

SOUTHWOLD HARBOUR MANAGEMENT COMMITTEE

Thursday, 18 January 2024

Subject	DRAFT BUDGET 2024/25
Supporting Officer	Kerry Blair Head of Operations kerry.blair@eastsoffolk.gov.uk

Is the report Open or Exempt?	OPEN
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Category of Exempt Information and reason why it is NOT in the public interest to disclose the exempt information.	N/A
Wards Affected:	Southwold

Purpose and high-level overview

Purpose of Report:

This report presents to the Committee the draft Budget for 2024/25 for recommendation to the Cabinet.

Recommendation:

That having reviewed and commented upon the draft 2024/25 Budget for the Harbour Account (Appendix B), The Southwold Harbour Management Committee recommended it to Cabinet.

Impact Assessment

Governance:

None directly arising from this report.

Environmental:

None directly arising from this report.

Equalities and Diversity:

None directly arising from this report.

Financial:

This is covered in Section 2 below.

Legal:

None directly arising from this report.

Risk:

None directly arising from this report.

Harbour Business Plan Priorities

To be added when the plan is in place.

East Suffolk Council Strategic Plan Priorities

Select the themes of the Strategic Plan which are supported by this proposal:		
T01	Growing our Economy	<input checked="" type="checkbox"/>
T02	Enabling our Communities	<input checked="" type="checkbox"/>
T03	Maintaining Financial Sustainability	<input checked="" type="checkbox"/>
T04	Delivering Digital Transformation	<input type="checkbox"/>
T05	Caring for our Environment	<input checked="" type="checkbox"/>

Background and Justification for Recommendation

1 Background facts

1.1	The Terms of Reference of the Harbour Management Committee state that the Committee will review and then recommend an annual budget, (including rental charges and central re-charges to the Council) to the Cabinet.
1.2	A schedule of 2024/25 charges and dues for the Harbour, and the Campsite and Caravan Site was considered by the Committee on 9 November 2023 and presented to Cabinet on 2 January 2024.

2 Current position

2.1 **Appendix A** provides an overall summary for the 2024/25 draft budgets for Southwold Harbour and the Caravan Site and Campsite, plus future year budgets to 2026/27. The summary in **Appendix A** also presents a combined position which is shown below.

Southwold Harbour and the Caravan and Campsite Income & Expenditure Budget for MTFS Period 2024-25 - 2027-28

Outturn 2021-22	Outturn 2022-23		Budget 2023-24	MTFS 2024-25	MTFS 2025-26	MTFS 2026-27
£(91,337.02)	£(95,339.00)	Mooring Fees/Harbour Dues	£(94,000.00)	£(94,000.00)	£(94,000.00)	£(94,000.00)
£(75,243.50)	£(56,491.00)	Property Lettings	£(60,000.00)	£(60,000.00)	£(60,000.00)	£(60,000.00)
£(332,994.15)	£(361,037.37)	Touring Fees	£(295,000.00)	£(295,000.00)	£(295,000.00)	£(295,000.00)
£(217,622.90)	£(290,345.80)	Static Caravan Fees	£(297,000.00)	£(297,000.00)	£(297,000.00)	£(297,000.00)
£2,033.83	£(169,310.83)	Other Fees & Charges	£(122,400.00)	£(122,400.00)	£(122,400.00)	£(122,400.00)
£(715,163.74)	£(972,524.00)	Total Income	£(868,400.00)	£(868,400.00)	£(868,400.00)	£(868,400.00)
£258,319.02	£322,262.00	Employee Expenses	£477,900.00	£462,700.00	£472,300.00	£480,100.00
£140,817.33	£219,867.00	Premises Expenses	£257,300.00	£247,200.00	£248,700.00	£250,800.00
£190,397.07	£180,309.00	Supplies & Services	£150,100.00	£150,100.00	£150,100.00	£150,100.00
£589,533.42	£722,438.00	Total Cost	£885,300.00	£860,000.00	£871,100.00	£881,000.00
£(125,630.32)	£(250,086.00)	Total Direct Income/Expenditure	£16,900.00	£(8,400.00)	£2,700.00	£12,600.00
£105,800.00	£105,600.00	Support Recharges	£109,800.00	£130,000.00	£132,800.00	£135,800.00
£105,800.00	£105,600.00	Total Indirect Income/Expenditure	£109,800.00	£130,000.00	£132,800.00	£135,800.00
£(19,830.32)	£(144,486.00)	TOTAL INCOME STATEMENT	£126,700.00	£121,600.00	£135,500.00	£148,400.00

The budget for 2024/25 includes additional planned maintenance work following a condition survey of all Council assets during 2022/23.

