



Framlingham, Wickham Market and villages Community Partnership

Action Notes of the Meeting held Remotely via Zoom on Thursday, 30 July 2020

Core Membership:

ESC Councillors – Cllr C Poulter (Chairman), Cllr S Burroughes, Cllr M Cook

SCC Councillors – Cllr A Nicoll

Town and Parish Councils – D Chenery (Wickham Market Parish Council), J Cross (Great Glemham Parish Council), I French (Wickham Market Parish Council), M Hine (Framlingham Town Council), J Jones (Framlingham Town Council), K Jones (Ufford Parish Council), J Peters (Wickham Market Parish Council).

Partnership Organisations – C Abraham (Community Action Suffolk), J Healey (Green Print Forum).

Others present – L Bennett (Community Partnerships Manager), Z Botten (Communities Officer), S Carter (Democratic Services Officer), N Jenner (Community Support Officer), N Rickard (Head of Communities), E Woods (Communities Officer).

Item	Discussion
1.	<p>Welcome and Apologies</p> <p>The Chairman of the CP, Councillor Carol Poulter, welcomed everyone to the meeting and set out a few housekeeping points to assist with the smooth running of the meeting.</p> <p>If discussions resulted in any voting, she proposed that those present agree by consensus rather than a formal vote which could be quite time consuming as the meeting was being held remotely via Zoom.</p> <p>The Chairman proposed not to go through formal introductions but suggested that those present introduced themselves when they first spoke.</p> <p>An apology for absence had been received from G Hirst (Community Support Officer) and the Chairman welcomed Nicola Jenner who was attending in her absence.</p>

2.	<p>Notes</p> <p>The Notes of the meeting held on 6 February 2020 were agreed as a correct record, subject to the deletion of 'Health and Wellbeing information on Framlingham Town Council website' on page 5 as the information was not available.</p>
3.	<p>Community Partnership Board Update</p> <p>The CP received a report which gave details on actions relating to Hidden Needs, the Hardship Fund, Rural Needs, and Transport and Access to Services, the potential impacts of Covid19 on east Suffolk and areas of focus for the Board.</p> <p>The Chairman thanked those present for their recent work and that the last few months had brought out the best in our communities. There had been good examples of marvellous community events and the support to the elderly and vulnerable people had been of great benefit to all.</p> <p>The Partnership Manager explained that the Board was specifically looking at the items listed in his report, many of which had been fixed round Covid19. He particularly highlighted the existing projects already delivering support in east Suffolk including, for example, the Hidden Needs grants programme and the digital 'GrandPads'. A Board Task Group would focus on:</p> <ul style="list-style-type: none"> • Social Isolation and Loneliness • Sustaining Community Hubs and Community Resilience • Supporting the most Vulnerable Communities and People
4.	<p>To review and confirm the Community Partnership's Priorities</p> <p>The Communities Officer reminded the CP that it had identified its main three priorities as</p> <ol style="list-style-type: none"> 1. Developing opportunities for young people 2. Reduce social isolation and loneliness 3. Sustainable transport – now being looked at, at CP Board level <p>The Communities Officer explained that it was important to confirm the priorities to take forward and consider ways of incorporating other priorities as things progressed and developed.</p> <p>The CP sought clarification on the following points:</p> <ul style="list-style-type: none"> • Allocation of finance, if it had been spent or rolled forward



	<ul style="list-style-type: none"> • The need for Parishes and CP's input into transport at Board level <p>The Chairman advised that any unspent monies had been carried forward into the current year. The CP Board was looking at transport because it was a priority raise by several of the CPs particularly those in rural areas. As the Board progressed this priority, there would be the opportunity for Parishes to have their input. Comment was made that the Framlingham project, for a community bus which would call into villages on the way to the railway station, was quite well advanced and it would be important to have the opportunity to feed relevant information into the CP Board. The Chairman confirmed best practise should be shared to save reinventing the wheel.</p> <p>The Partnerships Manager advised that the County Council was overseeing some transport work and it was hoped to attract Government funding. SC Councillor Nicoll explained the rural mobility fund, the grant application that had been submitted, improvements to connectivity with Framlingham, Wickham Market and Campsea Ashe, and de-carbonising the county's highways. Discussions were being undertaken with regard to electric vehicles and they were also looking into various routes.</p> <p>The CP discussed and agreed the need to recognise that transport was also an important factor when talking about the elderly, social isolation and youngsters in the community. Most priorities had strong links to transport and that aspect should not be neglected.</p> <p>The Communities Officer advised that it had been hoped to hold a face to face hot-house event with all Towns and Parishes to feed into the CP Board level review. However, under Covid19, that had not taken place. Alternatives were being investigated.</p>
5.	<p>To consider the Community Partnership Projects to deliver against the CP's Priorities</p> <p>The Chairman reminded the CP that the Covid19 lockdown had put many things on hold and, in order to move things forward, a small Task and Finish Group comprising 5-6 people maximum could be set up to progress ideas and priorities. The Community Support Officer advised that she had been involved in funding and the CP might wish to consider a programme for people to apply for small grants.</p> <p>Comment was made about funding for the Wickham Market Men's Shed and youth opportunities via Spadge Hopkins at the FAYAP youth club. It was then noted that the Men's Shed had a major problem with regard to its premises. The</p>



Communities Officer explained that the expected report on youth opportunities had not yet been finalised and more conversations were being undertaken. It was important to make a decision on ring fencing a portion of the CP's finance for a grants process. Some groups could achieve great benefit from a grant of just £250. It was suggested that Covid19 was allowing time for planning and the unspent £10,000 which had been allocated for 2019/20 could be earmarked for a small grants programme.

