



Felixstowe Peninsula Community Partnership

Action Notes of the Meeting held on Thursday 18 February 2021 via the Zoom video conferencing system

Core Membership present:

ESC Councillors – Cllr Mark Jepson (Chair), Cllr Melissa Allen, Cllr Stuart Bird, Cllr Mike Deacon, Cllr Steve Gallant, Cllr Steve Wiles

SCC Councillors – Cllr Graham Newman

Town and Parish Councils – Cllr Sharon Harkin (Felixstowe Town Council (Vice-Chair)), Colin Shaw (Clerk to Kirton and Falkenham Parish Council), Cllr Yvonne Smart (Trimley St Martin Parish Council), Cllr Andy Smith (Felixstowe Town Council)

Partnership Organisations – Helen Greengrass (Felixstowe Forward Change Director), Shez Hopkins (Level Two Youth Project), Hannah Reid (Community Action Suffolk), Sarah Wilson (Community Representative)

Others present – Louise Carter (Communities Apprentice), Dr Paul Driscoll (Haven Health), Chloe Lee (Communities Officer), Matt Makin (Democratic Services Officer), Charlie Middleton (Business Support Officer), Nicola Parrish (Infrastructure Delivery Manager), Nicole Rickard (Head of Communities), Ben Woolnough (Major Sites and Infrastructure Manager)

Item	Discussion
1.	Welcome and Apologies Apologies for absence were received from: Cllr Tracey Green (East Suffolk Council) Ash Tadjrishi (Clerk to Felixstowe Town Council)
2.	Notes of the previous meeting The action notes of the previous meeting were agreed as a correct record. Before moving to the next item, the Chair invited Dr Driscoll, from Haven Health in Felixstowe, to update the Community Partnership on community initiatives undertaken during the COVID-19 pandemic.



	<p>Dr Driscoll outlined the various projects that had happened in the Felixstowe such as Helping Hands, volunteering at the vaccination centre set up at The Grove Medical Centre, work with local care homes and individuals vulnerable to isolation, and work around obesity and exercise. Dr Driscoll also highlighted how GP surgeries were operating safely during the pandemic.</p> <p>There was discussion between members of the Community Partnership and Dr Driscoll about the rollout of COVID-19 vaccinations in the Community Partnership area.</p> <p>The Chair advised that he had discussed with Dr Driscoll the possible projects that could be supported by the Community Partnership.</p>
3.	<p>Update on the Small Grants Scheme</p> <p>Chloe Lee (CL) provided an update on the first round of applications received for the Small Grants Scheme.</p> <p>Ten applications had been made; one was withdrawn, and another was identified as being relevant to a different Community Partnership area.</p> <p>Of the eight applications reviewed by the panel, four were approved for funding. CL highlighted the reasons for the rejection of the other four applications and confirmed that the successful applications would be covered in her presentation later in the meeting.</p>
4.	<p>Allocation of the remaining 2020/21 Budget</p> <p>CL advised that there was £940 remaining unallocated in the Community Partnership's 2020/21 budget. CL proposed that this amount could be allocated to the Small Grants Scheme to enable a second round of funding. The Community Partnership assented to this proposal.</p> <p>ACTION – that the remaining £940 of the Community Partnership's 2020/21 budget be allocated to the Small Grants Scheme, to enable a second round of funding</p>
5.	<p>Community Infrastructure Levy (CIL) and Local Infrastructure Priorities</p> <p>The Chair invited Ben Woolnough (BW) and Nicola Parrish (NP) to address the Community Partnership on Community Infrastructure Levy (CIL) and Local Infrastructure Priorities.</p>



	<p>BW explained that this was the first Community Partnership he and NP had visited to discuss the role of CIL with. BW explained that his team lead on the collection of developer contributions in East Suffolk, including Section 106, CIL and RAMS payments, and supported the delivery of infrastructure projects from that funding.</p> <p>BW explained that he and his team wanted to open up a conversation on working collaboratively with organisations across the Community Partnership area and had already been engaging with towns and parishes about developing infrastructure in their communities.</p> <p>BW and NP gave a presentation that covered the following key points:</p> <ul style="list-style-type: none"> • Overview of Neighbourhood CIL (NCIL) • CIL Regulation 59c – spending NCIL • NCIL across the Felixstowe Peninsula Community Partnership area • Breakdown of payments across the Community Partnership area (by town/parish) • Spending NCIL • Felixstowe Peninsula Local Plan Growth • Infrastructure Funding Statement, including different types of developer contribution • East Suffolk Cycling and Walking Strategy • Current position with District CIL <p>BW and NP answered questions from the Community Partnership on the use of CIL for grit bins and cycle paths, the need for masterplanning infrastructure in the area, and engagement with the CCG regarding health infrastructure needs.</p> <p>The Chair thanked BW and NP for their presentation; he encouraged members of the Community Partnership to contact BW and NP about their CIL needs.</p> <p><i>Following the meeting, the presentation slides for this item were added to CMIS alongside the meeting papers.</i></p>
6.	<p>Review of the Community Partnership’s work in 2020/21</p> <p>CL gave a presentation on the accomplishments of the Community Partnership during the 2020/21 year.</p> <p>The presentation summarised the following points:</p> <ul style="list-style-type: none"> • Funding allocated towards organisations supporting people with the impact of COVID-19

	<ul style="list-style-type: none"> • Funding allocated to organisations to support activities related to the Community Partnership's priorities • Funding allocated to The Friends of Felixstowe Library and feedback from users • Funding allocated to Felixstowe School for its library and feedback from users • Funding allocated to the Community Directory project • Funding allocated to the Digital Inclusion Fund • Funding allocated to Langer Primary School and feedback from the school's headteacher • The Small Grants Scheme and details of the projects funded: <ul style="list-style-type: none"> ○ Grange Community Primary School ○ Bucklesham Bumps Babies and Toddler Group (including user feedback) ○ Felixstowe Cricket Club ○ The Federation of Fairfield and Colneis <p>Sarah Wilson (SW) provided an update on the progress of the refurbishment at Felixstowe Library for facilities for both young children and older young people.</p> <p>Following the conclusion of the presentation, Councillor Stuart Bird (SB) confirmed that he had been able to provide funding from his Suffolk County Council locality budget for the Felixstowe School's library.</p>
7.	<p>To consider inviting a member of the Integrated Neighbourhood Team onto the Core Membership</p> <p>The Chair explained the rationale for inviting a member of the Integrated Neighbourhood Team (INT) to join the Community Partnership's core membership and invited Nicole Rickard (NR) to give an overview of the INT.</p> <p>NR explained the makeup of the INT and its intention to provide a holistic approach to health and social care. NR considered this was an exciting opportunity to link the INT with the Community Partnership, which was made up of representatives from General Practice, Community Health, Social Care, Mental Health, and social prescribing workers.</p> <p>The Community Partnership agreed to invite a member of the INT to join its core membership.</p> <p>ACTION – that a member of the Integrated Neighbourhood Team be invited to join the Community Partnership's core membership</p>



8.	Date of next meeting: Thursday 22 April 2021, 2pm, venue to be confirmed.
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The meeting concluded at 3.38pm