Employee expenses reflect the recent changes in staffing structure.

There are no other significant changes to the budget for next year to highlight.

Internal Support Recharges are covered in Section 2.2 below.

2.2 Internal Support Recharges

Internal Support Recharges is the cost of the Council's support services to Southwold Harbour and the Campsite and Caravan Site. The costs are recharged at the end of the year, on a basis that reflects the use of those services, using the same methodology applied across other Council services. Following the establishment of the Southwold Harbour Management Committee in 2021, it is considered appropriate for these recharges to be reviewed annually for budget setting. This is to ensure the overall recharge reflects the Council's support to the new arrangements and is reasonable.

The below table shows the draft budget for 2024/25 support recharges.

Internal Support Recharges for Southwold Harbour and Caravan and Campsite

Support Recharge	2024/25 Budget	
Accounting Services	£16,800	Covers transactional processing, budget monitoring, budget setting and reporting.
Corporate Expenses (Democratic Services, Comms, Health & Safety, Internal Audit)	£8,800	This is based on a percentage of officer time supporting the service area. For 2024/25 this is Democratic Services and Health and Safety.
Customer Services	£20,000	Based on usage of the call centre and website etc.
Estates/Asset Management	£800	This is based on a percentage of officer time supporting the service areas.
Human Resources	£38,100	Fixed charge per person. This covers all of the HR function (recruitment, payroll, etc).
ICT	£36,800	ICT is also a fixed charge per person to cover the kit that is used plus the systems and tech support and infrastructure and license fees.
Legal Services	£4,000	Legal record their time.
Senior and Corporate Management	£4,700	Proportion of Head of Operations.
Total	£130,000	

Appendix B and C provides the detail budgets for 2024/25 for the Harbour and the Caravan Site and Campsite.

3 How to address current situation

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| 3.1 | For the Committee to review the draft budget for 2024/25 and to recommend to Cabinet. |
| 3.2 | The budget will be approved by Full Council on 21 February 2024 as part of the Council's overall General Fund budget setting for 2024/25. The Council has a statutory duty to set a balanced budget for the coming year. |

4 Reason/s for recommendation

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| 4.1 | To fulfil the Committee's responsibilities in respect of recommending an annual budget to Cabinet. |
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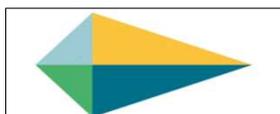
Appendices

Appendices:

Appendix A	Draft Budget Summary for 2023/24 and MTFS Period 2024/25 to 2026/27
Appendix B	Detailed Draft Budget for 2023/24 and MTFS Period 2024/25 to 2026/27 (Harbour)
Appendix C	Detailed Draft Budget for 2023/24 and MTFS Period 2024/25 to 2026/27 (Caravan and Camp Site)

Background reference papers:

None



Southwold Harbour Income & Expenditure Budget for MTFS Period 2024-25 - 2027-28

Outturn 2021-22	Outturn 2022		Budget 2023-24	MTFS 2024	MTFS 2025	MTFS 2026-27	Notes
£(91,337.02)	£(95,339.00)	Mooring Fees	£(94,000.00)	£(94,000.00)	£(94,000.00)	£(94,000.00)	Daily Mooring Fees, Electricity and Fuel, revenue is not guaranteed
£(75,243.50)	£(56,491.00)	Property Lettings	£(60,000.00)	£(60,000.00)	£(60,000.00)	£(60,000.00)	
£(132,780.50)	£(158,600.00)	Other Fees & Charges	£(110,200.00)	£(110,200.00)	£(110,200.00)	£(110,200.00)	
£(299,361.02)	£(310,430.00)	Total Income	£(264,200.00)	£(264,200.00)	£(264,200.00)	£(264,200.00)	
£100,720.51	£102,986.00	Employee Expenses	£130,300.00	£107,900.00	£110,200.00	£112,100.00	Maintenance for Mooring Platforms
£18,347.35	£27,464.00	Premises Expenses	£34,300.00	£32,900.00	£29,700.00	£30,000.00	
£51,693.68	£96,052.00	Supplies & Services	£62,900.00	£62,900.00	£62,900.00	£62,900.00	
£170,761.54	£226,502.00	Total Cost	£227,500.00	£203,700.00	£202,800.00	£205,000.00	
£(128,599.48)	£(83,928.00)	Total Direct Income/Expenditure	£(36,700.00)	£(60,500.00)	£(61,400.00)	£(59,200.00)	
£32,300.00	£35,500.00	Support Recharges	£36,800.00	£42,200.00	£43,200.00	£44,400.00	
£32,300.00	£35,500.00	Total Indirect Income/Expenditure	£36,800.00	£42,200.00	£43,200.00	£44,400.00	
£(96,299.48)	£(48,428.00)	TOTAL INCOME STATEMENT	£100.00	£(18,300.00)	£(18,200.00)	£(14,800.00)	

Southwold Caravan and Campsite Income & Expenditure Budget for MTFS Period 2024-25 - 2027-28

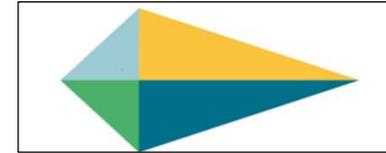
Outturn 2021-22	Outturn 2022		Budget 2023-24	MTFS 2024	MTFS 2025	MTFS 2026-27	Notes
£(332,994.15)	£(361,037.37)	Touring Fees	£(295,000.00)	£(295,000.00)	£(295,000.00)	£(295,000.00)	Touring Fees for 2021-22 were particularly buoyant due to the relaxation of COVID Rules and the weather COVID Refunds 2021-22 includes a COVID grant of £100,303
£(217,622.90)	£(290,345.80)	Static Caravan Fees	£(297,000.00)	£(297,000.00)	£(297,000.00)	£(297,000.00)	
£134,814.33	£(10,710.83)	Other Fees & Charges	£(12,200.00)	£(12,200.00)	£(12,200.00)	£(12,200.00)	
£(415,802.72)	£(662,094.00)	Total Income	£(604,200.00)	£(604,200.00)	£(604,200.00)	£(604,200.00)	
£157,598.51	£219,276.00	Employee Expenses	£347,600.00	£354,800.00	£362,100.00	£368,000.00	Vacant Southwold Manager post in 2022-23, now filled Utilities
£122,469.98	£192,403.00	Premises Expenses	£223,000.00	£214,300.00	£219,000.00	£220,800.00	
£138,703.39	£84,257.00	Supplies & Services	£87,200.00	£87,200.00	£87,200.00	£87,200.00	
£418,771.88	£495,936.00	Total Cost	£657,800.00	£656,300.00	£668,300.00	£676,000.00	
£2,969.16	£(166,158.00)	Total Direct Income/Expenditure	£53,600.00	£52,100.00	£64,100.00	£71,800.00	
£73,500.00	£70,100.00	Support Recharges	£73,000.00	£87,800.00	£89,600.00	£91,400.00	
£73,500.00	£70,100.00	Total Indirect Income/Expenditure	£73,000.00	£87,800.00	£89,600.00	£91,400.00	
£76,469.16	£(96,058.00)	TOTAL INCOME STATEMENT	£126,600.00	£139,900.00	£153,700.00	£163,200.00	

Southwold Harbour and the Caravan and Campsite Income & Expenditure Budget for MTFS Period 2024-25 - 2027-28

