East Suffolk Community Partnerships
Bringing ideas to life

Melton Woodbridge & Deben Peninsula

Melton, Woodbridge and Deben Peninsula Community Partnership

Acting Chair: Councillor James Mallinder (East Suffolk Council and Vice-Chair of the Community Partnership)

East Suffolk Councillors:
Councillor Ray Herring
Councillor James Mallinder
Councillor Chris Mapey
Councillor Rachel Smith-Lyte
Councillor Kay Yule

Suffolk County Councillors:
Councillor Caroline Page
Councillor Andrew Reid

Partnership Organisations:
Local Town and Parish Councils
Suffolk Constabulary
Ipswich and East Suffolk Clinical Commissioning Group
Community Action Suffolk
Business Community
Youth Community
Environment

Members of the **Melton, Woodbridge and Deben Peninsula Community Partnership** are invited to a Meeting to be held remotely via Zoom on **Wednesday 7 July 2021** at **6 pm**

This Meeting will be broadcast to the public via the East Suffolk YouTube Channel at https://youtu.be/HdnVPercmoA

Agenda

Pages

1 Welcome and Apologies for Absence

Apologies received from Cllr Hazel Hughes (Hollesley PC), Cllr Alan Porter (Melton PC), Luke Bennett (Partnerships Manager), Joanne Peters (Clerk, Blaxhall) and Nicola Jenner (Communities Officer).

		Pages
2	**Action notes of the last meeting** To receive and confirm as a correct record	
	Melton, Woodbridge and Deben Peninsula CP - Meeting action notes - 21 April 2021	**1 - 4**
3	**Rural Proofing Toolkit - Presentation** To receive a presentation by Sarah Mortimer, Senior Manager Community Engagement, Community Action Suffolk	
	Rural Proofing Toolkit	**5 - 10**
4	**Written update from the meeting of the Community Partnership Board held on 7 June 2021** To receive an update by the Acting Chairman	
	Key outcomes of the East Suffolk Community Partnership Board meeting held 7 June 2021	**11 - 12**
5	**Task and Finish Groups** To receive an update from Julia Catterwell, Communities Officer	
	Notes of the Developing Opportunities for Young People Task and Finish Group (May)	**13 - 14**
6	**Small Grants Scheme Summary** To receive an update from Julia Catterwell, Communities Officer following the meeting of the Grants Panel in June	
	Small Grants Scheme Summary	**15 - 36**
7	**Any other business**	
8	**Date of Next Meeting - To be Confirmed** Wednesday 8 September 2021 at 4pm (remotely)	

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Notes of the remote Meeting held on Wednesday 21 April 2021

Core Membership present: Cllr James Mallinder (Acting Chairman), Cllr Rachel Smith-Lyte, Cllr Kay Yule

S Ward (Community Action Suffolk), K Fortmann (Campsea Ashe PC), H Hughes (Hollesley PC), J Peters (Blaxhall, Boyton and Sudbourne PC), Cllr John Pilgrim (Boyton PC), Cllr Alan Porter (Melton PC)

Others present – K Abbott (Clerk), J Catterwell (Communities Officer), Cllr J Cutting (Blaxhall PC), S Halsey (Integrated Partnership Manager), N Jenner (Communities Support Officer), J Mullett (Health Projects Officer), N Rickard (Head of Communities), C Rutherford (Just 42), Kevin Wegg (Funding Manager)

Item	Discussion
1.	**Welcome and Apologies for Absence** Apologies were received from Samuel Gilkes (Suffolk Police)
2.	**Notes of the meeting held on 3 February 2021** The notes were received and confirmed as a correct record.
3.	**Update from the Community Partnership Board 1 March 2021** The Acting Chairman referred to the written update published with the agenda and highlighted certain points contained within. He welcomed the total amount of funds which had been allocated and praised what he said was an excellent and exciting initiative. The update report was noted.
4.	**Presentation on Grants** The Partnership received a presentation by Kevin Wegg, Funding Officer which provided a high-level overview of the grant application process and summarised things to consider when establishing a small grant scheme.

	The Acting Chairman thanked the Funding Officer for an excellent and useful presentation.
5.	**Grants for 2021/22** Julia Catterwell, Communities Officer, provided a summary and sought the Partnership's views on the allocation of unspent, launch dates for the next round, etc. It was noted that some £4000 of funds from the previous year remained unallocated. The impact of the pandemic and the fact that some applications had not met the required criteria were noted as the reasons for this underspend. **ACTIONS**: • It was proposed and agreed that unspent small grant funds (c£4000) be rolled into the new annual figure (£25,000) to be awarded to projects which met the required criteria, primarily against the two identified priorities of the Partnership, but with some flexibility to consider other projects on their individual merits • It was proposed and agreed that the next round of the small grant scheme would open on 26 April 2021, close on 1 June 2021 and the Panel would meet to consider applications on 16 June 2021. It was felt that this timing would allow any summer projects to be facilitated in good time. • It was proposed and agreed that some funds be held back from the first round to enable a second round of small grant funding to be conducted. • It was proposed and agreed that any unsuccessful applicants would be sign-posted to other funding opportunities.
6.	**Funding Summary** The Partnership was referred to the summary of funding which had been published with the agenda. The update was noted.
7.	**Update on Community Partnership funded projects**

	The Communities Officer also summarised projects funded by the other Partnerships against their own identified priorities. The Partnership was referred to the virtual walk initiative and that, if it wished to do something similar, the costs would be reduced as the publication licence had been purchased. The update and potential ideas for future consideration were noted.
8.	**Update on Task and Finish Groups** The Communities Officer stated that, when the CPs were initially launched, it had been planned to initiate a Task and Finish Group for each priority. However, the pandemic had impacted on these being able to get underway and embedded. The CP was advised that it was proposed to resurrect meetings of the Task and Finish Group, two or three times a year, and to involve in the membership those outside the Partnership, including voluntary groups, to help identify suitable projects. The Communities Officer said she would arrange these meetings and members of the Partnership were welcome to attend. **ACTIONS:** • It was suggested and agreed that the Communities Officer try and engage with the East Suffolk Youth Priority Group which was due to next meet on 30 April. • It was agreed that any further suggestions for membership of the Task and Finish Group would be forwarded to the Communities Officer. • It was agreed that the Communities Officer would proactively seek other such groups, make contact, and seek their engagement.
9	**Any other business** (i) Terms of reference The revised generic terms of reference for all Partnerships were received and noted. (ii) Review of the membership

	It was agreed that new members needed to be encouraged. It was agreed that any suggestions for new members would be sent to the Acting Chairman. It was agreed that Caroline Rutherford of Just 42, present, be added to the membership.
10.	**Date of the next meeting** The next suggested date was 2 June 2021. As this fell in half-term it was suggested that this be moved to late June or early July. It was also requested that meetings alternate between a 4pm start and a 6pm start. It was further agreed that the next meeting would commence at 4pm, the one after at 6pm, and so on. This arrangement to be reviewed by the Partnership later in 2021. Following the meeting, a new date of 7 July 2021 at 4pm (remotely) was arranged.

