

Annual Review of Planning Committees and Planning Referral Panel

Strategic Planning Committee - 3 July 2023



Scheme of Delegation – Triggering Planning Referral Panel

REGISTER OF SPECIFIC OFFICER FUNCTIONS

Head of Planning and Coastal Management

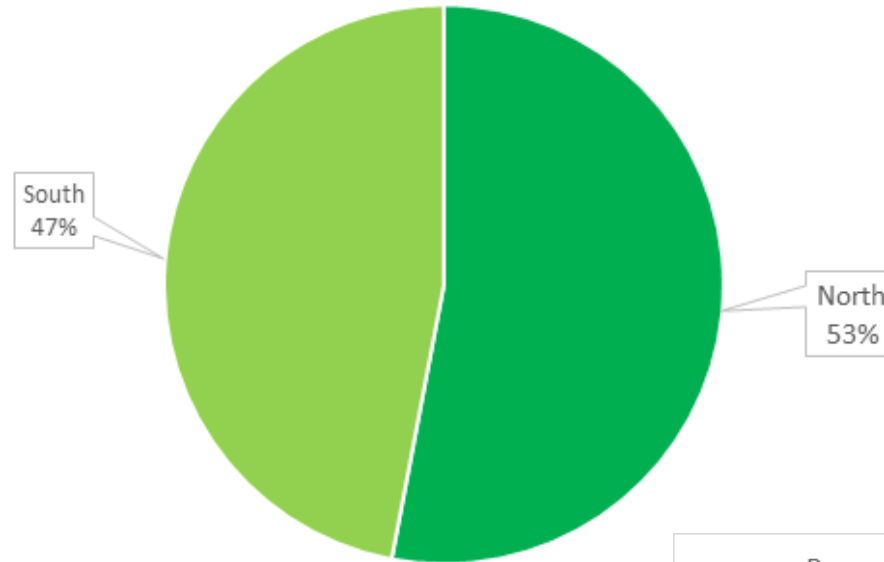
All planning application decisions including decisions concerning Environmental Impact Assessment (EIA) decisions or considerations requiring Habitat Impact Assessments (HRA) are delegated to the Head of Planning and Coastal Management UNLESS:

1. The Planning Application is, in the opinion of the Head of Planning and Coastal Management or the Chairman/Vice Chairman of the Planning Committee, of significant public interest; would have a significant impact on the environment; or should otherwise be referred to Members due to its significance in some other respect; or
2. The applicant or landowner is East Suffolk Council; or
3. The applicant, or agent, is an East Suffolk Councillor or an East Suffolk Council employee, or the applicant, or agent, is a close relative of an East Suffolk Councillor or East Suffolk Council employee; or
4. The 'minded to' decision of the Planning Officer is contrary to either:
 - a. The comments received from the Town or Parish Council within the 21-day consultation period; or
 - b. The comments received from the Ward Member within the 21-day consultation period; or
 - c. The comments received from a statutory consultee within the 21-day consultation period.

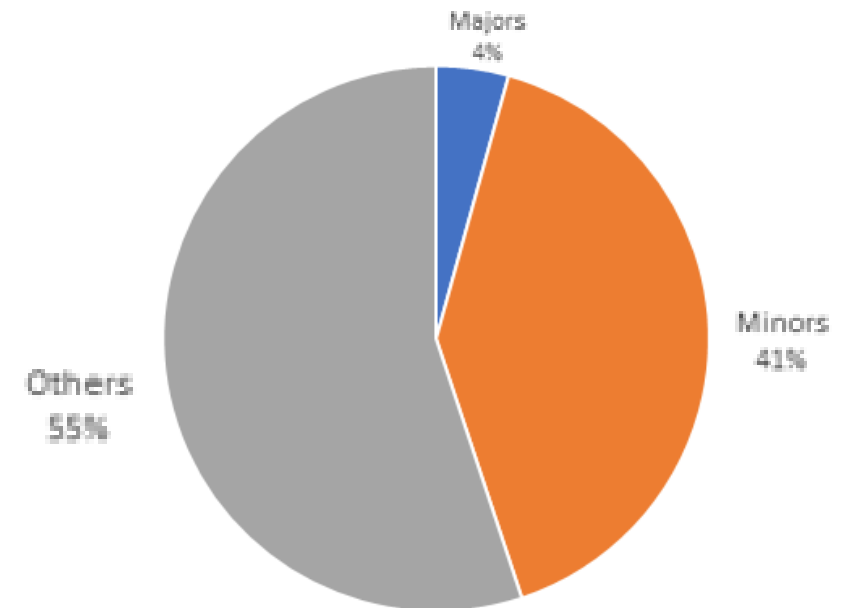
In which case, if item 4 is invoked, the Planning Application will be referred to the Planning Referral Panel – the panel will discuss with the Head of Planning and Coastal Management (based on planning grounds) to either refer the application to Planning Committee for decision or remain delegated to the Head of Planning and Coastal Management.

