



East Suffolk House, Riduna Park, Station
Road, Melton, Woodbridge, IP12 1RT

Southwold Harbour Management Committee

Members:

Councillor David Ritchie (Chairman)
Councillor Maurice Cook (Vice Chairman)
Mr David Gledhill
Mr Alisair MacFarlane
Mr Richard Musgrove
Mr Mike Pickles
Councillor Craig Rivett
Councillor Mary Rudd
Councillor Letitia Smith

Members are invited to a **Meeting of the Southwold Harbour Management Committee**

to be held in the Stella Peskett Millenium Hall,
on **Thursday, 14 July 2022 at 4.00pm**

An Agenda is set out below.

Part One – Open to the Public

Pages

-
- 1 Election of a Chairman**
To elect a Chairman for 2022/23.
 - 2 Election of a Vice-Chairman**
To elect a Vice-Chairman for 2022/23
 - 3 Apologies for Absence**
To receive apologies for absence, if any.

4	Declarations of Interest Members and Officers are invited to make any declarations of interests, and the nature of that interest, that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the Meeting if it becomes apparent that this may be required when a particular item or issue is considered.	
5	Minutes To agree as a correct record the minutes of the meeting held on 10 March 2022.	1 - 10
6	Southwold Harbour Annual Report ES/1207 To receive the Southwold Harbour Annual Report for 2021/22.	11 - 31
7	Staffing Updates: General Manager and Designated Person ES/1200 To consider an update on staffing matters for Southwold Harbour.	32 - 37
8	Draft Budget Monitoring Report Quarter 4 2021/22 ES/1213 To consider the Draft Budget Monitoring Report for Quarter 4 2021/22.	38 - 46
9	Harbour Revision Order ES/1202 To consider the timeline and process for the Harbour Revision Order. To include a presentation from Lara Moore, Ashfords LLP.	47 - 50
10	Caravan Site Update ES/1204 To receive an update on the consultation and implementation of changes to the Southwold Caravan Site.	51 - 56
11	Term of Office of Co-opted Member Mike Pickles ES/1212 To consider extending the Term of Office of Co-opted Member, Mike Pickles, for a further 3 year term.	57 - 60
12	Appointment of a Substitute Representative to the Stakeholder Advisory Group ES/1211 To consider appointing a Substitute to the Stakeholder Advisory Group on behalf of Southwold Town Council.	61 - 64
13	Appointment of a Representative for Blythburgh Parish Council to the Stakeholder Advisory Group ES/1210 To consider appointing a representative for Blythburgh Parish Council onto the Stakeholder Advisory Group.	65 - 68
14	Southwold Harbour Management Committee's Work Programme To consider the Committee's Forward Work Programme.	69 - 71

15 Dates of Next Meeting

To note the dates of the next meetings as 22 September and 3 November 2022.

16 Exempt/Confidential Items

It is recommended that under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

Part Two – Exempt/Confidential

17 Exempt minutes

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Close



Stephen Baker, Chief Executive

Filming, Videoing, Photography and Audio Recording at Council Meetings

The Council, members of the public and press may record / film / photograph or broadcast this meeting when the public and press are not lawfully excluded.

The Council cannot guarantee public seating areas will not be filmed or recorded. By entering the Conference Room and sitting in the public seating area, those present will be deemed to have consented to the possible use of filmed images and sound recordings. If you do not wish to be recorded, please speak to a member of the Democratic Services team at the earliest opportunity

If you require this document in large print, audio or Braille or in a different language, please contact the Democratic Services Team on 01502 523521 or email:

democraticservices@eastsoffolk.gov.uk



The national Charter and Charter Plus Awards for Elected Member Development
East Suffolk Council is committed to achieving excellence in elected member development
www.local.gov.uk/Community-Leadership