Outturn 2021-22	Outturn 2022		Budget 2023-24	MTFS 2024	MTFS 2025	MTFS 2026-27	Notes
£(91,337.02)	£(95,339.00)	Mooring Fees/Harbour Dues	£(94,000.00)	£(94,000.00)	£(94,000.00)	£(94,000.00)	
£(75,243.50)	£(56,491.00)	Property Lettings	£(60,000.00)	£(60,000.00)	£(60,000.00)	£(60,000.00)	
£(332,994.15)	£(361,037.37)	Touring Fees	£(295,000.00)	£(295,000.00)	£(295,000.00)	£(295,000.00)	
£(217,622.90)	£(290,345.80)	Static Caravan Fees	£(297,000.00)	£(297,000.00)	£(297,000.00)	£(297,000.00)	
£2,033.83	£(169,310.83)	Other Fees & Charges	£(122,400.00)	£(122,400.00)	£(122,400.00)	£(122,400.00)	
£(715,163.74)	£(972,524.00)	Total Income	£(868,400.00)	£(868,400.00)	£(868,400.00)	£(868,400.00)	
£258,319.02	£322,262.00	Employee Expenses	£477,900.00	£462,700.00	£472,300.00	£480,100.00	
£140,817.33	£219,867.00	Premises Expenses	£257,300.00	£247,200.00	£248,700.00	£250,800.00	
£190,397.07	£180,309.00	Supplies & Services	£150,100.00	£150,100.00	£150,100.00	£150,100.00	
£589,533.42	£722,438.00	Total Cost	£885,300.00	£860,000.00	£871,100.00	£881,000.00	
£(125,630.32)	£(250,086.00)	Total Direct Income/Expenditure	£16,900.00	£(8,400.00)	£2,700.00	£12,600.00	
£105,800.00	£105,600.00	Support Recharges	£109,800.00	£130,000.00	£132,800.00	£135,800.00	
£105,800.00	£105,600.00	Total Indirect Income/Expenditure	£109,800.00	£130,000.00	£132,800.00	£135,800.00	
£(19,830.32)	£(144,486.00)	TOTAL INCOME STATEMENT	£126,700.00	£121,600.00	£135,500.00	£148,400.00	

Budget 2022-23 - 2025-26

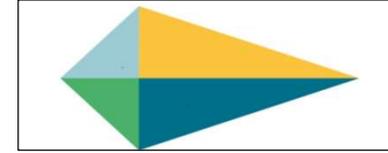
23514 - Southwold Harbour
Harbours and Yacht Stations
Communities, Leisure and Tourism
Peter Simmons
Kerry Blair



Account Code & Description	Budget	MTFS	MTFS	MTFS	Notes
	2324B £	2425I £	2526P £	2627E £	
Direct Income & Expenditure					
Income					
67191 General Vatable Sales 20%	£(20,000.00)	£(20,000.00)	£(20,000.00)	£(20,000.00)	Mooring Fees Harbour Dues Internal Staff , between Harbour and Campsite Electricity/Diesel Storage Rent Fisherman's Huts etc
67444 Vatable Leisure Activity Fees	£(74,000.00)	£(74,000.00)	£(74,000.00)	£(74,000.00)	
67466 Vatable Staff Costs Recovered	£(800.00)	£(800.00)	£(800.00)	£(800.00)	
67481 Vatable Energy Costs Recovered 5%	£(31,400.00)	£(31,400.00)	£(31,400.00)	£(31,400.00)	
67491 General Vatable Fees & Charges	£0.00	£0.00	£0.00	£0.00	
67615 Exempt Leisure Activity Fees	£0.00	£0.00	£0.00	£0.00	
67791 General Outside Scope Fees & Charges	£0.00	£0.00	£0.00	£0.00	
67815 Vatable Property Lettings	£(6,000.00)	£(6,000.00)	£(6,000.00)	£(6,000.00)	
67835 Exempt Property Lettings	£(60,000.00)	£(60,000.00)	£(60,000.00)	£(60,000.00)	
67838 Exempt Wayleaves & Easements	£0.00	£0.00	£0.00	£0.00	
Total Cust & Client Receipts	£(192,200.00)	£(192,200.00)	£(192,200.00)	£(192,200.00)	
Total Grants & Contributions	£0.00	£0.00	£0.00	£0.00	
Total Recharges/Other Income	£(72,000.00)	£(72,000.00)	£(72,000.00)	£(72,000.00)	
TOTAL INCOME	£(264,200.00)	£(264,200.00)	£(264,200.00)	£(264,200.00)	
Expenditure					