Planning Referral Panel

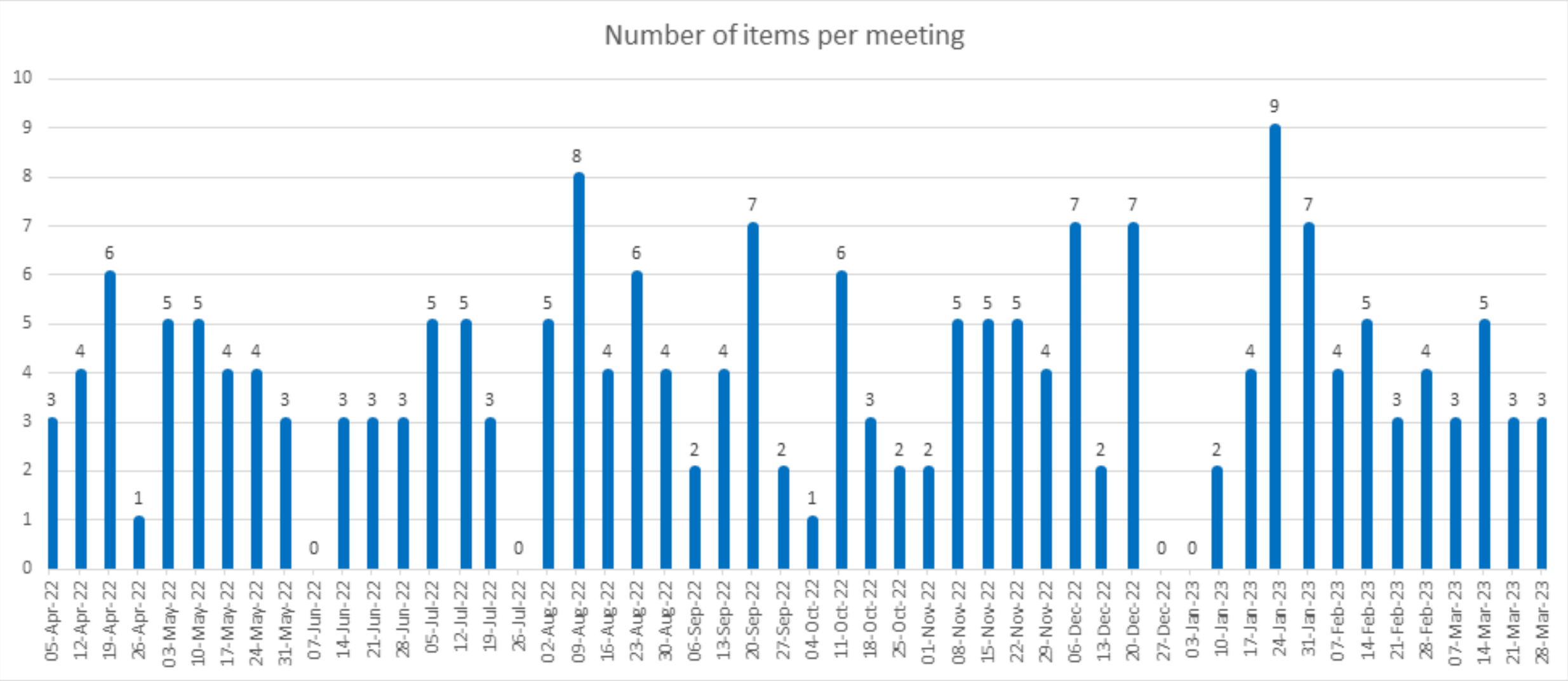
Proportion of Referral Panel items in North and South Areas



Proportion of items at the Planning Referral Panel that were Majors, Minors and Others

