/22** How the **2020/21** funding has been allocated to date	**Impact** Projects underway / outcomes delivered? Other achievements? Publicity / profile (coverage / interviews etc)? Other benefits...?
Aldeburgh, Leiston, Saxmundham and villages Community Partnership **Priorities:** • Education, Opportunities and Aspirations • Reduce social isolation and loneliness – particularly carers, older people, and men 40+ • Encourage and enable everyone to be more physically active and healthy **Chair: Tony Cooper** **Vice Chair:** **Communities Officer – Zoe Botten** **T and Finish Groups:** ➢ Reduce social isolation and loneliness ➢ Education, opportunities, and aspirations [Encourage and enable everyone to be more physically active and healthy runs through both other T&F groups]. **VIEW MEETING DATES & PAPERS HERE**	**Allocations 19/20 - 20/21:** **Community Projects (Outcome Proposals):** **Amount** – **Project** £3,024.00 – Economic Regeneration of Sax High Street £9,350.00 – Community Art Project £5 400.00 – Dementia Project £7,500.00 – Young People Project £4,726.00 – Alde & Blyth Community Radio CIC £5,000.00 – Small Grant Scheme £35,000.00 – Total **Small Grant Scheme:** **Amount** – **Project** £760.80 – Leiston & District Swimming Club £890.00 – Friends of Aldeburgh Library £1650.80 – Total 2020/21 Small Grant Scheme C/F £4,239.20	**Allocations 21/22:** **Budget = £29,239.20 (including Small Grants c/f from 2020/21)** **Community Projects (Outcome Proposals):** **Amount** – **Project** £5000 – Small Grants Scheme (July to September) £2800 – Cyds Gardening Project £2460 – Art Station – Photo Shed **£10,260** – **Total allocated to date**	1. Task and Finish group set up to look in detail at the Rural Proofing initiative, focus on what rural means for our CP area and how we can engage better. 2. Roll out of second small grants scheme from 21st July 2021. Rural groups are more eager to request smaller grants than the larger ones coming direct to the CP 3. 'Celebration' update presentation planned for the next meeting, where all recipients of funding will feedback on progress and highlight the impact this has had on the community. Also a look at the priorities, identify gaps and set out a work plan for 2021-2022 4. The CP recognise the importance of hearing the voices of young people, therefore we want to work with the high schools and youth providers to encourage project ideas from the young people in the community. 5. Synergy between the CP and INT priorities. Potential to jointly fund projects with common focus and developing a joint funding plan aimed at supporting all age demographics

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Beccles, Bungay, Halesworth and villages Community Partnership

Priorities:

- Active and sustainable transport solutions / community transport
- Reduce social isolation and loneliness
- Improve wellbeing and enable people to live healthy lives

Chair: Judy Cloke
Vice Chair: Caroline Topping

Communities Officer – Sam Kenward

A **Projects Task and Finish Group** was set up to consider projects in more detail so that organisations could be better advised and supported, and appropriate finances could be allocated if projects were supported.

VIEW MEETING DATES & PAPERS HERE

Allocations 19/20 - 20/21:

Community Projects (Outcome Proposals):

Amount	Project
£3,250.00	Reclaiming Bungay's Old Cemetery
£3,250.00	Bringing land back into a community growing space in Beccles
£1,500.00	Free school summer holiday activities for young people (9-16 years)
£15,000.00	Mental Health Friendly Towns
£2,000.00	Halesworth Wellbeing Bench
£10,000.00	Small Grants Scheme
£35,000.00	Total

Small Grant Scheme:

Amount	Project
£819.00	Brampton and Stoven Village Hall
£985.00	Fisher Theatre
£1,000.00	BACT Community Transport
£500.00	Falcon Meadow Community Trust
£970.00	Lowestoft & Waveney Breastfeeding Support
£1,000.00	Suffolk Family Carers
£1,000.00	Waveney & Blyth Arts
£6,274.00	Total

20/21 Small Grant c/f £3,726

Allocations 21/22:

Budget = £28,726 (including Small Grants c/f from 2020/21)

Community Projects (Outcome Proposals):

Amount	Project
£13,766.00	Small Grants Scheme
£13,766.00	**Total allocated to date**

Small Grant Scheme '21/22:

Amount	Project
£436.00	Rotary Club of Beccles
£1,000.00	Asperger East Anglia - Ashop
£1,000.00	INK Creatives' Forum
£1,000.00	Bungay Earthwake Club
£948.28	Beccles Parish / Youth Hub
£1,000.00	Bungay Events and Business Association - Bungay Shoppa
£997.80	Swell Music Dementia Singing Group
£999.12	Bungay Community Support / Creative Communities
£999.00	Halesworth Volunteer Centre 'Together'
£500.00	Chediston & Linstead Group Parish Council / Chediston Community Field: 'The Field'
£1,000.00	Girlguiding Bungay District / Adventure time!
£1,000.00	Shadingfield/Sot/Wil & Ellough Joint PC
£10,880.20	Total (c/f: £3,726)

The Rotary Club of Beccles: Replacement bench at south of St. Michaels Tower, Beccles

2. Launched round two of the Small Grants scheme on 10th May 2021 Leaflet distributed across the CP area to promote the grants. 19 applications received. Funding Panel met late June.
3. Funding advice session held 19th May with the Funding and Communities Officers and CP Chair to provide groups with advice on completing applications and an opportunity to ask questions. Attended by 6 local groups (some of them new organisations), useful feedback.
4. The Mental Health Friendly Towns initiative is progressing well with Steering Groups recruited in all three towns. 'Hearts and Minds' workshops in Bungay will begin in September and run for 6 weeks
5. A football scheme for the over 55s considered by the T&FG is going ahead with ward councillors Enabling Communities Budgets in Beccles. The sessions are run by Norwich City Football Club and started in late April.
6. Rural proofing workshop held to discuss the rural proofing toolkit and how this can be applied – one idea is CP members attending events in rural communities to raise awareness and understand how the CP can support them
7. Communities Officer 'doing the rounds' visiting Parish Councils with ward councillors – to introduce himself and promote the Community Partnership
8. A priorities survey is being run from late July until early September to gauge opinions on the CP priorities and take stock of experiences of the CP

		Asperger East Anglia: Extend Ashop Workshop working area with awning to accommodate young people with Autism **INK:** Pilot an 'INK Creatives' Forum - work-in-progress scripts performed by local actors followed by feedback & discussion **Bungay Earthwake Club:** Accessible and active environmental and nature themed education sessions to young people 10-15 years **Beccles Parish:** Establish youth group/hub for school years 6-8 at St Michael's Church, Beccles **Bungay Events and Business Association:** Pilot 'Bungay Shoppa' community transport scheme in conjunction with 'BACT' to connect the isolated (market days up to Christmas) **Swell Music CIC (Singing with Friends):** Face-to-face singing sessions for people affected by dementia in the area **Bungay Creative Communities:** Extend existing 'virtual' craft group with face-to-face sessions - cost of Project Co-Ord, venue hire & materials **Halesworth Volunteer Centre - Together:** New project bring people struggling with impact of Covid 19 together via range of activities/events **Chediston & Linstead Group Parish Council:** Restoration of the Chediston Community Field; establish an organic vegetable allotment; provide picnic tables and football goals **Girlguiding Bungay District:** Establish an 'adventure time 'activity day at Hautbois Activity Centre, offering girls a huge selection of activities to try. **Shadingfield/Sot/Wil & Ellough Joint PC:** Replacement of a children's slide that is currently out of use.	9. Connected Communities has funded some projects in Beccles, Bungay and Halesworth and the CP members are continuing to spread the word.