The Meeting concluded at 5.20pm

A Rural Proofing Approach for East Suffolk Community Partnerships

East Suffolk Community Partnerships
Bringing ideas to life

Written by
COMMUNITY ACTION SUFFOLK
Strengthening the voluntary and community sector

April 2021

Introduction

Rural areas have an abundance of assets which can be visible such the built and natural environment, or hidden, particularly within people such as skills, gifts, passions and knowledge. Within the Community Partnership areas there are many rural communities working together to keep themselves safe, secure and well cared for without outside support, but they know where to go should they need it. Self-sufficient communities flourish; are vibrant and resilient; they should be embraced and encouraged.

Each Community Partnership area is unique with its own mix of urban and rural areas and, within those, exist vast variations in population, topography, employment, connectivity and economy. These directly impact on well-being and quality of life. Whilst unintentional, it can be easy to focus on the development of projects/services centred around market towns leaving rural areas overlooked.

Rural communities benefit from services developed, approved, commissioned and/or delivered by outside agencies who face challenges such as

- rural communities tend to be further away from urban/market town areas and more spread out across sometimes less accessible areas;
- proportionally, more older people tend to live in rural areas who may require increased levels of support and/or services;
- public transport services are less frequent and higher travelling distances leads to increased costs.

The Rural-Urban Classification defines areas as rural if they are outside settlements with more than 10,000 resident population, and as urban if inside such settlements, according to Defra. Whilst some Community Partnerships have clear urban or rural areas, others have varying levels of rurality across the area with between one and three market towns, or other larger settlement areas. For these Community Partnerships it is worth considering all areas outside of market towns as rural.

What is rural proofing?

"Rural proofing is a means to achieve equally effective and successful outcomes for communities, businesses and individuals from policy and in the design and delivery of (publicly funded) services, regardless of their size or location." [i]

Rural proofing involves asking questions, encouraging discussions, and evidencing this has happened, and the resulting outcomes. Rural proofing is an approach that should be used at each stage of policy and project/service development as well as delivery, starting at the point of initial planning through to evaluation.

Why should Community Partnerships use a rural proofing approach?

All decisions made by the Community Partnership will have an impact on rural areas as all Community Partnerships have rural areas. It is important that these decisions impact fairly on rural areas taking into consideration the challenges they face and their unique assets. Rural proofing helps to

- enable the achievement of the Community Partnership's stated priorities through delivery of impactful projects;
- understand the scale of that direct and indirect impact and what actions need to be taken for the best outcome for rural areas;
- contribute to local growth by achieving good economic, environmental and social solutions;
- demonstrate understanding of the area, encourage collaboration and commitment to equity for all;
- provide a framework to work with which supports opportunities to discuss, reflect and evidence whether the Community Partnership's priorities and subsequent projects are equally accessible to all
- influence the development of stronger projects/services to ensure equity.

i http://randd.defra.gov.uk/Document.aspx?Document=10091_RE02463.ppt

Why is rural proofing effective for Community Partnerships?

Rural proofing is effective because it

- **identifies unintended gaps in service accessibility;**
- **identifies and encourages the best use of all available local resources and assets;**
- **identifies opportunities to innovate in collaboration with communities and groups;**
- **considers access and infrastructure, employment, economy and the environment;**
- **demonstrates understanding and commitment to equity to provide fair access to all;**
- **embeds good practice and provides evidence to demonstrate rural consideration.**

When and how should Community Partnerships rural proof?

Project Initiation

- Will this be available to rural areas?
- Have rural areas contributed to the project ideas? How?
- Is there support from rural areas? What evidence is there of this?
- What direct and indirect impact will this have on rural areas? Is this fair?
- Which rural assets can be utilised?
- What will the impact be on rural areas compared with urban areas?
- Are there opportunities for collaborative working?

Planning

- Are there any barriers for rural areas to access this project/service? E.g. access/infrastructure
- How will this be communicated effectively?
- What adjustments (if any) can be made to ensure equity for rural areas? Are there budget implications? Is the project still viable in rural communities?
- How will this be monitored?

Delivery

(through monitoring & evaluation)

- What is working well for rural areas?
- What is delivery like on the ground in rural areas compared to urban areas?
- How many are accessing this project or service from rural areas compared to non-rural areas?
- Is the project/service effective?
- What is the impact of the delivery?
- What could be amended to improve the delivery and impact in rural areas?

Project Close Down or Transfer

(through reflection & evaluation)

- What worked well for rural areas?
- How many from rural areas accessed the project/service?
- What is the impact? What evidence is there of this?
- What learning can be taken forward to other projects/services for rural areas?
- What could be amended to improve the delivery and impact in rural areas? Are there budget implications?

Community Partnership project/service

How rural proofing can be embedded across the Community Partnerships

Community Partnerships (CP) should discuss the following suggestions and apply those which will help adopt a rural proofing approach.

Terms of Reference

The East Suffolk Community Partnerships and the Community Partnership Board have their own Terms of Reference that set out the rules of each partnership. These should be reviewed and perhaps updated to include a commitment to rural proofing. The following examples could be included:

- **Section 1.2 "At least one core member to be a rural champion"**
- **Section 2.0 "Consider how CP decisions impact on rural areas"**
- **Section 3.1 "Ensure all decisions have given due consideration to the direct and indirect impact on rural areas."**

Rural Representation

Each Community Partnership should review membership and attendance around the table to ensure that there is proportionate representation there for rural areas and rural communities. A CP area with a high proportion of rural area and/or population should have this reflected in its membership.

- **Does the CP know the proportion of rural/non rural residents and geographical area?**
- **Does the CP membership reflect this including all 'hats' individuals wear?**
- **Are multiple hats of members identified explicitly? E.g. A Parish Council AND a youth group**
- **Does the CP need to identify and recruit rural representation?**
- **What can the CP do to stimulate engagement with rural areas?**

Rural Champions

The role of the rural champions as part of the core partnership could be:

- To explain and help the partnerships to understand what rural proofing is;
- To remind partnership members to consider any implications on rural communities and equal accessibility;
- To question what can be done to ensure positive implications affecting rural areas;
- To ensure that any project/service developments address rural considerations throughout the decision-making processes.

- **Who are the rural champions for the CP?**
- **Does the CP need to identify and recruit this rural champion?**
- **Do they understand the role?**
- **Do they need to meet separately as a sub-group?**

Community Partnership Priorities

The priorities should be reflective of the development needed across the whole CP for both rural and non-rural areas to deliver against these priorities. There should be clear evidence to support this, subject to appropriate and regular review.