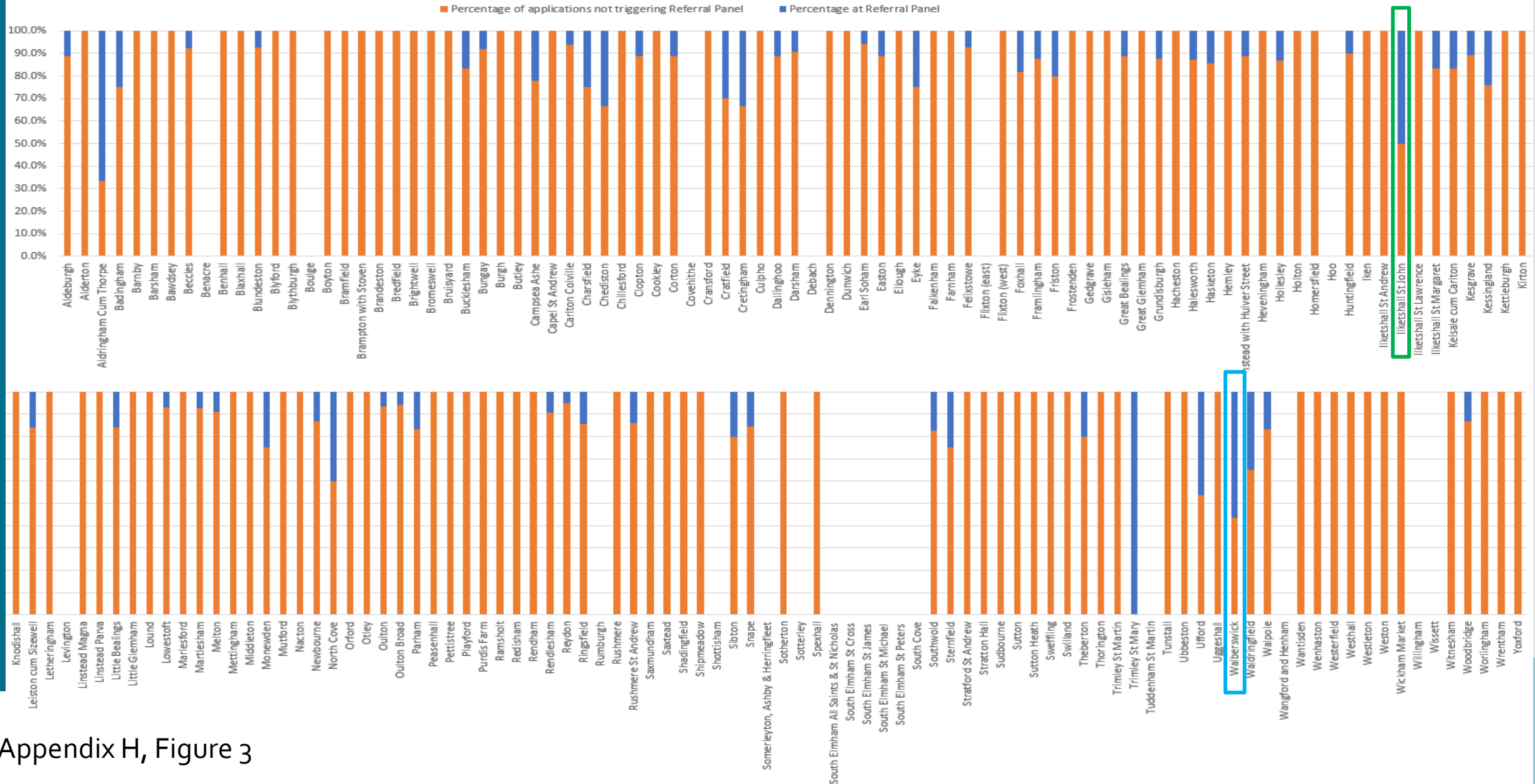


Number of items at the Planning Referral Panel



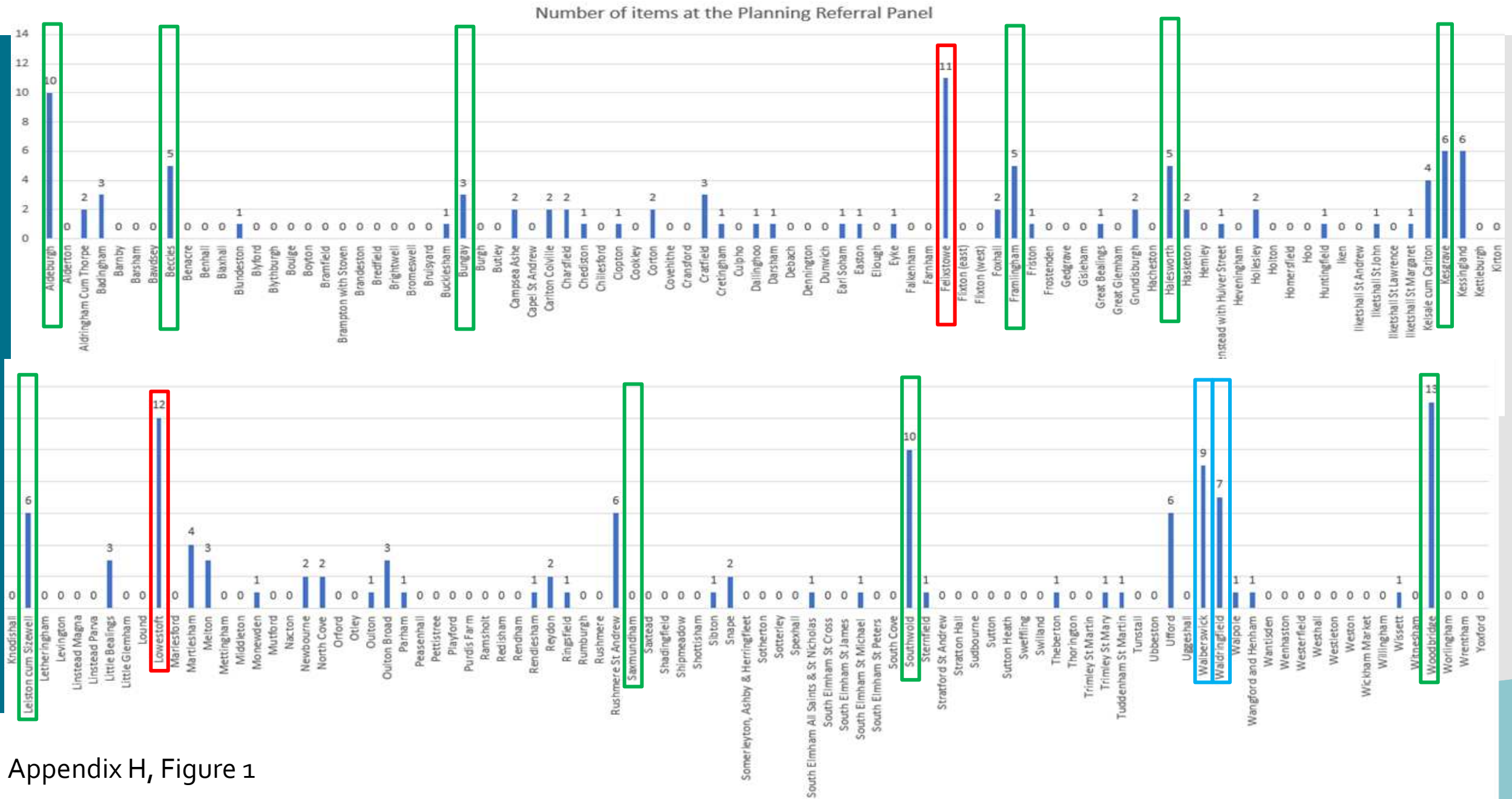
Appendix F, Figure 1

Proportions of applications triggering Planning Referral Process



Appendix H, Figure 3

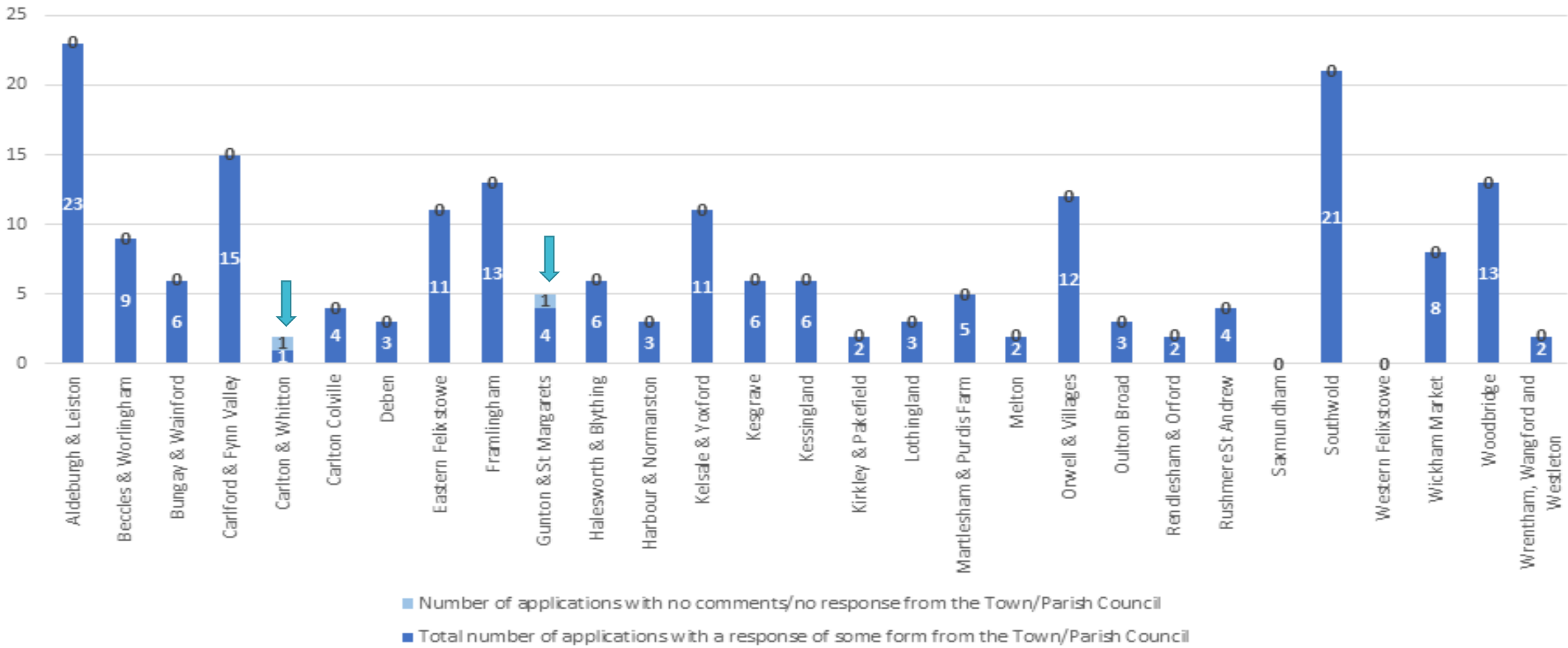
The number of Planning Referral items per Parish



