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Minutes of a Meeting of the **Community Partnership Board** held at Snape Maltings (Snape Maltings, Snape, Saxmundham, Suffolk, IP17 1SP).

On Thursday 7<sup>th</sup> March 2023 at 2pm

**Community Partnership Board Members Present:**

Councillor Caroline Topping - Chair of the Community Partnership Board and Leader of East Suffolk Council

Lisa Perkins - Current CPB Vice-Chair 2023/24 Adastral Park & Research Realisation Director for BT

Lesley Beevor – SALC representative

Roger Wright - Chief Executive of Britten Pears Arts, Snape Maltings

Councillor John Fisher - Chair of the Aldeburgh, Leiston, Saxmundham and Villages Community Partnership

Councillor Alan Green - Chair of the Carlton Colville, Kessingland, Southwold and Villages Community Partnership

Councillor Sarah Whitelock- Cabinet Member with responsibility for Communities, Leisure and Tourism

Councillor Sheryl Rumble – Vice Chair of the Beccles, Bungay, Halesworth and Villages Community Partnership

Councillor Rosie Smithson - Chair of the Felixstowe Peninsula Community Partnership

Councillor Ed Thompson - Chair of the Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership

Councillor Sally Noble - Chair of the Framlingham, Wickham Market and Villages Community Partnership

Councillor Paul Ashdown - Chair of the Lowestoft and Northern Parishes Community Partnership

Councillor Dan Clery – Chair of the Transport and Travel Task Group

Louise Hardwick - NHS Ipswich and East Suffolk Clinical Commissioning Group

Councillor Michael Ladd - Suffolk County Council representative

**Others present:**

Luke Bennett (Partnerships Manager, East Suffolk Council),

Nick Khan (Strategic Director, East Suffolk Council),

Nicole Rickard (Head of Communities, East Suffolk Council)

Lorraine Fitch (Deputy Democratic Services Manager, East Suffolk Council)

Katy Cassidy (Democratic Services Officer, East Suffolk Council)

### **1. Welcome and apologies for absence.**

The Chair, Councillor Caroline Topping, welcomed Board members to Snape Maltings and thanked the team at Snape for hosting the Community Partnership Board meeting.

Apologies were received from Hannah Reid - Community Action Suffolk

### **2. Workshop: Making culture useful - breaking down barriers through music**

Roger Wright welcomed the Board to Snape Maltings and summarised the history of the site and their current events.

The Director of Music Programming delivered a presentation outlining some of the groups and workshops that were delivered.

- Snape Maltings hosted residential workshops, residency programmes, Think Tanks and Leadership Training.
- Creative Retreats – which provided a facilitated week of support for people working in challenging conditions such as hospice, women’s refuges. The retreats provide people with tools for building resilience and the opportunity to build a network of peers.

Snape Maltings also deliver a variety Community Partnership work through different groups that support older people, families and young people through music and the creative arts.

The benefit of creative arts on supporting physical and mental health was highlighted.

### **3. Minutes**

The minutes were agreed by consensus with the amendment that Michael Ladd sent apologies to the previous meeting and Councillor Alan Green had not attended the meeting in March 2024.

### **4. Performance Update**

The Head of Communities and Leisure and the Partnership Manager provided an update to the board on performance.

There had been 23 programmes funded. There was £66,975 remained available to allocate.

### **5. Feedback from Rural Proofing Workshop**

The Partnership Manager summarised the feedback from the rural proofing workshop, which would be circulated with the minutes.

The Partnership Manager highlighted the rural concerns and challenges. There was a mixture of understanding, and exercise had helped to bring people together to explore the issues in more depth.

Three commitments for the Board were outlined:

1. To seek/gather data on rural issues and gaps and use this to 'Pitch to Parishes' so they understand why engaging is important and what it can do for their rural community.
2. To coordinate information on what is available for, to and in, rural communities.
3. To nominate a Rural Champion at Board level and in each Community Partnership to drive this work forward.

It was **RESOVLED** to adopt the commitments by consensus.

## **6. Update on Demand Responsive Transport (Dan/Nick)**

Councillor Clery and the Strategic Director presented an update on the 'Buzabout' and 'KATCH' transport initiatives.

- Funding for the programmes concluded and it was felt that more time was needed to prove the effectiveness of the initiatives.
- Funding was applied for BCIP2 administered by Suffolk County Council.
- Funding of £61,000 for the 'Buzabout' scheme was awarded for two years of operation.
- The KATCH bus was not successful.
- There would be £18,000 of match funding to explore options for people with bus passes.
- Following discussion with Cabinet £90,000 was awarded to continue to the scheme for 12 months to April 2025
- A working group would be set up for longer term planning around the projects.

Councillor Ashdown asked if advertising of the bus pass use could go out to parishes. There would be marketing developed.

Councillor Fisher queried if the KATCH route could be extended to Saxmundham. Councillor Clery stated it was something to take to the working group, however as the project was in its pilot stage it could be challenging to extend the provision already agreed.

