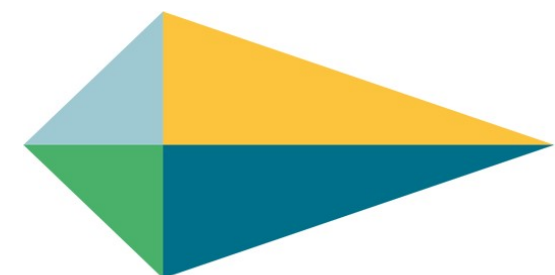


**East Suffolk Council**  
**Quarter 3 Budget Monitoring Report**  
**For the period 1 April 2023 - 31 December 2023**



**EASTSUFFOLK**  
C O U N C I L

## Quarter 3 Budget Monitoring Report For the period 1 April 2023 - 31 December 2023

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## Appendix B - General Fund Quarter 3 Budget Monitoring and Commentary 2023/24

### Senior and Corporate Management

Corporate and Democratic Management	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	(110)	(110)	0	0	0	Recharge income to support overheads incurred in relation to Freeport East.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	5	5	No significant variance.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	1	1	0	2	1	No significant variance.
Other Non Service costs	492	492	407	32	(375)	Underspent of Audit fees not yet invoiced due to external audit delays, 2020/21 £50k, 2021/22 £70k, 2022/23 £30k , 2022/23 £74k and 2023/24 assumption of £235k are currently outstanding. Grants and Contributions overspend (£4k) in relation to Suffolk Museums Partnership (SMP). Corporate subscriptions underspend year to date (£38k).
<b>Net Direct Expenditure/(Income) Total:</b>	<b>382</b>	<b>382</b>	<b>407</b>	<b>39</b>	<b>(368)</b>	

Directors and PA's	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	(0)	(0)	(0)	0	0	
Recharges/Other Income	0	0	0	(2)	(2)	No significant variance.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	914	918	688	671	(17)	Secretariat underspends reflect a balance of hours current held vacant year to date.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	14	14	7	6	(1)	No significant variance.
Other Non Service costs	8	8	6	4	(3)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>936</b>	<b>940</b>	<b>701</b>	<b>679</b>	<b>(22)</b>	

Growth Programme Partnership	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	(277)	(277)	(208)	(989)	(781)	Suffolk Growth funding will be utilised in year to support the project, which includes Suffolk Inclusive Growth Investment Fund (SIGIF) providing contributions to local organisations and Contain Outbreak Management Fund (COMF) to support businesses recovering from COVID-19. Any surplus funds will be utilised to support project activity in future years as receipt in advance.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	128	128	96	120	24	Direct staffing costs fully funded in year by external funding. Administration costs will be reduced within Quarter 4 following the end of fixed term contracts.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	1	1	0	32	31	Variance as a result of unbudgeted contract settlement. Project fully funded by contributions above.
Other Non Service costs	138	138	103	597	494	Suffolk Growth project activity fully funded by grant above.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(10)</b>	<b>(10)</b>	<b>(8)</b>	<b>(240)</b>	<b>(232)</b>	
Heads of Service	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	(15)	(15)	(11)	(15)	(4)	£15k received from the NHS per annum to support the head of Communities role.
Recharges/Other Income	0	0	0	(4)	(4)	LATCO Contributions for Head of Operations (£2k) and Head of Digital & Programme Management (£2k).
<b>Gross Direct Expenditure:</b>						
Direct Staffing	1,312	1,312	984	1,030	46	Overspend includes settlement, accrued holiday and pay-in-lieu payments for Head of Service.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	18	18	8	14	6	Qualification training for Head of Housing (£3k).
Other Non Service costs	8	8	6	14	8	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,323</b>	<b>1,323</b>	<b>987</b>	<b>1,039</b>	<b>52</b>	
<b>Total Senior and Corporate Management (Excl Support Services &amp; Capital Adjustments):</b>	<b>2,630</b>	<b>2,634</b>	<b>2,087</b>	<b>1,516</b>	<b>(571)</b>	

**Economic Development and Regeneration**

Economic Development	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	No significant variance.
Grants & Contributions (Service Grant Funding)	(541)	(1,571)	(772)	(1,049)	(277)	UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF) funding all received in advance.
Recharges/Other Income	(1,000)	(599)	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	705	755	566	463	(103)	Town Development posts have been reduced, but extended to end of 2024/25 so overall spend same (funded by BR SPSL). Asset Economic Development Office post vacant April - June (now filled). Cultural Development Officer 3 year post filled Feb 2024 but vacant April - January.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	23	22	14	8	(5)	No significant variance.
Other Non Service costs	1,837	2,589	1,659	1,025	(634)	UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF) payments committed or allocated but not yet paid. Cultural Development budget unspent but newly appointed post will manage this fund.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,024</b>	<b>1,196</b>	<b>1,466</b>	<b>447</b>	<b>(1,019)</b>	

Economic Funding	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	173	173	130	108	(21)	Funding Officer post has been vacant, but now appointed to.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	3	3	1	0	(1)	No significant variance.
Other Non Service costs	7	7	7	26	20	Changing Places grant paid (from grant received).
<b>Net Direct Expenditure/(Income) Total:</b>	<b>183</b>	<b>183</b>	<b>138</b>	<b>135</b>	<b>(3)</b>	

Economic Regeneration	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	(103)	(59)	(44)	(222)	(178)	£120k Lowestoft Place Bid received from Suffolk County Council. North Heritage Action Zone Partnership Scheme in Conservation Area and Buildings At Risk funding received.
Recharges/Other Income	(100)	(100)	0	0	0	Capital grant from DLUHC for Jubilee Parade.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	608	549	412	407	(5)	No significant variance.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	15	15	9	16	7	No significant variance.
Other Non Service costs	777	1,203	632	689	56	Project variations year to date. Project spend will be monitored closely throughout the year against budget.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,197</b>	<b>1,608</b>	<b>1,008</b>	<b>889</b>	<b>(119)</b>	

