



Audit and Governance Committee

Members are invited to a **Meeting of the Audit and Governance Committee** to be held in the Deben Conference Room, East Suffolk House, on **Monday, 11 March 2024 at 6:30 PM**

This meeting will be broadcast to the public via the East Suffolk YouTube Channel at <https://youtube.com/live/R64PsAZ3-aA?feature=share>

Members:

Councillor Owen Grey (Chair), Councillor Stephen Molyneux (Vice-Chair), Councillor Edward Back, Councillor Tess Gandy, Councillor George King, Councillor Geoff Lynch, Councillor Lee Reeves, Councillor Anthony Specca, Councillor Ed Thompson.

An Agenda is set out below.

| Part One – Open to the Public | | Pages |
|--------------------------------------|--|------------------|
| 1 | Apologies for Absence and Substitutions To receive apologies for absence. | |
| 2 | Declarations of Interest Members and Officers are invited to make any declarations of interests, and the nature of that interest, that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the Meeting if it becomes apparent that this may be required when a particular item or issue is considered. | |
| 3 | Minutes To agree as a correct record the minutes of the meetings on 11 December 2023 and 8 January 2024. | |
| 3a | Minutes 11 December 2023 | 1 - 8 |
| 3b | Minutes 8 January 2024 | 9 - 14 |
| 4 | External Audit Update ES/1878 Report of the Cabinet Member with responsibility for Resources and Value for Money | 15 - 101 |
| 5 | Corporate Fraud Business Plan 2024/25 ES/1879 Report of the Cabinet Member with responsibility for Resources and Value for Money and Assistant Cabinet Member for Resources and Value for Money | 102 - 112 |

| Part One – Open to the Public | | Pages |
|---------------------------------------|---|----------------------|
| 6 | Annual Data Protection Plan 2024/2025 ES/1880 Report of the Cabinet Member with responsibility for Resources and Value for Money, Assistant Cabinet Member for Resources and Value for Money and Cabinet Member with responsibility for Corporate Services (Digital, Customer Services, HR and Assets) | 113 - 125 |
| 7 | Treasury Management 2023/24 Quarter 3 Report ES/1881 Report of the Cabinet Member with responsibility for Resources and Value for Money | 126 - 135 |
| 8 | Internal Audit Strategy, Plan and Charter 2024/25 ES/1882 Report of the Cabinet Member with responsibility for Resources and Value for Money and Assistant Cabinet Member for Resources and Value for Money | 136 - 163 |
| 9 | Internal Audit Reports Recently Issued ES/1883 Report of the Cabinet Member with responsibility for Resources and Value for Money and Assistant Cabinet Member for Resources and Value for Money | 164 - 172 |
| 10 | Work Programme 2024-25 To consider the Committee's forward work programme for 2024-25 | 173 - 174 |
| 11 | Exempt/Confidential Items It is recommended that under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act. | |
| Part Two – Exempt/Confidential | | Pages |
| 12 | Exempt Minutes To agree as a correct record the exempt minutes of the meetings on 11 December 2023 and 8 January 2024. | |
| 12a | Exempt Minutes 11 December 2023 <ul style="list-style-type: none"> • Information relating to the financial or business affairs of any particular person (including the authority holding that information). | |
| 12b | Exempt Minutes 8 January 2024 <ul style="list-style-type: none"> • Information relating to the financial or business affairs of any particular person (including the authority holding that information). | |
| 13 | Internal Audit: Status of Actions <ul style="list-style-type: none"> • Information relating to the financial or business affairs of any particular person (including the authority holding that information). | |
| 14 | Anti-Money Laundering Policy 2024/25 <ul style="list-style-type: none"> • Information relating to the financial or business affairs of any particular person (including the authority holding that information). | |

Close



Chris Bally, Chief Executive

If you require this document in large print, audio or Braille or in a different language, please contact the Democratic Services Team on 01502 523521 or email: democraticservices@eastsoffolk.gov.uk

Filming, Videoing, Photography and Audio Recording at Council Meetings

The Council, members of the public and press may record / film / photograph or broadcast this meeting when the public and press are not lawfully excluded.

The Council cannot guarantee public seating areas will not be filmed or recorded. By entering the Conference Room and sitting in the public seating area, those present will be deemed to have consented to the possible use of filmed images and sound recordings. If you do not wish to be recorded, please speak to a member of the Democratic Services team at the earliest opportunity.



The national Charter and Charter Plus Awards for Elected Member Development

East Suffolk Council is committed to achieving excellence in elected member development

www.local.gov.uk/Community-Leadership