



**STRATEGIC PLANNING COMMITTEE**

**Monday, 08 January 2024**

<b>Subject</b>	Enforcement Performance Report – July to September 2023
<b>Report by</b>	Councillor Kay Yule Cabinet Member with responsibility for Planning and Coastal Management
<b>Report Author(s)</b>	Cate Buck Senior Planning & Enforcement Officer <a href="mailto:Cate.buck@eastsoffolk.gov.uk">Cate.buck@eastsoffolk.gov.uk</a> 01394 444290
<b>Head of Service</b>	Philip Ridley Head of Planning and Coastal Management <a href="mailto:philip.ridley@eastsoffolk.gov.uk">philip.ridley@eastsoffolk.gov.uk</a>
<b>Director</b>	Nick Khan Strategic Director <a href="mailto:nick.khan@eastsoffolk.gov.uk">nick.khan@eastsoffolk.gov.uk</a>

Is the report Open or Exempt?	OPEN
-------------------------------	------

Category of Exempt Information and reason why it is <b>NOT</b> in the public interest to disclose the exempt information.	Not applicable
<b>Wards Affected:</b>	All Wards

## Purpose and high-level overview

**Purpose of Report:**

To provide information on the performance of the enforcement section of the Development Management Team.

**Options:**

Not applicable.

**Recommendation/s:**

That the content of the report be noted.

## Corporate Impact Assessment

**Governance:** Not applicable

**ESC policies and strategies that directly apply to the proposal:**

East Suffolk Council Enforcement Policy

**Environmental:**

Not applicable

**Equalities and Diversity:**

Not applicable

**Financial:**

Not applicable

**Human Resources:**

Not applicable

**ICT:**

Not applicable

**Legal:**

Not applicable

**Risk:**

Not applicable

**External Consultees:** None

## Strategic Plan Priorities

Select the priorities of the <a href="#">Strategic Plan</a> which are supported by this proposal: <i>(Select only one primary and as many secondary as appropriate)</i>		Primary priority	Secondary priorities
<b>T01</b>	<b>Growing our Economy</b>		
P01	Build the right environment for East Suffolk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P02	Attract and stimulate inward investment	<input type="checkbox"/>	<input type="checkbox"/>
P03	Maximise and grow the unique selling points of East Suffolk	<input type="checkbox"/>	<input type="checkbox"/>
P04	Business partnerships	<input type="checkbox"/>	<input type="checkbox"/>
P05	Support and deliver infrastructure	<input type="checkbox"/>	<input type="checkbox"/>
<b>T02</b>	<b>Enabling our Communities</b>		
P06	Community Partnerships	<input type="checkbox"/>	<input type="checkbox"/>
P07	Taking positive action on what matters most	<input checked="" type="checkbox"/>	<input type="checkbox"/>
P08	Maximising health, well-being and safety in our District	<input type="checkbox"/>	<input type="checkbox"/>
P09	Community Pride	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>T03</b>	<b>Maintaining Financial Sustainability</b>		
P10	Organisational design and streamlining services	<input type="checkbox"/>	<input type="checkbox"/>
P11	Making best use of and investing in our assets	<input type="checkbox"/>	<input type="checkbox"/>
P12	Being commercially astute	<input type="checkbox"/>	<input type="checkbox"/>
P13	Optimising our financial investments and grant opportunities	<input type="checkbox"/>	<input type="checkbox"/>
P14	Review service delivery with partners	<input type="checkbox"/>	<input type="checkbox"/>
<b>T04</b>	<b>Delivering Digital Transformation</b>		
P15	Digital by default	<input type="checkbox"/>	<input type="checkbox"/>
P16	Lean and efficient streamlined services	<input type="checkbox"/>	<input type="checkbox"/>
P17	Effective use of data	<input type="checkbox"/>	<input type="checkbox"/>
P18	Skills and training	<input type="checkbox"/>	<input type="checkbox"/>
P19	District-wide digital infrastructure	<input type="checkbox"/>	<input type="checkbox"/>
<b>T05</b>	<b>Caring for our Environment</b>		
P20	Lead by example	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P21	Minimise waste, reuse materials, increase recycling	<input type="checkbox"/>	<input type="checkbox"/>
P22	Renewable energy	<input type="checkbox"/>	<input type="checkbox"/>
P23	Protection, education and influence	<input type="checkbox"/>	<input type="checkbox"/>
<b>XXX</b>	<b>Governance</b>		
XXX	How ESC governs itself as an authority	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>How does this proposal support the priorities selected?</b>			
To provide information on the performance of the enforcement section			

## Background and Justification for Recommendation

1 Background facts	
1.1	Following the adoption of the new Local Enforcement Plan in March 2019 and the formation of the new East Suffolk Council section it was decided that a report be presented on a quarterly basis from August 2019.
1.2	Between July and September 2023, five Enforcement Notices were issued and one was withdrawn.

