

APPENDIX B

Monthly Finance Report - June 23



Department 23707 - Southwold Caravan and Camping Site
 Service Caravan and Camping Sites
 Committee Communities, Leisure and Tourism

2022/23 Outturn		2023/24 Original 2324B	2023/24 Current 2324R	2023/24 Actuals	2023/24 Commitments	2023/24 Budget 2324R	2023/24 Variance	2023/24 Variance	Notes
£		£	£	£	£	£	£	%	
Direct Income & Expenditure									
Income									
No.	Name								
£(84)	67191 General Vatable Sales 20%	£0.00	£0.00	£(4.00)	£0.00	£0.00	£(4.00)	0%	Vatable rated shop sales
£(6,789)	67194 General Vatable Sales 5%	£(9,000.00)	£(9,000.00)	£(1,824.00)	£0.00	£(2,250.00)	£426.00	(19)%	Gas sales
£(778)	67292 General Zero Rated Sales	£0.00	£0.00	£(59.00)	£0.00	£0.00	£(59.00)	0%	Zero rated shop sales
£0	67393 General Exempt Sales	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	67444 Vatable Leisure Activity Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£(2,861)	67491 General Vatable Fees & Charges	£(3,200.00)	£(3,200.00)	£(352.00)	£0.00	£(800.00)	£448.00	(56)%	Battery charging
£0	67691 Exempt General Fees & Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	67751 Cash Over/Short	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	67791 General Outside Scope Fees & Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£(651,582)	67811 Vatable Land Rents	£(592,000.00)	£(592,000.00)	£(536,701.61)	£0.00	£(530,050.00)	£(6,651.61)	1%	Touring Pitch Income in advance £207,529.51
£0	67813 Vatable Land Rents 5%	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	Static Caravan Income £272,751, budget £297,000
£(662,094)	Total Cust & Client Receipts	£(604,200.00)	£(604,200.00)	£(538,940.61)	£0.00	£(533,100.00)	£(5,840.61)	1%	Touring Pitch income £472,923, budget £295,000 - Income in advance!!!
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	Actual 2023-24 -272,751 Static OR0004 -295,000 61,950 Income in advance 207,530
£0	Total Grants & Contributions	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	Budget -297,000 -295,000
£0	68611 Internal Recharges Income	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	Actual 2022-23 -290,346 Static OR0004 -361,037 Touring OR0003 -199
£0	Total Recharges/Other Income	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	Actual 2021-22 -217,663 Static OR0004 -332,992 Touring OR0003
£(662,094)	TOTAL INCOME	£(604,200.00)	£(604,200.00)	£(538,940.61)	£0.00	£(533,100.00)	£(5,840.61)	1%	-538,941 -538,941 0
Expenditure									
£121,050	71111 Basic Pay	£142,000.00	£142,000.00	£38,908.00	£0.00	£35,500.00	£3,408.00	10%	
£0	71121 Overtime	£0.00	£0.00	£2,051.00	£0.00	£0.00	£2,051.00	0%	
£11,529	71151 Employers National Insurance	£13,300.00	£13,300.00	£4,116.00	£0.00	£3,325.00	£791.00	24%	
£38,745	71161 Employers Superannuation	£35,500.00	£35,500.00	£10,280.00	£0.00	£8,875.00	£1,405.00	16%	
£46,996	71171 Contract Staff	£43,000.00	£43,000.00	£12,773.00	£2,036.00	£10,750.00	£4,059.00	38%	Seasonal Staff: Cleaners and Receptionist
£218,320	Total Direct Employee Expenses	£233,800.00	£233,800.00	£68,128.00	£2,036.00	£58,450.00	£11,714.00	20%	
£956	71331 Employee Insurances	£1,100.00	£1,100.00	£0.00	£0.00	£0.00	£0.00	0%	
£956	Total Other Employee Expenses	£1,100.00	£1,100.00	£0.00	£0.00	£0.00	£0.00	0%	
£21,999	72111 Building Services - Planned Maintenance	£400.00	£400.00	£(2,829.00)	£6,244.00	£100.00	£3,315.00	3,315%	Ramp for toilet block, shower block refurbishment
£34,279	72114 Building Services - Responsive Maintenance	£25,000.00	£25,000.00	£16,684.00	£2,245.00	£6,250.00	£12,679.00	203%	Toilets/showers/painting - repairs
£65	72131 Vandalism	£1,000.00	£1,000.00	£0.00	£0.00	£250.00	£(250.00)	(100)%	
£1,789	72136 Legionella	£0.00	£0.00	£213.00	£2,340.00	£0.00	£2,553.00	0%	Compliance testing
£63,510	72211 Electricity	£32,200.00	£32,200.00	£28,437.00	£0.00	£8,050.00	£20,387.00	253%	
£5,400	72214 Gas	£9,100.00	£9,100.00	£(338.00)	£5,669.00	£2,275.00	£3,056.00	134%	
£40,192	72317 Business Rates	£46,200.00	£46,200.00	£0.00	£0.00	£46,200.00	£(46,200.00)	(100)%	
£6,927	72411 Water	£11,000.00	£11,000.00	£425.00	£0.00	£3,425.00	£(3,000.00)	(88)%	
£0	72414 Sewerage Charge	£100.00	£100.00	£0.00	£0.00	£25.00	£(25.00)	(100)%	
£6,921	72511 Cleaning Materials	£5,000.00	£5,000.00	£985.00	£1,192.00	£1,250.00	£927.00	74%	
£1,544	72521 Refuse Collection	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	72527 Other Cleaning Services	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£454	72612 Grounds Maintenance - Variations	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£6,557	72617 Grounds Maintenance - Other	£3,000.00	£3,000.00	£2,590.00	£270.00	£750.00	£2,110.00	281%	Shrubs/Plants/Baskets
£498	72711 Fire Insurance	£700.00	£700.00	£0.00	£0.00	£0.00	£0.00	0%	
£264	72712 Engineering Insurance	£300.00	£300.00	£0.00	£0.00	£0.00	£0.00	0%	