Appendix H, Figure 1

Proportion of items at Planning Referral Panel with comments from Town/Parish Councils

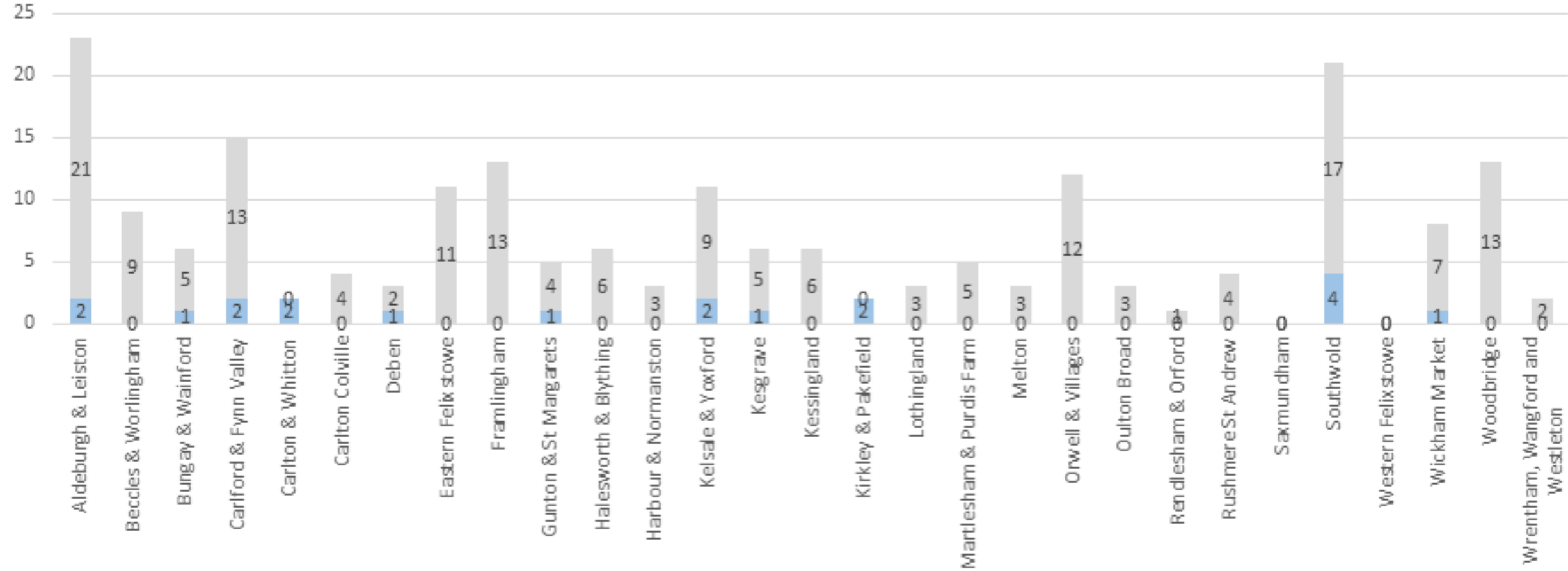
The number of items at Planning Referral Panel with and without any written comments from relevant Town/Parish Council shown by Ward for the period 1 April 2022 – 31 March 2023



