

# OVERVIEW AND SCRUTINY COMMITTEE

## TACKLING ANTI-SOCIAL BEHAVIOUR TASK AND FINISH GROUP

### Terms of Reference

#### **Purpose**

The purpose of the group is to investigate and make recommendations to the Overview and Scrutiny Committee on the working practices between the Council and Suffolk Constabulary for tackling Anti-Social Behaviour (ASB) related non-crime issues, to ensure they work effectively for the benefit of residents.

#### **Scope**

The Task and Finish Group will review and examine the way the Police and Council work together to deal with ASB across East Suffolk by:

- Using statistics and data relating to ASB complaints to understand the magnitude of the issue in East Suffolk.
- Understanding the difference between crime and non-crime ASB issues and clarifying the lead organisation for each of those categories.
- Understanding the Police and Council's reporting processes for residents wishing to complain about ASB (and how well they align).
- Reviewing the training provided to Councillors and Town and Parish Councillors to deal with ASB complaints.
- Undertaking a SWOT analysis of how the Police and Council work together on ASB to see if any improvements can be made for the benefit of residents.

#### **Group Membership**

The Group will consist of five members appointed by the Overview and Scrutiny Committee. A Chair of the group will be appointed by the Task and Finish Group. Other Overview and Scrutiny Committee members and non executive Members may input as needed. Cabinet members may be invited to contribute in an advisory capacity. The Task and Finish Group may co-opt additional members from non-executive Councillors or from outside the Council.

#### **Lead Officers**

Nicole Rickard, Head of Communities/Rachel Tucker, Communities Officer/ASB lead  
Sarah Davis, Democratic Services Officer

#### **Frequency of Meetings**

The Group will meet on a monthly basis or at such other frequency as is deemed practical.

## **Public Access**

Meetings shall not be open to the press and public. However, stakeholders shall be invited to attend and to contribute to the Group's work programmes, including co-option to the group, as appropriate.

Formal minutes will not be taken. However, action notes will be compiled by the allocated lead officer and reviewed from meeting to meeting. These will not be published but will usually be made available to the public on request after publication of the final report.

## **Reporting**

The Task and Finish Group will report its findings to the Overview and Scrutiny Committee.

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