

Minutes of a Meeting of **Full Council** held in the **Deben Conference Room, East Suffolk House, Riduna Park, Melton** on **Thursday 29 November 2018** at **7.00pm**

**Members present:**

N Yeo (Chairman), M Amoss, J Bidwell, S Bird, C Blundell, S Burroughes, A Cooper, M Deacon, D Dean, J Fisher, A Fryatt, S Gallant, S Geater, M Gower, S Harvey, C Hedgley (Vice Chairman), R Herring, G Holdcroft, C Hudson, J Kelso, R Kerry, S Lawson, G Lynch, S Mower, P Mulcahy, M Newton, C Poulter, D Savage, A Smith, R Whiting

**Officers present:**

K Abbott (Democratic Services Business Manager), S Baker (Chief Executive Officer), C Bing (Deputy Monitoring Officer), P Ridley (Head of Planning and Coastal Management), B Woolnough (Major Projects Adviser)

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**1. Apologies for Absence**

Apologies for absence were received from Councillor Block, Councillor Dunnett, Councillor Green, Councillor Harding, Councillor Haworth-Culf, Councillor Jones, and Councillor McCallum.

**2. Declarations of Interest**

There were no Declarations of Interest.

**3. Minutes**

**RESOLVED**

That the Minutes of the Meeting held on 27 September 2018 be confirmed as a correct record and signed by the Chairman.

**4. Announcements**

The Chairman had no announcements.

The Leader of the Council referred to a Budget Liaison Meeting for representatives of Town and Parish Councils which would be held on 12 December 2018 at East Suffolk House. Members were asked to encourage attendance from their Town and Parish Councils.

The Leader of the Council further announced that the Council's contractor, Norse, was currently collecting for recycling purposes around 40,000 brown bins. Some of the bins had been set-aside for re-use by local charities.

The Leader of the Council highlighted the meeting of the Shadow Authority on 3 December 2018 and the Shadow Cabinet meeting the following week.

The Chief Executive announced that former Head of Service, Darren Knight, had been nominated and shortlisted for the Local Government Chronicle's Rising Star Award.

## **5. Written Questions**

There were no Written Questions.

## **6. Notices of Motions**

There were no Notices of Motions.

## **7. Licensing Act 2003: Statement of Licensing Policy – Revision**

The Cabinet Member with responsibility for Community Health introduced the report, **CL 27/18**, which sought approval to adopt the revised Statement of Licensing Policy. This had been subject to an eight-week consultation from late July to mid September and earlier review by the Licensing and Health Committee.

In particular, the Cabinet Member highlighted the revisions on page 21 of the report, regarding the extension of normal time limits for Hearings where it was in the public interest to do so; to page 36 of the report, regarding licensing authorities being satisfied that individuals applying for a premises licence were entitled to work in the United Kingdom; and, to page 25 of the report, regarding the 'permitted price' formula of alcohol sold or supplied for consumption on or off the premises. The revised Statement of Licensing Policy was recommended to Council by the Licensing and Health Committee for adoption and publication on 31 January 2019.

There being no questions or matters raised for debate, the Chairman moved to the recommendation which was proposed, seconded and by unanimous vote

### **RESOLVED:**

That the revised Licensing Act 2003 Statement of Licensing Policy, for publication and implementation on 31 January 2019, be approved and adopted

*7.20pm – Councillor Hudson left the Meeting*

## **8. Gambling Act 2005: Statement of Principles – Revision**

The Cabinet Member with responsibility for Community Health introduced the report, **CL 28/18**, which sought approval of revised guidance as a result of the objectives of the Gambling Act 2005 requiring local authorities to review its Statement of Principles on a three-yearly basis. The revised Statement of Principles had been subject to an eight-week consultation from late July to mid September and earlier review by the Licensing and Health Committee.

The Cabinet Member highlighted, in particular, the revisions on pages 53 and 54 of the report relating to local risk assessments and also page 88 of the report which provided an additional map of the local area's profile. The revised Statement of Principles was recommended to Council by the Licensing and Health Committee for adoption and publication on 31 January 2019.

There being no questions or matters raised for debate, the Chairman moved to the recommendation which was proposed, seconded and by unanimous vote

**RESOLVED:**

That the revised Gambling Act 2005 Statement of Principles, for publication and implementation on 31 January 2019, be approved and adopted

7.25pm – Councillor Hudson re-joined the Meeting

**9. Sex Establishment Licensing Policy**

The Cabinet Member with responsibility for Community Health introduced the report, **CL 29/18**, which sought approval of an adopted policy relating to sex establishments. The draft Policy had been subject to an eight-week consultation from late July to mid September and earlier review by the Licensing and Health Committee.

The Cabinet Member highlighted, in particular, page 111 of the report which outlined the definition of relevant entertainment, the requirement for a licence, and the location of licensed premises. With regard to page 133, Performers, the Cabinet Member highlighted that Waveney District Council had proposed an addition to paragraph 10 : *Performers shall be aged not less than 18 and not be there under coercion*. This was noted and supported.

The Chairman invited questions.

Councillor Smith referred to paragraph 6 of the Policy, Location of Licensed Premises, specifically sub-paragraph 6.3.3 and the guidance to be taken into consideration when determining the location and vicinity of a premises; he suggested that the consideration of linkages, including whether existing premises (such as schools, places of worship etc.) and application sites were connected by well-used walking routes, could be applied to all applications. The Cabinet Member replied that each application would be considered on its individual merits and determined at the discretion of the Licensing and Health Sub- Committee.