## **7. Community Partnership Updates (Sarah Whitelock)**

The third Chair's and Vice Chair development sessions were concluding with the final group workshop on 13 March 2024.

The Community Partnership Forum was due to take place on Friday on 22<sup>nd</sup> March 2024 at Trinity Park.

There was lots of good work taking place across all partnerships who were working hard to deliver on their priorities.

### **Felixstowe Peninsula Community Partnership**

The Felixstowe Peninsula Community Partnership were working on 3 priority areas:

- Supporting the community through the rising cost of living
- Improving the physical health and wellbeing of primary school children
- Increase physical and social activity in adults

The CP had supported the following projects under:

- Matched funding for Pushchair Pitstop's Uniform project – since developed into Uniform + Bank providing prom and interview wear with additional funding provided.
- There had been collaboration with Shoezone and the opportunity to access vouchers, second hand and new shoes.
- Prom Bank with Level Two and Suffolk New College, collecting used prom clothing, providing alterations for textiles and hair and beauty services.
- Rural pitstop was active in Kirton providing free nappies, clothes and non-perishable food. Community Nurses have been able to go out on site as well.
- Supporting the Lions' pilot 'Beds and Basics'
- Cost of Living flyer for households across the Peninsula

#### **Active Youth projects:**

- Matched funding for Youth Forum with Felixstowe Town Council
- Free swimming lessons for primary aged children lacking in confidence or unable to swim across the peninsula (which increased due to Covid)
- Upgrade Felixstowe Skatepark – connecting path to skating area

#### **Active Adults:**

- An upgrade to the bowling club facilities in Kirton and Felixstowe
- To provide a second-hand tender boat for Felixstowe Ferry Rowing Club; with support for 'Women on the Water'; and the provision of a Kayak store.
- Subsidised curling and seated exercise sessions
- Health and Wellbeing Fair

**Beccles, Bungay, Halesworth and villages Community Partnership Update.**

The current priorities for the Partnerships were outlined:

- Tackling social isolation and loneliness for all ages including young people
- Improving physical and mental health and wellbeing, enabling people to live healthy and encouraging physical activity including cycling and walking.

**The CP had supported the following projects:**

- St. Luke's Lunch Club Continuation of subsidised 2 course lunches, nobody is turned away, there was increasing number of people who cannot afford to pay.
- Musical Lifelines Weekly (term time) 90-minute creative music sessions. Specifically aimed at those living with dementia, Parkinson's and experiencing loneliness
- 1st Bungay (School) Sea Scout Group / Scouting Summer Camp 2024
- Ringsfield, Weston & Redisham Community Council / Sew Useful - a craft club to teach sewing techniques, repair and upcycling skills
- Bungay British Legion Club - insulting loft to creating a better environment in our meeting rooms
- Black Shuck Festival Group Wellbeing Day
- Earthwake "Spring Rise" Project - a regular outdoor group, supporting holistic health & companionship for women
- Support Beccles Public Hall and Theatre to provide a more comprehensive and targeted youth offer, to ensure consistent activities and support are in place for local young people.
- Involve Breakaway Offer families in need and families of SEND's children a safe place to have a breakaway, supporting well-being and mental health

## **8. Outcome Proposals**

The Head of Communities and Leisure talked through the Outcome Proposals individually and due consideration was given to each proposal.

### **8A) Project 1: Tech Hub Proposal – Kesgrave, Martlesham, Rushmere, Carlford and Fynn Valley CP**

The project outline was summarised and considered by Board members. There were no questions.

It was **RESOLVED:**

**£10,000 of funding was agreed by consensus.**

### **8B) Project 2: Mental Health and Wellbeing Training – Beccles, Bungay, Halesworth and Villages CP and Aldeburgh, Leiston, Saxmundham and Villages CP**

The training would be delivered to a cross section of the community, including taxi drivers, hairdressers with a view to upskill people to be able to hold space safely, signpost or know

how to access support for anyone presenting concern or in distress. Consideration for people working in Churches to be considered and there was an aspiration to have materials available to promote towns being mental health aware.

Board Members discussed mental health and community-based support options.

It was **RESOLVED:**

**£18,000 of funding was agreed by consensus.**

**8C) Project 3: Box-Up – Lowestoft and Northern Parishes CP and three other CP areas (proposal for one of these to be in the Melton, Woodbridge and Deben Peninsular CP area)**

The project was noted as being the first of its kind in England. The boxes would be managed by East Suffolk Services Limited (ESSL). Access to boxes were managed through an app.

Board Members discussed the project in detail and outlined the flexibility of being able to move the boxes and security of the boxes and equipment.

It was **RESOLVED:**

**£24,800 of funding was agreed by consensus.**

**8D) Project 4: E-bikes Pilot – Framlingham, Wickham Market, Kelsale, Yoxford and Villages CP and Melton, Woodbridge and Deben Peninsular CP.**

The project was summarised for the Board's consideration.

It was **RESOLVED:**

**£10,800 of funding was agreed by consensus.**