

Confirmed



Minutes of a Meeting of the **Shareholder Reference Group** held in the Deben Conference Room, East Suffolk House, Melton, on **Tuesday, 5 December 2023 at 4.00pm.**

Members of the Shareholder Reference Group present:

Councillor Paul Ashton, Councillor Toby Hammond, Councillor Vince Langdon-Morris, Councillor Rachel Smith-Lyte, Councillor Caroline Topping

Other Members present:

Councillor David Beavan

Officers present:

Kerry Blair (Head of Operations), Katy Cassidy (Democratic Services Officer), Cassandra Clements (Managing Director, East Suffolk Services Limited), Lorraine Fitch (Democratic Services Manager), Matt Makin (Democratic Services Officer (Regulatory))

1 Apologies for Absence

There were no apologies for absence.

2 Declarations of Interest

There were no Declarations of Interest.

3 Minutes

On the proposition of Councillor Smith-Lyte, seconded by Councillor Langdon-Morris it was unanimously

RESOLVED

That the minutes of the meeting held on 5 September 2023 be agreed as a correct record and signed by the Chair.

4 Exempt/Confidential Items

On the proposition of Councillor Hammond, seconded by Councillor Langdon-Morris, it was by a unanimous vote

RESOLVED

That under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

5 Exempt Minutes

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

6 East Suffolk Services Business Plan - Quarterly Update

- Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The meeting concluded at 5.30pm.

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Chair