Economic Regeneration Towns Fund	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	(149)	(214)	(214)	(414)	(200)	DLUHC paid additional Capacity Grant in advance.
Recharges/Other Income	0	0	0	0	0	Capital funding for Towns Fund projects.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	60	60	45	29	(16)	No significant variance.
Contract Staff	89	0	0	0	0	
Other Employee Expenses	1	2	1	1	(0)	
Other Non Service costs	0	123	92	641	549	Capital spend on Towns Fund projects.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>0</b>	<b>(30)</b>	<b>(76)</b>	<b>257</b>	<b>333</b>	

Landguard	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(47)	(45)	(34)	(45)	(11)	Rent for café received quarterly in advance.
Grants & Contributions (Service Grant Funding)	(4)	(0)	(0)	(0)	(0)	
Recharges/Other Income	(50)	(89)	(29)	0	29	Parking income to be transferred from central pot at year end.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	66	36	27	38	11	Staff now transferred to Trust.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	1	1	0	0	0	
Other Non Service costs	24	312	236	272	37	Payment of car parking and café income taking place quarterly rather than at year end.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(11)</b>	<b>215</b>	<b>200</b>	<b>265</b>	<b>65</b>	
<b>Total Economic Development and Regeneration (Excl Support Services &amp; Capital Adjustments):</b>	<b>2,393</b>	<b>3,172</b>	<b>2,736</b>	<b>1,994</b>	<b>(743)</b>	

### Financial Services and Other Financial Transactions

Financial Services	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(24)	(24)	0	0	0	Income as a result of the Service Level Agreement between the Council and East Suffolk Services Limited.
Grants & Contributions (Service Grant Funding)	(2)	(2)	0	22	22	Freeport 2022/23 recharge accrual to be offset within 2023/24.
Recharges/Other Income	0	0	0	(0)	(0)	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	1,439	1,421	1,066	955	(111)	Underspend year to date partly mitigated by contract staff to support the current need of the service following vacancies in year. The majority of vacancies are forecast to be filled by the end of 2023/24.
Contract Staff	0	0	0	65	65	Contract staff costs incurred to support the current demand of the service, following direct management staff vacancies. Spend in year partly offset by underspends above.
Other Employee Expenses	25	25	13	12	(2)	No significant variance.
Other Non Service costs	47	47	48	55	7	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,484</b>	<b>1,467</b>	<b>1,127</b>	<b>1,108</b>	<b>(19)</b>	

Other Financial Transactions	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	(113)	(113)	(113)	(52)	61	Repayment to the Capital programme Private Rental Sector (PRS).
<b>Gross Direct Expenditure:</b>						
Direct Staffing	(1,267)	(1,267)	(501)	0	501	Vacancy Saving balance in year.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	(50)	(50)	0	(7)	(7)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(1,430)</b>	<b>(1,430)</b>	<b>(614)</b>	<b>(59)</b>	<b>556</b>	

Partnership Profit	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	560	560	This is the reversing accrual for 2022-23 Profit Share agreement. Joint venture position for the period of April – June 2023 reflects a loss of £0.271m.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	0	0	0	0	0	
<b>Net Direct Expenditure/(Income) Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>560</b>	<b>560</b>	



Treasury Management	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	10	10	13	0	(13)	Annual treasury advisory services charge not yet received.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>10</b>	<b>10</b>	<b>13</b>	<b>0</b>	<b>(13)</b>	
<b>Transactions (Excl Support Services &amp; Capital Adjustments):</b>	<b>64</b>	<b>46</b>	<b>526</b>	<b>1,609</b>	<b>1,084</b>	

### Revenue and Benefits

Housing Benefits	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(1,314)	(1,314)	(986)	(810)	176	The position year to date reflects less Housing Benefit Overpayments recovered, offset by subsidy returned within 2023/24.
Grants & Contributions (Service Grant Funding)	(51,335)	(51,335)	(454)	(627)	(174)	New Burdens Grant Income due to be passed over to Anglian Revenue Partnership.
Recharges/Other Income	0	0	0	(23)	(23)	22-23 Homelessness Prevention contribution towards Housing Benefit Subsidy loss.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	1,743	1,743	1,307	1,299	(8)	No significant variance.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	13	13	2	1	(2)	No significant variance.
Other Non Service costs	53,080	53,080	32,489	24,536	(7,954)	Rent Allowances and Housing Benefit payments less than budget.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>2,186</b>	<b>2,186</b>	<b>32,359</b>	<b>24,375</b>	<b>(7,984)</b>	

Tax Collection Cost	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(411)	(411)	0	(0)	(0)	Year end calculation when Council Tax is reconciled. Last Financial year totalled £434,519. Outturn position Forecast for 2023/24 is £411k.
Grants & Contributions (Service Grant Funding)	(474)	(474)	0	(48)	(48)	Care Leavers Contribution 2022/2023.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	1,746	1,746	1,309	1,261	(49)	Vacant Post.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	19	19	7	7	(0)	
Other Non Service costs	64	64	29	37	8	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>944</b>	<b>944</b>	<b>1,345</b>	<b>1,256</b>	<b>(89)</b>	
<b>Total Revenue and Benefits (Excl Support Services &amp; Capital Adjustments):</b>	<b>3,130</b>	<b>3,130</b>	<b>33,704</b>	<b>25,631</b>	<b>(8,073)</b>	

