



Shareholder Reference Group

Members are invited to a **Meeting of the Shareholder Reference Group** to be held in the Deben Conference Room, East Suffolk House, Melton, on **Tuesday, 5 December 2023 at 4.00pm.**

This meeting will be broadcast to the public via the East Suffolk YouTube Channel at <https://youtube.com/live/U2M8MIhf1So?feature=share>.

Members:

Councillor Caroline Topping (Leader of the Council), Councillor Paul Ashton (Corporate Services – Digital, Customer Services, HR and Assets), Councillor Toby Hammond (Economic Development and Transport), Councillor Vince Langdon-Morris (Resources and Value for Money), Councillor Rachel Smith-Lyte (The Environment)

An Agenda is set out below.

Part One – Open to the Public

Pages

- 1 Apologies for Absence**
To receive apologies for absence, if any.
- 2 Declarations of Interest**
Members and Officers are invited to make any declarations of interests, and the nature of that interest, that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the Meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 3 Minutes** **1 - 3**
To confirm as a correct record the minutes of the meeting held on 5 September 2023.
- 4 Exempt/Confidential Items**
It is recommended that under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

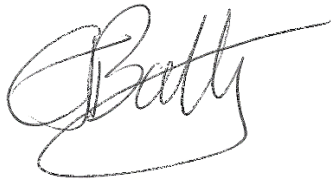
5 Exempt Minutes

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

6 East Suffolk Services Business Plan - Quarterly Update

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Close



Chris Bally, Chief Executive

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democraticservices@eastsoffolk.gov.uk

Filming, Videoing, Photography and Audio Recording at Council Meetings

The Council, members of the public and press may record / film / photograph or broadcast this meeting when the public and press are not lawfully excluded.

The Council cannot guarantee public seating areas will not be filmed or recorded. By entering the Conference Room and sitting in the public seating area, those present will be deemed to have consented to the possible use of filmed images and sound recordings. If you do not wish to be recorded, please speak to a member of the Democratic Services team at the earliest opportunity.



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Unconfirmed



Minutes of a Meeting of the **Shareholder Reference Group** held in the Conference Room, Riverside, Lowestoft, on **Tuesday, 5 September 2023 at 4.00pm.**

Members of the Shareholder Reference Group present:

Councillor Paul Ashton, Councillor Toby Hammond, Councillor Vince Langdon-Morris, Councillor Rachel Smith-Lyte, Councillor Caroline Topping

Officers present:

Chris Bing (Head of Legal and Democratic Services), Lorraine Fitch (Democratic Services Manager), Matt Makin (Democratic Services Officer (Regulatory)), Siobhan Martin (Head of Internal Audit), Lorraine Rogers (Chief Finance Officer), Isabel Rolfe (GLI Political Group Support Officer), Alli Stone (Democratic Services Officer (Governance))

1 Election of a Chair

Councillor Topping, Leader of the Council, opened the meeting and advised that the Shareholder Reference Group's terms of reference stated that the Leader of the Council was the Chair of the Shareholder Reference Group.

It was therefore

RESOLVED

That Councillor Caroline Topping be elected Chair of the Shareholder Reference Group for the four-year term 2023-2027.

2 Election of a Vice-Chair

On the proposition of Councillor Topping, seconded by Councillor Hammond it was by a unanimous vote

RESOLVED

That Councillor Paul Ashton be elected as Vice-Chair of the Shareholder Reference Group for the four-year term 2023-2027.

Councillor Topping proposed Councillor Ashton to the role of shareholder representative; this was seconded by Councillor Langdon-Morris and by a unanimous vote it was

RESOLVED

That Councillor Paul Ashton be appointed as shareholder representative.

3 Apologies for Absence

No apologies for absence were received.

4 Declarations of Interest

No declarations of interest were made.

5 Minutes

On the proposition of Councillor Hammond, seconded by Councillor Ashton it was by a unanimous vote

RESOLVED

That the minutes of the meeting held on 15 March 2023 be agreed as a correct record and signed by the Chair.

6 Exempt/Confidential Items

On the proposition of Councillor Ashton, seconded by Councillor Hammond, it was by a unanimous vote

RESOLVED

That under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

7 Exempt Minutes

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

8 East Suffolk Services Business Plan - Quarterly Update

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The meeting concluded at 4.35pm.

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