Budget 2022-23 - 2025-26

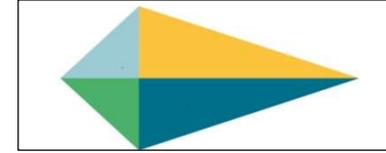
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Account Code & Description	Budget	MTFS	MTFS	MTFS	Notes
	2324B £	2425I £	2526P £	2627E £	
71111 Basic Pay	£66,500.00	£67,800.00	£69,100.00	£70,500.00	
71121 Overtime	£10,700.00	£11,200.00	£11,500.00	£11,500.00	
71151 Employers National Insurance	£8,100.00	£8,400.00	£8,600.00	£8,800.00	
71161 Employers Superannuation	£19,300.00	£19,700.00	£20,200.00	£20,500.00	
Total Direct Employee Expenses	£104,600.00	£107,100.00	£109,400.00	£111,300.00	
71312 Recruitment Advertising	£0.00	£0.00	£0.00	£0.00	
71321 Technical Training	£25,000.00	£0.00	£0.00	£0.00	
71331 Employee Insurances	£700.00	£800.00	£800.00	£800.00	
Total Other Employee Expenses	£25,700.00	£800.00	£800.00	£800.00	
72111 Building Services - Planned Maintenance	£4,400.00	£3,500.00	£0.00	£0.00	
72114 Building Services - Responsive Maintenance	£10,000.00	£10,000.00	£10,000.00	£10,000.00	
72131 Vandalism	£1,000.00	£1,000.00	£1,000.00	£1,000.00	
72135 Asbestos	£200.00	£0.00	£0.00	£0.00	
72136 Legionella	£500.00	£0.00	£0.00	£0.00	
72211 Electricity	£7,200.00	£7,200.00	£7,200.00	£7,200.00	
72214 Gas	£0.00	£0.00	£0.00	£0.00	
72217 Oil	£0.00	£0.00	£0.00	£0.00	
72311 Rents Payable	£0.00	£0.00	£0.00	£0.00	
72317 Business Rates	£7,500.00	£7,700.00	£7,900.00	£8,200.00	
72411 Water	£300.00	£300.00	£300.00	£300.00	
72414 Sewerage Charge	£0.00	£0.00	£0.00	£0.00	
72511 Cleaning Materials	£1,200.00	£1,200.00	£1,200.00	£1,200.00	
72527 Other Cleaning Services	£0.00	£0.00	£0.00	£0.00	