### Digital and Programme Management

ICT	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(93)	(93)	(10)	(1)	9	Reduced income in relation to printing services provided to other small organisations due to reduced demand.
Grants & Contributions (Service Grant Funding)	(8)	(8)	0	5	5	Freeport 2022/23 recharge accrual to be offset within 2023/24.
Recharges/Other Income	0	0	0	(16)	(16)	Staff time recharge for the support provided during the ESSL transformation period year to date to the end of June 2023.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	2,157	2,151	1,613	1,603	(10)	£32k direct staffing underspend following vacancies in year relating the increase in resource required to deliver the increase work associated with ESSL. Vacancies reflected have now been recruited. Underspend partly offset by increased overtime (£21k) as a result of work conducted out of hours to support updates etc.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	29	29	12	9	(3)	No significant variance.
Other Non Service costs	1,376	1,376	1,024	1,110	86	£86k overspend as part of the Smart Towns project to be funded by reserves within 2023/24. Forecast Nil general fund impact.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>3,461</b>	<b>3,455</b>	<b>2,640</b>	<b>2,710</b>	<b>71</b>	
<b>Total Digital and Programme Management (Excl Support Services &amp; Capital Adjustments):</b>	<b>3,461</b>	<b>3,455</b>	<b>2,640</b>	<b>2,710</b>	<b>71</b>	

### Internal Audit Services

Internal Audit & Corporate Investigations	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(205)	(205)	(103)	(74)	29	Income budget reflects the recharges to other organisations for the provision of Audit services. Budget variance as a result of an over estimated budget due to the ICT Auditor budget remaining vacant and therefore not forecast to be recharged. Income forecast to be approx. £190k.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	819	839	630	502	(128)	Underspend in year reflects vacancies of hard to recruit posts, which have been activity advertised. Some underspend in year will be offset by external resource to support the demands of the service, such as ICT audit services.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	30	30	17	17	(0)	No significant variance.
Other Non Service costs	29	29	22	19	(3)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>673</b>	<b>693</b>	<b>566</b>	<b>463</b>	<b>(103)</b>	
<b>Total Internal Audit &amp; Corporate Investigations (Excl Support Services &amp; Capital Adjustments):</b>	<b>673</b>	<b>693</b>	<b>566</b>	<b>463</b>	<b>(103)</b>	

## Human Resources

Human Resources	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(107)	(107)	(0)	(0)	0	Income as a result of the Service Level Agreement between the Council and East Suffolk Services Limited.
Grants & Contributions (Service Grant Funding)	(11)	(11)	0	7	7	Freeport 2022/23 recharge accrual to be offset within 2023/24.
Recharges/Other Income	0	0	0	(32)	(32)	Staff time recharge for the support provided during the ESSL transformation period year to date to the end of June 2023.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	998	1,071	803	784	(19)	Vacancies in year relating the increase in resource required to deliver the increase work associated with ESSL. The majority of vacancies reflected were recruited within quarter one. Additional posts are budgeted to be supported by the Transition reserve, followed by ESSL recharges/SLA from July 2023.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	120	120	86	128	42	Overspend relating to £17k Recruitment advertising & £10k Medical fee expenses which are partly as a result of historic budget assumptions which do not reflect the revised contract agreement. £18k Council Corporate training overspend due to increased demand in year.
Other Non Service costs	67	67	(22)	31	53	£3k legal fee overspend relating to HR contract amendments and legal advice. £6k overspend relating to East Suffolk's contribution to Suffolk Safeguarding. Overspends offset by £26k budget profile relating to Payroll charges from Suffolk County Council.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,068</b>	<b>1,141</b>	<b>867</b>	<b>918</b>	<b>50</b>	
<b>Total Human Resources (Excl Support Services &amp; Capital Adjustments):</b>	<b>1,068</b>	<b>1,141</b>	<b>867</b>	<b>918</b>	<b>50</b>	

**Procurement**

Procurement	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(46)	(46)	0	0	0	Income as a result of the Service Level Agreement between the Council and East Suffolk Services Limited.
Grants & Contributions (Service Grant Funding)	(5)	(5)	0	0	0	
Recharges/Other Income	0	0	0	(6)	(6)	£2.5k contribution to support Pathfinder. £3.6k Staff time recharge for the support provided during the ESSL transformation period year to date to the end of June 2023.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	228	228	171	168	(4)	No significant variance.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	18	18	13	4	(9)	Underspends relating to training budgets following training delays.
Other Non Service costs	14	14	10	3	(8)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>210</b>	<b>210</b>	<b>194</b>	<b>168</b>	<b>(26)</b>	
<b>Total Procurement (Excl Support Services &amp; Capital Adjustments):</b>	<b>210</b>	<b>210</b>	<b>194</b>	<b>168</b>	<b>(26)</b>	

**Legal and Democratic Services**

Democratic Services	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(0)	(0)	(0)	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	702	702	527	349	(178)	Direct Officer underspends total £29k within Committee Administration, including management vacancies from Period 3 (vacancy recruited to September 2023). Members expenses department reflects an underspend of £149K based on a combination of vacancies and variance to budget on Member on Costs.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	36	51	36	31	(5)	No significant variance.
Other Non Service costs	706	706	529	551	22	£14k admin underspend offset by £41k members allowance and special responsibility allowance variance year to date.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,444</b>	<b>1,459</b>	<b>1,091</b>	<b>930</b>	<b>(161)</b>	

Electoral Services	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(5)	(5)	(4)	(1)	2	No significant variance.
Grants & Contributions (Service Grant Funding)	0	0	0	(170)	(170)	External government contribution totalling £107k, to support Electoral Register works and costs arising from reoccurring elections and £33k received to support District Elections. £30k income received to support Felixstowe and Beccles by-elections. Income received following Neighbourhood Planning Referendums.
Recharges/Other Income	(45)	(45)	(34)	(7)	27	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	534	534	318	489	171	Staffing overspend following the additional casual staff requirement to support the demand of the re-occurring election period. Overspend relating to the casual staff requirement is forecast to be support by reserve.
Contract Staff	15	15	0	0	0	
Other Employee Expenses	8	8	4	16	11	Overspend in relation to rental of community spaces to support the demand of the re-occurring elections. Increased spend over budget is forecast to be supported by reserves.
Other Non Service costs	287	287	118	364	246	£137k Postage and £70k External Printing overspend reflecting increased requirements to support the ongoing election. Overspend above budget are forecast to be supported by reserves. Increased equipment spend year to date totalling £11k to be supported by reserve in year.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>795</b>	<b>795</b>	<b>403</b>	<b>690</b>	<b>287</b>	