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Carlton Colville, Kessingland, Southwold and villages Community Partnership

Priorities:

- Active and sustainable transport provision, particularly rural
- Reduce social isolation and loneliness
- Facilities, activities, and employment for young people

Chair: Jenny Ceresa
Vice Chair: Michael Ladd

Communities Officer – Jo McCallum

Task and Finish Groups have been set up to address the priorities to reduce social isolation and loneliness and around young people.

VIEW MEETING DATES & PAPERS HERE

Allocations 19/20 - 20/21:

Community Projects (Outcome Proposals):

Amount	Project
£2,000.00	Community café at Carlton Colville Hub.
£2,000.00	Detached Youth with Carlton Colville Parish Council.
£1,750.00	The Loft Youth Centre
£2,000.00	Kessingland Parish Council new youth café
£2,250.00	Research into provision for young people across the patch
£800.00	Sloppy Slippers project
£5,000.00	Talking Benches
£2,325.00	Voice of a Friend (building on the Lowestoft project)
£1,875.00	Virtual Mile Project
£15,000.00	Small Grant Scheme
£35,000.00	Total

Small Grant Scheme:

Amount	Project
£600.00	Southwold Common Trust / Water Copse
£1,500.00	Sole Bay Arts CIO / Southwold Arts Café
£330.00	Carlton Colville Town Council Allotments / Petrol Generator
£1,500.00	Disability Advice North East Suffolk (DANES)
£3,930.00	Total

20/21 Small Grant Scheme c/f £11,070.00

Southwold Common Trust – Community project

Allocations 21/22:

Budget = £36,070 (including Small Grant c/f)

Community Projects (Outcome Proposals):

Amount	Project
£10,000	Small Grants Scheme

Small Grant Scheme '21/22:

Amount	Project
£500.00	Gisleham Parish Council - Dale End Outreach
£1,000.00	Reydon Parish Council - Social Area Benches
£1,200.00	Reydon Parish Council - raised planters on village green
£2,700.00	**Total allocated to date**

Balance: £8,370

Gisleham Parish Council / Dale End Outreach: Provision of football & rounders pitch markings on playing field for young people during school holidays/evenings and permanent dog waste bin

Reydon Parish Council / Social Area: Increase social space within recreation ground and make it a social hub for friends and families to come together. Install a group of picnic benches with shading near to play area.

Reydon Parish Council: Increase village green usage and no. of community gardeners who maintain village green by installing second raised planter to provide opportunities for those not able to garden in the ground.

1. CAS organised the first CP sponsored free accredited level 2 'Theory of youth work' training course for East Suffolk groups.
2. Meeting held 12th May. Presentation from CAS around Rural Proofing – agreed to 'test' with a new project.
3. Discussion around priorities and focus in the context of covid recovery
4. Agreed to create two working groups to look at Social Isolation and Youth. Youth will be first with a workshop held mid-June.
5. Update provided by Janet John (CAB) on Voice of a Friend
6. Agreed to part fund two Virtual Walks, based on the model in Lowestoft. Cllr Norman Brooks agreed to fund remainder
7. Ordered and received 50 pairs of slippers to distribute in CP area.
8. Talking Benches – 6 funded. Enough funding to consider 4 more. Expression of Interest to go out to CP area.

	to restore and maintain a woodland area of Southwold Common called 'Copse' - grant towards cost of purchasing tools and equipment for volunteers: **Sole Bay Arts CIO,** Towards costs of reopening Southwold Arts Centre Café: **Carlton Colville Town Council:** Purchase a petrol generator for the allotments: **Disability Advice North East Suffolk** Towards connecting with a minimum of 10 adults with disabilities/long term ill-health, who are lonely, isolated and/or struggling to cope at this time. based on the 5 Ways to Wellbeing. Phone calls/virtual coffee mornings/signposting:		

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Felixstowe Peninsula Community Partnership

Priorities:

- Tackle social isolation and loneliness
- NEW: Improve physical and mental health and wellbeing
- Education – aspirations, ambitions, and standards

NB: Community spaces and physical enhancements still a priority but will revisit again later to explore mechanisms to deliver on this.

Chair: Mark Jepson
Vice Chair: Sharon Harkin

Communities Officer – Chloe Lee

A Task and Finish Group set up a small grant scheme which consisted of 2 rounds. Criteria was to target the top 4 priorities.

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Allocations 19/20 - 20/21:

Community Projects (Outcome Proposals):

Amount	Project
£5,000.00	Basics Foodbank
£2,000.00	FACTS Community Transport
£1,000.00	Adult & Community Services Fuel Vouchers
£5,000.00	Felixstowe Academy Library Project
£5,000.00	Friends of Felixstowe Library Project
£2,000.00	Community Directory
£1,500.00	500: Digital Inclusion Fund
£2,530.00	Langer School Half Term Activities
£10,970.00	Small Grant Scheme
£34,030.00	Total

Small Grant Scheme

Amount	Project
£1,580.00	Grange Community Primary School
£1,650.00	Bucklesham Community Council
£1,000.00	Felixstowe Cricket Club
£1,000.00	The Federation of Fairfield and Colneis
£5,230.00	Total

c/f 2021/21 £5,892.30

Allocations 21/22:

Budget = £30, 892.30

Community Projects (Outcome Proposals):

Amount	Project
£5,740.00	Small Grants Scheme
£5,000	Nacton Parish Council Play Area
£10,740.00	**Total allocated to date**

Small Grant Scheme (2):

Amount	Project
£2,000.00	Bucklesham & Foxhall Village Hall/Garden
£718.00	Felix Community First Responders
£869.70	Haven Health/Blood Pressure Monitors
£2,000.00	Kirton & Falkenham Village Hall/Refurb
£5,587.70	Total

£20,152.30 left to allocate

1. The community directory is underway led by Felixstowe TC and their website provider 'Rare Earth'. Live testing commenced late June
2. Outcome Proposal 21/22: Nacton Parish Council have been allocated £5,000 for the development of Victoria Field. This is to assist with implementing children's play equipment as part of a wider project for the village.
3. Rural proofing subgroup created, chaired by Sharon Harkin looking at rural proofing the partnership and how it can be included in future work and projects. Subgroup meetings confirmed 28th July 21 and 24th August 21.