Budget 2022-23 - 2025-26

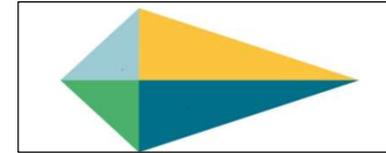
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Account Code & Description	Budget	MTFS	MTFS	MTFS	Notes
	2324B £	2425I £	2526P £	2627E £	
72711 Fire Insurance	£2,000.00	£2,000.00	£2,100.00	£2,100.00	
72817 Other General Premises Expenses	£0.00	£0.00	£0.00	£0.00	
Total Premises Expenses	£34,300.00	£32,900.00	£29,700.00	£30,000.00	
73114 Repairs & Service	£1,200.00	£1,200.00	£1,200.00	£1,200.00	
73231 Insurance	£400.00	£400.00	£400.00	£400.00	
Total Transport Expenses	£400.00	£400.00	£400.00	£400.00	
74111 Health and Safety	£13,500.00	£13,500.00	£13,500.00	£13,500.00	H&S Signs, PAT Testing, Fire Extinguisher Service
74114 Furniture and Equipment	£3,200.00	£3,200.00	£3,200.00	£3,200.00	
74117 Machine Repair & Maintenance	£2,000.00	£2,000.00	£2,000.00	£2,000.00	Tractor Service
74121 Materials For Resale	£30,000.00	£30,000.00	£30,000.00	£30,000.00	Red Diesel for Resale
74213 Clothing & Uniforms	£400.00	£400.00	£400.00	£400.00	
74335 Internal Printing	£0.00	£0.00	£0.00	£0.00	
74346 External Printing	£0.00	£0.00	£0.00	£0.00	
74357 Stationery	£300.00	£300.00	£300.00	£300.00	
74402 Insurance Premiums	£0.00	£0.00	£0.00	£0.00	
74414 Consultants	£0.00	£0.00	£0.00	£0.00	
74425 Legal Fees	£0.00	£0.00	£0.00	£0.00	Tax on Diesel
74491 Bank Fees	£0.00	£0.00	£0.00	£0.00	Credit Card Machine
74492 Other Ext Provided Services	£1,800.00	£1,800.00	£1,800.00	£1,800.00	
74515 Postages	£600.00	£600.00	£600.00	£600.00	
74526 Telephone Calls/Data/Broadband	£1,200.00	£1,200.00	£1,200.00	£1,200.00	
74548 Hardware Maintenance	£0.00	£0.00	£0.00	£0.00	
74570 Software Maintenance	£0.00	£0.00	£0.00	£0.00	

Budget 2022-23 - 2025-26

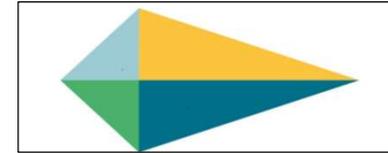
23514 - Southwold Harbour
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Account Code & Description	Budget	MTFS	MTFS	MTFS	Notes
	2324B £	2425I £	2526P £	2627E £	
74717 Subsistence	£0.00	£0.00	£0.00	£0.00	
74811 Grants & Contributions Expenditure	£0.00	£0.00	£0.00	£0.00	
74992 Miscellaneous Other Services	£0.00	£0.00	£0.00	£0.00	
Total Supplies & Services	£53,000.00	£53,000.00	£53,000.00	£53,000.00	
78611 Internal Recharges	£9,500.00	£9,500.00	£9,500.00	£9,500.00	
Total Recharges/Other expenditure	£9,500.00	£9,500.00	£9,500.00	£9,500.00	
TOTAL DIRECT EXPENDITURE	£227,500.00	£203,700.00	£202,800.00	£205,000.00	
TOTAL DIRECT INCOME AND EXPENDITURE	£(36,700.00)	£(60,500.00)	£(61,400.00)	£(59,200.00)	
Support Services	£42,200.00	£43,200.00	£44,400.00	£44,400.00	
Total Support Services	£42,200.00	£43,200.00	£44,400.00	£44,400.00	
78112 Depreciation Charge	£0.00	£0.00	£0.00	£0.00	
78128 Revaluation Losses	£0.00	£0.00	£0.00	£0.00	
Total Capital/Other Adjustments	£0.00	£0.00	£0.00	£0.00	
No. Name					
71221 Supn - Reverse Cash Payments	£0.00	£0.00	£0.00	£0.00	
71231 Supn - Current Service (Pension)	£0.00	£0.00	£0.00	£0.00	

Budget 2022-23 - 2025-26

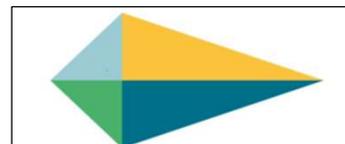
23514 - Southwold Harbour
Harbours and Yacht Stations
Communities, Leisure and Tourism
Peter Simmons
Kerry Blair



Account Code & Description	Budget	MTFS	MTFS	MTFS	Notes
	2324B £	2425I £	2526P £	2627E £	
Total Pension Fund Adjustments	£0.00	£0.00	£0.00	£0.00	
TOTAL INDIRECT EXPENDITURE	£42,200.00	£43,200.00	£44,400.00	£44,400.00	
TOTAL INCOME STATEMENT	£5,500.00	£(17,300.00)	£(17,000.00)	£(14,800.00)	