- **Do the priorities need reviewing? Do the priorities reflect the needs of rural areas?**

Budget Allocation

Consideration should be given to reviewing budget allocations to ensure that they reflect the rural/urban split of that CP, and that rural needs are being addressed. It may be necessary to consider ringfencing an appropriate proportion of the CP's budget to ensure fair allocation of monies.

- **What proportion of funding has been allocated and spent so far on rural areas and residents?**
- **How does this compare to non-rural areas?**
- **How does this compare to the rural/non-rural population and/or geographical split?**
- **What can the CP do to stimulate engagement and project ideas from rural areas?**

Small Grants Scheme

The Community Partnership should ensure the rural proofing approach is continued across its small grants scheme to encourage the opportunity to consider the needs of, and impact on, rural areas and residents.

- **What proportion of funding will be ringfenced for rural areas and residents?**
- **How does this compare to non-rural areas and residents?**
- **How can the CP encourage effective communication with rural communities and stimulate discussions about community led projects, making best use of local assets?**

Application notes should clearly explain the importance of rural consideration and its impact on communities.

Example wording for application notes

The Community Partnership is committed to applying a rural proofing approach to its work. This ensures that any decisions made by the Community Partnership will be made considering equity for rural areas. We would like to see this approach reflected in the community projects we support and therefore encourage applicants to tell us how they have considered rural areas and residents.

The funding application should have specific questions asking about inclusivity and accessibility for people living in rural areas.

Example questions and explanations for the application form

What can be done to encourage participation from rural residents and ensure that local assets are utilised fully? What are the barriers to participation for rural residents and how can these be overcome?

- Applicants should demonstrate they are engaged with the community and what they will contribute.
- Applicants should consider what could be done to overcome any real or perceived barriers.
- There might be cost implications to these so budgeted costs may increase.

Is your project accessible to rural residents? If so, how?

- Applicants should consider whether their project/service can be reached by rural residents particularly those who do not have access to a private car.
- The cost of transport such as a bus, community transport or taxi might be a barrier for some.
- Transport schedules may not fit with session/service times.

Will planned communication reach rural residents?

- Spreading the word in rural areas can be more difficult due to fewer lines of communication and sparser populations.
- Multiple methods of communication will have a greater impact than just one.
- Examples include local newsletters, notice boards, social media including paid for services such as Facebook boosts, posters/flyers, 1 to 1 or small group conversations at community activities, word of mouth, through schools and local organisations.

How will rural participation be monitored?

- Applicants should think about how they will monitor where participants come from to ensure fair access to rural and non-rural residents.
- Applicants may need to amend their plans at a later stage to take any rural/non-rural imbalances into consideration.

Clear application assessment criteria including those for the rural proofing approach should be in place for the assessment process.

Youth Cafe / Summer Activities for Young People

Young People in the area have voiced that they would like to have a regular drop in for young people where they can get together with others in a safe space. They would like to have a café with Wi-Fi as well as space to do activities. Suitable space has been identified in a market town.

Questions to facilitate discussion

Communication

- How will the service be promoted effectively to rural young people/residents to reach the widest audience?
- How will rural residents know about any volunteering opportunities and be encouraged to participate?
- What other methods of communication could be used?
- How could other groups/organisations/partners support with communication?

Access

- Can young people and volunteers from rural areas realistically get there?
- How will they get there? Walk? Cycle? Lift from family? Lift with others? Public or community transport?
- How will session times impact on this?
- Could session times be changed to fit in with public transport? Or when lifts are available?
- Will daylight hours impact on safe travel for those walking and cycling?
- Could transport be provided to get there?
- Could this be a mobile service so that the youth provision is delivered in more communities reducing the need to travel and enabling more people to use it? Will this have the same impact?
- Could IT solutions be used so people do not need to travel?
- Will IT solutions negatively impact on social/mental health needs of young people already living in remote rural areas?
- Are there already similar provisions running which could be expanded nearby to provide a similar facility for those who cannot get there?
- Project targets could be set for the number of young people from rural areas attending to ensure that the service provider actively promotes and encourages young people from rural areas. Consider if additional funds are required.

Assets

- Will the project make the most of local assets in rural areas? E.g. skills, connections, knowledge

Cost

- Will the cost of transport be more prohibitive for people from rural areas to get there?
- Could transport subsidies be offered to enable people to get there?
- Will rural broadband quality and cost be prohibitive?
- Will IT costs to YP be prohibitive and therefore a barrier to them accessing the service?

Monitoring

- What monitoring information could be provided to evidence engagement and participation from rural areas?
- How could any learning be used to expand the project/service into other rural areas?
- How will good news stories, impact and learning be shared and communicated?

Good Neighbour Schemes

The proposal is for our Community Partnership to support our smaller and perhaps less formal community groups to build capacity, increase sustainability and thrive, for the benefit of the community. The Good Neighbours Scheme (GNS) is a strong, tried and tested model which continues to grow across Suffolk. GNSs are established in many parishes across our Community Partnership area which operate on the basis of residents coming together to support each other, feel safe, build local connections and reduce isolation ensuring that no-one is left without someone local to call. Where appropriate, we would like to support relevant community groups to adopt this model and become part of a strong, vibrant network.

Questions to facilitate discussion

Assets

- How are local people able to shape and influence development of a GNS and what the scheme offers?
- How are young people able to shape and influence development of a GNS and what the scheme offers?
- What local skills and assets can be utilised? E.g. local skills, knowledge, other physical assets, existing groups, activities. How have these been identified? How do residents know their skills are needed?
- What opportunities are there for collaborative working within the community, surrounding areas and the Suffolk GNS Network or alternative networks?
- What additional support could be introduced through the GNS which will be of benefit to the residents and reduce the need to travel further afield? What evidence is there that residents would like this? How will these be welcomed by the local community?
- How could a GNS support building upon existing local connections to increase community cohesion?

Communications

- How will the GNS be communicated effectively to rural residents to ensure they are aware of the support?
- What other methods of communication could be used?
- How to reach those feeling isolated? How about those who are 'hidden'?
- How could other groups/organisations/partners support with communication?

Access

- How will volunteers physically reach other residents to offer support without access to a car? Walking? Cycling? Lift from family? Public or community transport?
- If walking and cycling, are the routes safe especially if travelling when it is dark? Are the roads busy?
- Will there be reliable mobile or broadband services to access the GNS and provide support? If this is poor, how will this affect volunteers and those requesting support? How can this be overcome?
- Will residents need to get online to access their GNS? Are there any barriers which will need to be overcome? Is there support with IT?
- Could the GNS offer services which rely on transport e.g. lifts to hospital appointments, shopping trips?

Economy

- Will the GNS create volunteering opportunities for adults and young people to make use of local skills and knowledge?
- How will the GNS impact on local businesses?
- What impact could a GNS have for a community e.g. new services/business, increased demand for houses?

