



CABINET

Tuesday, 06 December 2022

Subject	Southwold Harbour Management Committee – Mid-Year Budget Monitoring Report 2022/23
Report by	Councillor Maurice Cook Cabinet Member with responsibility for Resources
Supporting Officer	Lorraine Rogers Deputy Chief Finance Officer Lorraine.rogers@eastsuffolk.gov.uk

Is the report Open or Exempt?	OPEN
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Category of Exempt Information and reason why it is NOT in the public interest to disclose the exempt information.	Not applicable
Wards Affected:	Southwold

Purpose and high-level overview

Purpose of Report:

The purpose of this report is for the Southwold Harbour Management Committee (SHMC) to report to Cabinet the mid-year budget monitoring position for 2022/23.

Options:

Reporting on mid-year performance against budget is a requirement under the Southwold Harbour Management Committee's Terms of Reference.

Recommendation:

That the mid-year budget monitoring position for 2022/23 as reviewed by the Southwold Harbour Management Committee be noted.

Corporate Impact Assessment

Governance:

None arising directly from this report.

ESC policies and strategies that directly apply to the proposal:

East Suffolk Strategic Plan

Environmental:

The SHMC must act in the best interests of the Port, which includes ensuring its long term sustainability and success. Environmental factors are taken into account in the decisions which the SHMC makes.

Equalities and Diversity:

An Equalities Impact Assessment (EqIA) is not required.

Financial:

This is summarised in Section 2 of the report and detailed in **Appendix A**.

Human Resources:

None arising directly from this report.

ICT:

None arising directly from this report.

Legal:

None directly arising from this report.

Risk:

None arising directly from this report.

External Consultees:

The attached report was presented to the Southwold Harbour Management Committee for review at its meeting on Thursday 20 October 2022.

Strategic Plan Priorities

Select the priorities of the Strategic Plan which are supported by this proposal: (Select only one primary and as many secondary as appropriate)		Primary priority	Secondary priorities
T01	Growing our Economy		
P01	Build the right environment for East Suffolk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P02	Attract and stimulate inward investment	<input type="checkbox"/>	<input type="checkbox"/>
P03	Maximise and grow the unique selling points of East Suffolk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P04	Business partnerships	<input type="checkbox"/>	<input type="checkbox"/>
P05	Support and deliver infrastructure	<input type="checkbox"/>	<input checked="" type="checkbox"/>
T02	Enabling our Communities		
P06	Community Partnerships	<input type="checkbox"/>	<input type="checkbox"/>
P07	Taking positive action on what matters most	<input type="checkbox"/>	<input type="checkbox"/>
P08	Maximising health, well-being and safety in our District	<input type="checkbox"/>	<input type="checkbox"/>
P09	Community Pride	<input type="checkbox"/>	<input checked="" type="checkbox"/>
T03	Maintaining Financial Sustainability		
P10	Organisational design and streamlining services	<input type="checkbox"/>	<input type="checkbox"/>
P11	Making best use of and investing in our assets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P12	Being commercially astute	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P13	Optimising our financial investments and grant opportunities	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P14	Review service delivery with partners	<input type="checkbox"/>	<input type="checkbox"/>
T04	Delivering Digital Transformation		
P15	Digital by default	<input type="checkbox"/>	<input type="checkbox"/>
P16	Lean and efficient streamlined services	<input type="checkbox"/>	<input type="checkbox"/>
P17	Effective use of data	<input type="checkbox"/>	<input type="checkbox"/>
P18	Skills and training	<input type="checkbox"/>	<input type="checkbox"/>
P19	District-wide digital infrastructure	<input type="checkbox"/>	<input type="checkbox"/>
T05	Caring for our Environment		
P20	Lead by example	<input type="checkbox"/>	<input type="checkbox"/>
P21	Minimise waste, reuse materials, increase recycling	<input type="checkbox"/>	<input type="checkbox"/>
P22	Renewable energy	<input type="checkbox"/>	<input type="checkbox"/>
P23	Protection, education and influence	<input type="checkbox"/>	<input type="checkbox"/>
XXX	Governance		
XXX	How ESC governs itself as an authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>
How does this proposal support the priorities selected? The wider representational base of the SHMC and the Advisory Group provides greater opportunities for engagement within our Communities and enables them to contribute to the running of an important local asset. The Governance arrangements support plans to develop or renovate the built environment of the Southwold Harbour Lands, to attract inward investment, maximise its economic development and support the delivery of infrastructure.			

Background and Justification for Recommendation

1 Background facts	
1.1	The Terms of Reference of the Southwold Harbour Management Committee (SHMC) state that the Committee will monitor performance against approved budgets and take appropriate action where this is required, and that the Committee will make a six monthly and annual report to the Cabinet reporting on performance against budget.
2 Current position	
2.1	The mid-year budget monitoring report for 2022/23 and considered by the SHMC at its meeting on 20 October 2022, is attached as Appendix A .
2.2	The mid-year position for both the Harbour and the Caravan and Campsite shows an overall net deficit position on direct income and expenditure of £26k. The income at the Campsite and Caravan Site is underperforming against the budget. This is attributable to further vacant static sites and Campsite income being less than budgeted for the year to date.
2.3	Appendix A also includes a year-end forecast position. This is based on the mid-year position, known commitments for the remainder of the year and prior year trends. The overall net position is expected to be in line with the budget after taking into consideration internal support recharges. Refer to Section 3 of Appendix A for further details.
2.4	<p>The unconfirmed minutes for this item from the Southwold Harbour Committee meeting on 20 October 2022 is provided below.</p> <p>The committee received report ES/1317 which provided an update on the mid-year position for the Harbour against budget. Councillor Cook introduced the report and noted that the format had been updated to provide more detail and clarity on the items in the budget and spending of funds. With regards to income and expenditure in the Harbour, there was a surplus of £18,000 against the budget for the year to September. Some of this had been received in advance of the second half of the year, and the actual position was in line with the budget. On the Caravan and Campsite, the overall net position was a deficit of £44,000 against budget for the year to September, due to income being less than budgeted for. The Chairperson of the Advisory Group thanked the Committee for making the budget clearer for those outside the Council to understand. He asked if last year's budget could be provided as a comparison, and if the recharges shown in this report were realistic. With regard to the caravan park, it was disappointing about the number of empty spaces, and the Chairperson asked whether anything could be done in the short term to increase revenue. Councillor Cook stated that accounts were available publicly on the Council's website. With regards to recharges these were being reviewed as some figures seemed too large and others too low, this would be reported on in due course. Discussions on redevelopment of the caravan site were ongoing, while it would be necessary to have some vacant spaces to enable works, but use of these spaces could be maximised in the meantime.</p>

	<p>There being no further questions, on the proposition of Councillor Cook, seconded by Councillor Smith it was by a unanimous vote</p> <p>RESOLVED</p> <p>That the Harbour Management Committee, having noted the Mid-Year Budget Monitoring Report 2022/23 recommend this to Cabinet.</p>
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3 How to address current situation

3.1	For Cabinet to note the mid-year budget monitoring report for 2022/23 as reviewed by the Southwold Harbour Management Committee.
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4 Reason/s for recommendation

4.1	To fulfil both the Cabinet's and the Southwold Harbour Management Committee's responsibilities in respect of budget monitoring.
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Appendices

Appendices:

Appendix A	Southwold Harbour Management Committee Mid-Year Budget Monitoring Report 20 October 2022
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Background reference papers:

None.
