

**Kesgrave, Rushmere St Andrew, Martlesham, Carlford and Fynn Valley Community Partnership**

**Action Notes of the Meeting held on 8 January 2024**

**Kesgrave War Memorial Community Centre, Twelve Acre Approach, Kesgrave**

**Core Membership present:**

**ESC Councillors** – Councillor Ed Thompson (Chair), Councillor Colin Hedgley,

**SCC Councillors** –

**Town and Parish Councils** – Joanna Abbott (Clerk – Kesgrave Town Council), Alan Coomber (Kesgrave Town Council), Jean Ellinor (Tuddenham St Martin Parish Council), Jane Hall (Martlesham Parish Council), Mike Irwin (Martlesham Parish Council), Sue Prentice (Great Bealings Parish Council), Pete Carr (Little Bealings Parish Council), Richard Nicol (Swilland and Witlesham Parish Council), Nik Bestow (Bredfield Parish Council), Geoff Caryer (Grundisburgh and Culpho Parish Council), Ursula Richards (Playford Parish Council)

**Partnership Organisations** – Penny Holmes (Woodbridge Integrated Care), Caroline Rutherford (Just 42)

**Others present** – Luke Bennett (ESC Partnerships Manager), Andy Joliffe (ESC Communities Officer), Katy Cassidy (ESC Democratic Services Officer), Lorraine Fitch (ESC Democratic Services Manager)

**Apologies received** – Elaine Bryce (Vice-Chair)

Item	Discussion
1.	<b>Welcome and Apologies for Absence</b> Ed Thompson (ET) introduced himself as the Chair of the Community Partnership and set out the meeting objectives.
2	<b>Action Notes</b> The action notes of the meeting held on 21 July 2023 were agreed as a correct record.
3.	<b>Election of a Vice-Chair for 2023/24</b> It was by a unanimous vote agreed that Dan Clery be elected as the Community Partnership Vice Chair for 2023/24.

4.

#### Where are we now?

##### Community Partnership Board Update

##### Does the CP want to escalate anything to the next CP Board meeting?

##### Are there opportunities to work with the Board/other CPs on specific projects?

Luke Bennett (LB) provided an update on the Community Partnership Board, outlining to the group the purpose of the Board and how the Community Partnership activity fed into the board.

- The Spot Wellbeing project was highlighted at the recent Board meeting to be expanded to other areas in Suffolk.
- The partnership was updated on the Community Action Suffolk rural proofing workshop that occurred at the Board. The purpose being that all Community Partnership decisions considered the rural proofing approach. Further work on this key area was anticipated.
- LB advised that the findings from the Tackling Inequalities task and finish group would be shared with the meeting notes.
- The partnership was advised that there was significant match funding for the mental health and wellbeing and young people's health outcomes, bringing a total of £285k. AJ and ET are the links for this programme.
- The partnership was updated on the Transport and Travel projects, pilots had been supported by Community Partnerships in East Suffolk. A business model with partners was being explored to generate a new funding model. Buzzabout and Katch had bid for funding to make them full time services.

##### Projects Updates, including projects discussed at the last meeting

##### Does the CP agree with the proposed way forward for these projects?

- Additional funding had been secured for Safer Village Driving with £1,000 allocated for a new device.
- Rock Paper Scissors project had been allocated funding to work with local primary schools around road safety. Artwork had been sent out to all families in schools and lamp post banners around the primary schools were being

	<p>installed 8 January 2023. The pricing package secured meant that surplus funding could be used to widen the project to other schools in the area.</p> <p>A budget of approximately £21k was remaining to spend.</p>
5.	<p><b>Workshop Session</b></p> <p>AJ introduced the workshop activity with a presentation summarising the Partnership priorities and the work to date.</p> <p>The Community Partnership took part in a workshop activity focusing on each of the priorities to explore potential project ideas whilst considering the following:</p> <ul style="list-style-type: none"> <li>• How does it link to the Community Partnership area?</li> <li>• What is already in place?</li> <li>• What might not work?</li> <li>• Discuss/suggest practical actions/projects to address the issues highlighted</li> <li>• Prioritise suggested actions</li> <li>• Develop details of prioritised actions</li> <li>• Identify who is best placed to deliver project(s) and what needs to happen between now and the next meeting in March.</li> </ul> <p>Outcomes from the workshop activity were collated for distribution with the action notes to enable project plan development at the next Community Partnership in March.</p>
6.	<p><b>AOB</b></p> <p>It was noted that Road Safety was not discussed. AJ agreed to share the road safety forum dates for the whole calendar year with the action notes.</p> <p>AJ updated the partnership that the preferred meeting time responses were mixed with a 50/50 split for evening/afternoon preference. It was proposed that the winter meetings took place in the afternoon and summer meetings in the evenings. Action – Democratic Services to follow up.</p>
6.	<p><b>Date of the next meeting:</b></p> <p>Friday 8 March at 2pm, Tuddenham St Martin Village Hall</p>

The meeting concluded at 4.00pm