Monitoring

- What monitoring information could be provided to evidence engagement and participation from rural areas?
- How could any learning be used to encourage other rural and non rural parishes to introduce a GNS?
- How will the impact of the GNS be promoted? E.g. case studies, newsletter articles, community websites. Will this reach a wide audience?

Key outcomes of the East Suffolk Community Partnership Board meeting held 7 June 2021

1. **Recap:**

All eight Community Partnerships are represented on the Community Partnership Board by their respective Chairs. Community Partnership Board meeting agendas / papers / presentations / minutes can be viewed HERE

2. **Election of Vice Chair**

Lisa Perkins from BT was appointed Vice Chair of the Board for a second year.

3. **Terms of Reference**

The revised Terms of Reference for the Board, which can be found HERE, were approved. These reflect the changes made to the Terms of Reference for the eight Community Partnerships, the recommendations of the rural proofing work undertaken by Community Action Suffolk, enabling Vice Chairs to substitute for the Chair at the Board meetings, the important role of Task and Finish Groups to progress work between meetings, the fact that meetings can be held either virtually or in person, the process for voting in virtual meetings and the fact that priorities for the Board will be reviewed annually.

4. **Covid Impacts Task and Finish Group**

The Board considered a report from the Task and Finish Group focussing on Employment and Skills and a proposal from Student Life around mental health and wellbeing for young people. The report can be found HERE and Appendix 1 of the report, which includes a comprehensive overview of employment and skills support available for young people, adults and Over 55's in East Suffolk, can be found from page 5 onwards.

The Board considered three outcome proposals developed in order to fill identified gaps in relation to the current employment and skills offer in the District. These were discussed in turn and the following agreed:

- £18,000 was allocated towards the Employment/Work Readiness project, in addition to the £20,000 previously agreed by the East Suffolk Partnership – see outcome proposal HERE
- £30,827 was allocated towards the Volunteering Pathways project led by Community Action Suffolk – see outcome proposal HERE
- £25,000 was allocated towards the Ambitions to Employ project to be delivered by MENTA – see outcome proposal HERE

The Board also considered an outcome proposal submitted by Student Life to run an extended pilot in six East Suffolk Schools of their peer to peer mental health support project, which is part funded by Ipswich and East Suffolk CCG. Following discussion the Board agreed to:

- allocate £15,750 towards to Student Life Peer to Peer Mental Health Ambassador programme – see outcome proposal HERE

5. **Vulnerability in East Suffolk post Covid-19**

The Board received a presentation on the outcome of the 4,000+ calls made to Clinically Extremely Vulnerable residents in East Suffolk between November 2020 and March 2021. These calls identified some of the groups most impacted by the pandemic and some emerging issues.

Seven strategic Board partners were then asked to identify three key priorities/areas of high demand for their organisation in East Suffolk, these are summarised in the slide below:

Suffolk Community Foundation	Community Action Suffolk	SALC	Suffolk Police	Suffolk County Council	Norfolk and Waveney CCG	Ipswich & East Suffolk CCG	East Suffolk Council
Isolation and Loneliness	Social Isolation and Loneliness	Delivering high quality specialist support to local councils- advice, communications, guidance and training	Victims of domestic abuse	Community recovery- emphasis on health and wellbeing and support for isolated / vulnerable people	Vaccine inequality uptake in deprived areas, migrant communities, younger, high risk & harder to reach communities	Long-term Covid impacts eg. supporting communities; mental health, job losses frailty, long Covid	Isolation and Loneliness, including digital exclusion
Declining Mental Health	Young People	Engage and represent local councils across the sector- partnerships and collaboration	Partnership liaison- share information & joint patrols to dynamically tackle emerging vulnerability issues	Addressing health inequalities as part of the community recovery	Admission avoidance and waiting well- support to remain in the community or ensure once discharged they remain healthy	Long waiting lists for elective care – supporting people to remain fit and well whilst waiting	Physical Disabilities, Frailty and Long Term Conditions, including impacts of inactivity
Changed Financial Circumstances	VCSE Resilience	Improvement and development for local councils	Increased instances of acute mental health related issues	Enabling the VCSE to play an equal and active part of the Suffolk system in recovery	Addressing health inequalities- particular focus on inactivity and link to LTC's	Children and Young People's education, physical activity and emotional well-being	Mental Health and Wellbeing

The presentation concluded with some slides summarising what is happening already in East Suffolk to address some of the issues/areas of demand identified. The Board was then asked to consider both gaps and opportunities to do more. Following discussion, including about the important of validating data before decision are made, it was agreed that the Task and Finish Group should meet again to consider the themes discussed at the meeting and report back to the September Board meeting.

6. Transport Task and Finish Group

An update was provided on progress, including conversations between the Programme Manager and the Community Partnership Chairs and key partners, but a more detailed 'deep dive' report will be presented for in-depth discussion at the September Board meeting.

7. Updates from the Community Partnerships

Following a brief overview of progress in terms of spend, each of the CP Chairs present was asked to provide an overview of one or two projects in their CP area.

8. Looking Forward

It was agreed that the September meeting of the Board will focus on Mental Health and Wellbeing, the third priority for East Suffolk, and that the Board will also receive reports from the Covid Impacts and Transport and Travel Task and Finish Groups.

Nicole Rickard, Head of Communities, 10/06/21

Notes from W/M/D Task and Finish Group 13th May 2021

Present:

- Dionne Walton – Head of Young People's Services ACT
- Sally Connick – CAS
- Gerry Bathe – Hollesley Village Hall
- Maggie Ulph – 5th Woodbridge Sea Scouts
- Jane Healey – Transition Woodbridge
- Julia Catterwell – ESC
- Nicola Jenner – ESC

Aims of Task and Finish Group:

Need to resurrect Task and Finish Groups to ensure that wider spread of projects are applying for the funding available, and to develop grass root engagement.

Funding is available until 1st of June via Woodbridge, Melton and Deben Peninsula Community Partnership Area Small Grant Scheme to meet the priorities of:

- Developing Opportunities for Young People £15,000
- Improving Community Hubs £15,000

Small Grant Scheme 2021:

Need to look at projects to fit into Small Grant Scheme

Developing Opportunities for Young People:

- Grants to fall between values of £250 - £2500
- No second year funding for same projects
- Only one application so far from Hollesley
- Projects offering activities for young people would be specifically considered
- Would also be useful to target specific areas of ASB
- ACT could replicate a Detached Youth Work Project
- ACT Pink/Orange Scheme could be replicated
- 1st Woodbridge Scouts could be an opportunity
- Friends of Woodbridge Library – could look at applying

Community Hubs:

- Grants to fall between values of £250 - £2500
- It would be useful to have more projects to improve inclusiveness of village hubs
- Hollesley – holistic wellbeing centre opportunity – could some funding be offered towards improving services
- Health concerns – Wooden Fitness Equipment/recreation field improvements
- Community Hub funds could be used to develop out of hall services eg virtual projects/trips for resident groups etc
- Bus Shelter – could look at applying