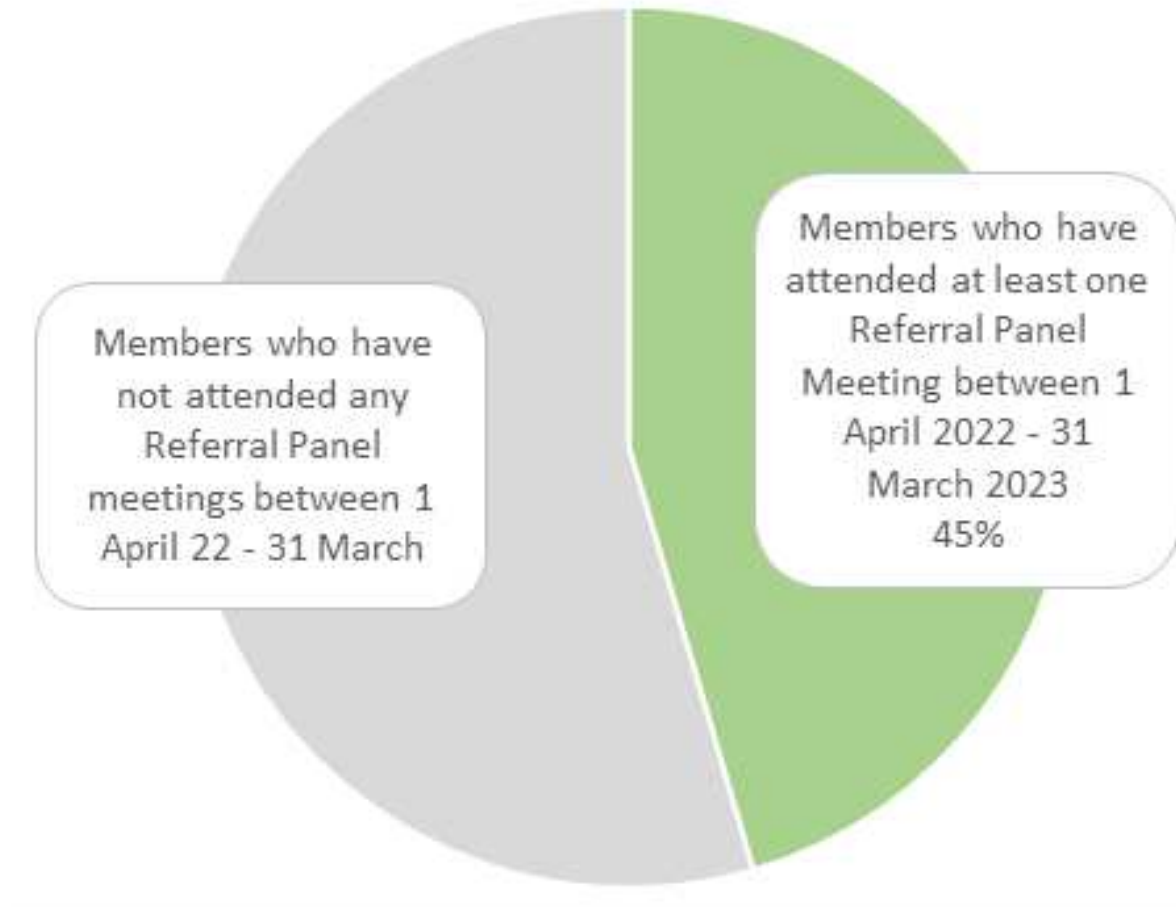
Proportion of items at Planning Referral Panel with comments from Ward Members

Number of Applications at Referral Panel with/ without comments from Ward Member(s)

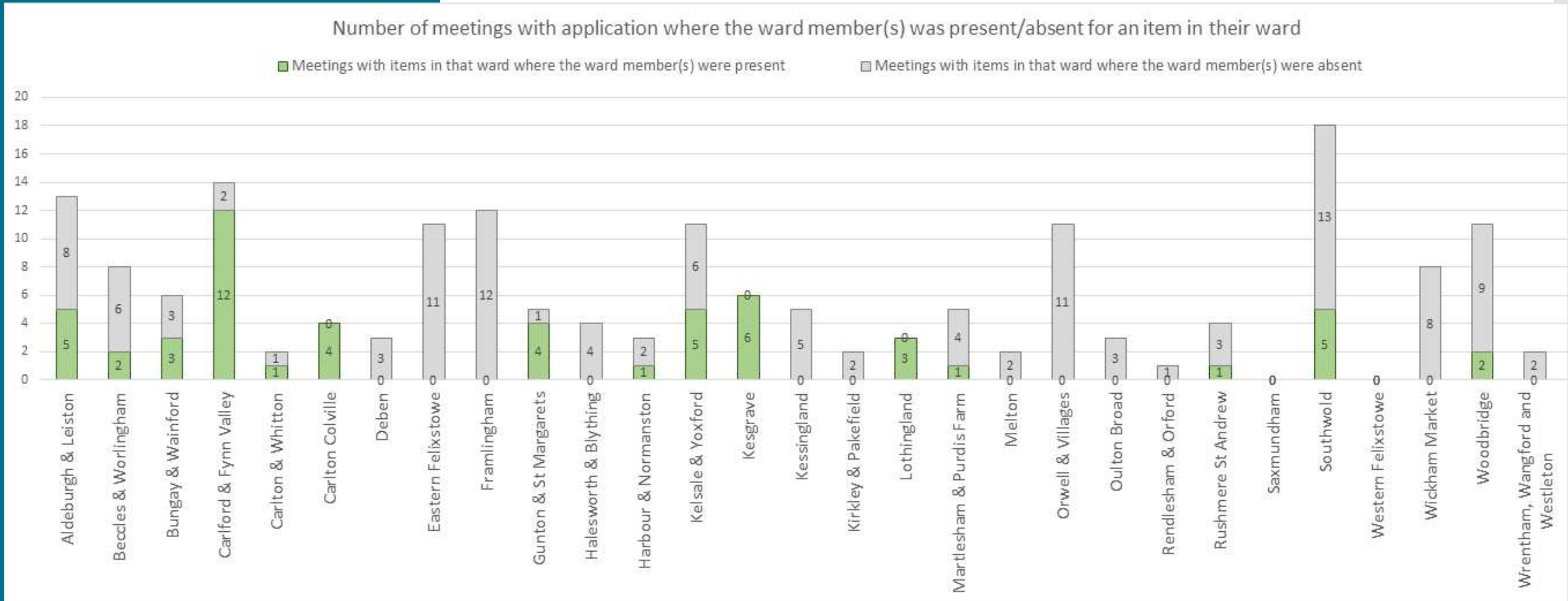
■ Number of applications at the Referral Panel without comments from the Ward Member(s)
 ■ Total no of applications at Referral Panel with any form of comments from Ward Member



