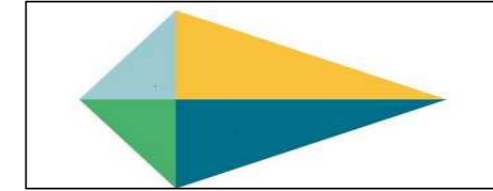


Monthly Finance Report - 23rd August 2023

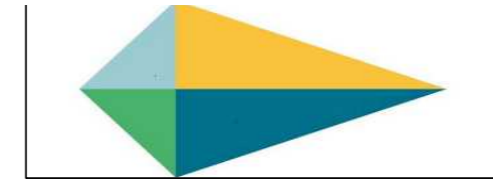
Department **23514 - Southwold Harbour**
 Service **Harbours and Yacht Stations**
 Committee **Communities, Leisure and Tourism**



2022/23 Outturn	Account Code & Description	2023/24 Original Budget	2023/24 Current Budget	2023/24 Actuals YTD	2023/24 Commitments YTD	2023/24 Budget YTD	2023/24 Variance YTD	Notes
£		£	£	£	£	£	£	
Direct Income & Expenditure								
Income								
	Name							
£0	Surplus Eqpt/Plant/Materials	0	0	0	0	0	0	
£(22,772)	General Vatable Sales 20%	£(20,000.00)	£(20,000.00)	£(9,636.00)	£0.00	£(8,200.00)	£(1,436.00)	Mooring fees
£(72,858)	Vatable Leisure Activity Fees	£(74,000.00)	£(74,000.00)	£(77,768.00)	£0.00	£(74,000.00)	£(3,768.00)	Harbour dues
£(800)	Vatable Staff Costs Recovered	£(800.00)	£(800.00)	£(100.00)	£0.00	£(328.00)	£228.00	
£0	Vatable Energy Costs Recovered 20%	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(41,254)	Vatable Energy Costs Recovered 5%	£(31,400.00)	£(31,400.00)	£(19,709.00)	£0.00	£(15,072.00)	£(4,637.00)	Electricity/diesel sales
£(542)	General Vatable Fees & Charges	£0.00	£0.00	£(1,297.00)	£0.00	£0.00	£(1,297.00)	
£(1,000)	Exempt Leisure Activity Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£24	Cash Over/Short	£0.00	£0.00	£1.00	£0.00	£0.00	£1.00	
£0	General Outside Scope Fees & Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(8,578)	Vatable Property Lettings	£(6,000.00)	£(6,000.00)	£(4,115.00)	£0.00	£(2,880.00)	£(1,235.00)	Storage income
£(56,491)	Exempt Property Lettings	£(60,000.00)	£(60,000.00)	£(49,107.00)	£0.00	£(24,600.00)	£(24,507.00)	Rent Fisherman's huts etc. - Quarterly In Advance
£0	Exempt Wayleaves & Easements	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(204,271)	Total Cust & Client Receipts	£(192,200.00)	£(192,200.00)	£(161,731.00)	£0.00	£(125,080.00)	£(36,651.00)	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Total Grants & Contributions	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(106,159)	Internal Recharges Income	£(72,000.00)	£(72,000.00)	£0.00	£0.00	£0.00	£0.00	
£(106,159)	Total Recharges/Other Income	£(72,000.00)	£(72,000.00)	£0.00	£0.00	£0.00	£0.00	
£(310,430)	TOTAL INCOME	£(264,200.00)	£(264,200.00)	£(161,731.00)	£0.00	£(125,080.00)	£(36,651.00)	
Expenditure								
£60,222	Basic Pay	£62,100.00	£62,100.00	£25,101.00	£0.00	£25,461.00	£(360.00)	
£10,243	Overtime	£10,000.00	£10,000.00	£4,951.00	£0.00	£4,100.00	£851.00	Harbour staffing additional hours during peak season
£7,546	Employers National Insurance	£7,400.00	£7,400.00	£3,101.00	£0.00	£3,034.00	£67.00	
£22,558	Employers Superannuation	£18,000.00	£18,000.00	£7,636.00	£0.00	£7,380.00	£256.00	
£100,569	Total Direct Employee Expenses	£97,500.00	£97,500.00	£40,789.00	£0.00	£39,975.00	£814.00	