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Framlingham, Wickham Market and villages Community Partnership

Priorities:

- Developing opportunities for young people
- Reduce social isolation and loneliness
- Alternative, active, and sustainable transport provision

Chair: Carol Poulter
Vice Chair: Maurice Cook

Communities Officer – Joss Mullett

2 x Task and Finish Groups set up to address:
Developing Opportunities and Services for Young People

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Allocations 19/20 - 20/21:

Community Projects (Outcome Proposals):

Amount	Project
£2,800.00	Youth Outreach Work in Wickham Market
£3,840.00	Youth Outreach Work in Framlingham
£5,050.00	Extended youth services - Pageant Field/Con Club/FAYAP building, Thomas Mills
£1,000.00	Student Life research on youth provision/needs
£3,000.00	East Coast EV Taxi bus Pilot
£15,000.00	Hour Community EV Wheelchair Accessible Vehicle
£800.00	Talking Bench project
£3,510.00	Small Grants Scheme
£31,490.00	Total

20/21 c/f £3,510 for Small Grants Scheme

Small Grants Scheme:

Amount	Project
£1,000	Wickham Market FC/Replace goal posts
£2,000	Hour Community / Kiosk on the Hill
£3,000.00	Total

20/21 C/f: There remains a £510 c/f, which will be taken forward for 2021/22 funding.

Allocations 21/22:

Budget = £25,510

Community Projects (Outcome Proposals):

Amount	Project
£0	**Total allocated to date**

1. **Hour Community Wheelchair Accessible Vehicle (£15,000)**
   The vehicle has been used at least 4 times a week since arrival and is incredibly popular with beneficiaries and drivers. "…without the support of the CP, we would never have been able to afford a new vehicle so we are incredibly grateful, as are the passengers because they can now hear themselves think!"
2. **East Coast EV/Katch Taxibus** £3,000 added to significant funding from CP Board and Suffolk County Council.
3. **Great Glemham Chat Bench** –Ufford has now accessed ECB funding to allow another Chat Bench following the discussions in the CP meeting.
4. **FAYAP** – Youth Outreach has increased since funding was allocated. Now operate out of the Skate Park Pavilion four midweek days from 4pm – 6pm and Saturdays from 2pm to 5pm. Centred around the Pageant Field and Skate Park but also Castle area of Framlingham. Monthly reports on interventions and the FAYAP leaders actively contribute to our regular ASB meetings.
5. **FAYAP** – extension of youth work projects included funding toward the Thursday Art Group, Fram Pod Podcast, and music club.
6. **Access Community Trust** are now engaged with Wickham Market stakeholders to plan and deliver some youth centred sessions over the Summer.
7. **Engagement of Parish and Town Councils:** two Parish Councils added to the CP membership following a

			promotion of the project at Parish Council meetings and nearly 30 Parish Councils have received a presentation on the work of the Communities Team and the Community Partnership

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Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership

Priorities:

- Reduce social isolation & loneliness
- Environmental care and sustainable transport
- Support people to age well
- Traffic and road safety

Chair: Chris Blundell
Vice Chair: Elaine Bryce

Communities Officer – Andy Jolliffe

3 Environmental Care Working Groups:

- Green Communities
- Advice Hub
- Rewilding

VIEW MEETING DATES & PAPERS HERE

Allocations 19-20 - 20/21:

Community Projects (Outcome Proposals):

Amount	Project
£9,040.00	Chinwag Kesgrave
£1,000.00	Meet up Mondays
£5,707.81	Mental Health First Aid
£5,040.00	Wellbeing programmes for 65+
£2,894.00	Talking benches
£500.00	Contribution to speed reduction project in Great Bealings
£10,818.32	Small Grants Scheme
£35,000.00	Total

Small Grant Scheme:

Amount	Project
£400.00	Play 2 Day Nursery
£1,500.00	Friends of Grundisburgh School
£1,500.00	Bredfield Parish Council
£100.00	Playford Parish Council
£1,451.24	Gorseland Primary School
£1,000.00	Parents & Friends of Cedarwood Primary School
£1,200.00	Kesgrave Town Council
£775.00	Martlesham Conservation Group
£1,407.08	Portal Woodlands Conservation Group
£1,485.00	Heath Primary School
£10,818.32	Total

Allocations 21/22:

Budget = £25,000

Community Projects (Outcome Proposals):

Amount	Project
£2,000	Martlesham Garden Rewilding
£5,520	Green Communities Project
£2,030	Environmental Advice Hub
£9,550	**Total allocated to date**

£15,450 still to allocate.

1. Advice Hub will provide face to face environmental advice using volunteers with a digital 'directory'.
2. Green Communities will enable four smaller projects to be delivered in the rural area, with the learning used for dissemination across the wider area
3. Martlesham Garden Rewilding will engage with residents to encourage allowing more of their garden space to be a wildlife habitat. This will blend with their Climate Action Group.

1. Chinwag has received significant press coverage and positive response from residents. Now running as 'live' events rather than virtual.
2. 2nd Meet up Monday launched at Kesgrave Kitchen – well received so far. Awaiting decision from First Coffee Shop in Clopton. Little Bealings Community Hub has agreed to participate.
3. Second MHFA course held. Care Homes to be targeted next.
4. Talking Benches all delivered and installed. EADT press coverage.
5. SPOT Wellbeing courses commenced July 2021 in Kesgrave. September course in Martlesham is now fully booked, and Rushmere is seeing increased referrals.
6. Two further rounds of workshops regarding environmental care created three working groups to submit plans and funding proposals at July 2021 meeting – Green Communities, Advice Hub and Rewilding projects. Projects will be largest environmental projects in terms of scale within our CP and designed to be simple to replicate elsewhere.
7. Environmental grants are either completed or due to complete based on seasons or school holidays.
4. Discussions have now commenced regarding priority 3 – Road and Traffic Safety. EDF, Suffolk Police and Suffolk Highways already engaged along other stakeholders.

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Lowestoft and northern parishes Community Partnership

Priorities:

- Improve mental health and wellbeing
- Tackle childhood obesity
- Reduce social isolation – all ages

Chair: Paul Ashdown
Vice Chair: Danny Steel

Communities Officer – Rachel Tucker / Louise Thomas

Mental Health Task Group: met to brainstorm the first ideas and have not met since.