Legal	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(80)	(80)	(56)	(40)	16	Income relating to demand lead ad hoc legal services. Income is forecast to be reduced within 2023/24 due to legal services no longer being provided to the Broads Authority.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	476	483	362	298	(64)	Underspends in year reflect vacancies of hard to recruit specialised posts. Underspends year to date are offset by increased contract staff spend.
Contract Staff	25	25	19	84	65	Locum Lawyer contract charges incurred to support the demands of the service following difficult to recruit direct staff vacancies. Charges over and above the current budget provision are support by direct staff vacancies year to date.
Other Employee Expenses	18	19	11	5	(6)	No Significant Variance.
Other Non Service costs	363	362	271	360	88	Legal Fees £73k overspent year to date.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>803</b>	<b>809</b>	<b>608</b>	<b>707</b>	<b>99</b>	

Licensing	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(440)	(440)	(440)	(656)	(216)	Income received is higher than expected due to the annual nature of billing, therefore meaning that some actual income is received in advance and will be subject to a year end adjustment.
Grants & Contributions (Service Grant Funding)	0	0	0	(8)	(8)	Receipt of grant from DLUHC to support service operation.
Recharges/Other Income	0	0	0	(0)	(0)	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	282	282	211	214	2	No significant variance.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	14	14	9	8	(1)	No significant variance.
Other Non Service costs	44	44	33	32	(0)	
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(100)</b>	<b>(100)</b>	<b>(187)</b>	<b>(410)</b>	<b>(224)</b>	
<b>Total Legal and Democratic Services (Excl Support Services &amp; Capital Adjustments):</b>						
	<b>2,940</b>	<b>2,962</b>	<b>1,916</b>	<b>1,917</b>	<b>1</b>	

### Planning and Coastal Management

Building Control	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(944)	(944)	(656)	(595)	61	Staff Recharges of £25k invoiced in Quarter 4, income should come in on budget by year end.
Grants & Contributions (Service Grant Funding)	0	0	0	(5)	(5)	No significant variance.
Recharges/Other Income	(2)	(2)	(2)	(2)	(1)	No significant variance.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	964	964	723	654	(69)	Vacant Posts.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	74	74	51	49	(3)	No significant variance.
Other Non Service costs	106	106	79	73	(6)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>197</b>	<b>197</b>	<b>195</b>	<b>173</b>	<b>(22)</b>	

Coastal Management	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	26	26	Staff time not charged out to Alde & Ore Estuary Trust - staffing under budget to mitigate this variance.
Grants & Contributions (Service Grant Funding)	(143)	(1,839)	(1,340)	(2,195)	(855)	Resilient Coasts Grant from Environmental Agency.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	1,150	1,286	965	822	(143)	Vacant post year to date. Recruitment has been successful within Quarter 4.
Contract Staff	47	300	225	87	(138)	Staffing for Resilient Coasts project - recharged from GYBC - this is funded through the Resilient Coast Grant from Environmental Agency.
Other Employee Expenses	38	38	23	27	4	No significant variance.
Other Non Service costs	487	1,783	1,343	773	(571)	Resilient Coast spending profile - will be spent by year end.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,579</b>	<b>1,568</b>	<b>1,217</b>	<b>(461)</b>	<b>(1,677)</b>	

Planning	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(2,376)	(2,381)	(1,590)	(8,950)	(7,360)	Includes £7.3m for Sizewell C obligations, £4.7m of which to be passed to third parties, remainder to be rolled into 2024/25 if unspent. Remaining variance mostly due to Land Charges budget being reduced to reflect HM Land Registry migration, but target date for completion now Oct 2024.
Grants & Contributions (Service Grant Funding)	(120)	(148)	(148)	(32)	116	Neighbourhood Plan Grants not yet claimed/received.
Recharges/Other Income	(3)	(3)	(2)	(40)	(38)	Variance relates to CIL receipts (ESC is allowed to retain 5% of these for admin costs but those are included in 'fees and charges' above).
<b>Gross Direct Expenditure:</b>						
Direct Staffing	4,842	4,833	3,625	3,271	(354)	Planning Support actively recruiting - now backfilling vacant posts. Turnover of staff in wider Planning team also leads to vacancy savings.
Contract Staff	0	0	0	26	26	Temporary resource being funded by vacancy savings.
Other Employee Expenses	140	140	85	66	(20)	Training budgets not yet spent (£9k committed).
Other Non Service costs	680	700	495	780	285	Appears overspent due to CIL allocations for other parties (income for which is included in other income above), which are not budgeted.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>3,164</b>	<b>3,141</b>	<b>2,465</b>	<b>(4,880)</b>	<b>(7,345)</b>	



Rights of Way	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(15)	(15)	(11)	(16)	(5)	No significant variance.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	(1)	(1)	No significant variance.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	(0)	
Other Non Service costs	7	7	6	8	2	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(8)</b>	<b>(7)</b>	<b>(5)</b>	<b>(9)</b>	<b>(4)</b>	
<b>Total Planning and Coastal Management (Excl Support Services &amp; Capital Adjustments):</b>	<b>4,932</b>	<b>4,899</b>	<b>3,872</b>	<b>(5,176)</b>	<b>(9,048)</b>	

### Customer Experience Strategic Management

Communications	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(11)	(11)	0	0	0	Income as a result of the Service Level Agreement between the Council and East Suffolk Services.
Grants & Contributions (Service Grant Funding)	(1)	(1)	0	0	0	
Recharges/Other Income	(3)	(3)	(2)	(1)	1	No significant variance.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	273	273	205	214	10	No significant variance.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	3	3	1	2	1	No significant variance.
Other Non Service costs	50	50	38	30	(8)	Publication of two annual East Suffolk Magazines.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>311</b>	<b>311</b>	<b>242</b>	<b>246</b>	<b>4</b>	