Monthly Finance Report - 23rd August 2023

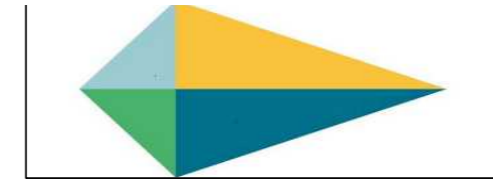
Department **23514 - Southwold Harbour**
 Service **Harbours and Yacht Stations**
 Committee **Communities, Leisure and Tourism**



2022/23 Outturn	Account Code & Description	2023/24 Original Budget	2023/24 Current Budget	2023/24 Actuals YTD	2023/24 Commitments YTD	2023/24 Budget YTD	2023/24 Variance YTD	Notes
£		£	£	£	£	£	£	
£1,268.00	Recruitment Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£668.00	Technical Training	£0.00	£0.00	£(18.00)	£0.00	£0.00	£(18.00)	
£481.00	Employee Insurances	£500.00	£500.00	£0.00	£0.00	£0.00	£0.00	
£2,417	Total Other Employee Expenses	£500.00	£500.00	£(18.00)	£0.00	£0.00	£(18.00)	
£0	Building Services - Planned Maintenance	£43,600.00	£43,600.00	£0.00	£1,950.00	£17,876.00	£(15,926.00)	French Drain to Harbour Road
£7,097	Building Services - Responsive Maintenance	£10,000.00	£10,000.00	£5,484.00	£6,699.00	£4,100.00	£8,083.00	H&S Work to SO5E, and survey of washout Zone, cabinet for CCTV
£1,083	Vandalism	£1,000.00	£1,000.00	£0.00	£0.00	£410.00	£(410.00)	
£722	Legionella	£0.00	£0.00	£284.00	£567.00	£0.00	£851.00	Compliance Testing
£9,545	Electricity	£9,700.00	£9,700.00	£1,940.00	£0.00	£3,977.00	£(2,037.00)	Utilities are two month in arrears.
£0	Gas	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Oil	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Rents Payable	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£6,784	Business Rates	£7,100.00	£7,100.00	£7,241.00	£0.00	£7,100.00	£141.00	
£217	Water	£300.00	£300.00	£65.00	£0.00	£123.00	£(58.00)	
£0	Sewerage Charge	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Cleaning Materials	£1,200.00	£1,200.00	£0.00	£0.00	£492.00	£(492.00)	
£854	Minor Improvements	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£941	Fire Insurance	£1,200.00	£1,200.00	£0.00	£0.00	£0.00	£0.00	
£220	Other General Premises Expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£27,463	Total Premises Expenses	£74,100.00	£74,100.00	£15,014.00	£9,216.00	£34,078.00	£(9,848.00)	
£927	Fuel	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Repairs & Service	£1,200.00	£1,200.00	£0.00	£0.00	£492.00	£(492.00)	
£95	Rail Travel	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£270	Insurance	£300.00	£300.00	£0.00	£0.00	£0.00	£0.00	
£750	Car Park Expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£2,042	Total Transport Expenses	£1,500.00	£1,500.00	£0.00	£0.00	£492.00	£(492.00)	
£15,222	Health and Safety	£13,500.00	£13,500.00	£7,037.00	£2,490.00	£5,535.00	£3,992.00	Fishing Compound EICR testing & remedials/Parking signs/bollards
£882	Furniture and Equipment	£3,200.00	£3,200.00	£523.00	£0.00	£1,312.00	£(789.00)	
£6,437	Machine Repair & Maintenance	£2,000.00	£2,000.00	£7,387.00	£2,160.00	£820.00	£8,727.00	New Engine for Harbour Launch
£35,925	Materials For Resale	£30,000.00	£30,000.00	£17,707.00	£1,201.00	£12,300.00	£6,608.00	Red diesel stock for resale
£153	Clothing & Uniforms	£400.00	£400.00	£96.00	£0.00	£164.00	£(68.00)	
£0	Internal Printing	£0.00	£0.00	£9.00	£0.00	£0.00	£9.00	

Monthly Finance Report - 23rd August 2023

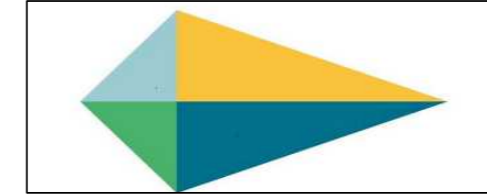
Department 23514 - Southwold Harbour
 Service Harbours and Yacht Stations
 Committee Communities, Leisure and Tourism