Childhood Obesity Task Group: An ongoing subgroup set up to develop and steer an 18-month programme of work.

VIEW MEETING DATES & PAPERS HERE

Allocations 19/20 - 20/21:

Community Projects (Outcome Proposals):

Amount	Project
£9,935.00	Voice of a Friend
£8,500.00	Young people obesity project
£5,760.00	'Lowestoft Mile' project
£10,805.00	Small Grant Scheme (see below)
£35,000.00	Total

Small Grant Scheme 2020/21:

Amount	Project
£1,665.00	YMCA/Lowestoft School Workers
£1,990.00	Lound/Well-Being Presentation board
£2,000.00	RUFC/Community Mini-Bus
£2,000.00	Oulton Broad PC /Get out there get Fit
£1,650.00	Corton Playing/Field Outdoor Fitness Eqpt
£1,500.00	BACT/A Meet, Greet and a Treat
£10,805.00	Total

Allocations 21/22:

Budget = £25,000.00

Community Projects (Outcome Proposals):

Amount	Project
£10,000.00	Small Grants Scheme
£10,000.00	**Total Allocated to date**

£15,000.00 left to allocate

Small Grant Scheme '21/'22:

Amount	Project
£2,410.00	MN Well Child Support CIC / Boys Respect Group
£1,500.00	Oulton Happy Circle Club / Covid-19 cleaning and sanitising support
£2,400.00	Blundeston and Flixton Parish Council / Blundeston Play Park
£1,270.83	Somerleyton School / Somerleyton School Allotment
£2,000.00	Lowestoft & Gt Yarmouth Rugby Club / Minibus
£2,000.00	Re-Utilise / Wellbeing craft drop in
£9,610.83	Total

MN Well Child Support CIC / Boys Respect Group: Support group for boys exhibiting early stages of poor mental health and reduced wellbeing

1. Voice of a Friend (VOF) started through the HBNA Covid response in Lowestoft. With CP funding, this was passed to NESCAB in October 2020 with 85 clients wanting a regular befriender and 9 volunteers passed over to NESCAB. Since then, another 19 referrals for VOF were made via Communities team's HBNA referrals. Urgently need more volunteers for NESCAB as some clients on waiting list and clients being prioritised, numbers engaged in befriending are less than at handover
2. VOF project has extended into Carlton Colville, Kessingland, Southwold & surrounding Villages with funding from the CP for that area.
3. Lowestoft Mile approved by the CP. 4 walks filmed and launched March 2021, 5th walk has been filmed awaiting editing. Residents voted for a boat ride near Lowestoft bridge through to Mutford Lock and Broads. Linked with local historian Ivan Bunn and used professional voice over for local historic and educational information
4. Lowestoft CP purchased two domains, one Lowestoft Mile and one East Suffolk Mile so other CPs can use the same format. Walks initially cost £1000 but re negotiated down to £850. As website domain bought by Lowestoft CP, all proposed walks/formats to go through Lowestoft first – domains last 2 years currently.

		Oulton Happy Circle Club / Covid-19 cleaning and sanitising support: Assist re-opening after Covid - Appoint cleaner to sanitise facilities **Blundeston and Flixton Parish Council:** Repair of Blundeston Village Play Area (x 2 pieces of play equipment) **Somerleyton School:** Creation of outdoor, allotment classroom for 20 young people **Lowestoft & Gt Yarmouth Rugby Club:** Extend minibus service to Gunton & support all routes **Re-Utilise:** Mental Health wellness craft drop in - Needs furniture & Craft Supplies & Water Urn/installation	5. Young People Obesity project has started much later than anticipated due to covid restrictions.

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Melton, Woodbridge, and Deben Peninsula Community Partnership

Priorities:

- **Active and sustainable transport provision**
- **Village Hub – bringing services to people**
- **Youth Engagement, opportunities, and services**

Chair: Chris Mapey
Vice Chair: James Mallinder

Communities Officer – Julia Catterwell

NB: Chris Mapey has stepped down from his role as CP Chair for 6 months and James Mallinder has stepped in for six months.

Youth Engagement Task Group

Village Hubs, bringing services to people survey and research completed

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Allocations 19/20 - 20/21:

Community Projects (Outcome Proposals):

Amount	Project
£10,000.00	Hollesley Village Hall Project
£25,000.00	Small Grants Scheme (£20,000 Youth Engagement & £5,000 Village Hubs)

Small Grant Scheme: Village Hubs:

Amount	Project
£2,500.00	Eyke Village Hall
£2,500.00	Campsea Ashe VH
£5,000.00	**Total**

Small Grant Scheme: Youth Employment:

Amount	Project
£2,500.00	Woodbridge Town Council
£2,000.00	Woodbridge Rugby Club
£2,500.00	Blaxhall Parish Council
£4,893.00	5th Woodbridge Sea Cadets
£2,500.00	Just 42
£1,163.40	Shottisham Parish Council
£15,556.40	Total
£20,000	Budget
£4,443.60	C/f

20/21 Small Grants c/f £4,443.60

Allocations 21/22:

Budget: £29,443.60

Community Projects (Outcome Proposals):

Amount	Project
£11,627	Youth Engagement Small Grants Scheme
£10,036.25	Village Hubs Small Grants Scheme
£21,663.25	**Total allocated to date**
£7,780.35	To be allocated

1. Initial round of decisions on grant applications made by the funding panel in December 2020.
2. Funding agreed for: Eyke Village Hall, Campsea Ashe Village Hall, Woodbridge basketball area, Blaxhall play equipment, Woodbridge Sea Scouts, Just 42 and Shottisham play equipment
3. April 2021 CP meeting agreed to continue with grant scheme for 2021/22. Launched on the 26 April 2021 and closed on the 1 June. Funding panel met on the 16 June 2021.
4. The Panel reviewed applications and appraisals received for the two categories of Village Hubs and Youth Engagement, before deciding how much to allocate to each.
5. Youth Engagement, Opportunities and Services - the following were agreed by the grant panel: Youth engagement in Elmhurst Park, Wildlife for Kids, Just 42 Compass Mentoring, Back to Scouting, Shottisham play equipment and outdoor shelter.
6. Village Hubs – it was agreed to fund the following: lighting and security cameras for Alderton Village Hall, wheelchair friendly picnic equipment for Hollesley Recreation Ground, Sutton Bee Keeping Club, refurbishment of Eyke Village Hall.

Nicole Rickard, Head of Communities. 10/08/21

East Suffolk Community Partnership Board

Community Partnership Board Covid Recovery Priorities

September 6, 2021

Introduction and Background

1. The Covid Impacts Task and Finish Group met four times - in August and October 2020 and February and April 2021. This Group has, on behalf of the Board, spent time considering and mapping the impacts of Covid-19 on East Suffolk communities and during this process identified a number of priority areas and gaps.

