



CABINET

Tuesday, 01 February 2022

Subject	Southwold Harbour Management Committee – Budget 2022/23
Report by	Councillor Maurice Cook Cabinet Member with responsibility for Resources
Supporting Officer	Brian Mew Chief Finance Officer and Section 151 Officer Brian.mew@eastsoffolk.gov.uk 01394 444571

Is the report Open or Exempt?	OPEN
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Category of Exempt Information and reason why it is NOT in the public interest to disclose the exempt information.	Not applicable
Wards Affected:	Southwold

Purpose and high-level overview

Purpose of Report:

The purpose of this report is for the Southwold Harbour Management Committee to present to Cabinet a recommended Budget for 2022/23 and to report an overview of the Budget Monitoring position for Quarter 3 2021/22.

Options:

Recommending a Budget to Cabinet and reporting on performance against budget are requirements under the Southwold Harbour Management Committee's Terms of Reference.

Recommendation/s:

1. That the Budget Monitoring Report Quarter 3 2021/22 for Southwold Harbour Management Committee be noted.
2. That it be recommended to Full Council that it approves the Budget for 2022/23 Southwold Harbour as recommended by the Southwold Harbour Management Committee as part of the overall Council budget at its meeting on 23 February 2022.

Corporate Impact Assessment

Governance:

None arising directly from this report.

ESC policies and strategies that directly apply to the proposal:

East Suffolk Strategic Plan

Environmental:

The SHMC must act in the best interests of the Port, which includes ensuring its long term sustainability and success. Environmental factors are taken into account in the decisions which the HMC makes.

Equalities and Diversity:

An Equalities Impact Assessment (EqIA) is not required in respect of this report.

Financial:

The position at Quarter 3 2021/22 remains unchanged from Quarter 2. Net Southwold Harbour income and expenditure is currently showing a favourable variance of £65k compared with the budget to date. After adjusting for income in advance at the end of the year, it is anticipated that the outturn position for the year should be broadly in line with budget.

As at Quarter 3 2021/22, net Southwold Caravan Site and Campsite Harbour income and expenditure (adjusted for income in advance) is showing a small favourable variance of £9k. This is an improved position from Quarter 2 due to income and expenditure being in a more favourable position when compared to the budget to date. As reported to the

Committee in November, officers have explored the potential for Government support funding for additional costs and income losses in respect of the pandemic to be claimed. It is estimated that support funding in the region of £30k can be attributed to the Caravan Site and Campsite for additional costs. A claim for compensation for income losses to the Council in the first quarter of 2021/22 has been submitted and is awaiting confirmation. This is expected before the end of March. This support will further improve the outturn position at the end of the year.

The draft Budget for 2022/23 is provided in Appendix A for both Southwold Harbour and the Caravan Site and Campsite. For Southwold Harbour there are no significant changes to the budget from the current year. Income has been aligned with current performance and has been increased by £20k which includes the agreed increase to Fees and Charges for 2022/23. The 2022/23 Budget for the Caravan Site and Campsite has also been produced on current performance. The income budget reflects the agreed charges for next year and includes loss of income from vacant pitches. The touring fee income is very much weather dependent. The main change on expenditure budgets is to increase utility costs to reflect rising energy prices.

Human Resources:

None arising directly from this report.

ICT:

None arising directly from this report.

Legal:

None directly arising from this report.

Risk:

None arising directly from this report.

External Consultees:	The Southwold Harbour Management Committee will consider this report at its meeting on 27 January 2022.
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Strategic Plan Priorities

Select the priorities of the Strategic Plan which are supported by this proposal: <i>(Select only one primary and as many secondary as appropriate)</i>		Primary priority	Secondary priorities
T01	Growing our Economy		
P01	Build the right environment for East Suffolk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P02	Attract and stimulate inward investment	<input type="checkbox"/>	<input type="checkbox"/>
P03	Maximise and grow the unique selling points of East Suffolk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P04	Business partnerships	<input type="checkbox"/>	<input type="checkbox"/>
P05	Support and deliver infrastructure	<input type="checkbox"/>	<input checked="" type="checkbox"/>
T02	Enabling our Communities		
P06	Community Partnerships	<input type="checkbox"/>	<input type="checkbox"/>
P07	Taking positive action on what matters most	<input type="checkbox"/>	<input type="checkbox"/>
P08	Maximising health, well-being and safety in our District	<input type="checkbox"/>	<input type="checkbox"/>
P09	Community Pride	<input type="checkbox"/>	<input checked="" type="checkbox"/>

T03	Maintaining Financial Sustainability		
P10	Organisational design and streamlining services	<input type="checkbox"/>	<input type="checkbox"/>
P11	Making best use of and investing in our assets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P12	Being commercially astute	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P13	Optimising our financial investments and grant opportunities	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P14	Review service delivery with partners	<input type="checkbox"/>	<input type="checkbox"/>
T04	Delivering Digital Transformation		
P15	Digital by default	<input type="checkbox"/>	<input type="checkbox"/>
P16	Lean and efficient streamlined services	<input type="checkbox"/>	<input type="checkbox"/>
P17	Effective use of data	<input type="checkbox"/>	<input type="checkbox"/>
P18	Skills and training	<input type="checkbox"/>	<input type="checkbox"/>
P19	District-wide digital infrastructure	<input type="checkbox"/>	<input type="checkbox"/>
T05	Caring for our Environment		
P20	Lead by example	<input type="checkbox"/>	<input type="checkbox"/>
P21	Minimise waste, reuse materials, increase recycling	<input type="checkbox"/>	<input type="checkbox"/>
P22	Renewable energy	<input type="checkbox"/>	<input type="checkbox"/>
P23	Protection, education and influence	<input type="checkbox"/>	<input type="checkbox"/>
XXX	Governance		
XXX	How ESC governs itself as an authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>
How does this proposal support the priorities selected?			
<p>The wider representational base of the SHMC and the Advisory Group provides greater opportunities for engagement within our Communities and enables them to contribute to the running of an important local asset. The Governance arrangements support plans to develop or renovate the built environment of the Southwold Harbour Lands, to attract inward investment, maximise its economic development and support the delivery of infrastructure.</p>			

Background and Justification for Recommendation

1 Background facts	
1.1	The Terms of Reference of the Southwold Harbour Management Committee state that the Committee will monitor performance against approved budgets and take appropriate action where this is required, and that the Committee will make a six monthly and annual report to the Cabinet reporting on performance against budget.
1.2	The Terms of Reference also state that the Committee will review and then recommend an annual budget to Cabinet.
2 Current position	
2.1	The Budget Monitoring report for Quarter 3, up to 31 December 2021 and draft budget for 2022/23 to be considered by the Southwold Harbour Management Committee at its meeting on 27 January 2022 are attached as Appendix A.

3 How to address current situation

3.1	The unconfirmed minute for this item from the Southwold Harbour Committee meeting of 27 January 2022 will be reported to Cabinet when available following the meeting.
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4 Reason/s for recommendation

4.1	To fulfil both the Cabinet's and the Southwold Harbour Management Committee's responsibilities in respect of budget monitoring, and approval of a budget for 2022/23.
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Appendices

Appendices:

Appendix 1	Southwold Harbour Management Committee Budget 2022/23 – Report
Appendix A	Southwold Harbour Management Committee Budget 2022/23 and Budget Monitoring Report Quarter 3 2021/22 - Detail

Background reference papers:

None.