Budget 2022-23 - 2025-26

23707 - Southwold Caravan and Camping Site
 Caravan and Camping Sites
 Communities, Leisure and Tourism
 Peter Simmons
 Kerry Blair



Account Code & Description	Budget 2223B £	MTFS 2324I £	MTFS 2425P £	MTFS 2526E £	Notes
Direct Income & Expenditure					
Income					
67191 General Vatable Sales 20%	£0.00	£0.00	£0.00	£0.00	
67194 General Vatable Sales 5%	£(9,000.00)	£(9,000.00)	£(9,000.00)	£(9,000.00)	
67292 General Zero Rated Sales	£0.00	£0.00	£0.00	£0.00	
67393 General Exempt Sales	£0.00	£0.00	£0.00	£0.00	
67444 Vatable Leisure Activity Fees	£0.00	£0.00	£0.00	£0.00	
67491 General Vatable Fees & Charges	£(3,200.00)	£(3,200.00)	£(3,200.00)	£(3,200.00)	
67691 Exempt General Fees & Charges	£0.00	£0.00	£0.00	£0.00	
67751 Cash Over/Short	£0.00	£0.00	£0.00	£0.00	
67791 General Outside Scope Fees & Charges	£0.00	£0.00	£0.00	£0.00	
67811 Vatable Land Rents	£(592,000.00)	£(592,000.00)	£(592,000.00)	£(592,000.00)	Touring Fees £295,000 Static Caravans £297,000 (Includes an allowance for vacant sites)
67813 Vatable Land Rents 5%	£0.00	£0.00	£0.00	£0.00	
Total Cust & Client Receipts	£(604,200.00)	£(604,200.00)	£(604,200.00)	£(604,200.00)	
	£0.00	£0.00	£0.00	£0.00	
Total Grants & Contributions	£0.00	£0.00	£0.00	£0.00	
68611 Internal Recharges Income	£0.00	£0.00	£0.00	£0.00	
Total Recharges/Other Income	£0.00	£0.00	£0.00	£0.00	
TOTAL INCOME	£(604,200.00)	£(604,200.00)	£(604,200.00)	£(604,200.00)	
Expenditure					

71111 Basic Pay	£199,800.00	£204,900.00	£210,100.00	£214,300.00
71121 Overtime	£17,000.00	£17,000.00	£17,000.00	£17,000.00
71151 Employers National Insurance	£22,400.00	£23,100.00	£23,800.00	£24,400.00
71161 Employers Superannuation	£54,200.00	£55,500.00	£56,800.00	£57,800.00
71171 Contract Staff	£52,000.00	£52,000.00	£52,000.00	£52,000.00
Total Direct Employee Expenses	£345,400.00	£352,500.00	£359,700.00	£365,500.00
71331 Employee Insurances	£2,200.00	£2,300.00	£2,400.00	£2,500.00
Total Other Employee Expenses	£2,200.00	£2,300.00	£2,400.00	£2,500.00
72111 Building Services - Planned Maintenance	£12,500.00	£4,400.00	£7,400.00	£7,400.00
72114 Building Services - Responsive Maintenance	£40,000.00	£40,000.00	£40,000.00	£40,000.00
72131 Vandalism	£1,000.00	£1,000.00	£1,000.00	£1,000.00
72135 Asbestos	£300.00	£0.00	£0.00	£0.00
72136 Legionella	£2,000.00	£0.00	£0.00	£0.00
72138 Pest Control	£700.00	£700.00	£700.00	£700.00
72211 Electricity	£87,100.00	£87,100.00	£87,100.00	£87,100.00
72214 Gas	£7,600.00	£7,600.00	£7,600.00	£7,600.00
72317 Business Rates	£47,700.00	£49,200.00	£50,600.00	£52,200.00
72411 Water	£10,800.00	£11,000.00	£11,300.00	£11,500.00
72414 Sewerage Charge	£0.00	£0.00	£0.00	£0.00
72511 Cleaning Materials	£8,000.00	£8,000.00	£8,000.00	£8,000.00
72521 Refuse Collection	£0.00	£0.00	£0.00	£0.00
72527 Other Cleaning Services	£0.00	£0.00	£0.00	£0.00
72612 Grounds Maintenance - Variations	£0.00	£0.00	£0.00	£0.00
72617 Grounds Maintenance - Other	£2,300.00	£2,300.00	£2,300.00	£2,300.00
72711 Fire Insurance	£1,400.00	£1,400.00	£1,400.00	£1,400.00
72712 Engineering Insurance	£300.00	£300.00	£300.00	£300.00
Total Premises Expenses	£221,700.00	£213,000.00	£217,700.00	£219,500.00
73111 Fuel	£100.00	£100.00	£100.00	£100.00
73114 Repairs & Service	£1,200.00	£1,200.00	£1,200.00	£1,200.00
73222 Car Allowances - Lump Sum	£0.00	£0.00	£0.00	£0.00
Total Transport Expenses	£1,300.00	£1,300.00	£1,300.00	£1,300.00
74111 Health and Safety	£15,000.00	£15,000.00	£15,000.00	£15,000.00
74114 Furniture and Equipment	£3,200.00	£3,200.00	£3,200.00	£3,200.00
74117 Machine Repair & Maintenance	£2,000.00	£2,000.00	£2,000.00	£2,000.00