2. On the basis of this mapping, a number of projects to address these gaps have been identified by the Task and Finish Group and funding allocated by the Board based on their recommendations. These projects are:

    - £50,000 towards the East Suffolk Hidden Needs Grants Programme
    - £25,000 for the purchase of additional Grandpads (simplified tablets for older people)
    - £100,000 for the East Suffolk VCSE 'Bounce Back' Fund (now a Suffolk wide Community Restart Fund)
    - £5,853 to fund an East Suffolk Volunteering Campaign delivered by Community Action Suffolk
    - £20,000 towards the EAST (Everyone Active, Supported, Together) Bag project led by East Suffolk Council
    - £10,369 towards the 'Buddy Up' project delivered by Community Action Suffolk
    - £18,000 towards the Employment/Work Readiness project led by East Coast College (additional funding from the former East Suffolk Partnership)
    - £30,827 towards the Volunteering Pathways project delivered by Community Action Suffolk
    - £25,000 for MENTA to deliver the Ambitions to Employ project
    - £15,750 towards the School Peer to Peer Mental Health Ambassador programme developed by Student Life

3. This means that the Covid-19 Task and Finish Group has supported and influenced the allocation of £300,799 of Community Partnership Board funding across three financial years (2019/20, 2020/21 and 2021/22).

4. At the last meeting of the Board, in June 2021, seven key strategic statutory and voluntary sector partners (Suffolk Community Foundation, Community Action Suffolk, Suffolk Association of Local Councils, Suffolk Police, Suffolk County Council, Norfolk and Waveney CCG, Ipswich and East Suffolk CCG and East Suffolk Council) were asked to

identity three priorities/key areas of demand for them as we move into Covid recovery. They each summarised their priorities at the Board meeting and explained why they were important for their organisation/sector.

5. These priorities are summarised in the table below:

Suffolk Community Foundation	Community Action Suffolk	SALC	Suffolk Police	Suffolk County Council	Norfolk and Waveney CCG	Ipswich & East Suffolk CCG	East Suffolk Council
Isolation and Loneliness	Social Isolation and Loneliness	Delivering high quality specialist support to local councils advice, communications, guidance and training	Victims of domestic abuse	Community recovery- emphasis on health and wellbeing and support for isolated / vulnerable people	Vaccine inequality uptake in deprived areas, migrant communities, younger, high risk & harder to reach communities	Long-term Covid impacts e.g. supporting communities; mental health, job losses, frailty long Covid	Isolation and Loneliness, including digital exclusion
Declining Mental Health	Young People	Engage and represent local councils across the sector- partnerships and collaboration	Partnership liaison share information & joint patrols to dynamically tackle emerging vulnerability issues	Addressing health inequalities as part of the community recovery	Admission avoidance and waiting well- support to remain in the community or ensure once discharged they remain healthy	Long waiting lists for elective care – supporting people to remain fit and well whilst waiting	Physical Disabilities, Frailty and Long Term Conditions, including impacts of inactivity
Changed Financial Circumstances	VCSE Resilience	Improvement and development for local councils	Increased instances of acute mental health related issues	Enabling the VCSE to play an equal and active part of the Suffolk system in recovery	Addressing health inequalities- particular focus on inactivity and link to LTC's	Children and Young People's education, physical activity and emotional well-being	Mental Health and Wellbeing

6. The nine priorities collectively identified by these seven partners are as follows:
   - Isolation and Loneliness (top priority for the Board)
   - Mental Health and Wellbeing (third priority for the Board)
   - Young People – education, aspirations, emotional wellbeing and physical health
   - Voluntary, Community and Social Enterprise (VCSE) sector and Town and Parish Council Resilience
   - Health Inequalities, including Vaccine Inequalities
   - Community Recovery – health and wellbeing, employment, financial insecurity, long Covid
   - Health and Wellbeing, Admission Avoidance and 'Waiting Well'
   - Domestic Abuse
   - Vulnerability

7. Since the Board meeting in March, further work has been undertaken to map what activity is already happening against each of the priorities and seek ideas about what else the Community Partnership Board could do to support these themes. This mapping is summarised in Appendix A to this report.

8. A number of areas have been identified as potential projects for future investment from the Community Partnership Board and other sources. It is therefore proposed to convene a final meeting of the Task and Finish Group, plus any strategic partners not members of the Covid Recovery Task and Finish Group who wish to participate to develop project ideas and outcome proposals for the December Board meeting.

9. Although Mental Health in East Suffolk will be the main focus at the December Board meeting, the Board is asked to consider the Outcome Proposal attached as Appendix 2 for funding from the 2021/22 Board allocation. The need for this Hoarding project has been identified by District Council and VCSE organisations during the pandemic.

10. Through the project, Access Community Trust will work with 30 individuals/households to tackle severe self-neglect and hoarding behaviours and provide support to implement life-changing actions. In addition, onward referrals will be made to other agencies providing help/support, including Adult & Community Services, Fire service, mental health support, furniture project, minor works grants, energy efficiency grants, income maximisation support and energy switching, some of which will involve individuals who do not need the intense support this project requires but can be supported by other agencies.

11. Match funding of £37,500 is already available through MHCLG and the ESC Covid Community Recovery Plan and the ask of the Board is therefore £22,500.

Recommendations

It is recommended that the Board:

a) **consider Appendix 1 which provides an overview of current activity and potential project areas against the nine collective priorities identified**
b) **identify any priority areas for development by the Task and Finish Group when it meets to consider the ideas in Appendix 1 prior to the December Board Meeting**
c) **consider and agree the Self Neglect and Hoarding Stage 1 Outcome Proposal attached as Appendix 2 to this report**

Nicole Rickard, Head of Communities

East Suffolk Council, on behalf of the Task and Finish Group

Theme	Whose Top 3?	What are we already doing?	What else could we do?
Isolation and Loneliness	• Suffolk Community Foundation • Community Action Suffolk • Suffolk County Council • East Suffolk Council	• Suffolk Hidden Needs Report 2020 and East Suffolk Hidden Needs Grants – now finished • 175 Grandpads for loan across the District (digital isolation) • Social Prescribing – Connect for Health, Solutions Lowestoft and Social Connections (South Waveney) • Connected Communities for older people in rural areas (four CP areas) • Talking/Chat Benches • Meet Up Mondays (Rural Coffee Caravan) • Good Neighbour Schemes (CAS) • Community Restart – vibrant village halls/community buildings/groups with activities for whole community to enable social connections • Digital Inclusion Network and Digital Champions - SALC exploring online digital resources / masterclasses • SALC forums/networks for clerks and councillors, themes and speakers to help raise awareness • BSEVC have picked up some elements of the Age UK offer	• Mapping to fully understand implication of Age UK Suffolk ceasing to operate, gaps in service and whether other relevant providers could be supported to work in East Suffolk? • Relaunch Hidden Needs grants but focus on specific target groups as per the Boost grants? • Men's Shed development – CAS currently exploring funding opportunities • Support bid for further funding from COMF to extend Community Restart • Support reduction in isolation and loneliness further via Social Prescribing and linking with volunteers within the community
Mental Health and Wellbeing	• Suffolk Community Foundation • Suffolk Police • Ipswich and East Suffolk CCG	• 'Mental Health First Aid Introduction' training for community groups and VCSE organisations (pilot) • 'Supporting those in Distress' training for community groups and voluntary sector	• Explore other options for projects that would support those with minor to moderate Mental Health needs to enable faster recovery and prevent worsening of conditions – focus of December CPB

