



Felixstowe Peninsula Community Partnership

Action Notes of the Meeting held on Thursday 27 February 2020 in the Council Chamber, Felixstowe Town Council, Town Hall, Felixstowe, IP11 2AG

Core Membership:

ESC Councillors – Cllr Mark Jepson (Chairman), Cllr Melissa Allen, Cllr Stuart Bird, Cllr Mike Deacon, Cllr Steve Gallant

SCC Councillors – Cllr Graham Newman

Town and Parish Councils – N Barber (Felixstowe Town Council), B Hunt (Nacton Parish Council), C Reid (Waldringfield Parish Council), D Savage (Felixstowe Town Council), C Shaw (Kirtton and Fakenham Parish Council), Y Smart (Trimley St Martin Parish Council), A Tadjrishi (Felixstowe Town Council)

Partnership Organisations – R Abbott (Felixstowe Chamber of Trade and Commerce), S Henderson (Suffolk Constabulary), S Hopkins (Level Two), B Reid (Greener Waldringfield), H Reid (Community Action Suffolk),

Others present – L Bennett (Partnerships Manager), J Edgerley (Development Officer), H Greengrass (Felixstowe Forward Change Director), N Khan (Strategic Director), M Makin (Democratic Services Officer), B Porter (Funding Manager), Cllr L Smith (Cabinet Member with responsibility for Communities, Leisure and Tourism), C Winlow (Communities Officer)

Item	Discussion
1.	Apologies for Absence Apologies were received from Cllr Tracey Green.
2.	Welcome from the Chairman and Introductions Cllr Jepson welcomed everyone to the meeting. He referred to the Community Partnership workshop that had taken place in October and identified the three priorities and stated that the Community Partnership was now starting from a blank canvass. He detailed how the Community Partnership would work and bring in other partnership organisations in order to meet the identified priorities. The Chairman invited everybody to introduce themselves and state who they were representing.

3.	<p>Approval of the Terms of Reference and Ground Rules</p> <p>The Democratic Services Officer introduced the Terms of Reference, noting that they would be reviewed in 12 months' time.</p> <p><i>The Community Partnership agreed to adopt the Terms of Reference.</i></p> <p>The Chairman introduced the meeting ground rules and gave all present an opportunity to read them in full.</p> <p><i>The Community Partnership agreed to adopt the meeting ground rules.</i></p>
4.	<p>Discussion of the 3 Community Partnership Objectives</p> <p>The Chairman outlined the three objectives and invited the three table groups to discuss the three objectives that were identified at the Community Partnership workshop on 30 October 2019. The format agreed was the groups would discuss each objective for 15-20 minutes and there would be five minutes between each objective for the groups to feed back to the meeting what they had discussed.</p> <p>The groups discussed the objective: Education – aspirations, ambitions and standards.</p> <p>The groups summarised their discussion of this objective and the following possible actions were identified:</p> <ul style="list-style-type: none"> • FACTS/Transport • Increased library provision at Felixstowe Academy • Speakers to attend local schools • A book wishlist • Refurbishment of Felixstowe Library's children section • Outreach library services to schools through a mobile library service • A community bring/swap library • Mentoring/business opportunities • Establishing a heat map based on school attendance • Use of school premises out of school hours • Finding someone to push and promote visiting the younger community i.e. a community champion • Tapping into using the Level Two bus • A further scoping project

	<p>The groups discussed the objective: Community spaces and physical improvements.</p> <p>The groups summarised their discussion of this objective and the following possible actions were identified:</p> <ul style="list-style-type: none"> • Using potential funding available for a Community Asset Fund, for sporting activities • Mapping the usage of assets across the peninsula • Purchasing new equipment – activity adventure playgrounds • Using the Forest Schools project • Improving footpaths linking the community to Felixstowe Academy • Outdoor gyms and sports equipment for community use • A further scoping project <p>The groups discussed the objective: Tackle social isolation and loneliness.</p> <p>The groups summarised their discussion of this objective and the following possible actions were identified:</p> <ul style="list-style-type: none"> • Better co-ordination between individuals and organisations that are dealing with single elements of isolation • Social prescribing • School breakfast clubs – help schools to support young families and lifestyle skills • Outreach programmes • Community transport • Mapping the assets available in the area • Identifying and establishing an engagement strategy to reach those that are isolated and lonely <p><i>Following the conclusion of this item, the Community Partnership took a short break.</i></p>
5.	<p>Funding for 2019/20</p> <p>Cllr Jepson summarised the discussions that had taken place during the meeting.</p> <p>Discussions took place to identify possible initiatives that the partnership could develop, either individually or as part of a work programme:</p>

	<ul style="list-style-type: none"> • Providing library books for young people, as well as speakers to motivate young people to read • Providing support for young people to have an opportunity to read • Exploring the Forest Schools programme • Support to address social isolation around younger single parents, including support around mental health issues • The existing refurbishment project at Felixstowe Library • Involvement of the Citizen's Advice Bureaux <p>Cllr Jepson suggested that he meet with the Partnerships Manager and Communities Officer on the day after this meeting, 25 February 2020, to filter the priorities identified before setting up a task and finish group from the Community Partnership's membership to explore possible projects to commit funding to.</p> <p><u>ACTION – for Cllr Jepson to meet with the Partnerships Manager and Communities Officer on 25 February 2020 to filter the priorities identified</u></p> <p><u>ACTION – following the meeting in the action above, a task and finish group to be set up from the Community Partnership's membership to explore possible projects to commit funding to.</u></p>
6.	<p>Funding for 2020/21</p> <p><u>ACTION – it was agreed that this would be addressed at a future meeting</u></p>
7.	<p>Review of the Membership of the Community Partnership</p> <p><u>ACTION – it was agreed that this would be addressed by the task and finish group</u></p>
8.	<p>Date of next meeting:</p> <p>30 March 2020, 2pm, venue TBC</p>

The meeting concluded at 3.55 pm