Attendance at Planning Referral Panel Meetings

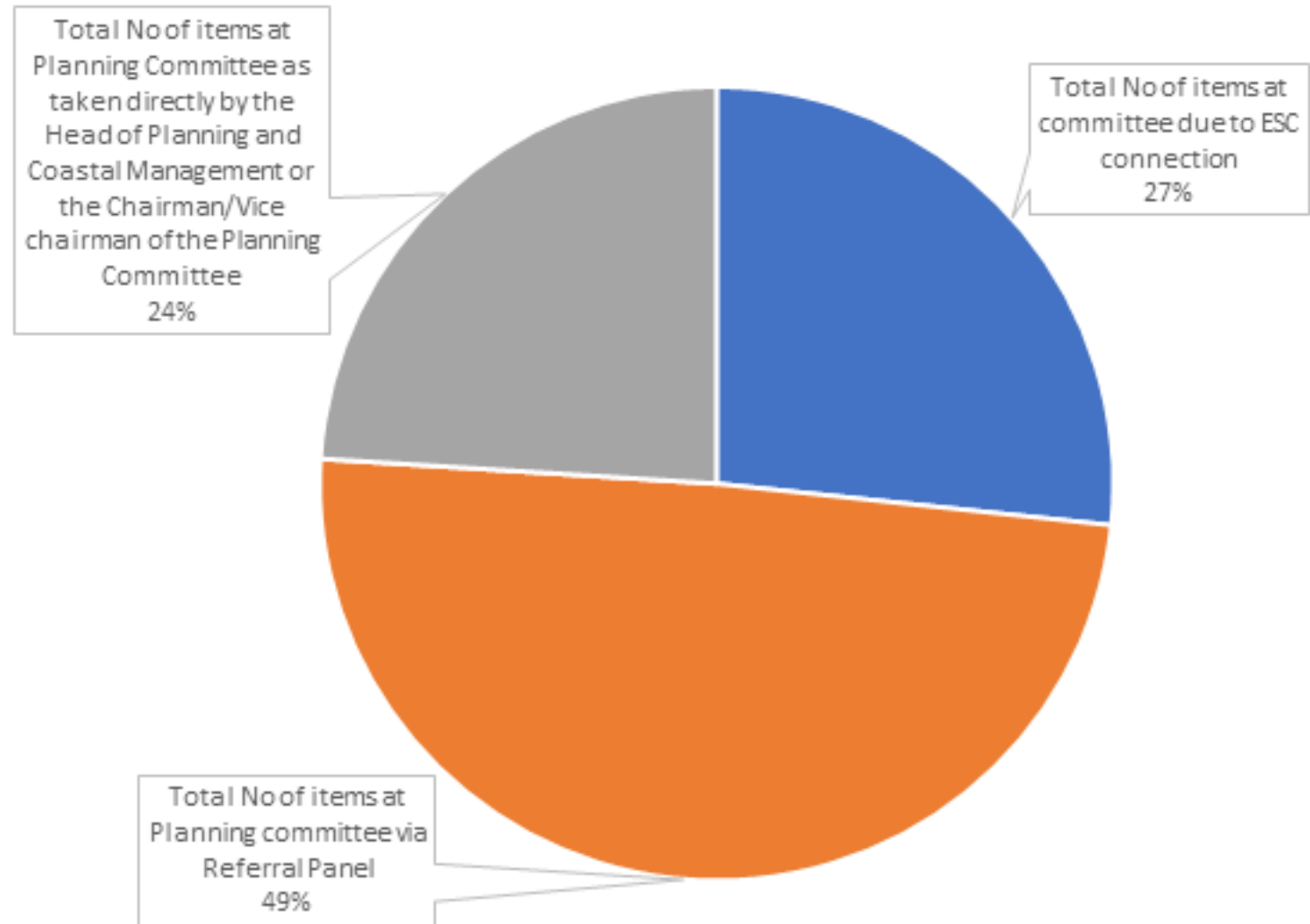


Attendance at Planning Referral Panel Meetings



Proportion of Applications at Planning Committee via the Planning Referral Panel

What proportion of items at Planning Committee because of an ESC Connection / Referred by Panel /called in directly (e.g. referred by Head of Service)?