2022/23 Outturn	Account Code & Description	2023/24 Original Budget	2023/24 Current Budget	2023/24 Actuals YTD	2023/24 Commitments YTD	2023/24 Budget YTD	2023/24 Variance YTD	Notes
£		£	£	£	£	£	£	
£(120)	External Printing	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£62	Stationery	£300.00	£300.00	£20.00	£0.00	£123.00	£(103.00)	
£504	Insurance Premiums	£0.00	£0.00	£510.00	£0.00	£0.00	£510.00	
£5,200	Consultants	£0.00	£0.00	£1,316.00	£404.00	£0.00	£1,720.00	Duty Holder training
£16,186	Legal Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£1,368	Bank Fees	£0.00	£0.00	£673.00	£0.00	£0.00	£673.00	
£548	Other Ext Provided Services	£1,800.00	£1,800.00	£0.00	£22,300.00	£738.00	£21,562.00	North Quay ground radar Survey/Hydrographic Survey
£24	Postages	£600.00	£600.00	£25.00	£0.00	£246.00	£(221.00)	
£324	Telephone Calls/Data/Broadband	£1,200.00	£1,200.00	£181.00	£0.00	£492.00	£(311.00)	
£514	Hardware Maintenance	£0.00	£0.00	£621.00	£0.00	£0.00	£621.00	
£1,024	Software Maintenance	£0.00	£0.00	£214.00	£0.00	£0.00	£214.00	CCTV maintenance & Broadband charges
£258	Subsistence	£0.00	£0.00	£0.00	£60.00	£0.00	£60.00	
£0	Grants & Contributions Expenditure	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Miscellaneous Other Services	£0.00	£0.00	£80.00	£0.00	£0.00	£80.00	
£84,511	Total Supplies & Services	£53,000.00	£53,000.00	£36,399.00	£28,615.00	£21,730.00	£43,284.00	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Total Third Party Payments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Total Transfer Payments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£9,500	Internal Recharges	£9,500.00	£9,500.00	£0.00	£0.00	£0.00	£0.00	Cleaning of the Harbour Public Conveniences
£9,500	Total Recharges/Other expenditure	£9,500.00	£9,500.00	£0.00	£0.00	£0.00	£0.00	
£226,502	TOTAL DIRECT EXPENDITURE	£236,100.00	£236,100.00	£92,184.00	£37,831.00	£96,275.00	£33,740.00	
£(83,928)	TOTAL DIRECT INCOME AND EXPENDITURE	£(28,100.00)	£(28,100.00)	£(69,547.00)	£37,831.00	£(28,805.00)	£(2,911.00)	
£35,500	Support Charges	£36,800.00	£36,800.00	£0.00	£0.00	£0.00	£0.00	
£35,500	Total Support Services	£36,800.00	£36,800.00	£0.00	£0.00	£0.00	£0.00	
£198,068	TOTAL INDIRECT EXPENDITURE	£36,800.00	£36,800.00	£0.00	£0.00	£0.00	£0.00	
£114,140	TOTAL INCOME STATEMENT	£8,700.00	£8,700.00	£(69,547.00)	£37,831.00	£(28,805.00)	£(2,911.00)	

Monthly Finance Report - 23rd August 23

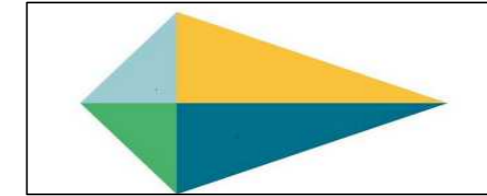
Department 23707 - Southwold Caravan and Camping Site
 Service Caravan and Camping Sites
 Committee Communities, Leisure and Tourism



