



Shareholder Reference Group

Members are invited to a **Meeting of the Shareholder Reference Group** to be held in the Conference Room, Riverside, Lowestoft, on **Tuesday, 5 September 2023 at 4.00pm**

This meeting will be broadcast to the public via the East Suffolk YouTube Channel at <https://youtube.com/live/kpmPxKl8ySw?feature=share>.

Members:

Councillor Caroline Topping (Leader of the Council), Councillor Paul Ashton (Corporate Services – Digital, Customer Services, HR and Assets), Councillor Toby Hammond (Economic Development and Transport), Councillor Vince Langdon-Morris (Resources and Value for Money), Councillor Rachel Smith-Lyte (The Environment)

An Agenda is set out below.

Part One – Open to the Public

Pages

- 1 Election of a Chair**
To elect a Chair of the Shareholder Reference Group for the for the four-year term 2023 to 2027.
- 2 Election of a Vice-Chair**
To elect a Vice-Chair of the Shareholder Reference Group for the for the four-year term 2023 to 2027.
- 3 Apologies for Absence**
To receive apologies for absence, if any.
- 4 Declarations of Interest**
Members and Officers are invited to make any declarations of interests, and the nature of that interest, that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the Meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 5 Minutes**
To confirm as a correct record the minutes of the meeting held on 15 March 2023.

1 - 2

Part One – Open to the Public

Pages

6 Exempt/Confidential Items

It is recommended that under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

Part Two – Exempt/Confidential

Pages

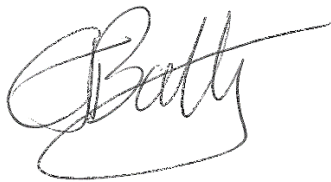
7 Exempt Minutes

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

8 East Suffolk Services Business Plan - Quarterly Update

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Close



Chris Bally, Chief Executive

If you require this document in large print, audio or Braille or in a different language, please contact the Democratic Services Team on 01502 523521 or email: democraticservices@eastsoffolk.gov.uk

Filming, Videoing, Photography and Audio Recording at Council Meetings

The Council, members of the public and press may record / film / photograph or broadcast this meeting when the public and press are not lawfully excluded.

The Council cannot guarantee public seating areas will not be filmed or recorded. By entering the Conference Room and sitting in the public seating area, those present will be deemed to have consented to the possible use of filmed images and sound recordings. If you do not wish to be recorded, please speak to a member of the Democratic Services team at the earliest opportunity.



The national Charter and Charter Plus Awards for Elected Member Development

East Suffolk Council is committed to achieving excellence in elected member development

www.local.gov.uk/Community-Leadership

Unconfirmed



Minutes of a Meeting of the **Shareholder Reference Group** held in the Beccles Room, Riverside, Lowestoft, on **Wednesday, 15 March 2023 at 6.00pm**

Members of the Shareholder Reference Group present:

Councillor Stephen Burroughes, Councillor Maurice Cook, Councillor Steve Gallant, Councillor James Mallinder, Councillor Craig Rivett

Other Members present:

Councillor Peter Byatt

Officers present:

Andy Jarvis (Strategic Director), Nick Khan (Strategic Director), Matt Makin (Democratic Services Officer (Regulatory))

1 Apologies for Absence

No apologies for absence were received.

2 Declarations of Interest

Councillor Stephen Burroughes declared an Other Registerable Interest as a member of the Joint Venture Board for Waveney Norse and Suffolk Coastal Norse.

Andrew Jarvis declared a Non-Pecuniary Interest as both a member of the Board of Directors of East Suffolk Services Limited and a member of the Joint Venture Board for Waveney Norse and Suffolk Coastal Norse.

3 Minutes

It was by consensus

RESOLVED

That the Minutes of the Meeting held on 3 January 2023 be agreed as a correct record and signed by the Chairman.

4 Appointment of a Non-Executive Director to the Board of Directors of East Suffolk Services Limited

The Shareholder Reference Group received report **ES/1510** of the Leader of the Council, which sought the appointment of a Non-Executive Director to the Board of Directors of East Suffolk Services Limited (ESSL).

The Leader invited Andrew Jarvis, Strategic Director, to comment on the report. Strategic Director Jarvis explained that the addition of a Non-Executive Director would bring added commercial expertise and help to build ESSL as a company.

The Shareholder Reference Group was advised that having been put out to advert, the post had garnered 51 applications which had been shortlisted to five candidates, all of whom were interviewed. Strategic Director Jarvis said that the successful candidate, Mr Tim Sadler, had significant experience in the establishment and operation of Local Authority Trading Companies (LATCOs) in Oxford and it was considered that he was a suitable fit for the culture being developed at ESSL. Mr Sadler was happy with the commitment required to the role and it was recommended to the Shareholder Reference Group that he be appointed as a Non-Executive Director of ESSL.

The Leader invited questions and comments. Councillor Burroughes considered that a thorough recruitment process had been followed and the best candidate had been selected. Councillor Cook sought confirmation that Mr Sadler was content with the expectations of the role; Strategic Director Khan said that Mr Sadler was content and noted that how he would commit to the role would be flexible in nature.

On the proposition of Councillor Gallant, seconded by Councillor Cook it was by a unanimous vote

RESOLVED

That the appointment of Tim Sadler as a Non-Executive Director of East Suffolk Services Limited under Article 21.1 of the East Suffolk Services Limited Articles of Association be approved.

The meeting concluded at 6.03pm.

.....
Chairman