2 Current position																																					
2.1	<p><b><u>Cases Received and Closed July - Sept 2023</u></b></p> <table border="1"> <thead> <tr> <th><u>Month</u></th> <th><u>Cases Received</u></th> <th><u>Cases Closed</u></th> </tr> </thead> <tbody> <tr> <td>July</td> <td>30</td> <td>34</td> </tr> <tr> <td>August</td> <td>56</td> <td>22</td> </tr> <tr> <td>September</td> <td>58</td> <td>59</td> </tr> </tbody> </table> <p>*Please note all new complaints are logged, site visited and then triaged in accord with the appropriate risk assessment.</p>	<u>Month</u>	<u>Cases Received</u>	<u>Cases Closed</u>	July	30	34	August	56	22	September	58	59																								
<u>Month</u>	<u>Cases Received</u>	<u>Cases Closed</u>																																			
July	30	34																																			
August	56	22																																			
September	58	59																																			
2.2	<p><b><u>Reasons for Closure</u></b></p> <table border="1"> <thead> <tr> <th><u>Reason</u></th> <th><u>July</u></th> <th><u>August</u></th> <th><u>September</u></th> </tr> </thead> <tbody> <tr> <td>No Breach</td> <td>12</td> <td>10</td> <td>35</td> </tr> <tr> <td>Compliance/use ceased</td> <td>8</td> <td>7</td> <td>3</td> </tr> <tr> <td>Planning Permission Granted</td> <td>12</td> <td>2</td> <td>15</td> </tr> <tr> <td>Permitted Development</td> <td>0</td> <td>0</td> <td>1</td> </tr> <tr> <td>Other Department</td> <td>1</td> <td>2</td> <td>1</td> </tr> <tr> <td>Withdrawn</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>De Minimus</td> <td>0</td> <td>1</td> <td>3</td> </tr> <tr> <td>Duplicate</td> <td>1</td> <td>0</td> <td>1</td> </tr> </tbody> </table>	<u>Reason</u>	<u>July</u>	<u>August</u>	<u>September</u>	No Breach	12	10	35	Compliance/use ceased	8	7	3	Planning Permission Granted	12	2	15	Permitted Development	0	0	1	Other Department	1	2	1	Withdrawn	0	0	0	De Minimus	0	1	3	Duplicate	1	0	1
<u>Reason</u>	<u>July</u>	<u>August</u>	<u>September</u>																																		
No Breach	12	10	35																																		
Compliance/use ceased	8	7	3																																		
Planning Permission Granted	12	2	15																																		
Permitted Development	0	0	1																																		
Other Department	1	2	1																																		
Withdrawn	0	0	0																																		
De Minimus	0	1	3																																		
Duplicate	1	0	1																																		
2.3	<p><b><u>Time taken to close cases</u></b></p> <table border="1"> <thead> <tr> <th><u>Time taken to close cases</u></th> <th><u>Cases Closed in July</u></th> <th><u>Cases Closed in August</u></th> <th><u>Cases Closed in September</u></th> </tr> </thead> <tbody> <tr> <td><u>1-20 days</u></td> <td>6</td> <td>5</td> <td>12</td> </tr> <tr> <td><u>21-40 days</u></td> <td>4</td> <td>6</td> <td>6</td> </tr> <tr> <td><u>41-60 days</u></td> <td>3</td> <td>1</td> <td>3</td> </tr> <tr> <td><u>61-80 days</u></td> <td>0</td> <td>2</td> <td>3</td> </tr> </tbody> </table>	<u>Time taken to close cases</u>	<u>Cases Closed in July</u>	<u>Cases Closed in August</u>	<u>Cases Closed in September</u>	<u>1-20 days</u>	6	5	12	<u>21-40 days</u>	4	6	6	<u>41-60 days</u>	3	1	3	<u>61-80 days</u>	0	2	3																
<u>Time taken to close cases</u>	<u>Cases Closed in July</u>	<u>Cases Closed in August</u>	<u>Cases Closed in September</u>																																		
<u>1-20 days</u>	6	5	12																																		
<u>21-40 days</u>	4	6	6																																		
<u>41-60 days</u>	3	1	3																																		
<u>61-80 days</u>	0	2	3																																		

	<b><u>81 - 100 Days</u></b>	5	1	4	
	<b><u>101 – 120 Day</u></b>	3	0	1	
	<b><u>121 + Days</u></b>	13	7	30	
	<b><u>Total</u></b>	<b>34</b>	<b>22</b>	<b>59</b>	
2.4	<b><u>Enforcement Notices Served April - June 2023</u></b>				
	<b><u>Type of Notice</u></b>	<b><u>Address</u></b>	<b><u>Breach</u></b>	<b><u>Compliance period</u></b>	
	Enforcement Notice	15 Worell Drive, Worlingham	Erection of a fence	WITHDRAWN	
	Enforcement Notice	21 Mill View Close, Woodbridge	Erection of a fence	3 months	
	Enforcement Notice	Land at Garage Block North Of 2, Chepstow Road, Felixstowe	Erection of a wall	2 months (Appealed)	
	Enforcement Notice	Part OS 1028, Highgate Lane, Dallinghoo	Change of use of land	6 months	
	Enforcement Notice	Part Land East Of Mariawood, Hulver Street, Henstead	Stationing of a mobile Home	3 months	
2.5	The Levelling Up and Regeneration Act (2023) It has introduced a number of changes to planning legislation particularly in terms of Planning Enforcement. A short presentation outlining these changes will be provided at the Strategic Planning Committee Meeting.				

### 3 How to address current situation

3.1 Quarterly monitoring

### 4 Reason/s for recommendation

4.1 That the report concerning Enforcement Team statistics be received

## Appendices

### Appendices:

None

### Background reference papers:

None