	• East Suffolk Council	organisations (pilot) • Student Life Mental Health Ambassadors pilot in 6 schools (3 north and 3 south) • Pilot hoarding project with Access Community Trust (bid to CPB in September) • Mentally Healthy Towns pilot in Beccles, Bungay and Halesworth • Growing Minds Project (Leiston/Sax) • Men's Mental Health Community Fund (Leiston) • Equity In Mind Programme • SALC employee assistance programme (EAP) offered to councils at a reduced fee to aid their wellbeing (links to resilience) • SALC offer e-learning programmes through Team Doctor • SALC ran a sleep webinar with a specialist to help raise awareness • SALC podcasts, e-magazine articles, and weekly e-bulletins • Good examples of joint working between Police, social care and mental health in relation to individual cases. • Police have used the MH triage nurses within control room when dealing with individuals with MH related issues • Police work with the Dragonfly unit at Carlton Court Hospital – engagement with inpatients on the ward • Partners are taking a multi agency approach to a specific case in Lowestoft	meeting • Further 'Mental Health First Aid Introduction' and 'Supporting Those in Distress' training sessions • Evaluate Mentally Health Towns pilot and offer other towns the opportunity to roll this out • Funding to support full Mental Health First Aid courses for VCSE organisations, for an East Suffolk wide Community Mental Health conference and a small grant scheme to enable community led mental health networks and projects e.g. Worry Tree Café's, Men's Sheds, Meet Up Mondays, Mentally Healthy Towns etc. • Explore specific Men's Sheds development officer for East Suffolk • Encourage more East Suffolk communities to become Dementia Friendly Communities • SALC to seek funding that enables free training on becoming dementia friendly organisations • SALC to explore topic-based forum on health and wellbeing and encourage parishes to raise awareness of initiatives using good news stories • SALC to link with Suffolk MIND to explore ways to promote topic further to help community leaders become more informed • Green Social Prescribing schemes or Creative Health activities to support mental health

		which involves drug and alcohol use and significant mental health needs	
Young People (education, emotional wellbeing, physical activity)	• Community Action Suffolk • Ipswich and East Suffolk CCG	• East Suffolk Youth Voice website relaunch • Emerging Youth Healthwatch (Healthwatch Suffolk) • Pilot Young Adult Carers project (Suffolk Family Carers) • Waveney Youth Council • Leaving Care work including 2 x Apprentices • Youth Employment Service (YES) support for NEET 16–25-year-olds • Social Prescribing for Young People – planned project with IESCCG in south • Holiday Activities Fund – SCC, Districts and VCSE • Suffolk Youth Focus project - 9 target areas identified in East Suffolk • Youth Intervention Fund collaboration with SCC • NALC key theme and SALC to do a topic-based Q & A session	• Ensure that youth groups in existence prior to CV19 are supported to resume post easing of pandemic restrictions – Community Restart and more specific support • CAS/ESC project to explore the needs of young people living in rural communities (potentially 3 x CP areas) whilst upskilling local Town and Parish Councils and community groups to support youth activities • Report to ESC Cabinet in September 2021 to seek £230,267 funding to extend YES for a further two years • Start planning HAF activities for December 2021 onwards earlier and ensure co-ordinated programme with reach into urban and rural communities – ESC to include in Framlingham and Wickham Market CO role
VCSE Resilience and Town and Parish Council Resilience	• Community Action Suffolk • SALC • Suffolk County Council	• East Suffolk 'Bounce Back' grants / Suffolk Community Restart programme – grants, workshops, advice • Buddy Up programme (Community Action Suffolk) • SALC and ESC joint visioning workshop planned for October 2021 • Volunteering Passport (Community Action Suffolk) • Volunteering Strategy and campaigns	• Raise awareness of the value of volunteering further, embed in other ESC strategies • Ensure this theme includes community resilience as well as voluntary sector resilience • CAS considering 5 yearly Rural Services Survey later this year (a year overdue due to covid) to get an understanding of rural communities post covid

		(Community Action Suffolk) • SALC improvement and development for local councils, including training and development programme for councillors and clerks including CiLCA qualification for clerks and Local Council Award Scheme for whole councils • SALC advisory services, internal audit services and payroll services • SALC forums (2020/21 increase of 300%) to help parishes network, share good practice, cluster etc., • PENDING – Parish Online for all town and parish councils to aid with emergency planning (links to numerous other datasets and potentially opens up two-way flow of information)	• Support parishes to undertake village reviews, village appraisals to ascertain how to rebuild their communities – make small grant fund available to support the costs of doing this?
Health Inequalities and Vaccine Inequality (deprivation, high risk, harder to reach communities)	• Suffolk County Council • Norfolk and Waveney CCG • Ipswich and East Suffolk CCG	• Health Inequalities Group (Waveney area) • Health Inequalities Toolkits (Norfolk and Suffolk) • Community Intervention Team Activity Plan (town centre businesses, accommodation providers, car washes, fast food outlets, Big Issue sellers, farms, food production, delivery drivers, taxi drivers etc) • Covid Neighbours Programme (Kirkley) • Vaccination Take Up modelling and associated action e.g. door knocking	• Pilot (COMF) funded project in Waveney to increase vaccine take up and improve overall health outcomes • Use COMF funding to extend Community Intervention Team roles beyond March 2022 • Apply Social Value principles to all spend in east Suffolk to help address health address the wider determinants of health • ESC work in collaboration with CCG to understand and support deprivation and harder to reach communities to access flu and covid boosters via C-19 bus and pop up clinics particularly in rural communities
Community	• Suffolk Community	• ESC 1-year Financial Inclusion Officer from	• Continue to provide funding support to