2022/23 Outturn		2023/24 Original Budget	2023/24 Current Budget	2023/24 Actuals YTD	2023/24 Commitments YTD	2023/24 Budget YTD	2023/24 Variance YTD	Notes
£		£	£	£	£	£	£	
Direct Income & Expenditure								
Income								
No.	Name							
£(84)	67191 General Vatable Sales 20%	£0.00	£0.00	£(24.00)	£0.00	£0.00	£(24.00)	Vatable rated shop sales
£(6,789)	67194 General Vatable Sales 5%	£(9,000.00)	£(9,000.00)	£(4,584.00)	£0.00	£(3,690.00)	£(894.00)	Gas sales
£(778)	67292 General Zero Rated Sales	£0.00	£0.00	£(591.00)	£0.00	£0.00	£(591.00)	Zero rated shop sales
£0	67393 General Exempt Sales	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	67444 Vatable Leisure Activity Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(2,861)	67491 General Vatable Fees & Charges	£(3,200.00)	£(3,200.00)	£(1,548.00)	£0.00	£(1,312.00)	£(236.00)	Battery charging
£0	67691 Exempt General Fees & Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	67751 Cash Over/Short	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	67791 General Outside Scope Fees & Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(651,582)	67811 Vatable Land Rents	£(592,000.00)	£(592,000.00)	£(659,040.49)	£0.00	£(586,100.00)	£(72,940.49)	Touring Pitch Income in advance £207,529.51
£0	67813 Vatable Land Rents 5%	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Static Caravan Income £272,751, budget £297,000
								Touring Pitch income £472,923, budget £295,000
£(662,094)	Total Cust & Client Receipts	£(604,200.00)	£(604,200.00)	£(665,787.49)	£0.00	£(591,102.00)	£(74,685.49)	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Total Grants & Contributions	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	68611 Internal Recharges Income	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Total Recharges/Other Income	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£(662,094)	TOTAL INCOME	£(604,200.00)	£(604,200.00)	£(665,787.49)	£0.00	£(591,102.00)	£(74,685.49)	
Expenditure								
£121,050	71111 Basic Pay	£142,000.00	£142,000.00	£54,082.00	£0.00	£58,220.00	£(4,138.00)	
£0	71121 Overtime	£0.00	£0.00	£3,449.00	£0.00	£0.00	£3,449.00	
£11,529	71151 Employers National Insurance	£13,300.00	£13,300.00	£5,567.00	£0.00	£5,453.00	£114.00	
£38,745	71161 Employers Superannuation	£35,500.00	£35,500.00	£14,423.00	£0.00	£14,555.00	£(132.00)	
£46,996	71171 Contract Staff	£43,000.00	£43,000.00	£28,534.00	£6,011.00	£17,630.00	£16,915.00	Seasonal Staff: Cleaners and Receptionist
£218,320	Total Direct Employee Expenses	£233,800.00	£233,800.00	£106,055.00	£6,011.00	£95,858.00	£16,208.00	

Monthly Finance Report - 23rd August 23

Department 23707 - Southwold Caravan and Camping Site
 Service Caravan and Camping Sites
 Committee Communities, Leisure and Tourism



2022/23 Outturn		2023/24 Original Budget	2023/24 Current Budget	2023/24 Actuals YTD	2023/24 Commitments YTD	2023/24 Budget YTD	2023/24 Variance YTD	Notes
£		£	£	£	£	£	£	
£2,260	74491 Bank Fees	£0.00	£0.00	£1,765.00	£0.00	£410.00	£1,355.00	
£302	74492 Other Ext Provided Services	£1,500.00	£1,500.00	£0.00	£0.00	£615.00	£(615.00)	
£34	74515 Postages	£500.00	£500.00	£0.00	£0.00	£205.00	£(205.00)	
£719	74526 Telephone Calls/Data/Broadband	£1,200.00	£1,200.00	£604.00	£0.00	£492.00	£112.00	
£157	74537 Hardware Purchases	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	74548 Hardware Maintenance	£0.00	£0.00	£399.00	£0.00	£0.00	£399.00	Upgrade of Booking System
£240	74559 Software Purchases	£0.00	£0.00	£350.00	£0.00	£0.00	£350.00	Upgrade of Booking System
£775	74923 Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£42,258	Total Supplies & Services	£45,200.00	£45,200.00	£25,671.00	£21,990.00	£18,532.00	£29,129.00	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Total Third Party Payments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	76131 Settlement Of Complaints	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£0	Total Transfer Payments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
£42,000	78611 Internal Recharges	£42,000.00	£42,000.00	£0.00	£0.00	£0.00	£0.00	Recharge from the Southwold Harbour Department for lease of land
£42,000	Total Recharges/Other expenditure	£42,000.00	£42,000.00	£0.00	£0.00	£0.00	£0.00	
£495,937	TOTAL DIRECT EXPENDITURE	£457,400.00	£457,400.00	£252,982.00	£40,222.00	£196,711.00	£96,493.00	
£(166,157)	TOTAL DIRECT INCOME AND EXPENDITURE	£(146,800.00)	£(146,800.00)	£(412,805.49)	£40,222.00	£(394,391.00)	£21,807.51	
£70,100	77407 Support Charges	£73,000.00	£73,000.00	£0.00	£0.00	£0.00	£0.00	
£70,100	Total Support Services	£73,000.00	£73,000.00	£0.00	£0.00	£0.00	£0.00	