Appendix A

Date	Job Title	Declared	Hospitality/Gift to declare	Interested Parties	Value (£)	Additional Info	Declined/ Accepted?
17/07/18	Environmental Protection Tech Officer	Gift	Small bunch of flowers	Resident of Felixstowe	£3	Complainant of an Environmental Protection case.	Accepted
19/07/18	Chief Finance Officer	Hospitality	Dinner event	Treasury advisors Insurance providers	£50	The events were organised for all local government clients by the Councils treasury management providers and insurance providers at the CIPFA Conference.	Accepted
23/07/18	Environmental Protection Tech Officer	Gift	Small bottle of wine and £10 cash	Resident of Felixstowe	£15	Thank you gift for installing noise equipment in house.	Declined
17/08/18	Port Health Technical Officer	Gift	Assorted stationery and packet of sweets	Company from Felixstowe	Not known	Items were recognising humorous discussions had in an ongoing project, the first stage of which was completed.	Accepted
31/08/18	Head of Service	Hospitality	Royal Town Planning Institute east awards dinner	Planning Consultants	£50	Consultants had sponsored the event, so they did not pay for this officer to attend directly. Accepted as excellent networking opportunity. Date attended: 14.09.18.	Accepted
02/10/18	Environmental Health Technical Officer	Gift	2 x boxes of 6 free-range eggs	Resident of Shottisham	£1.50		Accepted