Actions:

- Request for group to disseminate application form and guidance for application

Links:

Guidance for Small Grant Scheme: Community-Partnership-Grant-guidance.pdf (eastsuffolk.gov.uk)

Application forms for both Youth Opportunities and Community Hub Funds can be found under the Woodbridge, Melton and Deben Peninsula Area heading here: Community Partnership Small Grant Scheme » East Suffolk Council

Contact details:

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Next meeting to take place after the CP Meeting on 7th July (tbc)

East Suffolk Community Partnerships | Melton Woodbridge & Deben Peninsula
Bringing ideas to life

Melton, Woodbridge & Deben Peninsula

Community Partnership

Small Grants Scheme Summary 16.6.21

EASTSUFFOLK COUNCIL

Key: Community Partnership Priorities: Youth Engagement Opportunities and Services

Applicant	Project Name	Decision (approved / rejected)	Summary of project	Grant awarded
Woodbridge Town Council	**Woodbridge Youth Engagement**	**Approved, subject to clarification/conditions.** Clearly gets to the heart of youth engagement and very likely to result in wide-ranging benefits for residents; businesses and the individuals/their families. If proven the model could be rolled out to other towns, eg Rendlesham has a particular challenge. **Clarification/conditions:** 1. Who would provide the service? 2. What hours will they work? 3. How delivered?	**Description:** To engage with young people meeting in Elmhurst Park, with a view to offering support to the vulnerable; engaging with the group to reduce the incidence of anti -social behaviour and damage; developing an on-going relationship to further develop youth facilities in Woodbridge; raising issues on their behalf with other authorities and bringing them back into the community **Cost/Grant Breakdown:** Total Project Cost: £3,000. **Grant Request: £2,500** Match Funding in place: £500 **Meeting Partnership Priorities:** Aims to reduce the current level of criminality by young people; form a focus for future youth facility development work; reduce the impact on young people through a reduction in their current unsafe practices – underage	**£ 2,500.00**

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<td>4. Can they recruit/arrange for start July?</td>
<td>drinking, consumption of banned substances, etc

Dates: Start: July 2021 Finish: Sept 2021

Outcomes/Numbers engaged: As per meeting partnership priorities and they say that typically, on one night, they anticipate engaging with up to fifty (50) young people. Over the course of the project this could well increase, ie different youths.</td>
<td></td>
</tr>
<tr>
<td>**Woodbridge Town Council**</td>
<td>**Wildlife for Kids**</td>
<td>**Approved.**</td>
<td>**Description:** To work with the 8 local brownie/cubs/scout groups to deliver a wildlife programme (stag-beetle home building) as part of their environmental/wildlife badge award scheme

Cost/Grant Breakdown:
Total Project Cost: £1,150. Grant Request: **£920**
Match Funding in place: £230
Itemised Costs:
<table>
<tr><td>Item</td><td>Costs</td></tr>
<tr><td>Trainer’s Fee</td><td>£920</td></tr>
<tr><td>Materials</td><td>£230</td></tr>
<tr><td>Total</td><td>£1150</td></tr>
</table>

Meeting Partnership Priorities:
It introduces young children to the importance of the natural world around them, teaching them to be aware of the impact of their actions on the climate, fauna and flora.</td>
<td>**£ 920.00**</td>
</tr>
</table>

<table>
<tr><td></td><td></td><td></td><td>Dates: Start: Sept 2021; Finish: Nov 2021

Outcomes/Numbers engaged: Anticipated minimum of 80 cubs/brownies/scouts plus a further 60 children at half-term plus attending parents.</td><td></td></tr>
<tr><td>Just 42</td><td>Compass Mentoring</td><td>Approved.</td><td>Description: Compass Mentoring supports disadvantaged young people when they need it most. Young people are referred to us through their school, by their youth support worker or possibly by their parents. Compass mentoring is designed to be an early intervention, well-being support project. We mostly work with students from Farlingaye High School, but we also meet some young people (in year 6) in local feeder primary schools too.

Cost/Grant Breakdown:
Total Project Cost: £20,400. Grant Request: £2,500
Match Funding in place: £Nil. They will apply for further grants for our new financial year.

Itemised Costs:
<table>
<tr><th>Item</th><th>Costs</th></tr>
<tr><td>Staff Costs</td><td>£19,765</td></tr>
<tr><td>Materials</td><td>£200</td></tr>
<tr><td>Subsistence</td><td>£116</td></tr>
<tr><td>Travel Expenses</td><td>£312</td></tr>
<tr><td>Total</td><td>£20,393</td></tr>
</table></td><td>£ 2,500.00</td></tr>
</table>

			Meeting Partnership Priorities: Support the vital work of our mentoring programme as it supports local young people navigate their teenage years in these turbulent times. In the last school year, we supported 67 young people through Compass Mentoring, adapting the project to meet the changing lockdown restrictions. The project supports local young people living and attending school in the community, using local volunteers who give up their time to make a difference to young people. **Dates:** Start: Sept 2021 Finish: August 2022 **Outcomes/Numbers engaged:** Young people aged between 11 and 19 years old. The number of young people that would benefit would be about 75. We aim to improve the emotional health and well-being in the young people. We aim to increase the capacity of the local community to support young people in their area.	
1st Woodbridge Scout Group	**Back to Scouting**	**Approved.**	**Description:** The leaders are planning a camp to enable Beavers, Cubs and Scouts to re-build team spirt which will instil an ethos of working together after the long lay-off caused by the Coronavirus Pandemic. It will also enable young people who have felt isolated to re-establish confidence in a fun but safe environment **Cost/Grant Breakdown:** Total Project Cost: £2,490. **Grant Request: £2,490** Match Funding in place: £ Nil	**£ 2,490.00**

<table>
<tr>
<td></td>
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<td>Itemised Costs:
<table>
<tr><td>Item</td><td>Costs</td></tr>
<tr><td>2 Blacks Icelandic patrol tents including flysheets and groundsheets @ £1,110 each</td><td>£2,220</td></tr>
<tr><td>2 Trangia 25 -5 GB stoves @£135 each</td><td>£270</td></tr>
<tr><td>Total</td><td>£2,490</td></tr>
</table>

Meeting Partnership Priorities:
The camp will enable the young people of the group to develop both individual and community skills which will stay with them throughout their lives. It will also provide opportunities for our Explorer Scouts and Young Leaders to learn and practice leadership and teaching skills and to fulfil the service element of Duke of Edinburgh awards