It was recognised that, in rural areas, youth issues were much more challenging and the development of small Task and Finish Groups was supported. It was agreed that a shopping list of ideas come forward to the CP's next meeting, then they could be properly assessed. A small amount of money now could benefit a lot of the smaller parishes; however, more parishes needed to be aware of the process and what could be achieved.

The Head of Communities advised that the Hardship Fund totalling £130,000 had been set up and finance had been allocated to 67 projects. The grant process remained open with the remaining funds of just over £30,000. The Hidden Needs Programme had been relaunched which would consider funding applications up to £10,000, with the second round closing at the end of September.

In view of the fact that many young people had been seriously adversely affected, it was proposed that a one off virtual meeting of young people, providers, for example scouts, guides, youth groups and clubs, could be held to identify what they thought the priorities should be. With the demise of Age UK Suffolk, perhaps their work and resultant gaps could be supported. The Chairman welcomed these proposals. However, it should be noted that it was not the role of the CP to bolster the finances of struggling charities.

Councillor Burroughes advised that his County colleagues were looking at support via other funding streams and for other groups to fill the gaps. He undertook to check and report back to the CP.

ACTION: Stephen Burroughes

The Partnerships Manager explained that there needed for transparency over the CP's finances and the Funding Team were ready to support the CP. Each project to be progressed would be subject to consideration via the appropriate application form.

The Community Support Officer explained her involvement with the Funding Team and proposed setting up two Task and Finish groups to feed into the CP's priorities of social isolation and young people in order to move things forward.



	<p>The Chairman summarised as follows:</p> <ol style="list-style-type: none"> 1. That CP members come forward with projects within the CP's priorities. 2. To set up Task and Finish Groups to be supported, on this occasion, by the Community Support Officer <p>The membership of the groups would be as follows:</p> <p><u>Social Isolation Task and Finish Group</u> Nicola Jenner, ESC Communities (supporting role) ESC Councillor Stephen Burroughes John Cross, Great Glemham PC Marion Hine, Framlingham TC ESC Councillor Carol Poulter (lead)</p> <p><u>Young Peoples Task and Finish Group</u> Nicola Jenner, ESC Communities (supporting role) Christine Abraham, CAS (likely to attend first meeting only. Zoe Botten, ESC Communities ESC Councillor Maurice Cook (lead) Ivor French, Wickham Market PC John Jones, Framlingham TC</p> <p>ACTION – Nicola Jenner</p> <p>In response to questions and comments, it was hoped that both groups would meet before the end of August and have some proposals for the CP to consider at its next meeting. The Head of Communities explained that the CP Board would be focussing on social isolation at its forthcoming meeting and if the Task and Finish Group was likely to seek extra funding, such proposals could go back to the CP Board via this CP's Chairman. It was agreed that good ideas were emerging and it was hoped that the CP might be in a position to firm up projects at its next meeting.</p>
6.	<p>To confirm the Core Membership of the Community Partnership</p> <p>The Chairman referred to the Core Membership document that had been circulated with the Agenda and which also gave details of other representatives who could be invited to attend future CP meetings, depending on priorities.</p> <p>Ms Abraham explained that Community Action Suffolk was supporting the CPs and Board and she explained her role would be to help identify appropriate voluntary sector representatives to attend the meetings and help progress things going forward.</p>



	<p>The Democratic Services Officer updated the CP since the publication of the Core Membership list, in that Campsea Ashe Parish Council would be removed as it came within the area of the Melton, Woodbridge and Deben Peninsula CP. John Jones would be representing Framlingham TC instead of Eileen Coe. Ufford PC would be represented by Kathryn Jones only. Wickham Market would be amended to read Parish Council and its representatives were David Chenery and Ivor French. Wickham Market Partnership would be removed from the list as no nomination from that organisation had been forthcoming.</p> <p>The Chairman advised that the pool of other representatives was considered to be 'work in progress' as it was likely to change as things advanced. The proposal to add Emma Ratzer from Access Community Trust on to the pool of other representatives was supported. Going forward, the CP could review its membership after the first year.</p> <p>ACTION: Sarah Carter – to update list</p>
7.	<p>Dates of next meeting(s)</p> <p>The CP was asked to note the following dates for future meetings which would commence at 6.00pm:</p> <p>Thursday, 22 October 2020 Thursday, 21 January 2021</p> <p>ACTION: all – diary note</p> <p>The Democratic Services Officer advised that, by fixing those dates, it would not preclude any extra meetings that might become necessary and which could be arranged if required.</p> <p>The Chairman thanked all for attending and participating in the meeting.</p>

The meeting concluded at 7.23pm.