

**Confirmed**



Minutes of a Meeting of the **Shareholder Reference Group** held in the Beccles Room, Riverside, Lowestoft, on **Wednesday, 15 March 2023 at 6.00pm**

**Members of the Shareholder Reference Group present:**

Councillor Stephen Burroughes, Councillor Maurice Cook, Councillor Steve Gallant, Councillor James Mallinder, Councillor Craig Rivett

**Other Members present:**

Councillor Peter Byatt

**Officers present:**

Andy Jarvis (Strategic Director), Nick Khan (Strategic Director), Matt Makin (Democratic Services Officer (Regulatory))

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**1 Apologies for Absence**

No apologies for absence were received.

**2 Declarations of Interest**

Councillor Stephen Burroughes declared an Other Registerable Interest as a member of the Joint Venture Board for Waveney Norse and Suffolk Coastal Norse.

Andrew Jarvis declared a Non-Pecuniary Interest as both a member of the Board of Directors of East Suffolk Services Limited and a member of the Joint Venture Board for Waveney Norse and Suffolk Coastal Norse.

**3 Minutes**

It was by consensus

**RESOLVED**

That the Minutes of the Meeting held on 3 January 2023 be agreed as a correct record and signed by the Chairman.

#### **Appointment of a Non-Executive Director to the Board of Directors of East Suffolk Services Limited**

The Shareholder Reference Group received report **ES/1510** of the Leader of the Council, which sought the appointment of a Non-Executive Director to the Board of Directors of East Suffolk Services Limited (ESSL).

The Leader invited Andrew Jarvis, Strategic Director, to comment on the report. Strategic Director Jarvis explained that the addition of a Non-Executive Director would bring added commercial expertise and help to build ESSL as a company.

The Shareholder Reference Group was advised that having been put out to advert, the post had garnered 51 applications which had been shortlisted to five candidates, all of whom were interviewed. Strategic Director Jarvis said that the successful candidate, Mr Tim Sadler, had significant experience in the establishment and operation of Local Authority Trading Companies (LATCOs) in Oxford and it was considered that he was a suitable fit for the culture being developed at ESSL. Mr Sadler was happy with the commitment required to the role and it was recommended to the Shareholder Reference Group that he be appointed as a Non-Executive Director of ESSL.

The Leader invited questions and comments. Councillor Burroughes considered that a thorough recruitment process had been followed and the best candidate had been selected. Councillor Cook sought confirmation that Mr Sadler was content with the expectations of the role; Strategic Director Khan said that Mr Sadler was content and noted that how he would commit to the role would be flexible in nature.

On the proposition of Councillor Gallant, seconded by Councillor Cook it was by a unanimous vote

#### **RESOLVED**

That the appointment of Tim Sadler as a Non-Executive Director of East Suffolk Services Limited under Article 21.1 of the East Suffolk Services Limited Articles of Association be approved.

The meeting concluded at 6.03pm.

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Chairman