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£		£	£	£	£	£	£	%	
£190,399	Total Premises Expenses	£134,000.00	£134,000.00	£46,167.00	£17,960.00	£68,575.00	£(4,448.00)	(6)%	
£91 73111	Fuel	£100.00	£100.00	£13.00	£0.00	£25.00	£(12.00)	(48)%	Fuel for grass cutter, and other petrol tools like strimmers
£0 73114	Repairs & Service	£1,200.00	£1,200.00	£0.00	£0.00	£300.00	£(300.00)	0%	
£1,913 73222	Car Allowances - Lump Sum	£0.00	£0.00	£1,275.00	£0.00	£0.00	£1,275.00	0%	
£2,004	Total Transport Expenses	£1,300.00	£1,300.00	£1,288.00	£0.00	£325.00	£963.00	296%	
£15,325 74111	Health and Safety	£15,000.00	£15,000.00	£3,785.00	£0.00	£3,750.00	£35.00	1%	Emergency Lights/signs
£4,631 74114	Furniture and Equipment	£3,200.00	£3,200.00	£808.00	£241.00	£800.00	£249.00	31%	Shower curtains, door mats, Lawnmower, strimmer
£3,180 74117	Machine Repair & Maintenance	£2,000.00	£2,000.00	£3,650.00	£2,756.00	£500.00	£5,906.00	1,181%	Fire Bells and Buckets/Bollard Service & Safety Upgrade
£7,445 74121	Materials For Resale	£17,000.00	£17,000.00	£851.00	£18,758.00	£4,250.00	£15,359.00	361%	Shop/gas sales
£0 74127	General Purchases	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£4,796 74131	Equipment Hire	£2,200.00	£2,200.00	£481.00	£444.00	£550.00	£375.00	68%	Laundry machines
£427 74213	Clothing & Uniforms	£600.00	£600.00	£74.00	£143.00	£150.00	£67.00	45%	
£338 74335	Internal Printing	£0.00	£0.00	£105.00	£0.00	£0.00	£105.00	0%	
£0 74346	External Printing	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£912 74357	Stationery	£2,000.00	£2,000.00	£1,637.00	£0.00	£250.00	£1,387.00	555%	5,000 Yellow Tent Tags
£0 74391	Other Office Expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£94 74414	Consultants	£0.00	£0.00	£4,118.00	£2,745.00	£0.00	£6,863.00	0%	Vole Survey/Static Site Survey
£623 74425	Legal Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£2,260 74491	Bank Fees	£0.00	£0.00	£609.00	£0.00	£250.00	£359.00	0%	
£302 74492	Other Ext Provided Services	£1,500.00	£1,500.00	£0.00	£0.00	£375.00	£(375.00)	(100)%	
£34 74515	Postages	£500.00	£500.00	£0.00	£0.00	£125.00	£(125.00)	(100)%	
£719 74526	Telephone Calls/Data/Broadband	£1,200.00	£1,200.00	£331.00	£0.00	£300.00	£31.00	10%	
£157 74537	Hardware Purchases	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0 74548	Hardware Maintenance	£0.00	£0.00	£399.00	£0.00	£0.00	£399.00	0%	Upgrade of Booking System
£240 74559	Software Purchases	£0.00	£0.00	£350.00	£0.00	£0.00	£350.00	0%	Upgrade of Booking System
£775 74923	Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£42,258	Total Supplies & Services	£45,200.00	£45,200.00	£17,198.00	£25,087.00	£11,300.00	£30,985.00	274%	
£0		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	Total Third Party Payments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0 76131	Settlement Of Complaints	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0	Total Transfer Payments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£42,000 78611	Internal Recharges	£42,000.00	£42,000.00	£0.00	£0.00	£0.00	£0.00	0%	Recharge from the Southwold Harbour Department for lease of land
£42,000	Total Recharges/Other expenditure	£42,000.00	£42,000.00	£0.00	£0.00	£0.00	£0.00	0%	
£495,937	TOTAL DIRECT EXPENDITURE	£457,400.00	£457,400.00	£132,781.00	£45,083.00	£138,650.00	£39,214.00	28%	
£(166,157)	TOTAL DIRECT INCOME AND EXPENDITURE	£(146,800.00)	£(146,800.00)	£(406,159.61)	£45,083.00	£(394,450.00)	£33,373.39	(8)%	
£70,100 77407	Support Charges	£73,000.00	£73,000.00	£0.00	£0.00	£0.00	£0.00	0%	
£70,100	Total Support Services	£73,000.00	£73,000.00	£0.00	£0.00	£0.00	£0.00	0%	
£15,658.00 78112	Depreciation Charge	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£167,767.00 78128	Revaluation Losses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£183,425.00	Total Capital/Other Adjustments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0.00 71221	Supn - Reverse Cash Payments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0.00 71231	Supn - Current Service (Pension)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	
£0.00	Total Pension Fund Adjustments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0%	

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£		£	£	£	£	£	£	%	
£253,525.00	TOTAL INDIRECT EXPENDITURE	£73,000.00	£73,000.00	£0.00	£0.00	£0.00	£0.00	0%	
£87,368.16	TOTAL INCOME STATEMENT	£(73,800.00)	£(73,800.00)	£(406,159.61)	£45,083.00	£(394,450.00)	£33,373.39	(8)%	