



Southwold Harbour

MANAGEMENT COMMITTEE

SOUTHWOLD HARBOUR MANAGEMENT COMMITTEE	
Date	12/06/2024
Subject	Term of Office of Co-opted Member John Ogden
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Is the report Open or Exempt?	OPEN
Category of Exempt Information and reason why it is NOT in the public interest to disclose the exempt information.	N/A

Purpose/Summary

To consider extending the Term of Office of Co-opted Member, John Ogden, for a further 3 year term.

Recommendation(s)

That it be recommended to the Leader of the Council that John Ogden be Co-opted for a further 3 year Term of Office onto the Southwold Harbour Management Committee, starting on the 1 July 2024.

Strategic plan

How does this proposal support Our Direction 2028?

Environmental Impact	The HMC must act in the best interests of the Port, which includes ensuring its long term sustainability and success. Environmental factors will be taken into account in the decisions which the HMC will make.
Sustainable Housing	Not applicable.
Tackling Inequalities	Not applicable.
Thriving Economy	The HMC must act in the best interests of the Port, which includes ensuring its long term sustainability and success.
Our Foundations / governance of the organisation	The reasons for the establishment of the HMC have been agreed in previous reports to the Southwold Harbour Lands Joint Committee. As previously agreed in report ES/0683, the Co-opted vacancies were advertised and following the due appointments process, 4 Co-opted Members were appointed. The HMC Terms of Reference are prescriptive regarding the length of term of office and John Ogden was appointed for a 3 year term. Therefore, his Term of Office should be reviewed by the HMC at this time.

Justification for recommendations

1. Background

- 1.1. At the East Suffolk Council's Cabinet held in 2021, the Cabinet confirmed the appointments to the Southwold Harbour Management Committee (HMC). This comprised of five councillors and four co-opted members.
- 1.2. The four co-opted members were appointed for varying terms of office as follows:
 - 1.2.1. Alastair MacFarlane as a Co-opted Member of the HMC for a term of 3 years.
 - 1.2.2. David Gledhill and Richard Musgrove as Co-opted Members for the term of 2 years and
 - 1.2.3. Mike Pickles as a Co-Opted Member of the HMC for a term of 1 year, which was later extended for a further 3 years.
- 1.3. Alastair MacFarlane resigned as a Co-opted Member in September 2022, to take up the position of General Harbour Manager. The resulting vacancy for the remainder of that 3 year term (ending 2024) was filled by John Ogden, following a thorough recruitment process.

2. Introduction

- 2.1. The HMC terms of reference state that:

"A Co-opted Member may be appointed to a second three-year term without recourse to open competition, subject to the agreement of both the Chairman and the Co-opted Member, and the Committee's assessment that the Member has performed satisfactorily during the first term (all Membership of the Committee is subject to ratification by the Leader of the Council or Cabinet)."

- 2.2. John Ogden has indicated that he is willing to be co-opted for a further term.
- 2.3. Councillor David Beavan, Chair of the HMC, has indicated that John Ogden should be co-opted for a further term.

3. Proposal

- 3.1. It is therefore proposed that John Ogden be appointed as a Co-opted member for the a second three-year term of office, ending in July 2027.

4. Financial Implications

- 4.1. The HMC is a Committee of the Cabinet. Its costs of administration will be absorbed by the Democratic Services/Members budget, in the same way as any other Committee of the Council is accounted for.
- 4.2. The costs of Members and Co-opted Members attending the meetings can be absorbed by the Members Budget.

5. Legal Implications

- 5.1. The HMC was set up in accordance with the Ports Good Governance Guide of 2018, published by the Department for Transport and available as a link in Report ES/0683 (2 March 2021, available on CMIS)

6. Risk Implications

- 6.1. There is no particular risk identified with this proposal.

7. Options

- 7.1. The HMC must have a full complement of Members and Co-opted Members to carry out its work, therefore it is not an option to not appoint to this role.

8. Recommendations

- 8.1. That it be recommended to the Leader of the Council that John Ogden be Co-opted for a further 3 year Term of Office onto the Southwold Harbour Management Committee, starting on the 1 July 2024.

9. Reasons for Recommendations

- 9.1. It is important that the HMC has a full complement of Members and Co-opted Members in order to carry out its work.

10. Conclusions/Next Steps

- 10.1.

Areas of consideration comments

Section 151 Officer comments:

Click or tap here to enter text.

Monitoring Officer comments:

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Equality, Diversity and Inclusion/EQIA:

The EIA was updated to take account of the impact of the establishment of the HMC on those with protected characteristics. No adverse impacts were identified.

Safeguarding:

No additional comments.

Crime and Disorder:

No additional comments.

Corporate Services implications:

(i.e., Legal, Finance, Procurement, Human Resources, Digital, Customer Services, Asset Management)

No additional comments.

Residents and Businesses consultation/consideration:

No additional comments.

Appendices:

None

Background reference papers:

None