Dates: Start: 1st June 2021 Finish: 30th April 2022

Outcomes/Numbers engaged: Over the next eleven months the leaders of 1st Woodbridge Scout Group anticipate that the young people in membership will gain in confidence to attend the sessions and camp which will be measured in the attendance rates over time. Currently there are 67 group members.</td>
<td></td>
</tr>
<tr>
<td>Shottisham Parish Council</td>
<td>Play Area Upgrade Programme</td>
<td>Approved.</td>
<td>Description: We have a Playground in the village with numerous pieces of equipment however our equipment does not suit the very young children or older children. We are actively looking at the type of</td>
<td>£ 2,500.00</td>
</tr>
</table>

			equipment we could put in the play area and are planning on a money-raising project. **Cost/Grant Breakdown:** Total Project Cost: £4,000. **Grant Request: £2,500.** Match Funding in place. Itemised Costs: £1500 (We are a small Parish with a Precept of £4,500 per annum. We anticipate a minimum cost of £4,000 consisting of £3000 equipment cost (2 units) plus a minimum of £1000 for installation. **Meeting Partnership Priorities:** Provided we can satisfy the security requirements we believe a piece of equipment which can be used to learn music will be beneficial to all. **Dates:** Start: July 2021 Finish: Oct 2021 **Outcomes/Numbers engaged:** Provide a new facility for young children. We expect to reach in excess of 100 children.	
Parochial Church Council of St. Mary, Woodbridge (Comprising Junior Church, St Mary's School, 2	**Churchyard – Young People**	**Approved.**	**Description:** We intend to develop our resilience against possible future waves of Covid and generally widen our specifically outside provision for young people – for protection against sunshine and wet weather, encouragement of outdoor activities and promotion of personal and spiritual wellbeing	**£ 717.00**

<table>
<tr>
<td>nd Woodbridge (St Mary’s) Rainbows, 3rd Woodbridge (St Mary’s) Rainbows, 3rd Woodbridge (St Mary’s) Rainbows, 3rd Woodbridge (St Mary’s) Brownies, 2nd Woodbridge (St Mary’s) Guides and Seckford District Rangers, plus possibly pupils from other local schools and young people from the partner parish (St Mary’s, Great Bealings) within our Benefice)</td>
<td></td>
<td></td>
<td>
Cost/Grant Breakdown:
Total Project Cost: £717. Grant Request: £717
Match Funding in place: £ Nil

Itemised Costs:
<table>
<tr><th>Item</th><th>Costs</th></tr>
<tr><td>2x Coleman pro XL 4.5m X 4.5m Shelter</td><td>£400.00</td></tr>
<tr><td>4x Sides @ £30ea</td><td>£120.00</td></tr>
<tr><td>4x Sides with doors @ £37.50 ea</td><td>£150.00</td></tr>
<tr><td>4x Mallets @ £8-00 ea</td><td>£32.00</td></tr>
<tr><td>Plus, Spare (strong) tent pegs – approx. £15-00</td><td>£15.00</td></tr>
<tr><td>Total</td><td>£717.00</td></tr>
</table>

Meeting Partnership Priorities:
At the heart of our request is the wish to support the young - maintenance of the post lockdown offers re-emerging in all areas, encouragement of outdoor activities and promotion of personal and spiritual wellbeing, together with enhanced protection against extremes of e.g. sun and rain.

St Mary’s Church – we are currently reviewing our provision for the wider community and this will provide an important stage in the development of our thinking.

Dates: Start: July 21 or Sept 21 (grant dependent); Finish: Ongoing

Outcomes/Numbers engaged:
</td>
<td></td>
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</table>

			• To make accommodation of young people in churchyard less dependent upon the vagaries of hot or wet weather, so that planned activities are more likely to reach fruition, without hurried adaptation or cancellation and that young people may benefit, as mentioned above – i.e. outdoor activities (to enhance adaptability, quick thinking, leadership skills, appreciation of natural and historic surroundings etc.), promotion of personal and spiritual wellbeing etc. • Measurement would be by through numbers and ages participating, incidence of events, range of activities, etc. • Young people of and visiting St Mary's Church Woodbridge: comprising Junior Church, St Mary's School, 2nd Woodbridge (St Mary's) Rainbows, 3rd Woodbridge (St Mary's) Rainbows, 3rd Woodbridge (St Mary's) Rainbows, 3rd Woodbridge (St Mary's) Brownies, 2nd Woodbridge (St Mary's) Guides and Seckford District Rangers, plus possibly pupils from other local schools and young people from the partner parish (St Mary's, Great Bealings) within our Benefice.	
			Total Commitment	**£ 11,627.00**

Signed by Chair (printed name and email as confirmation, satisfactory):

……

Signed by Cllr Smith (printed name and email as confirmation, satisfactory):

……

Please also review & sign Village Hubs summary on next page(s)….

Continued/……

Key: Community Partnership Priorities: *Village Hubs – Bring services to people*

<table>
<tr><th>Applicant</th><th>Project Name</th><th>Decision (approved / rejected)</th><th>Summary of project</th><th>Grant awarded</th></tr>
<tr><td>Hollesley Parish Council</td><td>Hollesley Recreation Ground: Play Park Refurbishment</td><td>Approved.</td><td>Description:
Part of a project to install five new pieces of equipment started in a new area. Seating for all is needed, ie for both able-bodied children and adults and a space for a child or adult in a wheelchair. Will be bolted to the ground on a concrete slab, to allow for security and a clean, dry area underfoot.

Cost/Grant Breakdown:
Total Project Cost: £2,001.95 + Installation (concrete and labour. Grant Request: £1,841.95
Match Funding in place: NIL, but they say they will fund the delivery and installation costs from reserves, so that is effectively SOME match funding.

Itemised Costs

<table>
<tr><th>Item</th><th>Costs</th></tr>
<tr><td>Wheelchair Picnic Table</td><td>£1,006.93</td></tr>
<tr><td>Heavy Duty Picnic Table</td><td>£835.02</td></tr>
<tr><td>Sub-Total</td><td>£1,841.95</td></tr>
<tr><td>Delivery</td><td>£160</td></tr>
</table></td><td>£1,841.95</td></tr>
</table>

			Total £2001.95 Plus Installation Estimate £200 **Meeting Partnership Priorities:** The Recreation Ground is at the heart of the village. The original Play Equipment is almost at the end of its life but we hope to move the swings over to the new area. Once these are in place we will start planning for Phase II where we hope to purchase a large climbing frame and something for the toddlers. Seating, such as that applied for, will mean adults supervising children can have a place to sit and chat to others; and also families can have picnics. **Dates:** Start: 26th April 2021 Finish: Approx. 15th May 2021 **Outcomes/Numbers engaged:** There are almost 2000 residents in Hollesley, and everyone has the potential to benefit from these seats. They will also be a welcome rest for dog walkers or residents walking to the shop. The seats will also allow less agile parents and grandparents the opportunity to sit and watch their ward in comfort.	
Alderton Parish Council	**Soundproofing in Village Hall**	**Rejected.** One of two elements that the panel considered as one overall application. Not directly linked to the other element.	**Description:** We intend to fit sound deadening acoustic panels to the village hall walls and ceiling to dramatically improve the acoustics of the hall. The room is too 'boomy' and older folks with hearing difficulties will especially benefit. At the moment many villagers using the hall find it hard to hear the TV, and cannot	**£0**

understand other folks speaking, during meetings and social events. Rather than using a specialist firm to supply and install we can demonstrate value for money by purchasing panels ourselves and using a local trades to fit.

