



FULL COUNCIL

Wednesday, 24 May 2023

Subject	Appointments to Working Groups 2023/24
Report by	Leader of the Council
Supporting Officer	Chris Bing Head of Legal and Democratic Services chris.bing@eastsoffolk.gov.uk 07442 405007

Is the report Open or Exempt?	OPEN
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Category of Exempt Information and reason why it is NOT in the public interest to disclose the exempt information.	Not applicable
Wards Affected:	All Wards

Purpose and high-level overview

Purpose of Report:

To consider the continuation and membership of Working Groups for the 2023/24 Municipal Year. The Council has several Working Groups, to which Cabinet or Full Council appoint. This report concerns the two Working Groups to which Full Council makes appointments.

Options:

1. Appointing Councillors to Working Groups. Working Groups are set up to examine specific issues in-depth prior to recommendations being put forward to the relevant decision-making body.
2. Not appointing Councillors to Working Groups. Should the Council decide not to appoint to the Working Groups, then the opportunity for more in-depth consideration of issues could be lost.

Recommendations:

1. That the membership of Working Groups for the 2023/24 Municipal Year, as agreed by the Political Group Leaders and detailed at Appendix A, be appointed.
2. That the Leader of the Council be granted Delegated Authority to make any necessary changes to the membership of the Working Groups for the remainder of the 2023/24 Municipal Year, in consultation with the other Group Leaders.

Corporate Impact Assessment

Governance:

Appointment to Working Groups enables more in-depth consideration to be given to specific issues.

Reviewing Councillor representation on Working Groups ensures that they remain relevant and fit for purpose and allows back bench Councillors to concentrate on their community leadership roles within their own Wards.

ESC policies and strategies that directly apply to the proposal:

Not applicable.

Environmental:

Not applicable.

Equalities and Diversity:

Not applicable.

Financial:

Members appointed to Working Groups are able to claim expenses in accordance with the Members' Allowance Scheme and these costs can be accommodated within existing resources.

Human Resources: Not applicable.
ICT: Not applicable.
Legal: Not applicable.
Risk: Not applicable.

External Consultees: Not applicable.

Strategic Plan Priorities

Select the priorities of the Strategic Plan which are supported by this proposal: <i>(Select only one primary and as many secondary as appropriate)</i>		Primary priority	Secondary priorities
T01	Growing our Economy		
P01	Build the right environment for East Suffolk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P02	Attract and stimulate inward investment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P03	Maximise and grow the unique selling points of East Suffolk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P04	Business partnerships	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P05	Support and deliver infrastructure	<input type="checkbox"/>	<input checked="" type="checkbox"/>
T02	Enabling our Communities		
P06	Community Partnerships	<input type="checkbox"/>	<input type="checkbox"/>
P07	Taking positive action on what matters most	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P08	Maximising health, well-being and safety in our District	<input type="checkbox"/>	<input checked="" type="checkbox"/>
P09	Community Pride	<input type="checkbox"/>	<input checked="" type="checkbox"/>
T03	Maintaining Financial Sustainability		
P10	Organisational design and streamlining services	<input type="checkbox"/>	<input type="checkbox"/>
P11	Making best use of and investing in our assets	<input type="checkbox"/>	<input type="checkbox"/>
P12	Being commercially astute	<input type="checkbox"/>	<input type="checkbox"/>
P13	Optimising our financial investments and grant opportunities	<input type="checkbox"/>	<input type="checkbox"/>
P14	Review service delivery with partners	<input type="checkbox"/>	<input type="checkbox"/>
T04	Delivering Digital Transformation		
P15	Digital by default	<input type="checkbox"/>	<input type="checkbox"/>
P16	Lean and efficient streamlined services	<input type="checkbox"/>	<input type="checkbox"/>
P17	Effective use of data	<input type="checkbox"/>	<input type="checkbox"/>
P18	Skills and training	<input type="checkbox"/>	<input type="checkbox"/>
P19	District-wide digital infrastructure	<input type="checkbox"/>	<input type="checkbox"/>
T05	Caring for our Environment		
P20	Lead by example	<input type="checkbox"/>	<input type="checkbox"/>
P21	Minimise waste, reuse materials, increase recycling	<input type="checkbox"/>	<input type="checkbox"/>

P22	Renewable energy	<input type="checkbox"/>	<input type="checkbox"/>
P23	Protection, education and influence	<input type="checkbox"/>	<input type="checkbox"/>
XXX	Governance		
XXX	How ESC governs itself as an authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>

How does this proposal support the priorities selected?

Councillors appointed to Working Groups are able to work to help address local issues and to achieve sustainable solutions. This will help to deliver a strong and sustainable local economy and help to improve the quality of life for everyone living and working in the District.

Background and Justification for Recommendation

1 Background facts	
1.1	The Council appoints to Working Groups each year as part of its corporate governance framework and in support of the democratic process and decision-making arrangements.
1.2	The proposed Working Groups for 2023/24 are: <ul style="list-style-type: none"> • The Local Plan Working Group • Member Development Steering Group

2 Current position	
2.1	Details of the proposed Working Groups for 2023/24, including their Terms of Reference, are outlined in Appendix A.
2.2	The Working Groups have clear terms of reference outlining their roles, responsibilities and reporting mechanisms, thereby increasing openness, transparency and making the best use of resources.
2.3	Where specific post holder nominations are required, these are outlined in the Appendix.
2.4	The Housing Benefits and Tenant Services Consultation Group was disbanded in 2022, therefore, this Working Group has been removed from the list and will no longer be appointed to.

3 How to address current situation	
3.1	Consultation will be undertaken with the relevant Political Group Leaders to seek nominations for the Working Group positions.

4 Reason for recommendation	
4.1	To ensure that Members are appointed to Working Groups for the 2023/24 Municipal Year.

Appendices

Appendices:

Appendix A	Schedule of Working Groups Nominations for 2023/24 TO FOLLOW
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Background reference papers:

None.