74121 Materials For Resale	£17,000.00	£17,000.00	£17,000.00	£17,000.00
74127 General Purchases	£0.00	£0.00	£0.00	£0.00
74131 Equipment Hire	£2,200.00	£2,200.00	£2,200.00	£2,200.00
74213 Clothing & Uniforms	£600.00	£600.00	£600.00	£600.00
74335 Internal Printing	£0.00	£0.00	£0.00	£0.00
74346 External Printing	£0.00	£0.00	£0.00	£0.00
74357 Stationery	£1,000.00	£1,000.00	£1,000.00	£1,000.00
74391 Other Office Expenses	£0.00	£0.00	£0.00	£0.00
74414 Consultants	£0.00	£0.00	£0.00	£0.00
74491 Bank Fees	£1,000.00	£1,000.00	£1,000.00	£1,000.00
74492 Other Ext Provided Services	£1,500.00	£1,500.00	£1,500.00	£1,500.00
74515 Postages	£500.00	£500.00	£500.00	£500.00
74526 Telephone Calls/Data/Broadband	£1,200.00	£1,200.00	£1,200.00	£1,200.00
74537 Hardware Purchases	£0.00	£0.00	£0.00	£0.00
74548 Hardware Maintenance	£0.00	£0.00	£0.00	£0.00
74559 Software Purchases	£0.00	£0.00	£0.00	£0.00
Total Supplies & Services	£45,200.00	£45,200.00	£45,200.00	£45,200.00
	£0.00	£0.00	£0.00	£0.00
Total Third Party Payments	£0.00	£0.00	£0.00	£0.00
76131 Settlement Of Complaints	£0.00	£0.00	£0.00	£0.00
Total Transfer Payments	£0.00	£0.00	£0.00	£0.00
78611 Internal Recharges	£42,000.00	£42,000.00	£42,000.00	£42,000.00
Total Recharges/Other expenditure	£42,000.00	£42,000.00	£42,000.00	£42,000.00
TOTAL DIRECT EXPENDITURE	£657,800.00	£656,300.00	£668,300.00	£676,000.00
TOTAL DIRECT INCOME AND EXPENDITURE	£53,600.00	£52,100.00	£64,100.00	£71,800.00
Support Services	£87,800.00	£89,600.00	£91,400.00	£91,800.00
Total Support Services	£87,800.00	£89,600.00	£91,400.00	£91,800.00
TOTAL INDIRECT EXPENDITURE	£87,800.00	£89,600.00	£91,400.00	£91,800.00
TOTAL INCOME STATEMENT	£141,400.00	£141,700.00	£155,500.00	£163,600.00