Cost/Grant Breakdown:
Total Project Cost: £2,000. Grant Request: **£1,500**
Match Funding in place: £500

Itemised Costs – Estimated:

Item	Costs
Acoustic Panels	£1,500
Installation	£500

Meeting Partnership Priorities:
With the new TV; sound bar installed and broadband in the hall, we expect the hall to be used so much more once lockdown restrictions are lifted. The room really will be the hub of the village. With good acoustics it can be used for meetings, film nights, quiz nights, parties, social occasions and even Karaoke!
Dates: Start: June 2021 Finish: July 2021

Outcomes/Numbers engaged:
Once the hall acoustics are dramatically improved, we expect Alderton villagers to make much greater use of the building. It will attract more private hires, and

<table>
<tr><td></td><td></td><td></td><td>some useful income for the council. The hall has not been used during lockdown, so we're starting from a low base, but last night we held our first Parish Council meeting in the hall for many months, and we expect the use of the hall to increase considerably over the next few months. All users of the hall will benefit from the improvements.</td><td></td></tr>
<tr><td>Alderton Parish Council</td><td>LED Lighting & Security Cameras for Hall</td><td>Approved.</td><td>Description: We intend to remove the old 'strip' lighting in the village hall and replace it with modern and environmentally friendly and efficient LED lighting. We also wish to install security cameras to protect the hall and new AV equipment from theft and vandalism.

Cost/Grant Breakdown:
Total Project Cost: £2,000. Grant Request: £2,000
Match Funding in place: Nil
Itemised Costs – Estimated:

<table><tr><th>Item</th><th>Costs</th></tr><tr><td>LED Lighting & remove old</td><td>£1,500</td></tr><tr><td>Security system</td><td>£500</td></tr></table>
Meeting Partnership Priorities:
Alderton village hall is in the centre of the village and should be the heart of the community. However, the hall has poor acoustics and lighting, so we are in the process of modernising the hall by recently installing a 'smart' TV, and acoustic panels. New LED lighting will improve the atmosphere and help modernise the room. The security cameras will help to protect the</td><td>£2,000</td></tr>
</table>

<table>
<tr><td></td><td></td><td></td><td>investment.

Dates: Start: June 2021 Finish: August 2021

Outcomes/Numbers engaged: The new lighting will modernise and improve the hall and make the room a more welcoming place to spend time and socialise. We expect this will also increase demand for the hire of the hall which will bring additional income to the PC over the next 12 months, once Covid restrictions are lifted. All villagers will benefit from these improvements and help strengthen our village community spirit.</td><td></td></tr>
<tr><td>Woodbridge Station and community Beekeeping Club</td><td>Initial Setup</td><td>Approved.</td><td>Description: We are trying to establish a beekeeping club that will enhance the relationship between the military and the community of Sutton Heath, as well as helping to improve the local eco system.

Cost/Grant Breakdown:
Total Project Cost: £4000 approx. Grant Request: £1294.30. Match Funding in place: £1,000
Itemised Costs:
<table>
<tr><td>Item</td><td>Costs</td></tr>
<tr><td>1 x Beehive starter kit</td><td>£274.30</td></tr>
<tr><td>1 x Bee Nuc’s each</td><td>£230.00</td></tr>
<tr><td>1 x Small shed</td><td>£360.00</td></tr>
<tr><td>1 x Electric Honey Spinner</td><td>£390.00</td></tr>
<tr><td>Jars for Honey produced circa 96</td><td>£40.00</td></tr>
<tr><td>Total</td><td>£1294.30</td></tr>
</table></td><td>£1,294.30</td></tr>
</table>

			Meeting Partnership Priorities: By establishing this club, we will be not only providing something that will bring everyone at Sutton Heath together, it will also provide an activity for residents, of a relatively isolated village, that helps to enhance and improve the local environment. As well as the beehive area, it is hoped that we can also establish a wild-flower meadow. Wildflower meadows are also eco-friendly and "green" in other ways. By encouraging more unusual and more diverse foliage to grow, this meadow would be a natural area for the bees to feed on and will encourage other wildlife into the area as well. **Dates:** Start: July 2021; Finish: August 2021 **Outcomes/Numbers engaged:** The intended beneficiaries are all those living in the Parish of Sutton Heath, both Military and civilian. It is hard to put a figure on the amount of people it will help as it is open to everyone mentioned above. We have canvased opinion with a range of age groups and approx. 70% of people would be interested in coming along to learn a little more about the subject, which would mean they may end up getting their own hives, in turn helping the Eco system further.	
Eyke Village	**Refurbishment**	**Approved.**	**Description:** One element of overall refurbishment:	**£2,400.00**

<table>
<tr>
<td>Hall Refurbishment Committee</td>
<td>Project (Entrance doors)</td>
<td>One of three elements of the refurbishment project that was considered, effectively, as one application. The panel felt that this element and the one for the disabled/family toilet could be considered jointly as they are linked (access).</td>
<td>New entrance doors to village hall. Refurbishment is currently underway of our hall with focus on the front of the property.

Cost/Grant Breakdown:
Total Project Cost: £2,410. Grant Request: £2,400
Match Funding in place: £ None – But they state door will be fitted FOC so that is a form of match-funding.
Itemised Costs:
<table>
<tr><th>Item</th><th>Costs</th></tr>
<tr><td>New door frame and double doors</td><td>£2,100</td></tr>
<tr><td>Paint</td><td>£60</td></tr>
<tr><td>Door furniture/locks</td><td>£250</td></tr>
<tr><td>Total</td><td>£2,410</td></tr>
</table>

Meeting Partnership Priorities: Making our only village hub an attractive, inviting place to use/visit, encourage more usage.

Dates: Start: August 2021 Finish: Sept 2021

Outcomes Numbers engaged: Improve security – beneficiaries, residents/users of the hall. Reach – residents of Eyke and surrounding villages.</td>
<td></td>
</tr>
<tr>
<td>Eyke Village Hall Refurbishment Committee /</td>
<td>Refurbishment Project (New Disabled/Family Toilet)</td>
<td>Approved.
One of three elements of the refurbishment project that was considered, effectively, as one</td>
<td>Description: One element of overall refurbishment: The current Ladies toilet doubles up as the disabled facility. Works are underway to refurb this and bring it up to meet current hygiene standards but accessibility</td>
<td>£2,500.00</td>
</tr>
</table>

<table>
<tr>
<td></td>
<td></td>
<td>application. The panel felt that this element and the one for the front doors could be considered jointly as they are linked (access).</td>
<td>to this is considered by current users to be poor and difficult.