Scheme of Delegation – Current routes to Planning Committee

REGISTER OF SPECIFIC OFFICER FUNCTIONS

Head of Planning and Coastal Management

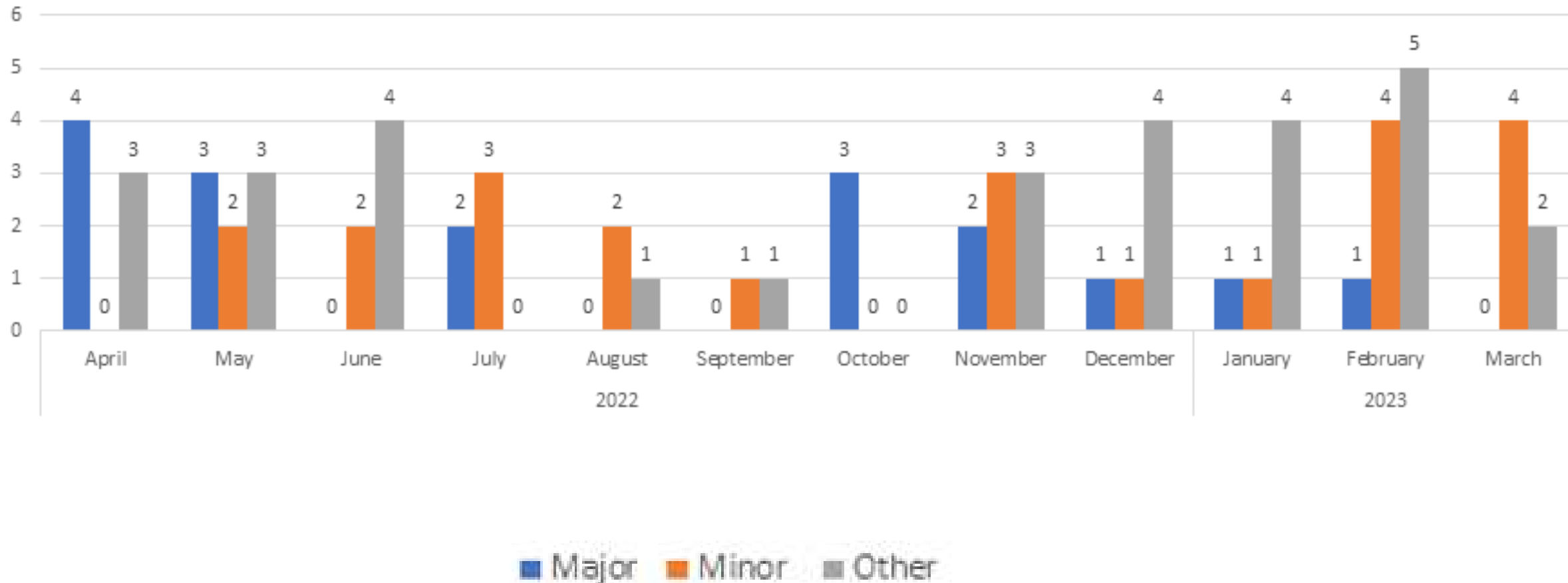
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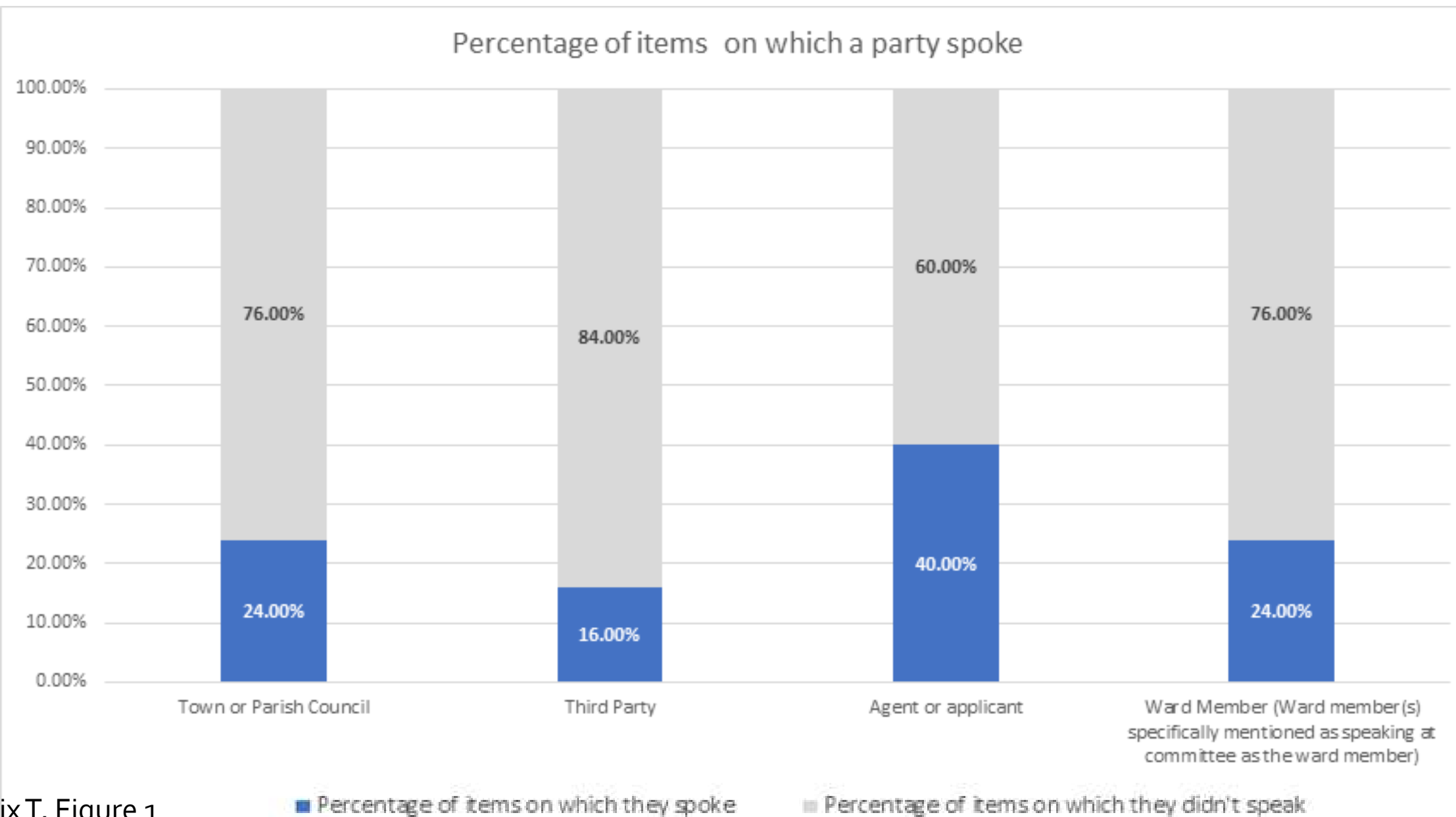
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Planning Committee – numbers and scale of application

Number of items at Planning Committee each month that were Major, Minor and Other

