



SOUTHWOLD HARBOUR MANAGEMENT COMMITTEE

Thursday, 14 September 2023

Subject	Appointment of two Non-Voting Representatives to the Southwold Harbour Management Committee
Supporting Officer	Chris Bing Head of Legal and Democratic Services and Monitoring Officer Chris.bing@eastsoffolk.gov.uk
Strategic Director	Kate Blakemore Strategic Director Kate.blakemore@eastsoffolk.gov.uk

Is the report Open or Exempt?	OPEN
Category of Exempt Information and reason why it is NOT in the public interest to disclose the exempt information.	Not applicable

Wards Affected:	Southwold
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Purpose and high-level overview

Purpose of Report:

To co-opt two non-voting members onto the Southwold Harbour Management Committee (HMC) for a term of 12 months in preparation for the introduction of the Harbour Revision Order (HRO). The draft HRO allows for up to two non-voting co-opted members to be appointed for periods not exceeding 12 months.

Recommendation:

That it be recommended to the Leader of the Council that Councillor Simon Flunder and Ms Diane Perry Yates be co-opted as non-voting members of the Southwold Harbour Management Committee for a period of twelve months until September 2024.

Impact Assessment

Governance:

Appointing two non-voting members to the HMC for a period not exceeding 12 months is in line with the proposal for the HMC in the draft HRO which is currently under consideration by the Marine Management Organisation (MMO).

Environmental:

The HMC must act in the best interests of the Port, which includes ensuring its long-term sustainability and success. Environmental factors will be taken into account in the decisions which the HMC will make.

Equalities and Diversity:

No impact

Financial:

The co-optees will be paid an amount per meeting, the amount being the Basic Allowance multiplied by between 1% to 4%, the % to be determined at the discretion of the Chair of the Committee.

Legal:

The HMC was set up in accordance with the Ports Good Governance Guide of 2018, published by the Department for Transport and available as a link in Report ES/0683 (2 March 2021 referenced below and available on CMIS)

Risk:

No impact.

Harbour Business Plan Priorities

To be added when the plan is in place.

East Suffolk Council Strategic Plan Priorities

Select the themes of the Strategic Plan which are supported by this proposal:		
T01	Growing our Economy	<input checked="" type="checkbox"/>
T02	Enabling our Communities	<input checked="" type="checkbox"/>
T03	Maintaining Financial Sustainability	<input checked="" type="checkbox"/>
T04	Delivering Digital Transformation	<input type="checkbox"/>
T05	Caring for our Environment	<input checked="" type="checkbox"/>

Background and Justification for Recommendation

1 Background facts

1.1	At a meeting of East Suffolk Council's (ESC) Cabinet which was held simultaneously with a meeting of Southwold Town Council (STC), on 2 March 2021, it was agreed by both the Cabinet and STC to establish a HMC for the Southwold Harbour Lands. One of the HMC's priorities was to submit an HRO.
1.2	In the HRO which was submitted to the MMO in September 2022, there is provision for the Harbour Management Committee to co-opt two non-voting attendees to the meeting for a fixed term of up to 12 months.

2 Current position

2.1	Pending the draft HRO being consulted upon and prior to an Order being made in Parliament, it is proposed that two non-voting members are co-opted to help inform the HMC's work.
2.2	A 12 month term is proposed in line with the term set out in the draft HRO.

3 How to address current situation

3.1	Co-opted members of an HMC are there to serve the interests of the harbour overall, not to be representative of particular stakeholder interests per se. It is proposed that Councillor Simon Flunder of Southwold Town Council and Chair of the Stakeholder Advisory Group, and Ms Diane Perry Yates, Chair of the Southwold Caravan Owners Association, be co-opted on to the HMC in view of their experience and knowledge of Southwold Harbour and its users.
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4 Reason for recommendation

4.1	It is important that the HMC has a full complement of Members and co-opted Members in order to carry out its work.
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Appendices

Appendices:

None.

Background reference papers:

None.