Customer Services	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(7)	(7)	(5)	0	5	Budget assumption based on historic ticket sales. No income is forecast for the 2023/24, with the budget removed in subsequent years.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	2,098	2,098	1,574	1,584	11	Both Customer Operations and Experience have been successful in recruiting into operational vacant posts going forward, the remaining management vacancy currently under review.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	20	27	11	14	3	No significant variance.
Other Non Service costs	100	98	73	34	(39)	£15k Telephone and Broadband underspend year to date due to delays in charges. £17k Software budget pending software review.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>2,212</b>	<b>2,216</b>	<b>1,653</b>	<b>1,633</b>	<b>(21)</b>	
<b>Total Customer Experience Strategic Management (Excl Support Services &amp; Capital Adjustments):</b>	<b>2,523</b>	<b>2,527</b>	<b>1,895</b>	<b>1,878</b>	<b>(17)</b>	

### Operations

Admin Buildings	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(5)	(5)	(4)	(37)	(33)	Income received following new Lease agreement arrangement for The Annex, Melton.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	1,176	1,176	960	735	(225)	Underspend year to date pending quarter 3 charges from Vertas.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,171</b>	<b>1,171</b>	<b>956</b>	<b>698</b>	<b>(258)</b>	

Arts, Heritage and Museums Development	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	8	8	8	1	(7)	This will be a variance to budget at year end, forecast to be result in a £7k benefit.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>1</b>	<b>(7)</b>	

Asset Management	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(2)	(2)	(2)	(56)	(55)	Staff recharges and income from advertising on bus shelters - VAT Self billing.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	1,029	1,058	794	739	(55)	Vacant posts.
Contract Staff	0	150	113	192	79	Cover for vacant posts.
Other Employee Expenses	35	35	22	40	18	No significant variance.
Other Non Service costs	141	201	87	149	62	Cost for advertising on bus shelters - VAT self billing.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,203</b>	<b>1,442</b>	<b>1,014</b>	<b>1,063</b>	<b>49</b>	

Beach	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(1,092)	(1,092)	(999)	(1,128)	(129)	Eastern Edge Beach Hut sales under budget £68k, Southwold Beach Hut income in advance £121k, Southwold should be over budget at year end by £25k.
Grants & Contributions (Service Grant Funding)	(4)	(4)	(3)	(2)	1	No significant variance.
Recharges/Other Income	0	0	0	0	0	Sale of Eastern Edge 5E.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	85	85	66	75	10	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(1,011)</b>	<b>(1,011)</b>	<b>(936)</b>	<b>(1,055)</b>	<b>(119)</b>	
<b>Caravan and Camping Sites</b>						
	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(604)	(604)	(601)	(1,007)	(406)	Income in advance.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	191	191	143	133	(11)	Vacant Post.
Contract Staff	43	43	32	64	31	Contract cleaning staff - additional for the new toilet/shower block, also additional contract security costs - this will be a variance to budget - budget for 2024-25 will be increased.
Other Employee Expenses	2	2	1	15	14	Redundancy Cost.
Other Non Service costs	221	221	145	188	43	Utilities and responsive maintenance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(147)</b>	<b>(147)</b>	<b>(280)</b>	<b>(607)</b>	<b>(328)</b>	

Cemeteries	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(353)	(353)	(265)	(283)	(19)	No significant variance.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	766	766	572	470	(101)	Underspend as a result of Planned Maintenance programme delays.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>413</b>	<b>413</b>	<b>307</b>	<b>187</b>	<b>(120)</b>	

Concessions	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(115)	(115)	(106)	(137)	(31)	Income received in advance.
Grants & Contributions (Service Grant Funding)	0	0	0	(33)	(33)	Balance of Coastal Community funding for Martello Café - this is for snagging.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	16	16	11	(0)	(11)	No costs to date.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(98)</b>	<b>(98)</b>	<b>(95)</b>	<b>(170)</b>	<b>(75)</b>	

Emergency Planning	2023/24 Original Budget	2023/24 Revised Budget	Q3 2023/24 Profiled Budget	Q3 2023/24 Actual	Q3 Variance over/(under)	Q3 Variance Comments
	£'000	£'000	£'000	£'000	£'000	
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	74	74	57	71	15	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>74</b>	<b>74</b>	<b>57</b>	<b>71</b>	<b>15</b>	

Events	2023/24 Original Budget	2023/24 Revised Budget	Q3 2023/24 Profiled Budget	Q3 2023/24 Actual	Q3 Variance over/(under)	Q3 Variance Comments
	£'000	£'000	£'000	£'000	£'000	
<b>Gross Direct Income:</b>						
Fees and charges	(17)	(17)	(13)	(10)	2	No significant variance.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	3	3	2	2	0	
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(14)</b>	<b>(14)</b>	<b>(10)</b>	<b>(8)</b>	<b>3</b>	

Harbours and Yacht Stations	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(346)	(346)	(310)	(338)	(28)	Lease income in advance.
Grants & Contributions (Service Grant Funding)	0	0	0	(41)	(41)	Mutford Lock receipts received on an ad hoc basis based on use.
Recharges/Other Income	(72)	(72)	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	244	244	183	246	62	Variance reflects increased overtime year to date and back pay for 2021-22. This is forecast to be a year end variance. Budget will be increased in line with actual overtime paid.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	4	25	17	1	(17)	Pending Southwold harbour Management system training within 2023/24.
Other Non Service costs	239	239	175	154	(21)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>69</b>	<b>90</b>	<b>66</b>	<b>21</b>	<b>(45)</b>	