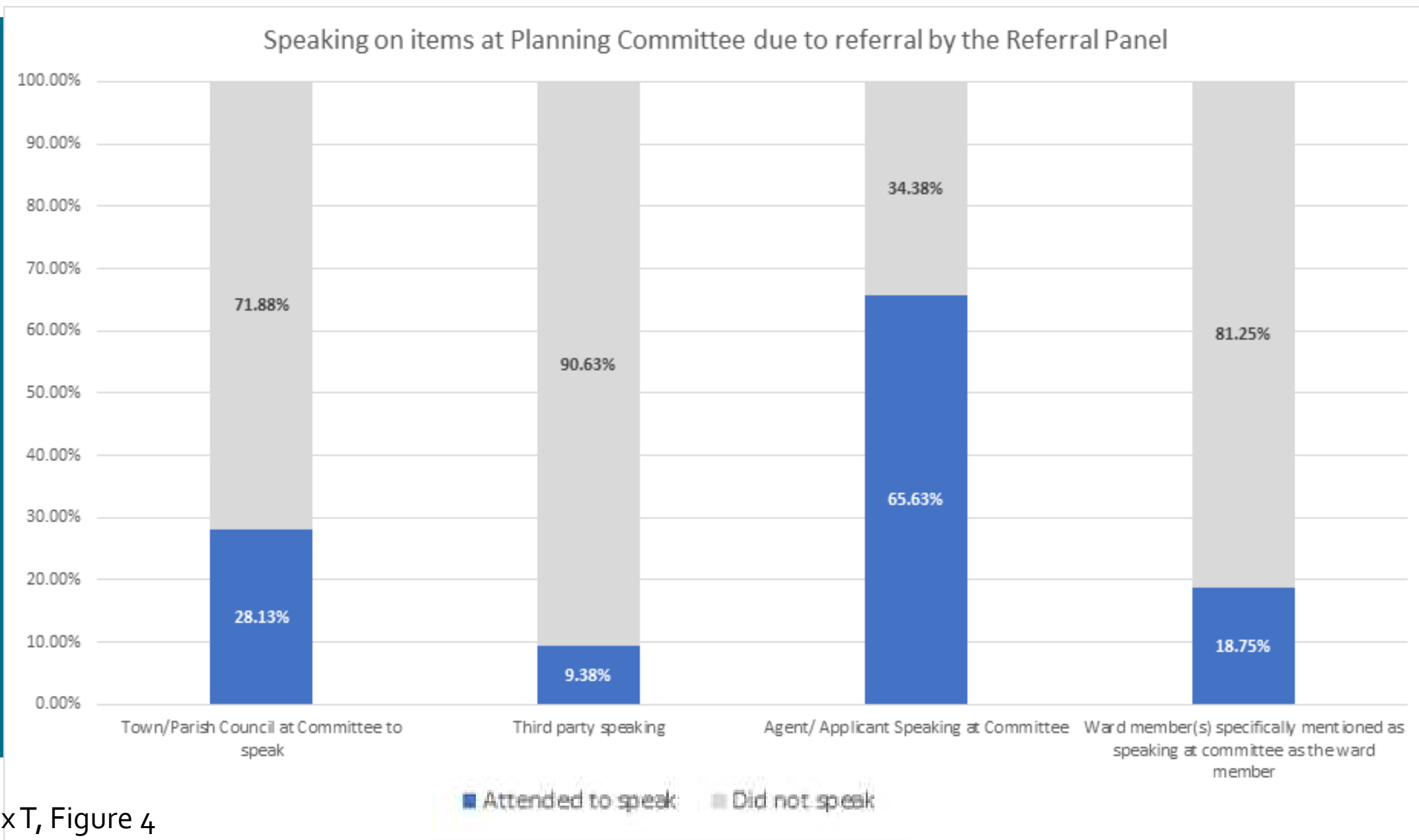


Speaking on applications at Planning Committee



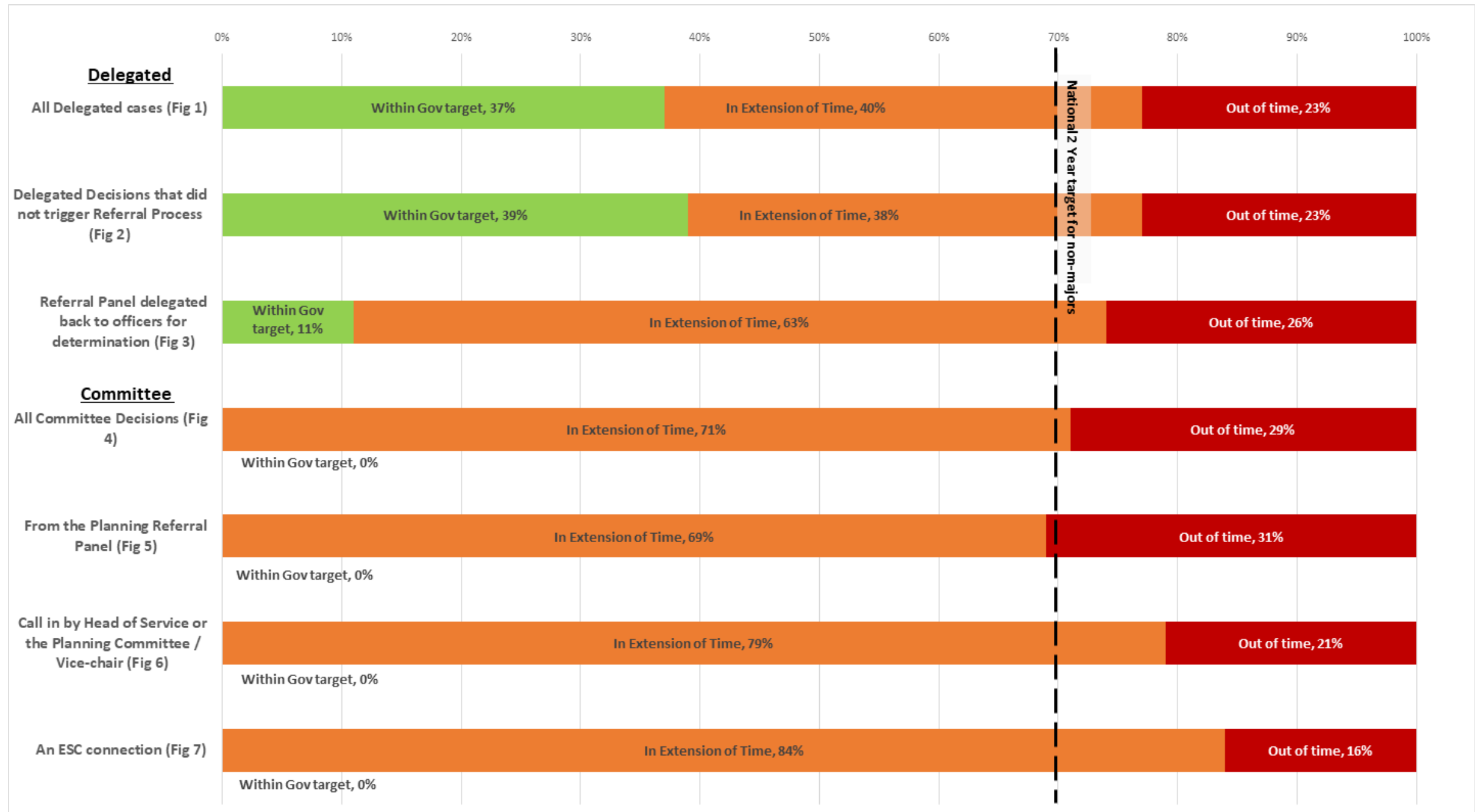
Appendix T, Figure 1

Speaking on applications at Planning Committee – their via the RP



Appendix T, Figure 4

Timeliness of decisions via each determination route



Recommendation

4 How to address current situation

4.1	Yearly monitoring and reporting to Strategic Planning Committee, subject to the consideration and outcome of the 'Response to Scrutiny Committee Report'. which is also on this agenda.
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5 Reason/s for recommendation

5.1	That the contents of the report are noted and that no changes are made to the Referral Panel Process.
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Recommendation/s:

1. That the content of the report be noted and that no changes are made to the Referral process.