Recovery (health and wellbeing support, employment, financial insecurity, long Covid	Foundation • Suffolk County Council • Ipswich and East Suffolk CCG	Nov/Dec 2021 • Volunteering Pathways project (Community Action Suffolk) • Employment Readiness project (ESC) • Ambitions to Employ project (MENTA) • Review of Local Welfare Assistance Scheme (LWAS) underway • Lowestoft Food Network • Period Poverty project • Ongoing work with Good Neighbour Schemes and Mutual Aid Groups about future plans and support needs • SALC exploring on high street recovery	enable resumption of BAU activity across the sector – support COMF bid to extend Community Restart grants • Enhancing Social Prescribing by embedding further within the community and increasing number of self-referrals and those received from VCSE orgs, Borough and District Councils, Health and Social Care • Reprocure Connect for Health in the south of East Suffolk (CCG and ESC). • Work towards the City of Culture bid and recognising the opportunity this will bring to impact positively on health and wellbeing.
Health and Wellbeing, Admission Avoidance and 'Waiting Well', frailty and long-term conditions	• Norfolk and Waveney CCG • Ipswich and East Suffolk CCG • East Suffolk Council	• East Suffolk Boost Grants – four themes of Dementia, Disabilities, Get Fit, Community Food • 'Finding My Way' support for carers with complex needs (Suffolk Family Carers) • Work with Everyone Active (north) and Places (south) on community activity programmes • Work with Active Suffolk on physical activity pilots linked to GP practices	•• Joining up social prescribing with volunteers in the community to support communities further, particularly following discharge from hospital and supporting through the winter • Support citizens further, whilst on elective care waiting lists, to be fit and well • Support the funded project working with JPUH, GYBC and local social prescribing providers to ensure residents are enabled to 'wait well'. • As part of the GY&W tackling health inequalities collaboration, aimed at identifying preventable LTC, support the embedding of tangible actions to improve health outcomes for diabetes, hypertension, obesity, depression and respiratory conditions.

			• Work alongside health partners to support the anticipated NHS England initiative 'Core20plus5' to reduce health inequalities.
Domestic Abuse	• Suffolk Police	• Pilot Domestic Abuse Community Advocates Training (SCC) • Positive action being taken when DV is reported. DASH books completed to fully understand wider situation including other offences • Leeway IDVA support service follow up on any Higher risk DV cases, providing extra support beyond the Police - many of the prosecutions would not have happened without them providing the extra support and advice to the victims. • Referrals are regularly sent through from the MASH for an SNT officer to contact an individual that a third party has reported may be the victim of domestic abuse	• Additional DA Community Advocates Training sessions in East Suffolk
Vulnerability	• Suffolk Police	• Data project through Collaborative Communities Board to link Vulnerability and Low-Income Family Tracker (LIFT) • Police have Olga Filatova in place who has been reaching out to the harder to reach communities focusing on hidden harm and Modern Day Slavery in particular • Police, PCSO's and ESC Community Intervention Team have visited car washes in the Beccles and Lowestoft areas to ascertain if any issues around forced labour / illegal immigrants being housed in inappropriate premises.	• Information sharing and joint patrols to dynamically tackle emerging vulnerability issues

East Suffolk Community Partnerships
Bringing ideas to life

Initial Outcome Proposal to the East Suffolk Community Partnership Board - FY2021/22

(Stage 1 Proposal)

1. Key outcome(s)
The project targets intensive support to 30 individuals, most of whom will have multiple outcomes. For those same 30 individuals/households, funding is available during the 12 months of the project to tackle severe self-neglect and hoarding behaviours and support to implement life-changing actions, including the following: • 30 action plans developed to support each individual • 30 homes decluttered • 30 homes deep cleaned • 10 individuals (estimated) living in private rented accommodation supported to maintain tenancies • 30 individuals supported for up to 12 months as necessary to reduce the chance of behavioural relapse In addition, for the same 30 individuals and also for other individuals (up to 20) who don't meet the threshold for full support but are exhibiting hoarding and self-neglect behaviours, onward referrals will be made to other agencies providing help/support, including Adult & Community Services, Fire service, mental health support, furniture project, minor works grants, energy efficiency grants, income maximisation support and energy switching, some of which will involve individuals who do not need the intense support this project requires but can be supported by other agencies.

2. How has the need been identified?
In 2019/20 East Suffolk Council successfully bid for funding to support private tenants exhibiting self-neglect and hoarding behaviours, with clearance, cleaning and ongoing social support. This pilot was intended to run for just three months but was impacted by the pandemic and actually ran for 18 months. One of the significant findings of the study was that there were a significant number of individuals whose hoarding behaviour was severe and whose living conditions were completely squalid and insanitary. These individuals were suffering from complex mental health conditions and needed long term help which was not available in the intensive and prolonged manner to make a difference. This pilot was able to make a physical difference but so much more is needed to support mental health healing and life changing support.

3. Who will benefit from the outcomes?
• Partner agencies including health, housing and social services as well as service recipients, in having a more holistic support service that will lead to long term improvements in living conditions, mental health and wellbeing, social connection and a reduced need for statutory services. • Customers supported in the decluttering and deep cleaning of their properties • Customers supported to sustain a better home environment with an individual bespoke co-produced action plan • Development of a sustainable upcycled furniture services to benefit all users

- Additional custom for well-being drop-in sessions at Sam's café.
- Customers receiving a better, more appropriate and long-term Mental Health Support via an assigned navigator where appropriate.
- Other agencies who will receive pre-screened referrals for services

4. How will the outcomes(s) be sustained after the funding period (if appropriate)?

There are opportunities for the development from this trial, a community social enterprise, led by Access Community Trust ('ACT') that will provide decluttering and cleaning services and could be self-sustaining in 2 years.
At that stage the Hoarding service would be charged at a commercial rate for customers who can afford to pay. Other customers will be charged a reduced fee based on what grants/allowances can be obtained for them.

ACT plans to:

a. develop the Hoarding service to include a donated furniture upcycling project within their existing warehouse which will yield an income from selling on furniture
b. provide a commercial house clearance and rubbish removal service

and has:

c. a track record in providing work experience for existing clients who are work ready but unable to demonstrate recent relevant work experience. This provision will also help reduce costs.
d. has strong existing contracts with both Great Yarmouth Borough Council and Breckland DC. Early negotiations are already planned with GYB to explore the provision of a similar service there which would reduce costs to the overall business model.