Indoor Leisure	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(354)	(354)	(265)	(391)	(126)	Profiling of the previous Leisure contract.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	689	789	519	181	(338)	Underspend due to outstanding supplementary energy invoices from Service providers.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>336</b>	<b>436</b>	<b>253</b>	<b>(211)</b>	<b>(464)</b>	

Industrial Estates	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(620)	(620)	(465)	(646)	(181)	Income received in advance.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	52	52	34	32	(2)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(568)</b>	<b>(568)</b>	<b>(431)</b>	<b>(614)</b>	<b>(183)</b>	

Leisure Strategy	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(8)	(8)	(6)	(20)	(14)	Contribution to Matlock Dale Play area. This is forecast to a be net nil variance.
Grants & Contributions (Service Grant Funding)	0	0	0	(83)	(83)	Play area contributions to support play area expenses within Other non service costs.
Recharges/Other Income	0	0	0	(7)	(7)	No significant variance.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	180	180	135	101	(34)	Vacant Post.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	6	6	4	10	6	No significant variance.
Other Non Service costs	353	353	264	369	105	Play area expenses.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>531</b>	<b>531</b>	<b>397</b>	<b>370</b>	<b>(27)</b>	



Markets	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	1	1	1	1	(0)	
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>(0)</b>	

Miscellaneous Land	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(156)	(156)	(117)	(206)	(89)	Lease of Chamber Site at Pakefield £31.8k not budgeted and Income in advance.
Grants & Contributions (Service Grant Funding)	(36)	(36)	0	0	0	Estimate for year end is £36k, Section 106 income.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	105	121	96	92	(3)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(88)</b>	<b>(71)</b>	<b>(21)</b>	<b>(114)</b>	<b>(93)</b>	

Miscellaneous Property	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(365)	(365)	(274)	(458)	(184)	Income in advance and back dated rent.
Grants & Contributions (Service Grant Funding)	(71)	(71)	(53)	(5)	48	variance to budget of £66k at year end - the operator has not created a surplus this financial year.
Recharges/Other Income	(332)	(332)	(249)	(199)	50	Wilko £255,000 lease income budget. Income reduced following Wilco bankruptcy.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	1,042	1,042	758	807	49	Utilities one month in arrears & Commuted sum for the transfer of Bungay Office to Bungay Town Council.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>275</b>	<b>275</b>	<b>183</b>	<b>146</b>	<b>(37)</b>	

Operational Management	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(9)	(9)	(7)	0	7	Budget reflects staff time to be re-charged. Year end variance of £8k.
Grants & Contributions (Service Grant Funding)	(1)	(1)	(1)	0	1	No significant variance.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	97	97	73	32	(41)	Vacant Post.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	3	3	2	(5)	(7)	Vacant Post.
Other Non Service costs	650	650	35	325	290	Costs associated within the creation of East Suffolk Services Limited prior to July 2023.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>741</b>	<b>741</b>	<b>102</b>	<b>352</b>	<b>250</b>	

Outdoor Leisure	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(21)	(21)	(16)	(26)	(10)	Income received in advance.
Grants & Contributions (Service Grant Funding)	(3)	(3)	(2)	(15)	(13)	Section 106 income.
Recharges/Other Income	0	0	0	0	0	Section 106 income.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	1	1	1	0	(1)	No significant variance.
Other Non Service costs	1,285	1,300	988	1,133	145	Revenue Expenditure Funded from Capital under statue (RefCus).
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,262</b>	<b>1,277</b>	<b>971</b>	<b>1,092</b>	<b>121</b>	

Parking Services	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(4,333)	(4,333)	(3,438)	(3,330)	108	Town Centre car parks income and fixed penalty notice income is down against budget.
Grants & Contributions (Service Grant Funding)	0	0	0	(218)	(218)	Grant income from Suffolk County Council for On Street Parking Places to be set up.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	314	314	236	248	12	No significant variance.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	11	11	7	7	0	
Other Non Service costs	2,827	2,827	2,242	2,157	(85)	Variance due to delayed planned maintenance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(1,180)</b>	<b>(1,180)</b>	<b>(952)</b>	<b>(1,135)</b>	<b>(183)</b>	

Parks and Gardens	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(1)	(1)	(1)	(5)	(5)	No significant variance.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	1,272	1,272	927	951	24	Demolition/removal of BMX Park in Cavendish Park.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,271</b>	<b>1,271</b>	<b>926</b>	<b>945</b>	<b>20</b>	

Public Conveniences	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(12)	(12)	(12)	(17)	(5)	No significant variance.
Grants & Contributions (Service Grant Funding)	(1)	(1)	(0)	(1)	(0)	
Recharges/Other Income	(10)	(10)	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	837	837	616	556	(60)	Utilities one month in arrears.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>815</b>	<b>815</b>	<b>603</b>	<b>538</b>	<b>(65)</b>	

Public Shelters	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	32	32	24	4	(20)	Variance due to delays in planned maintenance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>32</b>	<b>32</b>	<b>24</b>	<b>4</b>	<b>(20)</b>	

Resort Activities	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(49)	(49)	(37)	(20)	17	Events Income under budget.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	183	183	135	127	(8)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>133</b>	<b>133</b>	<b>98</b>	<b>107</b>	<b>9</b>	