Cost/Grant Breakdown:
Total Project Cost: £3,700. Grant Request: £2,500
Match Funding in place: £1,200
Itemised Costs:
<table>
<tr><td>Item</td><td>Costs</td></tr>
<tr><td>Disabled toilet basin /sink /rails/ mirror</td><td>£950</td></tr>
<tr><td>Changing station</td><td>£400</td></tr>
<tr><td>Lighting</td><td>£750</td></tr>
<tr><td>Stud Wall</td><td>£800</td></tr>
<tr><td>Decoration</td><td>£800</td></tr>
<tr><td>Total</td><td>£3700</td></tr>
</table>

Meeting Partnership Priorities: Making our only village hub an attractive, inviting place to use/visit, encourage more usage.

Dates: Start: August 2021; Finish: August 2022

Outcomes/Numbers engaged: Beneficiaries – Eyke community of all ages. Better accessibility - currently facility not meeting general hygiene standards and toilet difficult to access via wheelchair. Reach members of community who have been excluded from attending events comfortably. % of community this will now reach 3% (estimated).</td>
<td></td>
</tr>
<tr>
<td>Eyke Village Hall</td>
<td>Refurbishment Project (Kitchen</td>
<td>Rejected.
Grant funding was awarded last</td>
<td>Description: One element of overall refurbishment: Refurbishment of the condemned kitchen.</td>
<td>£0</td>
</tr>
</table>

<table>
<tr>
<td>Refurbishment Committee</td>
<td>Refurbishment)</td>
<td>year for the kitchen area.</td>
<td>
Cost/Grant Breakdown:
Total Project Cost: £3,750. Grant Request: £2,500
Match Funding in place: £1,250
Itemised Costs:
<table>
<tr><th>Item</th><th>Costs</th></tr>
<tr><td>Ovens</td><td>£600</td></tr>
<tr><td>Hobs</td><td>£750</td></tr>
<tr><td>Dishwasher</td><td>£1,200</td></tr>
<tr><td>Fridge freezer</td><td>£1,200</td></tr>
<tr><td>Total</td><td>£3,750</td></tr>
</table>
Meeting Partnership Priorities:
They Say: Following a consultation with the residents it’s clear they want to see a fully functioning village hall they can support to attend community events. The previous kitchen didn’t meet basic safety and hygiene standards. Refurbishing the kitchen will bring life back to this much-needed village hall so we can start to plan events again for all to enjoy.

Dates: Start: 20th July, 2021 Finish: Sept 2021

Outcomes/Numbers engaged:

Beneficiaries – Eyke community of all ages
More bookings for community events
Pop up Pub with food – Village pub closed 2 years ago
Afternoon teas for village

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</table>

<table>
<tr><td></td><td></td><td></td><td>• Able to self-cater for events for example the Harvest Supper – which is attend by 100 residents</td><td></td></tr>
<tr><td>Hollesley Village Hall</td><td>Hollesley Village hub project (Organising Trips)</td><td>Rejected.
One of two distinct funding elements that were considered separately but within the one application.</td><td>Description: Hollesley Village hall is working in partnership with the ‘Welcome club’ who run regular weekly sessions in the hall. They have provided activities, recreation, food and events as well as trips for many years and their membership primarily. but not exclusively, meets the needs of over 50’s in the Hollesley and surrounding villages. Organising trips: They wish to organise four trips over the next 12 months (to include the seaside, Norfolk Garden, Felixstowe and Theatre trip). VFM: The grant will be used to meet the transport costs. The club will fund booking/entrance fees. Members will be expected to pay for their own refreshments.

Cost/Grant Breakdown:
Total Project Cost: £1,950. Grant Request: £1,950 (£1,300 for transport element). Match Funding in place: Nil
Itemised Costs:
<table>
<tr><td>Item</td><td>Costs</td></tr>
<tr><td>Trips: Transport</td><td>£1,300</td></tr>
<tr><td>Garden: Weed membrane & gravel</td><td>£650</td></tr>
<tr><td>Total</td><td>£1,950</td></tr>
</table>

Meeting Partnership Priorities: Enhance the mental and physical well - being of those over 50 many of whom are on low income and are experiencing severe</td><td>£0</td></tr>
</table>

			loneliness following isolation for 18 months. Many of our vulnerable residents have not left their homes or immediate village since lockdown began. **Dates: Dates:** Start: Sept 2021 Finish: Sept 2022 **Outcomes/Numbers engaged:** Residents of Hollesley and neighbouring villages will enjoy the experience of leaving the village. The expected beneficiaries will be people over 50 years from the Hollesley and surrounding area, up to a maximum of 50 on each large coach trip with 15 on the theatre trip. Many of these people are elderly (over 80) and have no or limited opportunity to participate in such activities unless organised on their behalf.	
Hollesley Village Hall	**Hollesley Village hub project (Renovating Garden)**	**Rejected.** One of two distinct funding elements that were considered separately but within the one application.	**Description:** Hollesley Village hall is working in partnership with the 'Welcome club' who run regular weekly sessions in the hall. They have provided activities, recreation, food and events as well as trips for many years and their membership primarily. but not exclusively, meets the needs of over 50's in the Hollesley and surrounding villages. **Renovating a small garden adjacent to the hall:** To restore a sense of community spirit and to provide a tranquil and peaceful corner to sit and contemplate. The work would be undertaken by volunteers. The area would be prepared, then a weed membrane installed followed by gravel. **VFM:** We would use either second-hand seats or seats/tables made by prisoners (yet to be negotiated) at the nearby prison	**£0**

finishing with plants in pots.

Cost/Grant Breakdown:
Total Project Cost: £1,950. Grant Request: £1,950 **(£650 for garden element).** Match Funding in place: Nil
Itemised Costs:

Item	Costs
Trips: Transport	£1,300
Garden: Weed membrane & gravel	**£650**
Total	£1,950

Meeting Partnership Priorities: provide an opportunity to enable residents to escape from the hustle and bustle into a quieter contemplative area and meet a friend. We have artists in the village and would like to invite them to enhance the site once the area is ready. The area will also be wheelchair accessible. We will also be engaging with the local gardeners to seek planting for the pots.

Dates: Start: Sept 2021 Finish: Sept 2022

Outcomes/Numbers engaged: Residents of Hollesley village will enjoy a tranquil area adjacent to the surgery to read and contemplate (200+). We also hope this will provide the seeds of interest to stimulate interest in an art mural project on one of the walls of the hall.

Total Commitment	**£10,036.25**
Budget for the year	**£29,443.60**
Total Commitment for Both Priorities	**£21,663.25**
Amount left for the year	**£7,780.35**

Signed by Chair (printed name and email as confirmation, satisfactory):

…….

Signed by Cllr Smith (printed name and email as confirmation, satisfactory):

…….