5. Name of Project/activity that will deliver the outcome(s)

Self-Neglect/Hoarding - Access Community Trust

6. Brief description of the project / activity that will deliver the outcome(s).

A Hoarding Coordinator will work with individuals and families struggling with hoarding behaviour. They will assist in the practical aspects of sorting and removing items and put systems in place to future-proof progress. Supporting up to 30 Clients commencing with an initial assessment and production of action plan to include:

- Clearance
- Waste removal
- Recovery of items of value,
- Document search
- Environmental clean
- Additional therapy via qualified therapists offering CBT, EMDR (Eye Movement Desensitisation and Reprocessing.
- Signposting support
- Introduction to and ongoing access to well-being cafes
- Making applications to other funding sources

The coordinator will be the key worker who remains the main contact and supports the client throughout the journey. Project / activity 07/21: END DATE 07/22:

7. Who is involved?	
Who is involved in developing this outcome proposal?	Project / activity lead: Teresa Howarth/Private Sector Housing
Who will deliver the project/activity?	Name: Barry Norman Organisation: Access Community Trust Barry.Norman@accessct.org
Name of East Suffolk Community Partnerships Board Member supporting the project:	Name: Steve Gallant or Letitia Smith (to be confirmed by Nicole Rickard)

8. Give information about match funding here:		
Source of match funding:	Funding confirmed?	Amount (£)
Underspend from MHCLG project due to covid restrictions	Y	30,000
Covid 19 community support	Y	7500

Total project / activity cost	£60000
Total of confirmed match funding	£37500
Total amount of Strategic funding required	£22500

9. Identify where the Community Partnership Board Strategic Budget will be spent:	
Description of activity or item (by who and by when where appropriate)	Cost (£)
1.Client support @£1500 for 30 clients including decluttering, cleaning, waste disposal/recycling,	**45000**
2. Part time hoarding co-ordinator	**9000**
3.Oncosts and contingency	**6000**
Total	**£60,000**

10. How will the project / activity be monitored, and outcomes reported (including project risks)?
Monthly reporting to operational group lead by Vicky Cotterill, Senior Environmental Health Officer, including key performance indicators, and risks. Quarterly performance review to involve project board members including Barry Norman and Teresa Howarth to identify any key learning to influence remainder of project

Community Partnership Board Member Declaration:
I confirm that I support this proposal: Name: Letitia Smith Signature: Date:

Lead Organisation Declaration:
I am authorised and eligible to sign and approve this proposal on behalf of the lead organisation and declare the information included in this proposal is true and accurate. By signing below, the information you have supplied is being collected to allow us to process your application. By completing this form, you consent to East Suffolk using your information in this way. I understand that in the assessment of this proposal the Council may share information contained within it, with other core funders for funding programmes we have applied too, relevant Council directorates and committees. If you do not provide your consent, we will not be able to process this proposal. Your information will not be used for any other purpose unless we obtain your consent. Your information will be retained for 4 years. You can request that your information is deleted at any time. Privacy Notice Data will be processed and held securely and in accordance with the UK General Data Protection Regulation (and any updates). Further information about data protection can be found on the East Suffolk Website http://www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Communities-Privacy-Notice.pdf *Please enter your name below only if you agree to be bound by the terms set out in this form. We will treat this as your signature of the form.* **Name: Teresa Howarth** **Signature: Teresa Howarth** **Date: 25.8.21**

Please submit this proposal to the Funding Team at grants@eastsuffolk.gov.uk Hard copies can be submitted and returned to: Funding Team, East Suffolk Council, East Suffolk House, Station Road, Melton, Woodbridge, IP12 1RT.

East Suffolk Community Partnership Board

Community Partnership Forum 2021

September 6, 2021

Introduction and Background

1. The 2020 Community Partnership Forum was a week-long event held entirely online due the restrictions in place because of the Covid-19 pandemic - a second national lockdown commenced the week of the Forum.

2. Forum in numbers:
   • 10 separate sessions (and an 11th additional Fringe Event)
   • A total of 16.5 hours of presentations and discussion
   • A total of 208 delegates across the week
   • 593 individual bookings over the 10 sessions, as most people attended more than one

3. The Forum was held between the 2nd and 6th November and each day had a different theme:

   Monday: **"Bringing ideas to life" Launch Event** with an update on Community Partnerships, the launch of a new promotional video and keynote speaker, Dominic Campbell (CEO of FutureGov)

   Tuesday: **Tackling Social Isolation and Loneliness in East Suffolk** – including sessions with Cormac Russell, Kim Leadbetter from the Jo Cox Foundation and Tracy Robbins from Eden Project Communities.

   Wednesday: **Travel and Transport in East Suffolk** – focus on Connecting Our Rural Communities and Making Travel More Active and Sustainable.

   Thursday: **Focus on Technology** – East Suffolk Smart Towns Project and Innovative Technology

   Friday: **"Looking to the Future in East Suffolk" Closing Event** – a review of the week, followed by a presentation about the potential impacts of Covid-19 on East Suffolk people and places structured around the themes of Population and Deprivation, Health and Wellbeing, Employment and Economy, Housing and Welfare Support and Communities and Inequality.

4. Participants in all sessions were asked to complete an evaluation form. These showed that 75% of those who responded felt that the Forum was an 'excellent' or 'good' use of

their time and that 95% of respondents rated the organisation of the event as 'excellent' or 'good'.

5. When asked what format delegates would prefer the Forum to take in future years, more than 60% said a combination of virtual and physical events and 30% said virtual events with only around 5% preferring a physical event only. Following discussion of these results as part of the overall report on the conference at the December 2020 Board meeting, it was agreed that the 2021 event should be a combination of virtual and physical events but that ideally at least one day would be held at Trinity Park and be face to face.

6. At the time that this was agreed, the Covid-19 case rates were still extremely high and there was huge uncertainty about the future. Since then, we have faced a third national lockdown followed by the gradual easing of restrictions as vaccination rates have increased. However, the virus still has a significant presence in the district, region and nationally and East Suffolk had the highest case rate in the region a few weeks ago (immediately following Latitude). It is therefore felt that holding an event (as in pre-Covid years) for 150-200 people at Trinity Park would not be wise in only two-months' time. In addition, when the Forum was held in 2020 it was innovative as it was one of the first virtual conferences. Such formats are incredibly popular now and there is some evidence that people are experiencing on-line conference fatigue.

7. It is therefore proposed that the date booked for the face-to-face session at the Forum – Friday 6th November - be used instead for a much smaller 'visioning' session for the Board and a handful of additional guests selected to inform the conversation. This would focus on a review of progress since 2019, the outcomes and recommendations of the LGA Peer Review of Community Partnerships taking place in October 2021 and provide an opportunity to discuss and agree the focus of the Board for 2022/23.

8. A full Forum would then be held in Spring 2022 – with a programme of smaller face to face and/or virtual events in the week/weeks preceding an event at Trinity Park on Friday 25th March 2022.

Recommendations

It is recommended that the Board:

a) **Note the proposal to hold a visioning event for Board Members at Trinity Park on Friday 5th November 2021**
b) **Note the proposal to hold a Forum week/weeks in March 2022, culminating in a full long half day face to face Forum at Trinity Park on Friday 25th March 2021.**

Nicole Rickard, Head of Communities, East Suffolk Council