Street Scene	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	(190)	(190)	(190)	(220)	(31)	Service level agreement with Suffolk County Council for Verge Maintenance and Arboricultural services.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	2,290	2,290	1,709	1,572	(137)	Budget to support annual Invoice from Suffolk County Council for Utilities and maintenance. Variance due to profiling error.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>2,100</b>	<b>2,100</b>	<b>1,519</b>	<b>1,351</b>	<b>(168)</b>	
<b>Waste Management</b>						
<b>Gross Direct Income:</b>						
Fees and charges	(2,668)	(2,668)	(2,634)	(3,264)	(631)	Green Waste Income received in advance.
Grants & Contributions (Service Grant Funding)	(1,675)	(1,675)	(1,200)	(919)	281	Waste Recycling Credits one month in arrears.
Recharges/Other Income	0	0	0	(0)	(0)	No significant variance.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	208	208	156	205	49	Two additional street scene officers approved via the request for resources process.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	654	654	489	1,298	809	Additional Refuse Freighter Hire and fuel cost in year.
Other Non Service costs	11,078	11,078	8,127	8,240	113	Additional Wheeled Bins costs in year.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>7,598</b>	<b>7,598</b>	<b>4,939</b>	<b>5,560</b>	<b>621</b>	
<b>Total Operations (Excl Support Services &amp; Capital Adjustments):</b>	<b>14,926</b>	<b>15,318</b>	<b>9,697</b>	<b>8,594</b>	<b>(1,103)</b>	

## Communities

Community Development	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	(78)	(549)	(544)	(1,078)	(534)	£495K Holiday Activity funding received for 2023/24 and £143K brought forward from 2022/23 Holiday Activity Fund. £80K debtor for outstanding Interreg social prescribing claims due from Suffolk County Council.
Recharges/Other Income	(159)	(140)	(125)	(198)	(73)	£20k additional funding into the Ease the Squeeze programme. £53k of funding for Community Partnership projects.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	850	1,132	850	791	(59)	Underspends due to vacancies year to date. £21K relating to the General Fund, £38K for externally funded roles.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	35	44	29	31	2	No significant variance.
Other Non Service costs	1,066	1,532	1,050	1,297	247	Additional expenditure on externally funded projects including the Holiday Activity Fund.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,714</b>	<b>2,020</b>	<b>1,260</b>	<b>843</b>	<b>(418)</b>	

Community Safety	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	(4)	(4)	£2.5k received for Anti Social Behaviour Awareness week. £1k contribution to Community Safety. £1.5k contribution to SPSL Community Safety Partnership.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	1	1	No significant variance.
Other Non Service costs	13	13	10	7	(3)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>13</b>	<b>13</b>	<b>10</b>	<b>5</b>	<b>(5)</b>	

Active Suffolk	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(45)	(45)	(34)	(16)	18	Educational courses self funded so will have corresponding reduction in expenditure.
Grants & Contributions (Service Grant Funding)	(625)	(625)	(469)	(889)	(420)	Additional external funding received in year to finance new projects and extension of projects.
Recharges/Other Income	(18)	(18)	(13)	(102)	(89)	Additional internal funding for new projects or to extend current projects.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	655	655	492	472	(19)	Vacancy savings.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	23	23	14	14	0	
Other Non Service costs	246	246	186	325	139	Additional internal recharge income resulting in additional expenditure. Funding for new projects or extending current projects.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>237</b>	<b>237</b>	<b>176</b>	<b>(197)</b>	<b>(372)</b>	

Lowestoft Rising	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	(45)	(45)	Income received without confirmation at budget setting. This will clear in Quarter 4.
Recharges/Other Income	(20)	(20)	(20)	(33)	(13)	Additional contributions from Holiday Activity Fund, East Suffolk Council and Enabling Communities budgets.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	58	58	43	46	3	No significant variance.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	1	1	0	0	0	
Other Non Service costs	23	14	11	24	13	Additional Cultural Education successful grants issued than expected.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>61</b>	<b>53</b>	<b>35</b>	<b>(8)</b>	<b>(43)</b>	



Revenue Grants	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	(3)	(3)	Community Partnerships member training, corresponding external recharge side on member development budget.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	1,186	1,641	1,293	653	(640)	Delay in spending due to new administration being elected and therefore allocation of budget and spend to projects being delayed.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,186</b>	<b>1,641</b>	<b>1,293</b>	<b>650</b>	<b>(643)</b>	
<b>Total Communities (Excl Support Services &amp; Capital Adjustments):</b>	<b>3,211</b>	<b>3,963</b>	<b>2,774</b>	<b>1,293</b>	<b>(1,481)</b>	

### Health & Wellbeing

Healthy Behaviours	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	(67)	(50)	(463)	(413)	New service therefore income received before services conducted and staff appointed. Strength and Balance project received £100k from Suffolk & North East Essex Integrated Care Board (ICB) to deliver services from 1st October 2023. Additional £70k received for set up costs and initial mobilisation. Feel good Suffolk project received £287k from Suffolk County Council to deliver ongoing services previously named One Life Suffolk contracted until 2026/27.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	47	47	Request for resource for additional staff not completed before budget period.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	1	1	No significant variance.
Other Non Service costs	0	67	50	45	(5)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(370)</b>	<b>(370)</b>	
<b>Total Health &amp; Wellbeing (Excl Support Services &amp; Capital Adjustments):</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(370)</b>	<b>(370)</b>	

## Environmental Services

Public Health	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	(17)	(17)	2022/23 COMF carry forward that has now been fully spent.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	0	0	0	0	
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	0	
Other Non Service costs	0	0	0	17	17	2022/23 COMF carry forward that has now been fully spent.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Environmental Protection	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(64)	(64)	(41)	(67)	(26)	Demand lead Public burial income. Variance due to fluctuations of service need.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	(5)	(5)	No significant variance.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	1,278	1,400	1,050	1,005	(46)	Vacancy Savings.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	56	56	36	48	12	No significant variance.
Other Non Service costs	144	153	117	120	3	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,413</b>	<b>1,545</b>	<b>1,161</b>	<b>1,100</b>	<b>(61)</b>	

Food and Safety	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(23)	(23)	(17)	(20)	(3)	Additional income on export certificates and skin piercing licences.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	838	847	635	602	(33)	Vacancy Saving arising from vacant Lead Food officer.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	45	45	28	31	3	No significant variance.
Other Non Service costs	15	15	11	8	(3)	No significant variance.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>875</b>	<b>884</b>	<b>657</b>	<b>621</b>	<b>(36)</b>	
<b>Total Environmental Services (Excl Support Services &amp; Capital Adjustments):</b>	<b>2,288</b>	<b>2,428</b>	<b>1,819</b>	<b>1,722</b>	<b>(97)</b>	