There were no matters raised for debate. The Chairman moved to the recommendation which was proposed, seconded and by unanimous vote

**RESOLVED**

That, subject to the additional wording to Appendix B, Part V, paragraph 10, the Sex Establishment Policy be approved and adopted with immediate effect

**10. Felixstowe South Seafront Regeneration Project – Application to the Coastal Communities Fund**

The Cabinet Member with responsibility for Economic Development introduced the report, **CL 30/18**, which provided information on the intention to submit an application to the second round of the Coastal Communities Fund for a grant of £950,000 for the Felixstowe South Seafront Regeneration Project and recommended that such a submission be made early in 2019. The report also sought delegated authority for the Strategic Director, in the event of the bid being successful, to accept the grant and to agree to the terms and conditions of the contract, in consultation with the Cabinet Member. The Cabinet Member referred to the substantial amount of regeneration undertaken by the Council in Felixstowe in the last eight years and that the proposal would further enhance Felixstowe as an attractive destination and add to its visitor economy.

The Major Projects Advisor stated that the proposed café/restaurant/hub based around Martello

Park would help to increase visitor footfall and further enhance the Martello Tower as an attraction. He added that a community survey in March 2018 and a community engagement event in July 2018 had supported the regeneration programme including its cultural activities, active seafront, retail opportunities and quality eating establishment. Council was further advised that Planning permission had been granted in September for a new café/restaurant and community facility and this would form an important early element of the scheme.

The Chairman invited questions.

Councillor Savage asked if linkage of the gardens at the pier to Martello Park was part of the proposal. The Cabinet Member replied that this was a key element of the development and it was hoped it would attract businesses to the location.

Councillor Smith welcomed the proposed bid. With regard to businesses being attracted to the location, he suggested that potential tenants should be identified in advance to ensure a cohesive match in the business concept and to avoid what he considered to be design in isolation. The Cabinet Member referred to the previous grant from the Coastal Revival Fund which had enabled flexibility to spend funds on connectivity matters. He added that, if the proposed bid was successful, and subject to planning approval, potential tenants would be consulted with; however, he emphasised that it was necessary to secure the funds and planning permission before proceeding with the desired model.

There being no further questions or matters raised for debate, the Chairman moved to the recommendations which were proposed, seconded and by unanimous vote

#### **RESOLVED**

1. That the application to the second stage round of the Coastal Communities Fund for a grant of £950,000 for the Felixstowe South Sea Front Regeneration Project be approved
2. That, in the event of the application being successful, delegated authority be granted for the Strategic Director, in consultation with the Cabinet Member for Economic Development, to accept the grant and to agree the terms and conditions of the contract

#### **11. Cabinet Members' Report and Outside Bodies Representatives' Report to Council**

Council received report **CL 31/18**.

The Chairman stated that the published reports would be taken as read, unless Cabinet Members or Outside Bodies representatives wished to provide further updates. The Chairman invited Council to raise any questions on the published reports.

##### Councillor Holdcroft – Cabinet Member with responsibility for Economic Development

With reference to his report on the East Suffolk Business Festival, Councillor Holdcroft said this had been an intensive and successful two week event and he wished to record his thanks to the Economic Development Officers who had worked hard to achieve this positive demonstration of the Council's commitment to supporting local economic growth.

##### Councillor Fryatt – Cabinet Member with responsibility for Planning

Councillor Kelso, with reference to the Enforcement section of the Cabinet Member's report, referred to an individual case in Martlesham which had been unresolved for, he said, some considerable time. Councillor Kelso outlined the events and enforcement action associated with the case and raised concerns that the matter remained unresolved because of errors. The Cabinet Member replied that the

outline of the case which had been provided by Councillor Kelso, demonstrated the general complexity of enforcement processes and associated legal challenges. The Cabinet Member added that whilst he noted Councillor Kelso's comments and understood his frustration he did not accept that the case remained unresolved because of errors by Officers. Councillor Blundell added that, originally, the enforcement action had been delayed over difficulties establishing the ownership of the land and that these matters had been beyond the control of Officers.

Councillor Carol Poulter – Cabinet Member with responsibility for the Green Environment

Councillor Hudson referred to Framlingham Town Council's request for a recycling point for small electrical appliances and asked the Cabinet Member to comment. The Cabinet Member said the Town Council had not brought its request to her attention, but said she would seek an update on the progress of its request with the relevant Officers outside of the meeting.

Councillor Hudson referred to the Cabinet Member's representation of the Council on the The Mill's Charity and asked her to state how many meetings of that organisation she had attended. The Cabinet Member said she did not have this information with her and would respond to the question outside of the meeting.

Councillor Steve Gallant – Cabinet Member with responsibility for Community Health

There were no questions on the published report.

Councillor Steve Gallant – Suffolk Health and Well-being Board

There were no questions on the published report.

Councillor Mark Newton and Councillor Nicky Yeo – Greenways Countryside Project Joint Advisory Committee

There were no questions on the published report.

Councillor Colin Hedgley – Suffolk Police and Crime Panel

Councillor Blundell, on behalf of Martlesham Parish Council, raised concerns about the future of the current police headquarters site at Martlesham. He referred to resident's concern in the vicinity. Councillor Hedgley undertook to raise this at the next meeting of the Panel and to advise Councillor Blundell of its reply.

*7.59pm – Councillor Whiting left the Meeting*

**12. Exempt/ Confidential Items**

**RESOLVED**

That, under Section 100(a)(4) of the Local Government Act 1972 (as amended) the public be excluded from the Meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Schedule 12A of the Act

**13. Additional Staffing Requirements in the Planning Service**

The Cabinet Member with responsibility for Planning introduced the report, **CL 32/18**, which sought proposed staff changes in the Planning Service.

This item is recorded as an Exempt and separate minute.

The Meeting concluded at 8.15pm