### Housing Services

Homelessness	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(317)	(551)	(370)	(401)	(31)	Bed & Breakfast income contra against costs.
Grants & Contributions (Service Grant Funding)	(1,523)	(2,069)	(2,044)	(2,120)	(76)	Additional Rough Sleeper Initiative (RSI) and Homelessness Prevention grant funding received in year. To be spent by 31st March 2023.
Recharges/Other Income	0	(211)	(9)	(6)	4	No significant variance.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	1,587	1,656	1,212	980	(232)	Vacancy being covered by contract staff, and the rest are externally funded vacant posts.
Contract Staff	0	217	173	176	4	No significant variance.
Other Employee Expenses	33	33	18	23	5	No significant variance.
Other Non Service costs	1,365	2,130	1,406	1,540	134	Use of additional external funding and reprofiling of staff savings on external funding.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,144</b>	<b>1,205</b>	<b>385</b>	<b>192</b>	<b>(193)</b>	

Housing Enabling	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	0	0	0	0	0	
Grants & Contributions (Service Grant Funding)	0	0	0	(827)	(827)	Local Authority Housing Fund. Grant to be returned in full to DLUHC due to no longer being viable.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	0	13	10	0	(10)	No significant variance.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	0	0	0	0	(0)	
Other Non Service costs	373	373	0	296	296	Use of Housing Community Fund, no impact on General Fund bottom line.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>373</b>	<b>386</b>	<b>10</b>	<b>(530)</b>	<b>(540)</b>	
Private Sector Housing	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(353)	(713)	(519)	(352)	167	Contra against additional income on Grants and Contributions. No significant variances affecting the General Fund. Most income is in relation to externally funded projects. These are charges to other Local Authority's for such schemes they benefit from.
Grants & Contributions (Service Grant Funding)	(177)	(1,438)	(1,260)	(1,208)	52	additional income is for repaid Renovation grants, which will fund in year spend and top up reserve.
Recharges/Other Income	(2)	(114)	(104)	(129)	(25)	This forms part of reserve movement and will not impact on the General Fund budget.
<b>Gross Direct Expenditure:</b>						
Direct Staffing	1,395	2,127	1,595	1,305	(291)	These are externally funded vacant post. Little impact on General Fund.
Contract Staff	0	13	10	32	22	Contract staff are externally funded, no impact on General Fund.
Other Employee Expenses	51	91	62	102	40	Training costs that are externally funded. No impact on General Fund.
Other Non Service costs	2,641	3,903	2,814	2,773	(41)	Slight saving on externally funded spend. Expected to come in against budget in Quarter 4.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>3,554</b>	<b>3,870</b>	<b>2,597</b>	<b>2,523</b>	<b>(74)</b>	
<b>Total Housing Services (Excl Support Services &amp; Capital Adjustments):</b>	<b>5,071</b>	<b>5,460</b>	<b>2,992</b>	<b>2,185</b>	<b>(807)</b>	

## Port Health

Port Health Authority	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(5,749)	(5,749)	(4,312)	(4,644)	(333)	The increase in revenue relates to an increase in Non Animal Origin (NAO) consignments due to the festive period.
Grants & Contributions (Service Grant Funding)	0	0	0	(334)	(334)	£298K DEFRA funding to fund the Border Force team in 2023/24. £22K from the Food Standards Agency to fund the secondment of the Port Health manager. £15k from the Food Standards Agency towards 2023/24 projects.
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	4,699	4,699	3,524	3,259	(265)	£27K underpend on Operations arising from various vacancies, £138K under on Port Health Business Support due to a revision to a restructure that was included in the original budget set resulting in savings. £28k under on the Port Health Management staffing budget due to vacancy savings. £98K under on the Border Force staffing arising from vacancies within the team. £15K over on Compliance due to the extension of the fixed term Health and Safety advisor role.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	53	53	19	51	32	Additional recruitments costs and officer professional subscription costs.
Other Non Service costs	111	111	1,087	963	(124)	Reduction in analyst fees for samples due to changes in legislation impacting on what is required to be sampled and checked.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>(886)</b>	<b>(886)</b>	<b>318</b>	<b>(705)</b>	<b>(1,024)</b>	

SCPHA ICT	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	Q3 2023/24 Profiled Budget £'000	Q3 2023/24 Actual £'000	Q3 Variance over/(under) £'000	Q3 Variance Comments
<b>Gross Direct Income:</b>						
Fees and charges	(534)	(534)	(534)	(332)	202	Loss of Philis Licence customers due to the delay in Brexit and bringing in EU checks.
Grants & Contributions (Service Grant Funding)	0	0	0	0	0	
Recharges/Other Income	0	0	0	0	0	
<b>Gross Direct Expenditure:</b>						
Direct Staffing	1,608	1,608	1,206	1,197	(9)	No significant variance.
Contract Staff	0	0	0	0	0	
Other Employee Expenses	13	13	3	12	9	No significant variance.
Other Non Service costs	515	515	386	705	318	Increase in software maintenance costs year to date.
<b>Net Direct Expenditure/(Income) Total:</b>	<b>1,602</b>	<b>1,602</b>	<b>1,061</b>	<b>1,582</b>	<b>520</b>	
<b>Total Port Health (Excl Support Services &amp; Capital Adjustments):</b>	<b>715</b>	<b>715</b>	<b>1,380</b>	<b>876</b>	<b>(503)</b>	
<b>Total for Services (Excl Support Services &amp; Capital Adjustments):</b>	<b>50,234</b>	<b>52,753</b>	<b>69,665</b>	<b>47,929</b>	<b>(21,736)</b>	